

**MINUTES OF THE NEENAH WATER WORKS COMMISSION
AND
STORM WATER CITIZEN ADVISORY BOARD MEETING**
Regular Meeting – January 16, 2023
Council Chambers – City Hall

Present: President Schmeichel; Commissioners: J. Lang, Hemes, Boyette, and Bauman; and Director Mach

Also Present: Interim Director of Finance Kahl

President Schmeichel called the meeting to order at 4:30 p.m.

Approve Meeting Minutes for December 19, 2022 – Following discussion, **M.S.C. Boyette/Bauman to approve the December 19, 2022 Meeting Minutes.** All voting aye.

Approve the Invoices for December 2022 – Commissioners asked about charges and invoices from Badger Meter, Inc., and TDS Metrocom. Director Mach explained that the charge from Badger Meter, Inc. is for the annual Beacon meter reading system license and hosting and TDS is the land line (telephone) provider for the Water Utility.

Following discussion, **M.S.C. Boyette/Bauman to approve the December 2022 invoices.** All voting aye.

Appearances – None.

Old Business/New Business

Storm Water Report – Director Mach presented Director Kaiser's note on the Harrison Street Pond project.

Following discussion, **M.S.C. Schmeichel/Hemes to accept and place on file the Storm Water Report.** All voting aye.

Approve Final Draft 2023 CIP – Director Mach presented the updated CIP that included projects which were selected as replacements for Elm Street, Reed Street, and Laudan Boulevard. Public Works and Water staff worked quickly to develop a plan that would balance the needs of both departments. Director Mach noted the extremely poor pipe condition on Brantwood Drive, Brantwood Court, River Street, and High Street. Commissioners were concerned about the amount of work proposed despite the lower overall cost for the projects.

Following discussion, **M.S.C. Hemes/Schmeichel to approve the Final Draft 2023 CIP.** Commissioners Lang, Schmeichel, Hemes, and Bauman voting aye; Commissioner Boyette voting nay. Motion carried.

Director's Report –

1. Water Loss Report – Staff are taking advantage of the warmer weather by continuing city-wide leak detection efforts.
2. The RFP for the refurbishment and painting of the Cecil Street Water Tower was issued on January 9, 2023. Responses are due February 16, 2023. The RFP includes repainting the existing logo, but Director Mach requested opinions if a revised logo was desired.

**Waterworks Commission and Storm Water Citizens Advisory Board Regular Meeting Minutes
January 16, 2023
Page 2 of 2**

3. The following items were approved at the January 10, 2023 Board of Public Works meeting:
- Change Order No. 2 for Contract 11B-22 Water Service Replacement Hunt Avenue, Madison Street, and Nicolet Boulevard from Carl Bowers & Sons Construction Company, Kaukauna, WI, in the amount of \$11,235.00 for relocating water services.
 - Pay Request No. 1 for Contract 11B-22 Water Service Replacement Hunt Avenue, Madison Street, and Nicolet Boulevard from Carl Bowers & Sons Construction Company, Kaukauna, WI, for the amount of \$11,235.00 for Water services.
4. Solar installation update – December was rather cloudy and the output of the array was diminished.
5. Private lead service line replacement funding and project update – The project was going well. Director Mach will be contacting the DNR with updated principal forgiveness information.
6. The next regular Waterworks Commission meeting is scheduled for February 20, 2023.

Following discussion, **M.S.C. Bauman/Boyette to accept and place on file the Director's Report.** All voting aye.

Closed Session – **M.S.C. Boyette/Hemes to convene into closed session pursuant to Wis. Stats §19.85 (1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session in order to discuss negotiations relating to a proposal for alternative water metering technologies.** All voting aye. **At 5:35 p.m. the Commission convened in closed session.**

Reconvene in Open Session – **M.S.C. Hemes/Lang to convene into open session.** All voting aye. **At 5:50 p.m. the Commission reconvened in open session.**

Following discussion, **M.S.C Hemes/Lang to direct Director Mach to engage in contract discussions with Landis+Gyr for alternative water metering technologies.** All voting aye.

Any Other Business That May Legally Come Before the Commission – Commissioners asked Director Mach for updates regarding the Booster Station. Director Mach noted that the engineer's estimate was higher than his previous estimate, but staff are working diligently to keep costs as low as possible for this project. He will keep the Commission apprised of the costs.

Adjournment – **M.S.C. Bauman/Boyette to adjourn in at 5:57 p.m.** All voting aye.

Respectfully submitted,



Anthony L. Mach
Director, Neenah Water Utility