



**City of Neenah  
Board of Public Works Minutes  
Thursday, October 23, 2025 at 11:00 AM  
Hauser Room  
Neenah City Hall  
211 Walnut Street**

- I. Call to order  
Meeting was called to order by Mayor Lang at 11:03 AM

**MEMBERS PRESENT:** Mayor Lang, Director of Public Works Kaiser, Director of Community Development & Assessment Nieforth, City Attorney Rashid, and Aldermen Lendrum.

**ALSO PRESENT:** Water Utility Director Mach, Park & Rec Director Kading, and Clerk Nagel.

**EXCUSED:** Finance Director Rasmussen and Alderman Ellis

- II. [Approval of the minutes of the October 9, 2025 meeting.](#) (Minutes can be found on the city website)

**Motion by Lendrum, seconded by Kaiser to approve October 9, 2025 minutes as written. Motion carried in a voice vote, 4-0.**

- III. Appearances  
A. None.

- IV. Unfinished Business  
A. None.

- V. New Business  
A. Public Works – Director Kaiser  
1. Change Order No. 2, Contract 13-24, Right Turn Lane W. Winneconne Avenue and S. Commercial Street, to Vinton Construction Company, in the amount of \$5,000.00. (Attachment)  
**Motion by Kaiser, seconded by Lendrum to approve Change Order No. 2, Contract 13-24, Right Turn Lane W. Winneconne Avenue and S. Commercial Street, to Vinton Construction Company, in the amount of \$5,000.00. Motion carried by a voice vote, 5-0.**

The change order is for mobilization which is an industry standard.

- VI. Any announcements/questions for the Board  
A. None.

- VII. Adjournment  
**Motion by Rashid, seconded by Kaiser to adjourn. Motion carried by a voice vote. Meeting adjourned at 11:10 AM.**

Respectfully Submitted,

Charlotte Nagel, City Clerk