

NMFR Joint Finance & Personnel Committee

April 29, 2023 – 5:30 p.m.

City of Menasha – Room #133

Present: Ald. Boyette, Lewis, Borchardt, Stevenson and Sevenich

Excused: Ald. Grade

Also Present: Chief Kloehn, Director Sassman and MA Ellis

Public: Mike Novy

Ald. Borchardt called the meeting to order at 5:30 p.m.

Public Forum: No members of the public chose to speak.

Election of Chair: **MSC Borchardt/Stevenson to elect Ald. Sevenich as the Chair of the Joint Finance & Personnel Committee, all voting aye.**

Ald. Sevenich took over the meeting.

Election of Vice-Chair: **Motion made by Ald. Boyette to elect Ald. Borchardt as Vice-Chair of Joint Finance & Personnel Committee, all voting aye.**

Minutes: The committee reviewed the March 28, 2023 meeting minutes. **MSC Borchardt/Boyette to approve the March 28, 2023 meeting minutes and place on file, all voting aye.**

Calls: The committee reviewed the March 2023 calls compared to March 2022. **MSC Stevenson/Borchardt to approve the March 2023 and March 2022 call reports and place on file, all voting aye.**

ISO Audit: Chief Kloehn discussed the recent audit we had by Insurance Services Office (ISO). His goal is to move from a Class 2 to a Class 1 fire department. The benefit for this is insurance premium savings. If we go to a Class 1 we will see a minor savings for residential properties. However, the largest savings will be seen by business and industry in the two Cities. He discussed the multiple things that are reviewed during the audit which include water supply, training hours, call volumes, dispatch, staffing, etc. Both water departments were fantastic in helping provide information for this audit and making changes to things that may have been considered deficient (i.e. flow calculations from hydrants). He feels confident we are close to becoming a Class 1. Due to scrutiny of this process, we will not find out until October what our results are.

Ald. Boyette asked if the education piece will give us the additional points that are needed. Chief Kloehn said while 6 points doesn't seem like a lot, but it takes quite a bit to get us there. What will get us there are the subcategory points that we made up points through this process such as dispatch and training. Ald. Boyette asked how long we keep the certification if we become a Class 1. Chief Kloehn said once you become a Class 1 you go from being reviewed every 4-5 years to every 1-2 years. Ald. Stevenson asked who establishes the standards that we try to meet. Chief Kloehn said it's standards set by the Insurance Service Office (ISO) and not NFPA. ISO uses NFPA standards within their requirements such as requirement of equipment on each truck for consistency. Ald. Stevenson asked who determines who is a qualified inspector for the ISO audio process. Chief Kloehn said they provide it and there is not cost for this process. There are very few departments in the State that have a Class 1 rating. Ald. Boyette asked if the size of the city or department has a bearing on the class status. Chief Kloehn said no, it's all on other factors.

Engine 32: The Committee reviewed the memo on Engine 32's repair. Chief Kloehn noted we have had a few major repairs on Engine 32. Some of the reason for the high cost for the radiator is some of the parts in the Pierce products are Pierce exclusive products and are not produced by others. However, the parts are in Wisconsin, and we can get these parts faster. This had to be repaired by an outside vendor as we do not have a hoist that we can use to repair this.

MSC Stevenson/Borchardt to adjourn at 5:55 p.m., all voting aye.

Respectfully Submitted,

Tana A. Ellis

Management Assistant