



PARK & RECREATION COMMISSION MINUTES

REGULAR MEETING – April 18, 2024

MEMBERS PRESENT

X	Jim Wise	X	Kate Hancock – Cooke (arrived 3:44P)	X	Gary Lawell
X	Peter Kelly	X	Eric Maggio	X	Ted Galloway
X	Lee Hillstrom	X	Ashley Ondresky	X	Scott Weber

STAFF PRESENT

X	Michael T. Kading, Director of Parks & Recreation
X	Jim Kluge, Superintendent of Recreation
X	Trevor Fink, Superintendent of Parks
X	Stephanie Schott, Recreation Supervisor

OTHERS PRESENT: Brad Schmidt, Deputy Director Community Development; Barb Gossen; Frank Cuthbert

MEETING CALLED TO ORDER BY Commissioner Kelly at 3:30 P.M.

CORRESPONDENCE

None.

APPEARANCES

Ms. Gossen indicated that she is interested in a bench placement at the SE corner of Riverside Park along the trail and looks forward to the discussion item.

MINUTES

MSC Hillstrom / Galloway to approve the minutes of the March 21, 2024. Motion Carried.

BILL VOUCHERS

Commissioner Kelly reviewed the vouchers for April and found them to be in order.

FINANCIAL REPORT

The financial report was reviewed. Commissioner Kelly pointed out that the years on the chart need to be updated.

MSC Hillstrom / Lawell to accept and place on file the report as presented. Motion carried.

MISSION ACTION REPORT

The report was distributed earlier. The following items were discussed:

- Commissioner Lawell asked when the bathroom facilities will be opened for the season. Superintendent Fink indicated that the process to open the facilities has begun, and facilities will open by the first weekend in May, if not a bit sooner.
 - Commissioner Kelly asked if Touch A Truck was on Wednesday, May 8. Recreation Supervisor Schott confirmed that the event will be held on Wednesday, May 8. The target audience is 3-6-year-olds, and vendors have been very responsive, as they have staffing to provide/supervise the
-

equipment. The topic of providing food was briefly discussed. Superintendent Kluge indicated that the beauty of Touch A Truck has been the simplicity of the event for the preschool-aged kids.

- Commissioner Lawell encouraged staff to consider branding/marketing the Fox-Wolf Watershed Alliance's cleanup day as a more localized community event similar to the past Slough cleanups. Superintendent Kluge indicated that this event is done in partnership with FWWA and that both events overlapped, creating difficulties on finding volunteers.
- Commissioner Kelly inquired about the Inflationary Reduction Act grant application. Superintendent Fink indicated that he is working on a grant application for the purposes of completing tree removal from private property owners who cannot afford to do this on their own.

BUSINESS FOR CONSIDERATION

BUSINESS ITEM #1: Request for additional bench placement at Riverside Park

Director Kading reviewed the request to place a bench at the southeast corner of the park (N. Park and Wisconsin Ave).

Commissioner Lawell commented that he lives across the street from this location and has observed individuals with special needs who could use a place to rest along the east side of the park, and the only two other benches are located near the pavilion and that the proposed location seems appropriate.

Commissioner Maggio would also recommend this location.

Commissioner Hillstrom reminded the Commission that at some point in the future, the road and sidewalk will be reconstructed, and the bench location should accommodate this.

Superintendent Fink indicated that it is not a necessary a maintenance issue but that we have historically declined other requests. Benches are placed in fall.

Action: Galloway / Ondresky MSC to permit placement of a donor bench at the southeast corner of Riverside Park. Motion Carried.

BUSINESS ITEM # 2: Request for viewing platform at Wilderness Park

This agenda item was tabled until such time that staff could review the request with the WI-DNR to determine what might be possible in Wilderness Park under wetland regulations.

Action: Tabled.

BUSINESS ITEM # 3: 2024 CIP Update

The 2024 project status was reviewed. The recent installation of the kayak pods was highlighted.

Commissioner Kelly inquired about the Carpenter Preserve donation held at Greenways.

Director Kading indicated that the donor recently returned but has not had a chance to fully discuss.

BUSINESS ITEM # 4: Announcements and Future Agenda Items

Southview Court Reconstruction Award

Cemetery Monument Update

LIAISON REPORTS

ARROWHEAD DEVELOPMENT (HILLSTROM)

Commissioner Hillstrom announced that the remaster plan has been completed and a joint Council and Commission meeting is scheduled for May 15 at 6:00PM at City Hall. Mike Bell will make the presentation.

Commissioner Galloway requested that we schedule the regular Commission meeting for prior to the joint meeting. All Commissioners agreed.

CEMETERY MONUMENT (MAGGIO)

Commissioner Maggio reported that the monument has been ordered. They are working on the verbiage to be placed on the monument. It should be installed by late July.

PLANS COMMISSION: Commissioner Hancock-Cooke reported that there was nothing impacting the Commission/department.

HARBOR COMMITTEE: Galloway reported that there was nothing new.

MSC Lawell / Hillstrom to adjourn at 4:10p.

Recorded for the Commission by Michael T. Kading, CPRP