

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES

Tuesday, May 7, 2024

Present: Vice-Chairperson Hillstrom, Alderperson Borchardt, Pollnow, and Weber

Excused: Chairperson Lendrum

Also Present: Mayor Lang, Public Works Director Kaiser, Police Chief Olson, City Clerk Nagel, Lieutenant Wesley Bone, Traffic Engineer Merten, Public Works Office Manager Mroczkowski, Kathie Boyette, Dylan Lamb, Jennifer Fletcher, David Hartman, Kevin Barbian, Steven Wheeler, and City of Menasha Attorney Margaret Struve

Public Appearance

Kathie Boyette, 817 Nicolet Blvd, Neenah-Ms. Boyette spoke regarding the prohibited dangerous animal agenda item. She stated that she has a service animal dog. She stated that in getting her dog certified as a service animal, she learned that these animals are trained to be calm and peaceful, not to be aggressive or bite.

Approval of Minutes of the Meeting of April 23, 2024

Motion/Second/Carried by Pollnow/Weber to approve the minutes of the meeting of April 23, 2024 meetings. All voting aye.

Dangerous Animal Designation Appeal, Dylan Lamb, 1091 Gillingham Road, Apt 2

Alderperson Pollnow asked for an explanation of how these appeals are typically handled. Attorney Struve stated that both parties will have the opportunity to present their case. She stated that the city will present first, and when done, Mr. Lamb and the committee members will have the opportunity to ask questions. Attorney Struve stated that after the city is done presenting their case, Mr. Lamb will then have the opportunity to present his case and will be able to call witnesses. She stated when he is done presenting his case, the committee will have the opportunity to question Mr. Lamb and any witnesses that testified on his behalf. Attorney Struve stated that once both sides have presented their cases, the committee will deliberate and make their decision.

Attorney Struve called Lieutenant Bone to testify regarding the appeal of a dangerous animal designation.

Attorney Struve asked Lt. Bone to share the events that took place on May 14, 2023 that led to a report being filed and a potentially dangerous dog designation imposed by him. Lt. Bone stated that he reads all the animal reports that come in. He stated that the incident that took place on May 23, 2023, involved Mr. Lamb's German Shepard, Odin. The report stated that Odin had bit a six-year-old child that was riding a bike in the road. He stated that Odin was on a leash, but the leash was long enough for Odin to cross the sidewalk and enter the roadway. Lt. Bone stated that based on those facts, he designated Odin as a potentially dangerous animal. Lt. Bone stated that by this designation, the animal has been involved in an incident that concerns city staff and the

owner is made aware that they need to take precautions, so the animal does not engage in dangerous behaviors in the future. He further stated that if an incident like this happens again within 36 months; the animal can be designated as a dangerous animal.

Attorney Struve asked Lt. Bone if it was his testimony that, after having reviewed the incident report of May 14, 2023, involving a German Shepard dog named Odin engaged in an unprovoked attack on a six-year-old child that was riding a bike in the road past the residence where Odin resided led to his determination of declaring Odin a potentially dangerous animal . Lt. Bone responded yes.

Attorney Struve reviewed the definition of a potentially dangerous animal per the City of Neenah Municipal Code Sec 3-31 which states that any animal that when unprovoked:

“Inflicts substantial bodily harm on a human being or domestic animal without provocation on public or private property;

Chases or approaches a person upon the streets, sidewalks, or any public grounds in a menacing fashion or apparent attitude of attack, or any animal with a known propensity, tendency, or disposition to attack unprovoked, or to cause injury or otherwise to threaten the safety of humans or domestic animals.”

Attorney Struve asked Lt. Bone, based on his application of the City of Neenah Municipal Code and the facts of the incident of May 14, 2023, he declared Odin a potentially dangerous dog. Lt. Bone responded yes.

Attorney Struve asked Lt. Bone how the owner is notified of the designation. Lt. Bone stated that a letter is delivered to the owner of the animal.

