

**CITY OF NEENAH  
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES  
Tuesday, November 11, 2025**

**Present:** Chairman Lendrum, Aldermen Borchardt, Pollnow and Weber

**Excuse:** Alderman Linski

**Also Present:** Mayor Lang, Public Works Director Kaiser, Deputy Community Development Director Schmidt, City Attorney Rashid, City Clerk Nagel, Police Lt. Bone, Police CSA Superintendent Bedora, and Citizen Frank Cuthbert.

Chairman Lendrum called the meeting to order at 4:30 PM

Approval of Minutes of the Regular Meeting of October 28, 2025

**Motion by Pollnow, seconded by Weber to approve the minutes of the Regular Meeting of October 28, 2025**

Call for vote by Chairman Lendrum

**Motion Carried.** All voting Aye. 4/0

Public Appearance

None.

Revocable Occupancy Permit – 612 Main Street

Director Schmidt explained this is a unique situation. The new owner wanted a document that legitimized the parking lot. Director Schmidt explained the history of the situation. When the Main Street overpass was constructed in 2001 Mayer Street was closed with the right of way left as is. The Revocable Occupancy Permit is to legitimize the parking lot left in the Mayer Street right-of-way. Mayer Street right-of-way has not been vacated, there is a watermain in the right-of-way, and there is public pedestrian access that connects Mayer Street to Main Street. If in the future Mayer Street is to be connected to Main Street, this permit gives the city the ability to do so.

**Motion by Borchardt, seconded by Weber, to recommend the Common Council approve the Revocable Occupancy Permit for 612 Main Street to maintain a parking lot in Mayer Street right-of-way.**

There was discussion about closing off Main Street for safety reasons. Director Kaiser noted that in a perfect world it would be the preferred solution, but with the time that has elapsed since the overpass was built and the decisions that were made at that time, the better option is to leave it as is.

Call for vote by Chairman Lendrum

**Motion Carried.** All voting aye. 4/0

Report

Article XI Wrestling and Boxing Ordinance Repeal (Attachment)

Clerk Nagel went through the history of the Wrestling and Boxing Ordinance Repeal Ordinance and her memo.

**Motion by Weber, seconded by Borchardt to recommend Council approve Ordinance 2025-15, repealing Article XI – Wrestling and Boxing License in its entirety, and reserving Article XI for future use.**

Discussion ensued regarding having the wrestling and boxing license fall under a special use permit or special event permit. City Attorney Rashid noted that this is a policy choice and it comes down to whether or not the city wants to regulate these activities, license them, and collect the associated fees. The committee consensus at the time of the last approval seemed as though, with the small number of licenses issued and the lack of enforceability of the ordinance, it was advantageous to the city to repeal the ordinance. By repealing the ordinance, the host would be responsible for the event at their own risk.

Call for vote by Chairman Lendrum

**Motion Carried. All voting aye. 4/0**

**Motion by Pollnow, seconded by Weber to move up Public Works General Construction and Department Activity Report while waiting for the appellant to arrive.**

Public Works General Construction and Department Activity Report

- 1) S. Commercial Street:
  - Work is complete. A punchlist has been provided to the contractor.
- 2) Contract 7-21 (Harrison Pond): Work under the contract is complete. A final pay request is being prepared.
- 3) Contract 4-24 (S. Park Avenue Easement – Utilities): Work is complete. Punchlist items including a manhole repair and fence repair are being completed. A final pay request is being prepared.
- 4) Contract 13-24 (S. Commercial St Turn Lane at Winneconne Av): The vehicle lane was poured on 11/5. The week of 11/10, sidewalk will be graded and poured. Temperatures are requiring cold weather concrete curing, which will increase the unit price for pavement from \$86/SY to \$91/SY and sidewalk from \$7.10/SF to 7.60/SF. Together, these changes will add about \$3,000 to the project cost.
- 5) Contract 1-25 (Alexander, Lexington, Forest Manor Ct, Bruce, Southfield Plat Utilities and Street): Work is complete. A final pay request is being prepared.
- 6) Contract 2-25 (Elm, Douglas Utilities and Street): Work is complete. A final pay request is being prepared.
- 7) Contract 3-25 (Caroline, Hickory Utility and Street Construction): A final pay request is being prepared.

