

**MINUTES OF THE NEENAH WATER WORKS COMMISSION
AND
STORM WATER CITIZEN ADVISORY BOARD MEETING**
Special Meeting – September 14, 2026
Hauser Room – City Hall, 211 Walnut Street, Neenah, WI

I. Call to Order

President Schmeichel called the meeting to order at 4:31 p.m.

II. Roll Call

Present: President Schmeichel; Commissioners: Borchardt, Bauman, and Pollnow; and Director Mach

Excused: Commissioner Hemes

Also Present: Utility Business Manager Barlow, Interim Director of Public Works Rohloff, and Alderperson Neuman

III. Public Appearances – None.

IV. Approval of Minutes

A. Approve Regular Meeting Minutes for August 24, 2026 – Following discussion, **M.S.C. Bauman/Pollnow to approve the August 24, 2026 Regular Meeting Minutes.** All voting aye.

B. Approve Special Meeting Minutes for August 24, 2026 – Following discussion, **M.S.C. Pollnow/Schmeichel to approve the August 24, 2026 Special Meeting Minutes.** All voting aye.

V. Unfinished Business – None.

VI. New Business

A. Approve August 2026 Invoices – Commissioners had no questions about charges and invoices.
Following discussion, **M.S.C. Pollnow/Bauman to approve the August 2026 invoices.** All voting aye.

B. Award Contract 1-26W Oak Street Bridge Water Main Crossing – Commissioners discussed information received from McMahon Associates regarding Contract 1-26W. August Winter & Sons, Inc. has completed similar projects and the pricing for the project is realistic due to its complexity.
Following discussion, **M.S.C. Bauman/Pollnow to award Contract 1-26W Oak Street Bridge Water Main Crossing to August Winter & Sons, Inc., Appleton, WI, in the amount of \$1,383,952.00.** All voting aye.

C. Storm Water Report – None.

D. Receive and Place on File the Director's Report

1. Water Loss Report – Water loss has trended down slightly.
2. Solar Installation Update – The array continues to operate well.
3. Customer Portal / Payment Processor Research Update – Invoice Cloud is going to be offered to CentralSquare customers. Staff will be meeting with IS and Finance staff to discuss.
4. The next regular Waterworks Commission meeting is scheduled for Monday, October 19, 2026.

Following discussion, **M.S.C. Borchardt/Pollnow to receive and place on file the Director's Report.** All voting aye.

Special Waterworks Commission and Storm Water Citizens Advisory Board Meeting Minutes
September 14, 2026
Page 2 of 2

VII. Announcements and Future Agenda Items

- A. Commissioners asked Director Mach to provide an update on the discussions between Neenah Water Utility and Menasha Electric and Water Utility staff. Director Mach noted that the two utilities had a phone conference to discuss the cost of metering stations and estimating charges. Our staff will be preparing the final letter to send to the PSC within a few days.

VIII. Adjournment

M.S.C. Schmeichel/Pollnow to adjourn at 4:56 p.m. All voting aye.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Anthony L. Mach', with a stylized flourish at the end.

Anthony L. Mach
Director, Neenah Water Utility