Attorney Struve stated that, according to a report filed by Community Service Aide Carson Huiting, the potentially dangerous animal letter was delivered to the residence of Dylan Lamb, 612 Main Street in Neenah Wisconsin at approximately 10:00 A.M. on May 15, 2023.

Attorney Struve asked Lt. Bone what other incidents have occurred since the May 14, 2023, incident that are relevant to this case. Lt. Bone stated there was an incident on February 6, 2024.

Attorney Struve asked Lt. Bone what occurred on February 6, 2024. Lt. Bone stated that Odin had gotten out of his apartment and attacked a mail carrier. Attorney Struve asked if Lt. Bone reviewed the incident report filed by Officer Priessnitz. Lt. Bone responded that he had reviewed the report.

Attorney Struve stated that the report states that on February 6, 2024, an incident occurred at 1091 Gillingham Road with the same German Shepard, Odin, where he had attacked a postal worker. She stated that Officer Deich and Officer Priessnitz responded to the call. She stated that upon the arrival of Officer Priessnitz she spoke to

Officer Deich who was speaking with the dog owner Mr. Lamb. Attorney Struve asked Lt. Bone to share the details of what had happened.

Lt. Bone stated that the mail carrier was delivering mail and Odin got out of his apartment and started to bite the mail carrier. He stated that the mail carrier was bit in a couple of different locations as she was trying to get away. He stated that bystanders came to help the mail carrier and had to physically remove Odin from attacking the mail carrier. Lt. Bone stated at some point Mr. Lamb arrived on scene and removed Odin and put him back in his apartment.

Attorney Struve asked Lt. Bone if Odin was on a leash and Lt. Bone responded no.

Attorney Struve asked Lt. Bone if Odin had gotten out of his residence and Lt. Bone stated that was his understanding.

Attorney Struve asked Lt. Bone to read the victim's statement. Lt. Bone read the victims statement of Jennifer Fletcher which stated that she was delivering mail to the apartment complex when Odin got out of Apartment 2 and attacked her. He stated that Ms. Fletcher had bite marks on her left upper side thigh and tried to go upstairs and push Odin off of her. He stated that at some point she was also bit in the hand. He stated that 2 young males were able to pull Odin off of Ms. Fletcher. He stated that Ms. Fletcher's statement stated that Dylan was in the basement doing laundry.

Attorney Struve asked Lt. Bone as the report states, Ms. Fletcher is referring to Dylan Lamb, the owner of Odin and referring to him being in the basement doing laundry at the time of the incident occurred and also indicates that Odin was biting her, and two bystanders came and removed the dog from her, is this an accurate summary. Lt. Bone responded that is how he reads the statement. He stated that what concerned him in regard to the statement is that there was continuous biting and a continuous threat to the point that others had to remove Odin from biting Ms. Fletcher. He stated that Ms. Fletcher had seven puncture wounds that broke the skin that were ½" in depth.

Attorney Struve asked Lt. Bone if there was another incident where Odin had gotten out of the apartment. Lt. Bone stated yes, August 29, 2023 there was a service call for a dog at large. He stated that someone in the community found a dog, which turned out to be Odin, loose in the city and called the police department. He stated that Odin was taken to the Humane Society and Mr. Lamb was contacted by Neenah Police Department. Lt. Bone stated that Mr. Lamb claimed the dog the following day. He stated that CSA McLevige conducted a follow-up the next day and was advised by Mr. Lamb that the back door does not lock properly, and he had put a new lock on the door.

Attorney Struve asked Lt. Bone as the designated dangerous animal officer how he responded to his review of the reports involving Odin. Lt. Bone stated that, based on the previous potentially dangerous animal designation and the unprovoked nature and seriousness of the attack, he made the determination that Odin met the statutory requirements under Neenah Municipal Code Sec 31-1 to be designated as a dangerous animal.

