

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday, July 11, 2023, 6:30 PM

Present: Alderpersons Hillstrom, Lendrum, Stevenson, and Weber

Excused: Alderperson Borchardt

Also Present: Mayor Lang, Public Works Director Kaiser, Public Works Superintendent Radtke, and Public Works Office Manager Mroczkowski

Public Appearances:

NONE

Approval of Minutes of the Meetings of June 13, 2023, and July 5, 2023

Motion/Second/Carried by Hillstrom/Stevenson to approve the minutes of the Meetings of June 13, 2023, and July 5, 2023. All voting aye.

Request to Purchase On-Site Back-Up Generator for Main Street Lift Station

Public Works Superintendent Radtke stated that the current generator was installed in 1974 and he can no longer get parts for it. He stated that the generator he is recommending is a stand-alone Kohler with the upgraded enclosure from Total Energy Systems for \$68,678.00. Public Works Superintendent Radtke stated that he is also asking for an additional \$30,000.00 to cover shipping costs, electrical costs, and concrete costs. He stated that the funding will come from the 2023 Capital Equipment Budget.

Alderperson Lendrum asked if the city will keep the old one as a backup. Public Works Superintendent Radtke stated that he plans on selling the current generator. He stated that he has a backup generator on a trailer that can be used in emergency situations.

Following Discussion: Motion/Second/Carried by Stevenson/Weber to recommend Council approve the purchase of a Kohler generator with the upgraded enclosure from Total Energy Systems, LLC, in an amount of \$68,678.00 and to also include an additional \$30,000.00 for shipping costs, electrical costs, and concrete costs, for a total of \$98,678.00, with the funding source being Capital Equipment Budget of \$100,000.00. All voting aye.

Report

Approve the Special Assessment Report for a 2-Inch Asphalt Mat Overlay for properties served in the Freedom Acres Subdivision

Director Kaiser reviewed the Special Assessment Report for the 2-Inch Asphalt Mat Overlay in the Freedom Acres Subdivision. He stated that there is only one street, Honor Street, with 14 properties served. Director Kaiser stated that the total estimated construction cost is \$82,690. He stated that, with the escrow of \$45,500 and the cost share that was approved by Council, the estimated per parcel assessment to property owners is \$1,330.00.

Following Discussion: Motion/Second/Carried by Stevenson/Weber to authorize the Chairman of the Public Works and Safety Committee to sign the special assessment report for Preliminary Resolution 2023-14, 2-Inch Asphalt Mat Overlay for properties served in the Freedom Acres Subdivision. All voting aye.

Approve the Special Assessment Report for a 2-Inch Asphalt Mat Overlay for properties served in the Homes in Freedom Meadows Subdivision

Director Kaiser reviewed the Special Assessment Report for the 2-Inch Asphalt Mat Overlay for the Homes at Freedom Meadows Subdivision. He stated that the streets being included are Founders Street, Honor Street and Liberty Avenue with 31 properties served. Director Kaiser stated that the total estimated construction cost is \$97,320.00. He stated that, with the escrow of \$61,200 and the cost share that was approved by Council, the estimated per parcel assessment to property owners is \$585.00.

Following Discussion: Motion/Second/Carried by Stevenson/Hillstrom to authorize the Chairman of the Public Works and Safety Committee to sign the special assessment report for Preliminary Resolution 2023-15, 2-Inch Asphalt Mat Overlay for properties served in the Homes at Freedom Meadows Subdivision. All voting aye.

Public Works General Construction and Department Activity Report

- 1) Contract 7-21 (Harrison Pond): Storm and sanitary sewer work is complete and the pond is functioning. Rock placement for the water feature needs to be completed as does the installation of the electric service.

Director Kaiser stated that staff is meeting with contractor on July 12, 2023, to discuss outstanding issues.

- 2) Contract 1-23 (Chestnut, Burr, Dieckhoff, Laudan Utility and Street Construction): Utility work is complete. We are in the rest period to allow for trench settlement. The rest period ends on July 31.
- 3) Contract 2-23 (Charles, Hughes, Memorial, Patrick, Brantwood Dr/Ct Utility and Street): Utility work is complete. Concrete repairs have started on Brantwood.
- 4) Contract 3-23 (Concrete Pavement/Sidewalk Repair): The contractor has started work.
- 5) Contract 4-23 (Asphalt Repairs): The contract was awarded to MCC, Inc. A work schedule has not been set.
- 6) Contract 5-23 (New Subdivision Street Construction):
 - a) Arthur Plat: Work is complete.
 - b) Cardinal Plat: Work is complete except for the top course of asphalt, which is scheduled for paving on July 7.
 - c) Integrity Acres: Concrete work and the binder course of asphalt are in place. Landscaping is nearing completion. The top course of asphalt has not been scheduled.
 - d) Liberty Heights: Curb/gutter and driveways are complete. The binder course of asphalt is in place west of Hedgeview. Landscaping will start in that section upon completion of landscaping in Integrity Acres. Grading and manhole adjustments are being done on and east of Hedgeview in preparation for paving.
- 7) Contract 6-23 (Columbian Av Utility and Street Construction): Utility work is complete. Road excavation is nearly completed. Curb/gutter work is tentatively scheduled to start the week of July 10.
 - e) Beaulieu Road sanitary sewer – Work is complete.
- 8) Contract 7-23 (High, River Utility and Street Construction): The contract was awarded to Carl Bowers & Sons Construction. A schedule has not been set. We received the permit approval from CN Railways on July 6.
- 9) Contract 8-23 (Tullar Garage Office Area Roof Replacement): This contract was awarded to JT Rams, LLC. A work schedule has not been set.
- 10) Contract 9-23 (Epoxy Pavement Marking): The project was awarded to Century Fence. A work schedule has not been set.
- 11) Contract 10-23 (Parking Lot, Temporary Asphalt Street Construction): The project has been awarded to NEA. A pre-construction meeting is scheduled for July 20. The proposed schedule calls for work to start the first week of August be completed by mid-September.

12) Contract 11-23 (Hunt, Fairwood, Brookwood Street Construction): The project has been awarded to NEA. A pre-construction meeting is scheduled for July 20. The proposed schedule calls for work to start the first week of August be completed by the end of September.

13) Bridgewood Bridge: Due to conflicting information, Graef's analysis of the Neenah Creek hydraulics has taken more effort than anticipated. That analysis is now complete, and they are in a position to prepare the bridge plans. We are currently targeting a late August bid.

14) Pavement Maintenance: Fahrner Asphalt placed oil/chip surfaces on Yorkshire, Manchester, and Kensington from S. Park to Bayview.

Director Kaiser stated that the contractor will be starting next week. He stated that they will start work on the non-roundabout areas first.

Announcements/Future Agenda Items

Aldersperson Hillstrom stated that someone set off fireworks from the new Arrowhead Park pier and put a hole in the decking.

Adjournment: Motion/Second/Carried Hillstrom/Weber to adjourn at 6:55 PM. All voting aye.

Respectfully submitted,



Lisa Mroczkowski
Public Works Office Manager