

**CITY OF NEENAH**  
**PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES**  
**Tuesday, March 10, 2026**

**Present:** Chairman Lendrum, Alderman Borchardt, Linski, and Weber

**Excused:** Alderman Pollnow

**Also Present:** Mayor Lang, Public Works Director Kaiser, Police Captain Van Sambeek, City Clerk Nagel, Public Works Superintendent Radtke, Fleet Maintenance Specialist Howat, Office Manager Mroczkowski, Adam Streubel

Chairman Lendrum called the meeting to order at 5:00 PM

Approval of Minutes of the Regular Meeting of February 24, 2026

**Motion by Borchardt, seconded by Weber to approve the minutes of the Regular Meeting of February 24, 2026.**

Call for vote by Chairman Lendrum

**Motion Carried.** All voting Aye. 4/0

Public Appearance

NONE

Approve Police Department Locker Room Project Part 1

Police Captain Van Sambeek stated that staff is seeking approval to purchase new lockers for the locker rooms, evidence processing, and duty-bag storage areas. He stated that the current lockers are 34 years old and are in very poor condition. Captain Van Sambeek stated that the lockers being requested allow airflow which will assist in drying boots, body armor and other police gear.

Captain Van Sambeek stated that \$500,000 is in the 2026 Capital Facility Budget for the locker room upgrade. He stated that the proposal includes installation of the new lockers and removal of the old lockers. He stated that the balance of the funds will be used for electrical, plumbing and fixtures to install the lockers.

**Motion by Borchardt, Seconded by Linski to recommend the Common Council approve the Neenah Police Department to purchase evidence, duty-bag, and airflow wardrobe lockers in an amount not to exceed \$300,000.00, funding source being the Capital Facilities Improvement Budget.**

Report

Alderman Borchardt asked if there were any other quotes for the airflow lockers. Captain Van Sambeek stated that he is not aware of another vendor that offers airflow lockers.

Call for vote from Chairman Lendrum

**Motion Carried. Vote 4/0**

Approve Police Department 2026 Request for Vehicle Replacement

Fleet Maintenance Specialist Howat stated that the police department is continuing on the 10-year replacement cycle for police vehicles. Fleet Maintenance Specialist Howat stated that the two new patrol squads will be Ford Hybrid Police Utility Interceptors. He stated that these cars have been reliable and the specialized equipment can be transferred to the new squads, saving money on not having to purchase emergency lighting and other equipment. He stated that the other vehicle up for replacement is the Police Chief's Dodge Durango. He stated that staff is requesting to purchase a used 2024 or newer Chevrolet Tahoe.

Report

**Motion by Weber, Seconded by Linski to recommend the Common Council approve the Neenah Police Department purchase of two, 2026 Ford Police Utility Vehicles, a 2024 or newer Chevrolet Tahoe, and all equipment and changeover costs not to exceed the Capital Equipment Budgeted amount of \$175,000.00.**

Alderman Borchardt asked if the upfitting costs of \$19,586.00 is only for the two new squad cars. Fleet Maintenance Specialist Howat stated that is correct.

Alderman Borchardt asked if the current Police Chief's vehicle has specialized equipment or is it a standard vehicle. Fleet Maintenance Specialist Howat stated that administrative vehicles have considerably fewer upfitting costs because there is not as much equipment installed in these vehicles.

Alderman Linski asked why staff is requesting the Chevrolet Tahoe and not a more mid-sized SUV. Fleet Maintenance Specialist Howat stated that it has third row seating which provides the opportunity for more officers to be deployed if needed and it also provides more seating room for traveling to conferences.

Call for vote from Chairman Lendrum

**Motion Carried. Vote 4/0**

Fleet #1L 2026 1/2-Ton 4WD Crew Cab Pick-Up Truck

Public Works Superintendent Radtke stated that this truck is replacement of the current Building Manager's truck. He stated that it is being upgraded to a crew cab for

additional space for hauling tools and materials. He stated that the budgeted amount for the truck is \$50,000.00.

Public Works Superintendent Radtke stated that the current Building Manager's truck will be transferred to the Engineering Department fleet and Fleet #1F, the Engineering Inspectors truck, will be sent to auction.

**Motion by Borchardt, Seconded by Linski to recommend the Common Council approve the purchase of a 2026 Chevrolet Silverado 1/2-Ton 4WD Crew Cab Pick-Up Truck from Bergstrom GM, Neenah, in the amount of \$43,797.81 and a new bed cap/cover and additional safety equipment not to exceed \$5,000.00, utilizing 2026 Capital Equipment Budgeted funds.**

Call for vote on Motion by Chairman Lendrum

**Motion Carried. Vote 4/0**

Fleet #1JJ 2026 1/2-Ton 4WD Crew Cab Pick-Up Truck

Public Works Superintendent Radtke stated that this truck is replacement of the current Engineering Survey truck. He stated that the budgeted amount for the truck is \$50,000.00. Public Works Superintendent stated that the existing Fleet #1JJ will be sent to auction.

