



PARK & RECREATION COMMISSION MINUTES

REGULAR MEETING – December 19, 2024

MEMBERS PRESENT

X	Jim Wise	X	Kate Hancock - Cooke	X	Gary Lawell
X	Peter Kelly	X	Eric Maggio	X	Ted Galloway
X	Lee Hillstrom	X	Ashley Ondresky	X	Scott Weber

STAFF PRESENT

X Michael T. Kading, Director of Parks & Recreation
X Jim Kluge, Superintendent of Recreation
Trevor Fink, Superintendent of Parks

OTHERS PRESENT: Mayor Lang, Frank Cuthbert, Flo Bruno

MEETING CALLED TO ORDER BY Commissioner Kelly at 4:30 P.M.

CORRESPONDENCE

None.

APPEARANCES

Mr. Cuthbert expressed thanks for getting the Carpenter Preserve volunteer effort going with an initial meeting yesterday.

Ms. Bruno indicated that she will be the new president of Doty Island Cooperative Partners (formerly DIDC) and will be discussing the possibility of partnering with the City to fundraise for a potential “cabin” add-on to the proposed play area at Doty Park.

MINUTES

MSC Galloway/Lawell to approve the minutes of the November 21, 2024 meeting. Motion carried by voice vote 9-0.

BILL VOUCHERS

Commissioner Kelly reviewed the vouchers for December and found them to be in order.

FINANCIAL REPORT

MISSION ACTION REPORT

The report was distributed earlier. The following items were discussed:

- Director Kading reviewed the Carpenter Preserve meeting that was held yesterday with Gerry Andrews, Frank Cuthbert, Dennis Kittle, and park staff member Williams. A preliminary 5- year implementation plan was reviewed. The action plan is to refine the implementation plan, present to the Commission and Council, and then have a public sharing meeting. The hope is to complete by the end of March in time for spring volunteer workdays.
 - Commissioner Lawell asked about the construction activity at Rec Park. Commissioner Galloway indicated that this work is sewer/water utility work being completed for the residents south of the park. Director
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Kading shared that the work is expected to be substantially completed by Christmas and that Public Works understands the need to provide access to ice once formed on the lake.

- Commissioner Lawell requested an update on Douglas Park. The excavation was expected to be completed by Christmas. We just received permission from the DNR to store material at Arrowhead. Work will continue over the next couple of weeks.
- Commissioner Hillstrom asked if volunteers were needed for Winterfest. Superintendent Kluge indicated that they would be looking for volunteers and hoped that the weather would cooperate so that we can provide ice and snow activities.
- Commissioner Hillstrom inquired about the seasonal hiring process. Kluge responded that positions have been posted, applications are being taken in, and interviews will be conducted next week and in the weeks to come.
- Commissioner Galloway asked how many lifeguards are needed. Kluge indicated that 30-35 are needed.
- Commissioner Lawell asked about the Recreation Supervisor position. Kluge indicated that the position has been posted, we currently have received 17 applications, and the position is open until January 3. We plan to conduct interviews the second week in January with the hopes of having an individual on staff by mid-February.

BUSINESS FOR CONSIDERATION

NEW BUSINESS ITEM #1: QR Code Task Force Recommendations

Director Kading reviewed the recommendations from the Task Force.

ACTION: MSC Lawell/Hancock-Cooke to accept the recommendations from the QR Code Task Force to develop 1 black/white QR code with the council tree. The code will provide a link to the Oak Hill Cemetery website that connects to a list of the 3 memorial monuments providing a history of each monument and the conflicts/wars that are listed. Motion carried by voice vote 9-0.

BUSINESS ITEM # 2: 2024/25 CIP Update

The CIP was reviewed without question.

BUSINESS ITEM # 3: Announcements and Future Agenda Items

LIAISON REPORTS

MAYOR'S REPORT:

The DNR Public Trust continues to be worked through to accomplish goals. Work has been slow and steady. Utility Plan is expected by the end of January 2025.

ARROWHEAD DEVELOPMENT

PLANS COMMISSION: Hancock-Cooke had nothing pertaining to Parks & Recreation to report.

HARBOR COMMITTEE: Galloway had nothing to report.

Meeting adjourn at 5:02p

Recorded for the Commission by Michael T. Kading, CPRP