

**MINUTES OF THE NEENAH WATER WORKS COMMISSION
AND
STORM WATER CITIZEN ADVISORY BOARD MEETING**
Regular Meeting – June 17, 2024
Hauser Room – City Hall

Present: President Schmeichel; Commissioners: Lang, Bauman, Steiner, and Hemes, and Director Mach

Also Present: HR Director Fairchild, Finance Director Rasmussen, and Alderman Pollnow

Vice President Bauman called the meeting to order at 4:32 p.m.

Approve Special Meeting Minutes for June 5, 2024 – Following discussion, **M.S.C. Hemes/Lang to approve the June 5, 2024 Special Meeting Minutes.** Commissioners Lang, Hemes, and Steiner voting aye. Commissioner Bauman abstaining.

Approve the Invoices for May 2024 – Commissioners had no questions about invoices and charges from May 2024.

Following discussion, **M.S.C. Hemes/Steiner to approve the May 2024 invoices.** All voting aye.

President Schmeichel arrived at the meeting at 4:34 p.m.

Appearances – None.

Old Business/New Business

Remove CTH G Extension from 2024 CIP – Director Mach presented a memo detailing the request to remove the CTH G extension. The development project that necessitated this extension is no longer going forward.

Following discussion, **M.S.C. Bauman/Hemes to remove the CTH G Water Main Extension Project from the 2024 CIP.** All voting aye.

Award Contract 2-24W West Side Booster Station Contract B – Director Mach presented the bids received for Contract 2-24W. This contract includes all work necessary to complete the Booster Station project and ready it for operation. The bids included a base bid for stainless steel piping and an alternate bid for ductile iron piping. Director Mach explained that the stainless pipe is more available and less expensive than ductile iron. This is an interesting development as staff prefer stainless steel as it is easier to maintain. Commissioners asked how the total costs were comparing with the budgeted amount for the booster station. Director Mach noted that the original budgeted amount was developed about two years ago and prices have increased more than anticipated year over year. He noted that the Engineer's estimate was \$2,100,000 and staff have done everything possible to keep the total cost as low as possible, but the budgeted amount will be exceeded.

Following discussion, **M.S.C. Bauman/Steiner to award Contract 2-24W West Side Booster Station Contract B to Sabel Mechanical, LLC in the amount of \$724,900.00.** All voting aye.

**Waterworks Commission and Storm Water Citizens Advisory Board Regular Meeting
Minutes
June 17, 2024
Page 2 of 3**

Director's Report –

1. Water Loss Report – Staff are beginning flushing operations.
2. The following items were approved at the May 23, 2024 Board of Public Works meeting:
 - Pay Request No. 1, Contract 12-24, Storm Sewer and Water Main Construction, Commercial Street for Douglas Pond, to De Groot, Inc., in the amount of \$61,579.65 for the Sludge Line.
 - Pay Request No. 5, Contract 2-23W West Side Booster Station Building Construction, to RJM construction, LLC., in the amount of \$111,00.00.
3. The following items were approved at the June 12, 2024 Board of Public Works meeting:
 - Approve Pay Request No. 3, Contract 1-24, Sanitary & Storm Sewer, Water Main and Street Construction, on Belmont Ave., Belmont Ct., Cedar St., and Stevens St., to David Tenor Corporation, in the amount of \$5,195.83 for Water on Belmont Ave., \$29,285.65 for Water on Belmont Ct., \$204,174.71 for Water on Cedar St., and \$11,897.04 for Water on Stevens St.
 - Approve Pay Request No. 2, Contract 2-24, Sanitary & Storm Sewer, Water Main and Street Construction, on E. Doty Ave., to Kruczek Construction, Inc., in the amount of \$129,708.25 for Water on E. Doty Ave.
 - Approve Pay Request No. 3, Contract 3-24, Sanitary & Storm Sewer, Water Main and Street Construction, on Bayview Rd., Quarry Ln., and Reed St., to Donald Hietpas & Sons, in the amount of \$2,327.50 for Water on Bayview Rd. and \$225,590.28 for Water on Quarry Ln.
 - Approve Pay Request No. 1, Contract 4-24, Sanitary & Storm Sewer, Water Main and Street Construction, for the S. Park Avenue Easement, to Scott Lamers Construction, in the amount of \$18,719.75 for Water services.
 - Final Pay Request, Contract 12-24, Storm Sewer and Water Main Construction, on S. Commercial Street for Douglas Stormwater Pond, to De Groot, Inc., in the amount of \$3,241.03 for the Sludge Line.
4. Booster Station update – Staff will be meeting with staff from McMahon and RJM to discuss punch list items for the building.
5. AMI update – Staff have installed approximately 850 endpoints. The system is functioning well.
6. Solar installation update – The array is functioning very well.
7. The next regular Waterworks Commission meeting is scheduled for Monday, July 15, 2024.

Following discussion, **M.S.C. Schmeichel/Hemes to accept and place on file the Director's Report.** All voting aye.

**Waterworks Commission and Storm Water Citizens Advisory Board Regular Meeting
Minutes
June 17, 2024
Page 3 of 3**

Closed Session – **M.S.C. Steiner/Hemes to convene into closed session pursuant to Wis. Stats §19.85 (1)(e) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.** All voting aye.

Reconvene into Open Session – **M.S.C. Hemes/Schmeichel to reconvene into open session.** All voting aye.

Closed Session – **M.S.C. Hemes/Schmeichel to direct Director Mach to collaborate with Director Fairchild in developing a compromise between the Water Utility's Salary Plan and the City's Salary Plan.** All voting aye.

Any Other Business That May Legally Come Before the Commission – None.

Adjournment – **M.S.C. Hemes/Schmeichel to adjourn at 6:11 p.m.** All voting aye.

Respectfully submitted,



Anthony L. Mach
Director, Neenah Water Utility