

Neenah-Menasha Finance & Personnel Committee Meeting Minutes
January 20, 2026 – 5:30 p.m.
Hauser Room – City of Neenah

Present: Ald. Borchardt, Grade, Bruno and Pollnow

Excused: Ald. Perkins & and Ald. Marshall

Also Present: Chief Teesch, AC Rodriguez, Director Rasmussen and MA Ellis

Public: No members of the public were present.

Ald. Grade called the meeting to order at 5:30 p.m.

Introduction of new Assistant Chief of Alexander Rodriguez: Chief Teesch introduced our new Assistant Chief.

AC Rodriguez left the meeting at 5:35 p.m.

Approval of Minutes: The committee reviewed the December 9, 2025 meeting minutes. **MSC Pollnow/Bruno to approve the December 9, 2025 meeting minutes, all voting aye.**

Call Summary: The Committee reviewed the 2025 call summary. **MSC Pollnow/Borchardt to approve the 2025 call summary and place on file, all voting aye.**

Consideration and Action to approve the Agreement with Innovative Advisors (IPA) for the Neenah-Menasha Fire Rescue Organizational Structure Assessment & Future Needs Assessment: The Committee reviewed the memo and contract.

Ald. Pollnow said he is more comfortable now in reviewing this information. Chief Teesch reviewed the process on how the recommendation came about for the proposed vendor. He noted once this is approved, the company will complete a final report and it will go to Joint Finance & Personnel and both Common Councils to review and decide on the recommendations and actions suggested in the final report.

Director Rasmussen noted IPA is also doing the City of Neenah's strategic plan and they will know how to integrate their suggestions within the City of Neenah's strategic plan.

Ald. Pollnow asked for the scoring rubric for scoring. Chief Teesch said he used this as a tool for himself and not something that the Committee did. Everyone did their own scoring independently and came up with a decision. Reference checks were also done on the companies. Ald. Bruno noted she was on the panel and confirmed they did their own scoring, nothing formal, and it was a unanimous decision.

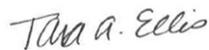
MSC Pollnow/Bruno recommends the City of Neenah and City of Menasha Common Council approve the Professional Services Agreement with Innovative Public Advisors for the NMFR Organizational Structure Assessment and Future Needs Analysis in the amount not to exceed \$33,500 with the City of Neenah's portion of \$20,374.70 to be funded by ARPA Interest and the City of Menasha's portion of \$13,125.30 to be funded through a budget amendment, and authorize the appropriate City officials to execute the agreement, all voting aye.

MSC Borchardt/Pollnow adjourn into closed session for the purpose of updating the progress of labor contract with Local 275, as bargaining reasons require a closed session, all voting aye.

MA Ellis left the meeting at 5:45 p.m.

Meeting adjourned at 6:07 p.m. TT

Respectfully Submitted,



Tara Ellis

Management Assistant