Lt. Bone stated that he drafted a letter to Mr. Lamb and had it delivered. He stated that he followed up with Mr. Lamb, reviewed the letter with him and informed him of the appeal process.

Attorney Struve stated that Lt. Bone's designation of dangerous animal for Odin satisfies Neenah Municipal Code 31-1 which states that:

“any animal that has been previously found, within the last 36 months to be a potentially dangerous animal, the owner having received notice of such and the animal again aggressively bites, attacks, or endangers the safety of humans or domestic animals.”

Attorney Struve stated that Mr. Lamb was informed both by letter and by Lt. Bone of the appeal process. She stated that Mr. Lamb submitted a request for appeal, by letter dated February 23, 2024, which was received by the City Clerk's Office also on February 23, 2024, and was within the 5 business days required in the municipal code.

Attorney Struve opened the floor to questions from the Committee,

Attorney Struve asked Lt. Bone if there is any other pertinent information that he feels needs to be introduced into the record. Lt. Bone stated no.

Aldersperson Pollnow asked Lt. Bone why the prohibited dangerous dog designation was not considered in this case. Lt. Bone stated with prohibited dangerous dog designations there has to be more substantial bodily harm such as stitches, broken bones, or having killed another animal.

Aldersperson Hillstrom stated that Mr. Lamb could now ask questions.

Mr. Lamb asked Lt. Bone if he had read the written reports and the body viewed camera footage. Lt. Bone responded that he had reviewed the reports.

Mr. Lamb asked Lt. Bone if he had reviewed the body camera footage. Lt. Bone stated no.

Mr. Lamb stated that Ms. Fletcher claims that Odin bit her without provocation in the written statement. He asked Lt. Bone again if he had viewed the camera footage. Lt. Bone stated that there wouldn't be any camera footage because the officers were not on scene when the attack occurred.

Mr. Lamb stated that there was camera footage from the interview of Ms. Fletcher at the hospital and asked Lt. Bone if he had viewed it. Lt. Bone stated he had not.

Mr. Lamb asked Lt. Bone if the dangerous animal designation was declared because it was his opinion, according to the information from the February 6, 2024, incident report, that Ms. Fletcher was bit without provocation. Lt. Bone stated yes.

Alderson Hillstrom asked Mr. Lamb if he had any witnesses. Mr. Lamb stated he has a neighbor here to speak on his behalf, Jim Geer, who lives in the apartment building.

Mr. James Geer, 1091 Gillingham Road, Apt 1 came forward

Mr. Lamb asked Mr. Geer if Odin has ever approached him or any other tenants with or without his harness, in an aggressive manner. Mr. Geer stated that Odin wants to play all the time.

Mr. Lamb asked Lt. Bone if he received any clarification from Officer Douglas or his partner regarding anything that may have been inconsistent with the reports or mentioned in the hospital when taking Ms. Fletcher's statement. Lt. Bone stated he did not know what Mr. Lamb was referring to. Mr. Lamb asked Lt. Bone if he had received any communication from Office Douglas. Lt. Bone stated he did not, but had read the written report.

Mr. Lamb asked Mr. Geer what he saw when he came out of his apartment. Mr. Geer stated he heard screaming and came out of his apartment to see what was going on. He stated that he saw Ms. Fletcher on the stairs along with a neighbor down by her and she informed him she had been bit. He stated that the dog was already gone by then and he did not see Mr. Lamb.

Mr. Lamb asked Mr. Geer what Ms. Fletcher's demeanor and attitude was. Mr. Geer stated that she looked scared, but a bit later was laughing with the neighbor.

Mr. Lamb asked Mr. Geer if he recalls who she asked to call. Mr. Geer stated he didn't remember her asking for anything other than water and crackers.

Mr. Lamb asked Mr. Geer when he first saw him. Mr. Geer stated that he first saw Mr. Lamb coming from his apartment.

Attorney Struve asked Mr. Geer if he had witnessed the attack. Mr. Geer stated no.