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- 8) Contract 4-25 (Misc Concrete Pavement/Sidewalk Repair): The contractor is starting work on the sidewalk repair list.
- 9) Contract 5-25 (Misc Asphalt Pavement Repair): The contractor will be starting in the next week or two.
- 10) Contract 10-25 (City Hall Window Replacement): OMNI Glass & Paint will start work on Nov. 12. They are starting on the west building face, then moving to the north face, then the east face, and finishing with the south face. We are estimating one week of work for each floor on each face, so three weeks per face. Work is scheduled to be complete in mid-January. Building staff have been removing the window sills in advance of the contractor starting.
- 11) Courtside Fields Pond: This project will be advertised on 11/7 with a bid opening scheduled on 11/21.
- 12) 2nd Addition to Freedom Acres: Utility installation is complete for this phase.

Director Kaiser gave a process update on the Request for Proposal (RFP) of the Storm Water Management Plan. We are currently waiting on a DNR grant agreement. Once the grant agreement is approved, the DNR has to approve the RFP before it can go out.

Discussion was made regarding private parking of vehicles on city-owned property. There was discussion on potentially installing "No Parking" signs on the city owned lots. The other solution was to draft a policy for using city-owned property for private parking.

### Dangerous Animal Designation Appeal by Shallin (Veirauch) Stone for pet dog Hank (Attachment)

City Attorney Rashid explained that this is a Dangerous Animal Appeal under ordinance section 3-31 which gives the appellant an opportunity to appeal the dangerous animal designation made by the Police Chief or his designee, Lt. Bone. He then explained the procedure for this due process hearing to follow. Attorney Rashid stated that he would ask questions of Lt. Bone as to the reasons for the designation. Once complete, the appellant may ask questions of Lt. Bone. Once complete, the Committee may ask any questions of Lt. Bone. Lt. Bone will be dismissed after all questioning. The appellant will have an opportunity to state her reasons as to why the dangerous animal designation should be overturned. Once completed, Attorney Rashid and the committee may ask questions of the appellant. Once all questioning is complete, the Chair will ask for a motion, and a vote taken.

Lt. Bone of the Neenah Police Department was called to the table and sworn in by Clerk Nagel.

Attorney Rashid questioned Lt. Bone as to why the dangerous animal designation was determined for dog, Hank. At the conclusion of Attorney Rashid's questioning, Ms. Stone, dog owner, asked questions of Lt. Bone. At the conclusion of Ms. Stone's questioning, the Committee asked questions of Lt. Bone. At the conclusion of all questioning, Lt. Bone was excused.

Dog owner, Shallin Stone, 603 Sherry Street, Neenah, WI, was sworn in by Clerk Nagel. Ms. Stone gave her reasons as to why the dangerous animal determination placed on dog Hank should be overturned. At the conclusion of Ms. Stone's statement, Attorney Rashid was given the opportunity to question Ms. Stone. At the conclusion of Attorney Rashid's questioning, the Committee was allowed to ask questions of Ms. Stone. At the conclusion of all questioning, Chairman Lendrum asked for a motion.

**Motion by Pollnow, seconded by Borchardt to uphold the designation of a dangerous animal for dog Hank as determined by the Neenah Police Department. Roll call vote: Pollnow – Aye, Borchardt – Aye, Weber – Aye, Lendrum – Aye. Motion carried in a roll call vote, 4-0.**

Lt. Bone gave instructions to Ms. Stone as to the detailed requirements to keep Hank in the city. Attorney Rashid explained to the Committee this decision is final as far as the city is concerned, however, the appellant may seek review in Circuit Court within the next 30 days. Lt. Bone will send Ms. Stone a final determination letter.

Announcements/Future Agenda Items

The next meeting is the Tuesday prior to Thanksgiving. At this time, a quorum of the committee should be present at this meeting.

Adjournment

**Motion by Pollnow, seconded by Borchardt to adjourn at 5:30 PM.**

Call for vote by Chairman Lendrum

**Motion Carried.** All voting aye. 4/0

Respectfully submitted,



Charlotte Nagel, City Clerk