

CITY OF NEENAH
2026 OPERATING AND CAPITAL IMPROVEMENTS BUDGET
COMMITTEE OF THE WHOLE WORKSHOP/STUDY SESSION
Monday, November 10, 2025 — 6:00 p.m.
Council Chambers, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin

MINUTES

Present: Mayor Lang, Council President Borchardt, Aldermen Bruno, Erickson, Ellis, Steiner Pollnow, Lendrum, Director of Finance Rasmussen, and Clerk Nagel.

Also Present: Director of Information Technology Schroeder, Police Chief Olson, Assistant Police Chief Bernice, and Fire Chief Teesch

Absent/Excused: Aldermen Weber and Linski

Review of Workshop/Study Session Procedures and Opportunity for Public Commentary.
Council President Borchardt advised that each Department Director would be called to present their budget. Council is free to ask questions at that time.

Mayor's Recommendation & Summary section (Finance)
Director Rasmussen reviewed the process used to craft the budget. The budget was introduced and presented by Director Rasmussen.

Non-Tax Levy Revenues (Finance):
Director Rasmussen reviewed the Non-Tax Levy Revenues pointing out main sources of income. An opportunity was given for questions and answers.

Potential Amendment 2 (Alderman Pollnow): Increase the use of Unassigned Fund Balance from \$300,000 to \$450,000. This will increase the amount of Undesignated General Fund balance applied by \$150,000. See page 44.

Potential Amendment 3 (Alderman Pollnow): Increase the transfer in Developer Land Sales Fund from \$175,000 to \$350,000. This will increase the transfer by \$175,000. See pages 44 and 255.

Potential Amendment 4 (Alderman Pollnow): Increase the transfer in Alliant Energy Pilot Fund from \$300,000 to \$400,000. This will increase the transfer by \$100,000. See pages 44 and 255.

Debt Service Summary (Finance): Director Rasmussen reviewed the Debit Service Summary highlighting key debt service areas. There was opportunity for questions and answers.

Summary of Capital Project Expenditures and Funding Sources (Finance): Director Rasmussen reviewed the Capital Project Expenditures and Funding Sources pointing out the major capital projects.

General Government Section - General Fund

Council: Council President Borchardt reviewed the Council General Fund which remained the same.

Potential Amendment 1 (Alderman Pollnow): Increase Alderman pay by 5%. In 2026 this will affect the three alderman seats up for re-election in April. This will increase salaries expenditure and increase the amount of Undesignated General Fund balance applied by \$620. See Page 64.

Mayor: Mayor Lang reviewed the Mayor budget. An opportunity was given for questions and answers.

Finance / Risk Management: Director Rasmussen reviewed the Finance Department and Risk Management budget. An opportunity was given for questions and answers.

Attorney: City Attorney Rashid reviewed the legal department budget. An opportunity was given for questions and answers. There was discussion on the External Legal Services line item.

Clerk: City Clerk Nagel reviewed the Clerk's department budget, along with the Capital Budget. An opportunity was given for questions and answers. There was also discussion on the agendas and minutes software program.

Human Resources and Safety: Director Rasmussen reviewed the Human Resources and Safety department operating budget. An opportunity was given for questions and answers.

Information Systems: Director Schroeder reviewed the Information Systems operating budget, capital budget, and general fund revenue resources. An opportunity was given for questions and answers.

Director Schroeder is requesting an increase to the Multi-Year Hardware/Software Maintenance Agreements by \$75,000. Reason being the current software program used for on-line forms license quote came in considerably high. There are better on-line forms software programs on the market at much lower cost. Thus, the request for the increase.

Potential Amendment 5 (Alderman Pollnow): Increase the Information Systems Capital Equipment Item "Multi-Year Hardware Software Maintenance Agreements" by \$75,000 from \$500,000 to \$575,000. See Page 316.

Municipal Building: This review was moved the second workshop under Public Works Department.

Police/Police Commission: Chief Olson and Assistant Chief Bernice reviewed the Police Department operating budget, capital budget, and general fund revenue resources. An opportunity was given for questions and answers.

Neenah-Menasha Fire Rescue: Chief Teesch reviewed the Fire Department operating budget, capital budget, and general fund revenue resources. An opportunity was given for questions and answers.

Internal Service/Trust/Agency Funds section: Chief Teesch reviewed the Fire Department operating budget, capital budget, and general fund revenue resources. An opportunity was given for questions and answers.

Emergency Management: Chief Teesch reviewed the Emergency Management operating budget, capital budget, and general fund revenue resources. An opportunity was given for questions and answers.

Miscellaneous - Liability Insurance Fund, Benefit Accrual Fund, Expendable Trust Funds, Business Improvement District (BID) (Finance): Director Rasmussen reviewed the Liability Insurance Fund, Benefit Accrual Fund, Expendable Trust Funds, Business Improvement District operating budget. An opportunity was given for questions and answers.

Special Revenue Fund Section - Miscellaneous and ARPA Fund (Finance): Director Rasmussen reviewed the Special Revenue Fund Section - Miscellaneous and ARPA Fund operating budget. An opportunity was given for questions and answers.

There was an opportunity to ask any outstanding question on any operating budget, capital budget, and general fund revenue resources reviewed at this budget workshop session.

Seeing the business of the meeting was complete, the meeting was adjourned at 7:13 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Charlotte Nagel". The signature is written in dark ink and is positioned above the printed name.

Charlotte Nagel
Neenah City Clerk