Attorney Struve asked Mr. Geer if his statement is describing his opinion on what he observed after the incident occurred. Mr. Geer stated that is correct.

Attorney Struve asked Mr. Geer if he saw the injuries to Ms. Fletcher. Mr. Geer stated he did see a bruise after the officers cut the pants leg of Ms. Fletcher. He stated that he knew that she had been bit.

Attorney Struve asked Mr. Lamb if he wanted to make a statement regarding the incident.

Mr. Lamb stated that he did go downstairs to do laundry. He stated that he closed the door behind him. He stated that Odin knows the tenants and has never acted aggressively toward anyone, in the apartment. He stated that he neglected to lock the dead bolt on the door. He stated that while he was in the basement he heard some

commotion and remembered he had not locked the door and thought he needed to check to see if Odin was running around the apartment. He stated that when he got upstairs, he heard something like a scream and saw Odin biting Ms. Fletcher. He stated that he pulled Odin off and took him to his apartment. Mr. Lamb stated that he then came back downstairs to check on Ms. Fletcher because he felt bad. He stated that Odin was acting uncharacteristically aggressive for that situation. Mr. Lamb stated he did is due diligence following up with Lt. Bone and called the post office to see how

Ms. Fletcher was doing. He stated that he obtained the written reports and noted inaccuracies. He stated that he wrote as accurate of an affidavit as he could after collaborating with witnesses who he states signed the affidavit. He stated that no one from the Neenah Police Department took a statement from him or his neighbor James Geer or Peter Olson. Mr. Lamb stated that he requested the report and camera footage which has the recorded statement of Ms. Fletcher at the hospital. He stated that this interviewed proves that Odin was provoked. He stated that Ms. Fletcher kicked Odin and then ran away.

Attorney Struve asked Mr. Lamb based on his statement you admit you did not lock deadbolt on the door. Mr. Lamb stated yes.

Attorney Struve asked Mr. Lamb if the deadbolt had been locked would Odin have been able to escape. Mr. Lamb stated no.

Attorney Struve stated that in his statement he had said that he heard commotion, and five to ten seconds later he came upstairs and observed Odin biting Ms. Fletcher. Mr. Lamb stated yes.

Attorney Struve asked Mr. Lamb if witnessed two bystanders assisting Ms. Fletcher when he came upstairs. He stated no, he was the first one on scene.

Attorney Struve stated asked Mr. Lamb if he and/or two bystanders had to remove Odin from Ms. Fletcher's leg. Mr. Lamb stated that he had easily secured Odin.

Attorney Struve again asked Mr. Lamb the same question as to which he gave the same answer.

Attorney Struve opened the floor to questions from the Committee.

Alderman Pollnow stated that it is important to remember that the dog is one component of the incident, but the owner is the other component. He stated that the lack of empathy from Mr. Lamb is concerning.

Alderman Pollnow asked Mr. Lamb if he showed any condolences to the six-year-old child that was bit by Odin. Mr. Lamb stated that he did followed up with the father of the six-year-old and felt awful that is happened.

Alderman Pollnow asked Mr. Lamb if he has attended any professional organization training classes with Odin between the first incident and the second incident. Mr. Lamb stated that he has and provided documentation.

Attorney Struve stated that for the record she noted a receipt dated August 12, 2023 showing one hour ten minutes of total training for \$157.50 and a 3-page handwritten list of recommendations from a person named Jody at Positive Directions Behavior Training along with 47 pages of training tips.

Alderman Hillstrom asked Attorney Struve if the receipt only refers to one training session. Attorney Struve stated that for the receipt dated August 12, 2023, which was after the first incident and before the dog at large and before the second incident there is only one training session.

Alderman Hillstrom stated that for the record there is no certificate of completing the training. Attorney Struve stated no.

