

Common Council Minutes
Wednesday, February 1, 2023—7:00 PM

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 PM, January 4, 2023, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Alderpersons Borchardt, Hillstrom, Lendrum, Erickson, Weber, Skyrms (appeared by phone), Steiner, and Stevenson. Alderperson Boyette was excused. Staff present Deputy Director of Finance Andy Kahl, Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Rashid, and City Clerk Nagel.

Also present were Police Chief Olson, Assistant Police Chief Bernice, Police Captain Van Sambeek, Police Fleet Maintenance Specialist Officer Streubel.

Mayor Lang called the meeting to order at 7:00 PM.

- I. The Mayor/Alderpersons recorded their attendance on the RollCall-Pro System as the Clerk called the roll. Alderperson Lendrum led the Pledge of Allegiance.

ARROWHEAD PARK PRESENTATION BY RDG PLANNING & DESIGN

Planner Mike Bell with RDG Planning & Design gave a presentation on Arrowhead Park development. Task Force and stakeholders meetings were held to develop potential business opportunities within the park. A community survey is forthcoming for public feedback on current concept plans and to give the general public a chance for their voice to be heard. The goal is to finish development plans in May.

Mayor Lang concurred with Mr. Bell in that there is a lot of excitement within the business community for the development of Arrowhead Park. It is a great opportunity for businesses to have attractive amenities for recruitment and retention of employees in our community.

- II. Introduction and Confirmation of Mayor's Appointment(s)
A. Appoint Joshua P. Kutney, Ph.D. to the Library Board for a three-year term ending April 2026 replacing Board Member Nikki Winiecki who is stepping down.

There being no objections the Mayor's appointments were ordered approved by unanimous consent.

- III. Approval of Council Proceedings
A. Approval of the Council Proceedings of January 18, 2023 regular session. **(UC)**

There being no objections the Council Proceedings of January 18, 2023 was ordered approved as written by unanimous consent.

- IV. Public Hearings
A. Consider construction and installation of sanitary sewer laterals and water services improvements for properties served by sanitary sewers and potable water on both sides of the following streets:
Burr Ave (Chestnut St to Elm St)
Chestnut St (Oak St to Division St)
Dieckhoff St (Oak St to Chestnut St)
Lauden Blvd (Oak St to Elm St)
River St (Forest Ave to Edna Ave)
High St (River St to Center St)
Columbian Ave (Elm St to Congress St)

Mayor Lang opened the public hearing at 7:08 PM.

Kathy Tonn, 700 Chestnut Street – Would like to know the interest rate on the deferred special assessment payments. Interim Finance Director Kahl advised an interest rate recommendation has not been made to Council yet because the city has yet to borrow the funds. Once the funds are borrowed, an interest rate would be recommended for council approval. This interest rate is based on general interest rates and the rate at which the city borrows the funds. The special assessment interest rate collected is revenue to the city and is applied to the repayment of the funds borrowed.

Tim Fredrickson, 658 Chestnut Street – Inquired on meeting ADA accessible needs during construction. Director Kaiser advised Mr. Fredrickson to contact him directly to work on viable accessibility options. There was discussion regarding connecting the house sump pump to the sanitary sewer. Director Kaiser clarified that the house sump pump should not be connected to the sanitary sewer. At the time the neighborhood was constructed storm sewer laterals were not installed. With this project, the storm sewer laterals will be installed and tied into the existing storm sewer system.

After three calls for comments, there were no additional appearances. Mayor Lang closed the public hearing at 7:12 PM.

V. Public Forum

- A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.

Kris Payette, 675 Chustnut Street – Spoke on the sale of the Shattuck Middle School property. Ms. Payette remains passionate about keeping the character of the neighborhood. She remains stressed and worried about what is ahead and the not knowing is troublesome to her. She hopes that there can be a collaborative way to stay within the current R-1 zoning.

Alexander Collins, 331 E. Wisconsin Avenue – A few months ago there were R-1 rezoning discussions regarding the Shattuck Middle School property. Citizens did recruit other developers in which one of them presented a proposal to Community Development. Mr. Collins encourages the council to take a look at the design even though it is not public information at this point. Mr. Collins is impressed with the submitted design.

After additional calls for comments there were no additional appearances. Mayor Lang closed the public forum at 7:15 PM.

