

CITY OF NEENAH
2023 OPERATING AND CAPITAL IMPROVEMENTS BUDGET
COMMITTEE OF THE WHOLE WORKSHOP/STUDY SESSION
Monday, November 7, 2022 – 6:00 p.m.
Council Chambers, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin

MINUTES

Present: Aldermen Borchardt, Boyette, Erickson, Hillstrom, Lendrum, Skyrms, Steiner, Stevenson and Weber; Mayor Lang, Deputy Director of Finance Kahl.

Also Present: Director of Human Resources Fairchild, Director of Parks and Recreation Kading, Director of Information Systems Wenninger, IS Network Administrator Schroeder, Police Chief Olson, Parks Superintendent Fink, P&R Recreation Supervisor Schott, P&R Superintendent of Recreation Kluge.

Absent/Excused: None.

Public Comment: None.

Review Matters Relating to Prior Workshops: Ald. Hillstrom shared information related to the Tourist House license.

Human Resources and Safety: Human Resources Director Fairchild provided an overview of the 2023 H/R & Safety budget requests. Items discussed included the use of ARPA funding for one-time costs to raise certain employees to grade minimums as a result of the salary plan implementation.

Parks and Recreation: Parks and Recreation Director Kading provided an overview of the 2023 Parks and Recreation budget requests.

Operating: Items discussed included the fees for Park and Rec activities in light of the current economic situation, wages for part-time/seasonal workers, pool revenues, the request from Director Kading for additional training on RecTrac software, and the Outside Printing line item.

Potential Amendment (Director Kading): Increase Training budget by \$4,000 for additional RecTrac training.

Harbor Committee: No items discussed.

Celebrations/Commemorations: No items discussed.

Cemetery: No items discussed.

Forestry: Items discussed included the removal of diseased ash trees.

Capital: Items discussed included the status of Arrowhead Park projects, the request from Director Kading for Whiting Boat House repairs, the Carpenter Preserve Design plan and the availability of vehicles.

Potential Amendment (Alderman Stevenson): Increase Capital Facilities by \$20,000 for Whiting Boat House repairs offset by the removal of \$20,000 of CIP projects at the discretion of Park and Rec staff.

Information Systems: Information Systems Director Wenninger provided an overview of the 2023 Information Systems budget requests.

Operating: Items discussed included department cybersecurity initiatives and the position requested by Director Wenninger and what functions that position would have served.

Capital: Items discussed included Director Wenninger's requested reallocation of projects in the CIP after the requested position was removed and a request from Mayor Lang to fund the replacement of computer equipment amongst City staff.

Potential Amendment (Director Wenninger): Decrease IS Capital Equipment by \$115,000 for Enterprise Resource Planning Suite (ERP).

Potential Amendment (Director Wenninger): Increase IS Capital Equipment by \$70,400 for Switch Replacement.

Potential Amendment (Director Wenninger): Increase IS Capital Equipment by \$52,800 for Wireless Network Device Replacement.

Potential Amendment (Director Wenninger): Decrease IS Capital Equipment by \$50,000 for Fiber Builds/Acquisitions.

Potential Amendment (Director Wenninger): Increase IS Capital Equipment by \$40,000 for Replacement of UPS Devices.

Potential Amendment (Mayor Lang): Increase IS Capital Equipment by \$50,000 for Replacement of City Computer Equipment.

Police Operations/Parking: Police Chief Olson provided an overview of the 2023 Police budget requests.

Operating/Parking: Items discussed included the Employee Wellness line item, the three positions requested by the Police Department, the Crossing Guard budget, the SRO budget, parking fine revenue, and the overall status of the Parking Utility fund.

Capital: Items discussed included the ability to purchase hybrid vehicles and funding the SWAT vest replacements with trust fund dollars.

Other 2023 Budget Matters: None.

Motion/Second/Carried Skyrms/Borchardt to adjourn the meeting at 8:38 p.m. All voting aye.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Andrew Kahl", written in a cursive style.

Andrew Kahl, CPA
Deputy Director of Finance