

**Minutes of the Board of Public Works Meeting  
Wednesday, October 10, 2023 at 11:00am**

**MEMBERS PRESENT:** Mayor Lang, Director of Finance Rasmussen, Director of Public Works Kaiser, Director of Community Development & Assessment Haese, City Attorney Rashid, and Alderman Hillstrom. Alderman Lendrum was excused.

**ALSO PRESENT:** Park and Recreation Director Michael Kading. Community Development Deputy Director Schmidt, and City Clerk Nagel.

**CALL TO ORDER:** Mayor Lang called the meeting to order at 11:05am.

I. Approval of the minutes of the September 13, 2023 meeting. (Minutes can be found on the City web site)

**MSC Haese/Hillstrom to approve the meeting minutes as presented, all voting aye.**

II. Appearances.  
None.

III. Unfinished Business.  
None.

IV. New Business.

A. Public Works

Info. Only

1. Pay Request No.5, Contract 1-23, Sanitary Sewer, Water Main and Street Construction, Burr Avenue, Chestnut Street, Dieckehoff Street, and Laudan Boulevard, to Don E. Parker Excavating, Inc., in the amount of \$248,233.80. (Attachment)

**MSC Kaiser/Rashid to approve Pay Request No. 5, Contract 1-23 as presented, all voting aye.**

Discussion: Utility work, curb/gutter installation and landscaping are complete. Street grading and manhole adjustments will start the week of October 9.

Info. Only

2. Pay Request No.1, Contract 7-23, Sanitary & Storm Sewer, Water Main and Street Construction, High Street and River Street, to Carl Bowers & Sons Construction Co., Inc., in the amount of \$264,764.05. (Attachment)

**MSC Kaiser/Rasmussen to approve Pay Request No. 1, Contract 7-23 as presented, all voting aye.**

Discussion: Utility work is complete. Road work is scheduled to start the week of October 16.

Info. Only

3. Pay Request No.1, Contract 10-23, Parking Lot Resurfacing, 2" Asphalt Mat Overlay in Freedom Acres and Homes at Freedom Meadows, and Library Bumpout, to Northeast Asphalt Inc., in the amount of \$302,401.15. (Attachment)

**MSC Kaiser/Haese to approve Pay Request No. 1, Contract 10-23 as presented, all voting aye.**

Discussion: Work is complete. This is not a final payment. Final quantities are being prepared. Parking lot work complete but not final payment, final quantities.

Info. Only

4. Pay Request No. 2, Contract 11-23, Street Construction, Brookwood Drive, Fairwood Drive, and Hunt Avenue, to Northeast Asphalt in the amount of \$169,009.84. (Attachment)  
**MSC Kaiser/Haese to approve Pay Request No. 2, Contract 11-23 as presented, all voting aye.**

Discussion: Work is complete. This is not a final payment. Final quantities are being prepared.

B. Community Development

1. Development Agreement for Second Addition to the Homes at Freedom Meadows Subdivision. (Attachment)  
**MSC Haese/Kaiser to recommend Council approve the Second Addition to The Homes at Freedom Meadows Subdivision Development Agreement, all voting aye.**

Report

Discussion: Deputy Director Schmidt presented the agreement to the Board. The proposed plat includes 34 single-family residential lots located west of Woodenshoe Road. The land is zoned R-1, Single-Family Residence District. This subdivision is the third phase of seven of the Homes at Freedom Meadows subdivision located directly east and southeast of the proposed development. At this time, the developer is ahead of schedule as determined by a prior agreement.

The subdivision and the developer's agreement are both standard for the city, there is nothing unique about them. The lots are slightly larger than normal. It is expected the subdivision will develop rather quickly.

There was discussion regarding the development of the park. The parkland is available for development once the final plat is approved. The city also has naming rights to the park. The proposed park in this subdivision is part of an overall larger, community park, for the regional area.

C. Water Utility

1. Pay Request 2 for Contract 1-23W Cecil Street Water Tower Repainting to Fedewa, Inc., in the amount of \$211,625.00. (Attachment)  
**MSC Kaiser/Haese to approve pay request 2 for Contract 1-23W Cecial Street Water Tower Repainting, all voting aye.**

Info. Only

Discussion: There was discussion on the failed inspections that took place during the painting. The exterior painting is complete. This is not a final payment.

Info. Only

2. Change Order No. 1 Contract 1-23W 333 W. Cecil Street Tower Repainting, Fedewa, Inc., Hastings, MI, for additional inspection costs, in the amount of (-\$5,625.00). (Attachment)

**MSC Kaiser/Rasmussen to approve Change Order No. 1 to Contract 1-23W for the W. Cecil Street Town Repainting, all voting aye.**

Discussion: The change order reflects the additional inspections that were required for the work.

D. Park and Recreation

1. Pay Request No. 6, Arrowhead Park Phase 2B Pier from Lunda Construction Co. in the amount of \$29,450 for work completed through September 30, 2023, utilizing approved budgeted 2021 CIP Carry Forward Funds. (Attachment)

**MSC Haese/Hillstrom to approve Pay Request No. 6, Arrowhead Park Phase 2B Pier as presented, all aye.**

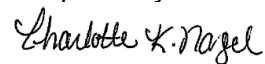
The project is complete, although this is not final payment. The installation of the David and Rita Nelson gateway sign is complete. The punch-list is also complete. Staff is in negotiations with Lunda for reimbursement for additional work due to high water. DNR grant reimbursement as well as final payment are forthcoming.

Info. Only

- IV. Any announcements/questions for the Board.  
None.

- V. Adjournment.  
**MSC Rasmussen/Kaiser to adjourn, all voting aye. Meeting adjourned at 11:25am.**

Respectfully Submitted,



Charlotte Nagel  
City Clerk