Alderman Borchardt asked Mr. Lamb if the six-year-old that was bitten did anything to provoke the dog. Mr. Lamb stated he did not witness the first bite, but was told the child was riding a bike in the road.

Alderman Borchardt stated that, based on Mr. Lamb's statement he was not present when Ms. Fletcher was bitten and so he does not know if she provoked the dog. Mr. Lamb stated she admitted she kicked Odin.

Alderman Borchardt asked Mr. Lamb if it is normal practice for a postal worker to provoke dogs. Mr. Lamb stated he would imagine not.

Alderman Borchardt asked Mr. Lamb for clarification on whether Ms. Fletcher knew of Odin. Mr. Lamb stated that she was aware that Odin lived in the building.

Alderman Borchardt asked Mr. Lamb at anytime in the past did he witness Ms. Fletcher wanting to provoke Odin. Mr. Lamb stated no, she gave no indication of wanting to provoke Odin.

Alderman Weber asked Mr. Lamb if he does not deny that Odin bit the six-year-old or that he bit the postal carrier. Mr. Lamb stated no.

Alderman Hillstrom stated that the first incident Mr. Lamb referred to Odin as a guard dog and on the second incident to referred to Odin as service dog. Mr. Lamb stated that by definition of the ADA a dog that has been individually trained to do daily tasks to help with disability related barriers, is a service dog. Mr. Lamb stated by that definition, Odin is a service dog. Mr. Lamb stated that in the past he has referred to Odin as a watch dog.

Alderman Hillstrom asked for documentation that Odin is a service dog. Mr. Lamb stated that question is not allowed per Title II and III of the ADA laws.

Lt. Bone stated that in past discussions with Mr. Lamb, he stated that Odin was an emotional support animal and admitted that is different than a service dog. Mr. Lamb denied that he said that to Lt. Bone.

Attorney Struve stated the since there are no further questions or comments, the committee can deliberate the case.

Aldersperson Hillstrom stated that there was no need to deliberate.

Following Discussion: Motion/Second/Carried by Weber/Pollnow to uphold the dangerous animal designation for Odin. All voting aye.

Licenses

Approve the Class "B" Combination Transfer License for Cedar Bar & Grill, 1330 S. Commercial Street.

Following Discussion: Motion/Second/Carried by Pollnow/Borchardt to recommend the Common Council to approve the Class "B" Transfer License for Cedar Bar & Grill, 1330 S. Commercial Street, agents Ken Lulloff and David Halverson, contingent on closing date being established. All voting aye.

Approve Extension of Licenses Premises application for Sidewalk Café to Laylas Place, 218 W. Wisconsin Avenue, agent, Chris Paulson

City Clerk Nagel stated that agent, Chris Paulson is seeking approval of an Extension of Licenses Premises for a sidewalk café at 218 W. Wisconsin Avenue. She stated that the sidewalk café was approved by the Plan Commission previously.

Following Discussion: Motion/Second/Carried by Pollnow/Weber to recommend the Common Council approve the Extension of Licenses Premises application for Sidewalk Café to Laylas Place, 218 W. Wisconsin Avenue, agent, Chris Paulson. All voting aye.

Special Events

No Discussion

Info Only

Report

Report

Proposed Lane Marking & Parking Regulation Changes to Tullar Road

David Hartman, 1309 Tullar Road-Mr. Hartman stated that too many parking spots will be lost with the proposed plan, and he would like to see Tullar Road be a two-lane road with parking and bike lanes on both sides. He stated that he would also like to have parking established on some parts of Apple Blossom Drive if this proposal is approved.

Kevin Barbian, 1073 Tullar Road-Mr. Barbian stated that he and his neighbors will lose basically all of the available parking near their homes. He stated that he has a short driveway and needs the parking on Tullar Road. He stated that biggest concern with the Tullar Road is that drivers do not know if it is two-lane or four-lane road.

Aldersperson Hillstrom closed public appearances.

