

## NMFR Joint Finance & Personnel Committee Meeting

March 25, 2025 – 4:00 p.m.

City of Neenah Hauser Room

Present: Ald. Pollnow, Sevenich, Borchardt, Boyette. Grade and Marshall

Also Present: Chief Teesch, Director Rasmussen, CA Rashid and MA Ellis

Public: Flo Bruno, Mayor Lang, Scott Becker, Jeff Ellis and Chad Korth

Ald. Boyette called the meeting to order at 4:00 p.m.

Attorney Rashid entered the meeting at 4:30 p.m.

Public Forum: Scott Becker, 1061 Green Acres Lane wanted to encourage our department to honor firefighters who have retired, and have been with us for a long-time, to honor people who were good role models.

Minutes: The Committee reviewed the meeting minutes from February 25, 2025. **MSC Pollnow/Sevenich to approve the February 25, 2025 meeting minutes and place on file, all voting aye.**

Call Review: The Committee reviewed the January and February 2025 compared to 2024. Ald. Pollnow asked what a good intent call versus a special incident type call. Chief Teesch explained that the national NFIRS have specific types of ways to code calls. He explained the difference between the two. **MSC Pollnow/Borchardt approve the call reviews and place on file, all voting aye**

Review of 2024 Budget: The Committee reviewed the 2024 budget. Director Rasmussen explained the GASB reporting for 2024. This is a new requirement from the federal government to show the liabilities for future retirement costs. Overall, the department came with a slight surplus and the monies will be returned to both Cities, per the cost distribution formula. **MSC Grade/Borchart approve the 2024 budget review and place on file, all voting aye.**

State of Wisconsin Funding Assistance Program Award: The Committee reviewed the EMS Funding Assistant (FAP) Award memo from Chief Teesch. Chief Teesch noted this is something that is new for us as we were never able to apply for this in previous years because we didn't have an ambulance. As part of Act 12, the rules were re-written, and we were able to apply for this money. However, there was last minute communication from the State on this change and we only had 17 days' notice to apply for this funding. Every department who applied for this did receive monies.

We received \$150,302.12 in funding. This is supplement for the budget. We cannot use this to offset the budget as there are very specific things we can use these monies for, which is outlined in the memo. It will be placed into a separate fund to track expenses for auditing purposes. Discussion was held on the things

we can use this money for. Chief Teesch noted he is also looking to see if we can use some of these funds for ballistic gear as were not able to purchase everything that is needed with the current capital expense.

A general discussion was held if this money was considered a grant that would need to be followed for the City of Neenah's grant policy.

**MSC Sevenich/Grade recommends the Committee accepts the EMS Funding Assistance Program (FAP) award for \$150,302.12**

Attorney Rashid was asked to step into the meeting to review the award information. After a brief overview of the memo, the City of Neenah Grant Policy, and the state statute, Attorney Rashid determined the money was an award, not necessarily a grant. As such, the money would not be subject to the grant policy, and this Committee can take receipt of it. The statute provides for this award funding of which the NMFR met the criteria, applied, and was awarded. Approval from both Councils would only be required if the award was considered a grant. If the Committee feels this should be treated as a grant, the acceptance of the grant could be ratified by the respective councils done after the award is received.

Discussion was held if this should go on both Councils for approval. Ald. Sevenich asked if this could be forwarded to the Menasha Council as a communication for the next meeting.

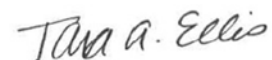
**All voting aye.**

Vacant Position Update: The Committee reviewed the memo from Chief Teesch on the impending vacant Assistant Chief position and what we are currently doing to fill this position.

The Committee thanked Ald. Sevenich and Ald. Boyette for their service to their City and to this committee. Ald. Sevenich said he served with over six Fire Chiefs and was on this committee for 12 years. He is very proud of the accomplishments that were made and are proud to be a part of the fire department family and that the fire department is ISO 1.

**MSC Marshall/Sevenich to adjourn at 4:45 p.m., all voting aye.**

Respectfully submitted,



Tara Ellis

Management Assistant