

Neenah Public Library Board of Trustee Meeting Minutes – October 19, 2022

Call to Order

With Fieldhack, board president, in the chair, the Neenah Public Library Board of Trustees meeting was called to order at 4:00 p.m. Members present: Randy Fieldhack, Carol Codner, Beth Irish, Lisa Hemes, George Scherck, Tami Erickson, Nikki Winiecki, and Pat Rickman, Harrison Flint, and Ellie Mertes.

Members excused: Michael Koller and Jenn McMahon.

Present also, Gretchen Raab, director, Nicole Hardina-Wilhelm, deputy director, Nancy Baird, circulation services manager, and Katrina Wulff, youth services manager.

Minutes

On motion of Erickson, seconded by Hemes, the Board approved the minutes of the Library Board meeting of September 21, 2022.

Statistical report

Physical and electronic circulation is up 10% for the year. Patron count is up 31%.

Bills for consideration

On motion of Codner, seconded by Hemes, the Board approved payment of the October bills.

Director's Report

Director Raab announced her plans to retire in 2023.

Department reports

Circulation Services Report, Nancy Baird

Along with the Menasha Public Library, the library is holding a food drive November 5 through the 13 to collect food for Fox Valley Community Table and Double Portions food pantry.

Youth Services Report, Katrina Wulff

Starting outreach visits to thirteen different classrooms, in six different NJSD schools. Boys and Girls Club's program, "Home Base," will be putting green footprints on our windows to indicate that the library is a safe place for teens who may be experiencing homelessness through the month of November.

Technical and Adult Services Report, Nicole Hardina-Wilhelm

Adult Services Librarian Zaborowske won second place in *Wisconsin People and Ideas 2022* fiction contest. We are partnering with the Winnebago County ADRC and presenting Climb Theatre's production of *Grandpa and Lucy*. Adult Service Librarian Odegard has created experience kits, which are now ready for checkout.

2023 Budget update

Mayor Lang's budget will be released the week of October 24, with budget workshops to follow in November.

New Director

President Fieldhack appointed board members to a Selection Committee to begin the hiring process for a new director. The committee will schedule a meeting in early November with the City's Human

Resources Director and City Attorney. Members of the Selection Committee: Randy Fieldhack, Beth Irish, Carol Codner, Nikki Winiiecki, Tami Erickson, Lisa Hemes, and Pat Rickman.

Next regularly scheduled meeting

Wednesday, November 16, 4:00 p.m.

Adjournment

On motion of Codner, seconded by Hemes, the Library Board adjourned at 4:57 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "N. Hardina-Wilhelm".

Nicole Hardina-Wilhelm