Traffic Engineer reviewed his memo of May 3, 2024. He stated that the city budgeted \$30,000 for epoxy pavement markings to be placed on Tullar Road between Breezewood Lane and Cecil Street in the 2024 Capital Improvement Plan. He stated that this project comprises removal of the existing street markings (including the temporary markings added last year) and a reconfiguration of parking restrictions (most of which were temporarily added at the beginning of the school year). He stated that the purpose of the project is to address frequently reported traffic safety and flow concerns observed along the corridor. He stated the goals of the project are to address driver confusion over whether Tullar Road is to be treated as a 2-lane road or a 4-lane road, reduce the number of crashes and “near-miss” incidents along the corridor, provide a traffic calming effect, improve the traffic flow along the corridor, increase parking and stopping regulation compliance, and provide dedicated roadway space for bicycles.

Traffic Engineer Merten stated that he is proposing a drive lane in each direction and then shared bike lanes and parking lane in each direction along the majority of Tullar Road. He stated that he is proposing at the intersections Gay/Tullar, Byrd/Tullar and Apple Blossom/Tullar to put in left turn lanes and remove all parking on Tullar Road. He stated the reason for these changes incorporate the goals of the project in regard to near miss accidents, improving the traffic flow and traffic calming along this corridor.

The Committee had a lengthy discussion regarding the school district’s use of the parking lots for dropping off and picking up of students and the city working with the school district to come to a solution regarding the Tullar Road pavement markings, traffic flow and safety, and how parking changes are officially recorded.

Traffic Engineer Merten stated that he needs to know if the committee is comfortable with the changes to parking because he can’t go ahead with bidding out the pavement marking contract without the council’s approval on the parking changes. He stated that if the committee decides to wait on this it will be difficult to get a contract late in the year because they will be booked with other projects.

Alderson Weber asked if vehicles are currently allowed to park on both sides of Tullar Road along the proposed parking change areas. Traffic Engineer Merten confirmed that this was allowed other than the areas that are specifically signed for during school days hours, yes.

Alderson Weber asked if any parking studies have been done. Traffic Engineer Merten stated he has not done any parking counts.

The Committee discussed at length if a parking study would be beneficial.

Alderson Borchardt stated that he would like to know what our parking options are before supporting the parking changes.

The Committee discussed at length the intersection of Gay Drive and Pendleton Road and the suggested need for a four-way stop.

Alderson Weber stated that he would also like to gather more information before the committee approves the proposed plan.

Traffic Engineer Merten clarified that the committee is asking staff to review the parking restrictions that are currently in place near the middle school to mitigate the concerns of the residents in the neighborhood and to review the intersection of Gay Drive and Pendleton Road.

Traffic Engineer Merten stated that he had received correspondence from residents that could not attend the meeting and he would like to share them with the Committee.

Patricia Fulcer, 1260 Tullar Road- Ms. Fulcer stated that vehicles are regularly parked to close to the Lot D driveway on Tullar Road. She stated that parents are not respecting the parking signs that are by the driveway when exiting Lot D. Although she thinks the sign has been taken down, vehicles are not supposed to make left turns but consistently do which causes queuing issues. She stated that she would like to know why the parking lots are not being utilized better during drop-off and pick-up times and that she would like to retain the no parking on school days regulation on the east side of the street.

Kelly Wedge, 1093 Tullar Road-Ms. Wedge stated that she is grateful for the proposed lane marking between Cecil Street and Breezewood Lane. She stated that there a lot of questionable driving choices and confusion from the lack of clearly designated lanes. She stated that she is glad for maintaining this stretch of Tullar Road as a two-lane road because it will help maintain the safety of pedestrians. Ms. Wedge stated that she hopes the new pavement markings will slow traffic down.

Deborah Barkholz, 1103 Whiting Court-Ms. Barkholz talked to Traffic Engineer over the phone. She stated that she was under the assumption that there would be no parking in front of her home and asked if the parking lane could be used as driving lane.