VI. Mayor/Council consideration of public forum issues
There were no comments on the public forum.

VII. Consent Agenda

- A. Approve Temporary Class “B” (Picnic) license application for St. Gabriel Church, 900 Geiger Street, Neenah, for Friday fish fry to be held on February 24, March 3, 10, 24, and 31, 2023. (PSSC)
- B. (UC)

There being no objections the Consent Agenda of February 1, 2023 was ordered approved as written by unanimous consent.

VIII. Reports of standing committees

A. Regular Public Services and Safety Committee meeting of January 24, 2023: (Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)

1. Committee recommends Council approve the proposal from Edgewater Resources, Madison, WI, for shoreline design services in the amount of \$46,958.00 utilizing budgeted 2023 Capital Improvement funds. **(RollCall-Pro)**
MSRCP Lendrum/Hillstrom to approve as recommended by Committee, all voting aye.

No discussion.

2. Committee recommends Council approve the purchase of two 2023 Ford Hybrid marked police vehicles, one 2022 Chevy Silverado Investigator vehicle, and one 2023 Sure-Trac enclosed evidence trailer at a cost not to exceed \$208,000.00. **(RollCall-Pro)**
MSRCP Lendrum/Hillstrom to approve as recommended by Committee, all voting aye.

Discussion: Fleet Maintenance Specialist Officer Streubel spoke about the replacement of the forensic crime scene vehicle. Currently the department is using a decommissioned ambulance that was refurbished to meet the needs of a crime scene vehicle. The current crime scene vehicle is out of date and getting worn down. The new behavioral health officer will need a vehicle as well. The thought was to switch over to a trailer because most of the time the crime scene vehicle will be parked inside the police station garage. The estimated life span of the trailer is thirty years. The trailer provides an opportunity to cycle down an existing investigator vehicle to the new behavior health officer. The investigator vehicle would be replaced by the proposed truck. The investigator vehicle will be available to pull the crime scene trailer or any other trailer to any crime scene when needed.

Initially proposed was a new Ford F-150 was priced out in 2023 by Bergstrom Automotive. Bergstrom, knowing we were looking at purchasing a similar truck, called with a Chevy Silverado loaner truck that was being cycled out which was for sale. The opportunity to purchase the Chevy Silverado is a cost savings of about \$8,000. With this savings, the budget overage is only \$400 versus \$8,400.

Overall buying the truck and the trailer instead of a box truck is savings that will be used to stay within the fleet budget. The trailer will be modified to meet the needs of a crime scene vehicle. Officer Streubel will be doing the modifications, which is estimated to be about a six month project. All modifications will be done according to the National Fire Protection Association guidelines.

Officer Streubel spoke on the savings of switching to the hybrid police squad fleet. On page two of the hand out, there was Fuel Economy and Cost Comparison – 4 Year Period. The overall cost savings of \$7,469.82 to \$10,141.02 (depending on mileage) over a four year period of time per squad.

3. Committee recommends Council approve the purchase of a 2022 New Way 25yd Cobra Rear Load Refuse Truck from Envirotech Equipment, Menomonee Falls WI,

in an amount of \$224,561.00 and \$2,500.00 for outfitting with radio, logos and lighting, utilizing budgeted 2023 Capital Equipment funds. **(RollCall-Pro)**
MSCRP Lendrum/Borchardt to approve as recommended by committee, all voting aye.

No discussion.

4. Committee recommends Council approve the purchase the 2024 International Tandem Axle Chassis from Packer City International, Appleton WI, in an amount of \$118,028.00 utilizing budgeted 2023 Capital Equipment funds. **(RollCall-Pro)**
MSCRP Lendrum/Stevenson to approve per committee recommendation, all voting aye.

No discussion.

B. Special Finance and Personnel Committee meeting of February 1, 2023:

1. Consideration of Committee recommendation regarding Resolution 2023-03 – Authorizing Execution of the Department of Natural Resources Principal Forgiveness Financial Assistance Agreement. **(RollCall-Pro)**
MSCRP Erickson/Borchardt to approve per committee recommendation, all voting aye.

No discussion.