**Motion by Weber, Seconded by Linski to recommend the Common Council approve the purchase of a 2026 Chevrolet Silverado 1/2-Ton 4WD Crew Cab Pick-Up Truck from Bergstrom GM, Neenah, in the amount of \$44,303.81 and a new bed cap/cover and additional safety equipment not to exceed \$5,000.00, utilizing 2026 Capital Equipment Budgeted funds.**

Call for vote on Motion by Chairman Lendrum

**Motion Carried. Vote 4/0**

Fleet #21 2026 3/4-Ton 4WD Regular Cab Pick-Up Truck

Public Works Superintendent Radtke stated that this truck is replacement for the current 3/4-Ton 4WD Regular Cab Pick-Up truck. He stated that a new 2-way radio will need to be installed along with additional safety items and lighting. He stated that the budgeted amount for the truck is \$75,000.00.

Public Works Superintendent Radtke stated that in 2025 he had asked for Fleet #1B to be kept in the fleet after its replacement was purchased. He stated that he would like to send that one to auction and retain current 2011 GMC 3/4-Ton 4X4 (Fleet #21).

Report

Report

Report

**Motion by Borchardt, Seconded by Weber to recommend the Common Council approve the purchase of a 2026 Ford F250 4WD Regular Cab Pick-Up Truck from Bergstrom Ford, Neenah, in the amount of \$49,321.17 along with a new 2-way radio and additional safety items/lighting not to exceed \$2,000.00, utilizing 2026 Capital Equipment Budgeted funds.**

The Committee had a discussion regarding the use of hybrid vehicles in the Public Works Fleet.

Call for vote on Motion by Chairman Lendrum

**Motion Carried. Vote 4/0**

#### Licenses

Approve the Transfer of a “Class B” Combination Liquor License to AA Signature Bar & Grill d/b/a BayPoint Bar & Grill

Clerk Nagel stated that this is a transfer of a “Class B” Combination Liquor License due to the sale of BayPoint Bar & Grill, Inc., 944 S. Green Bay Rd. She stated that the Liquor License Review Committee met prior to this meeting and recommended approval. Clerk Nagel stated all background checks have been completed and have passed.

Report

**Motion by Weber, Seconded by Borchardt, to recommend the Common Council approve the Transfer of a “Class B” Combination Intoxicating Liquor and Fermented Malt Beverage License from BayPoint Bar & Grill, Inc. to AA Signature Bar & Grill, LLC, d/b/a BayPoint Bar & Grill, 944 S. Green Bay Road contingent upon a closing date of March 23, 2026.**

#### Special Event Permits (Informational Only)

#### Public Works General Construction and Department Activity Report

- 1) Contract 4-25 (Misc Concrete Pavement/Sidewalk Repair): Some work items have been carried over to 2026.
- 2) Contract 5-25 (Misc Asphalt Pavement Repair): Some work items have been carried over to 2026.
- 3) Contract 10-25 (City Hall Window Replacement): All work is done. Sill replacement has started.
- 4) Contract 12-25 (Courtside Fields Pond): Excavation and periodic rock blasting are underway. About 75% of the excavation is completed on the main pond area. The sloping along the east side of the pond will be done after the main pond area is excavated. Roughly 40% of the rock blasting is complete. The rock crushing is scheduled to start the week of 3/16.

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- 5) Contract 1-26 (Elm, Reed, Laudan Utilities/Street): The pre-construction meeting was held on 3/5. The contractor plans to mobilize the week of 3/16.
- 6) Contract 2-26 (Henry, Sterling, Winneconne): A pre-construction meeting has not been scheduled. The contractor anticipates starting on Sterling Avenue.
- 7) Contract 3-26 (Tullar Garage Roof Repair): Bids were opened on 3/4 and reviewed by the Board of Public Works on 3/5. Five bids were received. Project bids came in under budget. Council action on the Board's recommendation will occur at the 3/18 Council meeting.
- 8) City Hall Space Needs Plan RFP: The RFP has been distributed. Proposals are due on 3/6. A recommendation will be brought to the Committee meeting on 3/24.
- 9) Spring Load Limits went into effect on 3/4. This mainly affects the roads in the Freedom Meadows/Freedom Acres area.
- 10) Spring Leaf Collection: Staff is reviewing options to provide a round of leaf collection in spring to clear the leaves that were on the terrace when the early snow came last November.

Director Kaiser stated that street crews were out testing a piece of equipment that has been refitted on truck for leaf collection. He stated that staff had discussed a special leaf collection pick up due to the early winter snowstorms that happened in November of 2025. Director Kaise stated that the city will do one round of leaf collection starting April 6<sup>th</sup>.

The Committee discussed on-street parking impeding the leaves, yard waste, and garbage and recycling collection. The Committee asked Director Kaiser to research the city's options, especially when it comes to buses and other large sized vehicles.

Adjournment

**Motion by Weber, seconded by Linski to adjourn at 5:42 PM.**

Call for vote by Chairman Lendrum

**Motion Carried. All voting Aye. 4 /0**

**Respectfully submitted,**



Lisa Mroczkowski  
Public Works Office Manager