Alderson Hillstrom stated that the consensus of the Committee is that we wait until more information can be gathered regarding the parking restrictions and having staff try to work with the school district to come up with a plan that is beneficial for both parties.

Public Works General Construction and Department Activity Report

- 1) Contract 7-21 (Harrison Pond): Storm and sanitary sewer work is complete, and the pond is functioning. The meter pedestal for the water feature pumps has been installed. We Energies is scheduling the connection to the meter pedestal and wiring for the pump controller is being arranged and we are awaiting delivery of an electrical component for the pump controller. Staff has been discussing tree replacements with the contractor.
- 2) Contract 1-23 (Chestnut, Burr, Dieckhoff, Laudan Utility and Street Construction): Work is complete. Staff will prepare a punchlist and final quantities.
- 3) Contract 7-23 (High, River Utility and Street Construction): The top coat of asphalt is scheduled for paving the week of May 6. That will complete the project.
- 4) Neenah Creek Bridge: A final estimate is being prepared.
- 5) Contract 1-24 (Belmont Ct, Belmont Av, Cedar St, Stevens St-Utilities and Street): Sanitary sewer and water main installation is complete on Cedar, Belmont Ct, and Belmont Av. Services are being installed on Cedar.
- 6) Contract 2-24 (E. Doty Av - Utilities and Street): Sanitary sewer and water main is installed from Commercial to a point east of Oak. Work on both of those will continue toward Elm.
- 7) Contract 3-24 (Bayview Rd, Commercial St Water Crossings, Quarry Ln, Reed St - Utilities and Street): Utility work on Bayview is complete. Sanitary sewer installation on Quarry is complete. Water main is being installed on Quarry. The contractor has encountered poor soils during water main installation that is requiring additional trench excavation.
- 8) Contract 4-24 (S. Park Avenue Easement – Utilities): A pre-construction meeting was held on 4/18. Work is tentatively scheduled to start in mid-July.
- 9) Contract 5-24 (North St - Utilities and Street): A schedule has not been set.
- 10) Contract 6-24 (Jewelers Park Drive – Street): Traffic control and preliminary work started the week of 4/15. Storm sewer installation is scheduled to start the week of 4/29. City staff will stake for the new curb during the week of May 6.
- 11) Contract 7-24 (Misc Concrete Pavement/Sidewalk Repair): Work on the Baldwin sidewalk is scheduled to start the week of May 6.
- 12) Contract 8-24 (Misc Asphalt Pavement/Sidewalk Repair): This contract was awarded to MCC, Inc. A schedule has not been set.
- 13) Contract 10-24 (Tullar Garage Roof, Phase 2): The contract was awarded to H.I.S. Company. A work has not been scheduled.

- 14) Contract 11-24 (Douglas Park Pond): Pond design is being finalized. Staff is reviewing the final draft.
- 15) Contract 12-24 (Douglas Pond Storm Piping): Work is complete. A final pay request is being prepared.
- 16) Contract 13-24 (S. Commercial St Turn Lane at Winneconne Av): The contract was awarded to Vinton Construction. A work has not been scheduled. We are working through the property appraisal.
- 17) S. Commercial Real Estate: The consultant continues to make progress on the acquisitions needed for the S. Commercial Street reconstruction. We have ordered appraisals on nine parcels in order to maintain the timeline for acquisition. Each appraisal must then be reviewed by a certified reviewer. That costs an additional \$650. Based on prior Committee and Council action, any purchase agreements exceeding the \$500 threshold will need to be approved by Council.

Alderson Hillstrom informed Director Kaiser that the time of the north side of the clock tower is not correct. Director Kaiser stated that he will have staff look in it.

Announcements/Future Agenda Items

None

Adjournment

Motion/Second/Carried by Pollnow/Weber to adjourn at 7:23 PM. All voting aye.

Respectfully submitted,



Lisa Mroczkowski
Public Works Office Manager