

Neenah Public Library Board of Trustee Meeting Minutes – March 15, 2023

Call to Order

Board President Koller, in the chair, called the Neenah Public Library Board of Trustees meeting to order at 4:02 p.m. Members present: Michael Koller, Randy Fieldhack, George Scherck, Tami Erickson, Jenn McMahon, Beth Irish, Lisa Hemes, Joshua Kutney, Ellie Mertes, and Harrison Flint. Members excused: Carol Codner and Pat Rickman.

Present Nicole Hardina-Wilhelm, director, Nancy Baird, circulation services manager, and Katrina Wulff, youth services manager.

Minutes

On the motion of Fieldhack, seconded by Irish, the Board approved the Library Board meeting minutes of February 15, 2023.

Statistical report

Physical and electronic circulation is up 11%, and patron count is up 19% over last year.

Bills for consideration

On the motion of Erickson, seconded by Fieldhack, the Board approved payment of the March bills.

Director's Report

Due to inclement weather, the Library closed to the public at 5:00 p.m. on February 22 and all day on February 23. Director Hardina-Wilhelm's first day was March 2.

Department reports

Circulation Services Report, Nancy Baird

Circulation staff moved several youth collections to make room for Tween. We added a second box for the Help for the Homeless drive. We will be joining Menasha Public Library for Libraries Against Hunger food drive during National Library Week (April 23-29).

Youth Services Report, Katrina Wulff

The February Read-With-Me challenge for babies-5 years old had 69 participants. The After-hours Campout was a huge success with 104 attendees.

Technical and Adult Services Report, Nicole Hardina-Wilhelm

Tech Services staff set up the Magazine sale on February 24. The Library is having a 150-book reading challenge in conjunction with the City's Sesquicentennial. Check out 150 items in 150 days, from March 15 – August 10. The new joint youth and adult monthly program, Share a Story, at Valley VNA brings young and old together.

Carpeting update

Carpet removal and installation will begin on April 12. The second floor will be closed to the public from April 3 through April 30.

Capital Improvements Program Budget request

On the motion of Fieldhack, seconded by Scherck, the Board unanimously approved the 2023-2027 CIP Budget request as presented.

Request for Trust Funds: Furniture for Director's office and Admin's office

On the motion of Irish, seconded by McMahon, the Board approved using Trust Funds for furniture in the director's office and admin's office not to exceed \$6,000.

Next regularly scheduled meeting

Wednesday, April 19, 4:00 p.m.

Adjournment

On motion of Scherck, seconded by Hemes, the Library Board adjourned at 4:52 p.m.

Respectfully submitted,

A handwritten signature in blue ink, reading "N. Hardina Wilhelm".

Nicole Hardina-Wilhelm