



**City of Neenah
Board of Public Works Minutes
Thursday, October 9, 2025 at 11:30 AM
Hauser Room
Neenah City Hall
211 Walnut Street**

- I. Call to order
Meeting was called to order by Mayor Lang at 11:33 AM

MEMBERS PRESENT: Mayor Lang, Director of Public Works Kaiser, Director of Community Development & Assessment Nieforth, and Aldermen Lendrum.

ALSO PRESENT: Water Utility Director Mach, Park & Rec Director Kading, and Clerk Nagel.

EXCUSED: City Attorney Rashid, Finance Director Rasmussen, and Alderman Ellis

- II. [Approval of the minutes of the September 23, 2025 meeting.](#) (Minutes can be found on the city website)
Motion by Lendrum, seconded by Kaiser to approve the September 23, 2025 minutes as written. Motion carried in a voice vote, 4-0.

- III. Appearances
A. None.

- IV. Unfinished Business
A. None.

- V. New Business
A. Park and Recreation – Director Kading
1. Recommend Council approve Pay Request #2 and Final Pay Request from Vinton Construction, Two Rivers, on Contract PR24-012, Southview Park Court Replacement, in the amount of \$129,221.53 utilizing approved budgeted 2025 CIP Funds. (Attachment)
Motion by Lendrum, seconded by Kaiser to recommend Council approve Pay Request #2 and Final Pay Request from Vinton Construction, Two Rivers, on Contract PR24-012, Southview Park Court Replacement, in the amount of \$129,221.53 utilizing approved budgeted 2025 CIP Funds. Motion carried by a voice vote, 4-0.

Report

Info. Only

2. Approve Change Order #2 for Doty Park Shoreline Improvements Project extension as outlined in construction specifications to Vinton Construction, Two Rivers, in the amount of \$42,775.18. (Attachment)
Motion by Kaiser, seconded by Lendrum to approve Change Order #2 for Doty Park Shoreline Improvements Project extension as outlined in construction specifications to Vinton Construction, Two Rivers, in the amount of \$42,775.18. Motion carried in a voice vote, 4-0.

- B. Public Works – Director Kaiser
1. Final Pay Request, Contract 7-24, Concrete Pavement and Sidewalk Repairs and New Sidewalk Baldwin Street, to Jim Fischer, Inc., in the amount of \$0.00. (Attachment)

Report

Motion by Kaiser, seconded by Lendrum to recommend Council approve Final Pay Request, Contract 7-24, Concrete Pavement and Sidewalk Repairs and New Sidewalk Baldwin Street, to Jim Fischer, Inc., in the amount of \$0.00. Motion carried in a voice vote, 4-0.

Sidewalk and pavement work contract was held open in the hopes that parking area on the north end of Baldwin Street could be completed this year. Talks are ongoing with the owner. Work on this area of Baldwin Street will be completed next year. Contract retainage has been paid, resulting in zero dollars owed.

Info. Only

- C. Water Utility – Director Mach
 - 1. Review and Discussion of Neenah Water Utility Water Supply Service Area Plan (WSSAP). (Attachment)
Director Mach went through the plan. The plan is a new requirement under NR 854. The plan depicts capacity and future capacity of the water utility. The plan will be submitted to the DNR for review and approval. Questions were asked and answered.

- VI. Any announcements/questions for the Board
 - A. None.

- VII. Adjournment
 - MSC Kaiser/Lendrum to adjourn, all voting aye. Meeting adjourned at 12:05 PM.**

Respectfully Submitted,



Charlotte Nagel, City Clerk