C. Regular Finance and Personnel Committee meeting of January 23, 2023: (Chairperson Erickson/Vice Chairperson Skyrms) (Minutes can be found on the City web site)

1. Meeting cancelled, no report.

IX. Reports of special committees and liaisons and various special projects committees

A. Regular Plan Commission meeting of January 24, 2023: (Council Rep Steiner) (Minutes can be found on the City web site)

1. Meeting cancelled, no report.

B. Board of Public Works meeting of January 31, 2023: (Vice Chairperson Hillstrom) (Minutes can be found on the City web site)

1. Information Only Items:

- a. The Board approved Change Order No.1, Contract 2-22, Sanitary Sewer and laterals, Water Services and Street Construction on Dieckhoff Street and Grove Street, Donald Hieptas & Sons Inc., Little Chute, for rock removal and extra gravel in an amount of \$11,273.88.
- b. The Board approved Change Order No.2, Contract 2-22, Sanitary Sewer and laterals, Water Services and Street Construction on Dieckhoff Street and Grove Street, Donald Hieptas & Sons Inc., Little Chute, for extra plumbing and footing removal, in an amount of \$4,785.00.
- c. The Board approved Change Order No.3, Contract 2-22, Sanitary Sewer and laterals, Water Services and Street Construction on Dieckhoff Street and Grove Street, Donald Hieptas & Sons Inc., Little Chute, final quantity adjustments, in an amount of \$18,993.43.
- d. The Board approved Pay Request 1 for Contract 11A-22 Water Service Replacement on Reddin Avenue and Zemlock Avenue, in the amount of \$378,621.75, to Donald Hieptas & Sons Inc., Little Chute, WI.

2. Council Action Items:

- a. The Board recommends Council approve Final Pay Request, Contract 2-22, Sanitary Sewer and laterals, Water Services and Street Construction on Dieckhoff Street and Grove Street, Donald Hieptas & Sons Inc., Little Chute, in an amount of \$130,491.61. **(Roll Call-Pro)**
MSCRP Hillstrom/Borchardt to approve as recommended by committee, all voting aye.

No discussion.

C. Community Development Authority

1. Report from the CDA – Director Haese

- a. Donaldson Cleaners Property on Cecil Street status update was given. The Council authorized the acquisition of that property some time ago. All the environmental reviews are completed to satisfaction which indicates the acquisition is to move forward. Staff will be working with Cranky Pat's Pizza on redevelopment of their parking area and aesthetic enhancements to the corner with the goal of the project completed mid-year 2023.
- b. The downtown parking structure update. CDA has been working with Boldt Construction on a refined concept of the structure, design options, and cost estimates. Those items will be coming forward to the CDA and respective committees in the near future.

D. Sustainable Neenah Committee

1. Report from the Sustainable Neenah Committee – Alderperson Borchardt

- a. Report from the January 25, 2023 meeting.
- b. Presentation from Allison Madison Program Director from Wisconsin Salt Wise discussed the environmental impacts of street salt use. Superintendent Radtke was commended on his continuous search for reducing the use of salt while keeping safety a priority and costs down. Superintendent Radtke uses Wisconsin Salt Wise training videos to make sure we are both economically and environmentally conscientious.

E. Bergstrom Mahler Museum

1. Report from the Bergstrom Mahler Museum – Alderperson Steiner

- a. Report from the January 25, 2023 meeting.
- b. March 11, 2023 - Night at the Museum with a Roaring Twenties theme. Dress up is welcomed for this event.
- c. March 23, 2023, 5:30-8:30PM - Art After Dark, a free community event.
- d. August 12, 2023. - Glass Arts Festival. Artists can submit their pieces on-line at the Bergstrom Mahler Museum website.

X. Presentation of petitions

- A. Any other petition received by the City Clerk's Office after distribution of the agenda. – None.

XI. Council Directives – None.

XII. Unfinished Business – None.

XIII. New Business

- A. Any announcements/questions that may legally come before the Council. – None.

XIV. Closed Session

- A. The Council may convene into closed session pursuant to Wis. Stats §19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral

written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding Timothy and Megan Florek v. City of Neenah and Code Enforcement Officer Michaela Bedora.

MSRCP Stevenson/Borchardt for the Council to convene into closed session pursuant to Wis. Stats §19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding Timothy and Megan Florek v. City of Neenah and Code Enforcement Officer Michaela Bedora. The Council may reconvene into open session pursuant to Wis. Stats. § 19.85(2) to consider or act on closed session recommendation(s). Motion carried in a voice vote unanimously.

The Council took a short break at 7:36 PM.

After a brief recess, the Council convened into closed session at 7:39 PM. The Council adjourned the meeting in closed session. No action taken.

XV. Adjournment

MSC Stevenson/Steiner to adjourn, all voting aye. Meeting adjourned at 8:10 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Charlotte K. Nagel". The signature is written in a cursive, flowing style.

Charlotte Nagel, City Clerk