City of Neenah
Board of Public Works Minutes
Thursday, August 20, 2026 at 10:00 AM
Neenah City Hall – 211 Walnut Street
Hauser Room

I. Call to Order

A. Mayor Borchardt called the meeting to order at 12:04 PM.

II. Roll Call

<u>MEMBERS PRESENT</u>: Mayor Borchardt, City Attorney Rashid, Director of Finance Rasmussen. City Engineer Kummerow, Director of Community Development & Assessment Nieforth, and Aldermen Ellis and Defferding.

<u>EXCUSED</u>**:** None.

<u>ALSO PRESENT</u>: Fire Chief Teesch, Water Utility Mach, Clerk Nagel, Alderman Neuman, and Citizen Frank Cuthbert.

III. Public Appearances

A. None

IV. Approval of Minutes

A. Approval of Minutes from [August 5, 2026.]
Motion by Defferding, seconded by Nieforth to approve the minutes as presented. Motion carried in a voice vote, 7-0.

V. Unfinished Business

A. None.

VI. New Business

A. Public Works – Interim Director Rohloff

1. Change Order No.2, Contract 1-26, Utility and Street Construction, Elm Street, Reed Street and Laudan Boulevard, to DeGroot, Inc., in the amount of $162,176.86 (Attachment)
Motion by Nieforth, seconded by Rasmussen to approve Change Order No. 2, Contract 1-26, in the amount of $162,176.86 as presented. Motion carried in a voice vote, 7-0.

Engineer Kummerow discussed the status of the contract. noting that utilities are done and road work is starting.

Mayor Borchardt mentions concerns about curb and sidewalk damage along Division Street which has been address by Engineer Eckhart. Engineer Eckhart met with St Margaret Mary's to discuss the sidewalk issue, noting that this work is outside the project area.

2. Pay Request No.4, Contract 1-26, Utility and Street Construction, Elm Street, Reed Street and Laudan Boulevard, to DeGroot, Inc., in the amount of $1,168,053.08 (Attachment)
Motion by Rashid, seconded by Rasmussen to approve Pay Request No.4, Contract 1-26, in the amount of $1,168,053.08. Motion carried in a voice vote, 7-0.

Alderman Defferding asked about the project's budget status. Engineer Kummerow explained that they are over the contract price but under the overall project budget. Engineer Kummerow details the sanitary sewer is below budget, but sidewalk work is over budget. Director Mach explained that costs for private services and new developments are charged back to the property owner, affecting the overall budget.

3. Pay Request No. 4, Contract 2-26, Utility and Street Construction, Sterling Avenue, Henry Street and Winneconne Over Pass Repairs, to David Tenor Corporation, in the amount of $310,166.73 (Attachment)
Motion by Ellis, seconded by Defferding to approve Pay Request No. 4, Contract 2-26, in the amount of $310,166.73. Motion carried in a voice vote, 7-0.

Mayor Borchardt mentioned coordination with Galloway who plans to pave in mid-September, coinciding with road work. He discussed the need to maintain entry into the Henry Street area despite ongoing construction.

B. Water Utility - Director Mach

1. Recommendation to Waterworks Commission to reject the bid from August Winters for Contract 1-26W Oak Street Bridge Water Main Crossing, adjusting the parameters of the contract, and rebidding the contract. (Attachment)
Motion by Defferding, seconded by Ellis to recommend Waterworks Commission to reject the bid from August Winters for Contract 1-26W Oak Street Bridge Water Main Crossing, adjusting the parameters of the contract, and rebidding the contract. Motion carried in a voice vote, 7-0.

Director Mach explained the issue with the bid noting that only one bid was received and the contractor's pricing was high.

C. Fire Station 31 Remodel – Chief Teesch

1. Pay Request No. 9, Fire Station 31 Renovation Project, in the amount of $513,099.58 for work completed between June 26, 2026, and July 27, 2026. (Attachment)
Motion by Ellis, seconded by Defferding to approve Pay Request No. 9, Fire Station 31 Renovation Project, in the amount of $513,099.58. Motion carried in a voice vote, 7-0.

Fire Chief Teesch discussed the timetable and the need for s change order due to missing sinks in the clinic area. The architect will cover the cost of the readdressing the sink issue, and the change order will make the appropriate cost adjustments.

VII. Announcements and Future Agenda Items
A. None.

VIII. Adjournment
Motion by Defferding, seconded by Ellis to adjourn. Motion carried in a voice vote, 7-0. Meeting adjourned at 10:15 AM.