



PARK & RECREATION COMMISSION MINUTES

REGULAR MEETING – March 17, 2022
Conducted via virtual application due to COVID-19.

MEMBERS PRESENT

X	Jim Wise	X	Kate Hancock - Cooke	X	Gary Lawell
X	Peter Kelly	X	Jim Vedder	X	Ted Galloway
X	Lee Hillstrom			X	Brian Borchardt

STAFF PRESENT

X	Michael T. Kading, Director of Parks & Recreation
X	Jim Kluge, Superintendent of Recreation
	Trevor Fink, Superintendent of Parks
X	Stephanie Schott, Recreation Supervisor

OTHERS PRESENT: Ashley Ondresky (newly appointed commission member)

MEETING CALLED TO ORDER BY Commissioner Hancock-Cooke at 4:30 P.M.

CORRESPONDENCE: NONE.

APPEARANCES: NONE.

MINUTES

MSC Hillstrom \ Borchardt to approve the minutes of the February 17, 2022 as amended to include conversation with the town related to the Fresh Air Drive redevelopment. All voting aye.

BILL VOUCHERS

Commissioner Hancock – Cooke will review the vouchers when she returns.

MISSION ACTION REPORT

The report was distributed earlier. The following items were discussed:

- Commissioner Lawell complimented staff on the quality of the Recreation Guide that was recently received in the mail.
 - Commissioner Hillstrom inquired about registration? Superintendent Kluge indicated that we had approximately \$75,000 in programs sales during the first day of registration.
 - Commissioner Lawell asked about staffing for the summer. Kluge responded that both the pool and recreation staff are covered with what is believe to be a good mix of previous and new employees.
 - Commissioner Galloway asked if the pay scale for part-time employees was causing concern. Kluge indicated while overall the scale remains a concern the city has only lost one person due to higher pay elsewhere.
 - Commissioner Hillstrom inquired about park positions. Kluge responded in Fink's absence indicating that he still had positions to fill specifically, the long term seasonal.
 - Superintendent Kluge reflected on a recent visit to Washington Park where the playground and basketball court were packed full of folks getting out during the first nice day of spring.
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BUSINESS FOR CONSIDERATION

BUSINESS ITEM #1: Elections of 2022 Officers

Commissioner Hillstrom on behalf of Commissioner Vedder presented the proposed slate of 2022 Officers including Hancock – Cooke as commission president and Vedder as commission vice – president. Commissioner Hillstrom then called for any additional nominations. Hearing none. Nomination of Officers was closed.

Action Taken: MSC Lawell / Hillstrom to accept the nomination of Hancock – Cooke as commission president and Vedder as commission vice –president for 2022. Motion Passed.

BUSINESS ITEM #2: Pool Water Slide Restoration Bids

Superintendent Kluge reviewed his memo that outlined bids that were received to complete the pool slide restoration. 3 bids were received with Safe Slide Restoration (Farmington, MO) submitting the lowest qualified bid in the amount of \$47,691. Staff recommends accepting and noted that work will not likely be completed until after the season.

Action Taken: MSC Galloway / Hillstrom to accept and recommend the bid as submitted by Safe Slide Restoration (Farmington, MO) in the amount of \$47,691. Motion Passed.

BUSINESS ITEM #3: Arrowhead Pier Discussion

Director Kading reviewed communication with the WI-DNR regarding the pier application that was submitted for approval. The DNR has indicated that the pier as proposed is too large and should be reduced. Kading had previously distributed a chart that summarized the pier proposal and what the DNR indicated may be approved. Much discussion ensued regarding what is tolerable, what is the water depth approximately 100 feet from shore (2'), what to actually call the pier. The Commission agreed that navigational concerns can and should be easily addressed, reducing the width from 20' to 14' while is not ideal could be okay but felt strongly that the length from the high water mark should remain as long as possible due to shallowness of the water and that the observation platform should remain as large as possible. Commissioner Galloway has volunteered to wade out to approximately 120' and record depth of water. Kading will set up a meeting with the DNR and report back to the commission.

Action Taken: No further action taken

BUSINESS ITEM #4: 2022 Capital Improvement Plan Summary

Director Kading reviewed a summary of the 22' CIP work with associated time frames. Most projects are in motion.

Action Taken: No further action taken

BUSINESS ITEM # 5: Proposed 2023-2026 Capital Improvement Plan

Director Kading reviewed the proposed 2023-26' CIP and fielded questions.

- Commissioner Hillstrom inquired about the status of the house acquisition near Cook Park. Kading indicated that a meeting was recently held to discuss the process and time line to purchase and demo the house.
- Commissioner Borchardt asked about the time for Cook. Kading anticipates a fall 2023 construction schedule.
- Commissioner Hancock – Cooke asked about the Island Park project and timeline. Kading responded that we still need to secure the donation dollars and then begin the process.
- Commissioner Lawell asked about the newly listed item, Rec Park parking lot. The parking lot is beginning to fail and this may be another opportunity to work with the stormwater utility to help solve water issues as well as redeveloping the parking lot.
- Commissioner Lawell expressed his appreciation for the inclusion of the lightning project at Riverside Park but did wonder if it's possible to move up. Kading indicated that there is a lot of work to be accomplish to bring this to fruition. The likelihood of moving up would be challenging as staff tried to balance out the spending from year to year. Commissioner Hancock – Cooke expressed concern that it is very dark after Riverside Players performances and that we should consider how to facilitate navigation of the park.
- Commissioner Galloway is hopeful that a proposed cell tower near Rec Pool takes into account the safety of all guests to the pool.

Action Taken: MSC Galloway / Kelly to accept and recommend the 2023-2026 Capital Improvement Plan as presented. Motion Passed.

Announcements & Future Agenda Items

LIAISON REPORTS

PLANS COMMISSION: Hancock-Cooke nothing to report related to Parks and Recreation

HARBOR COMMITTEE: Galloway inquired about finding members. Director Kading reported that he has been unsuccessful in securing individuals.

MSC Lawell / Borchardt to adjourn at 5:40 pm.

Recorded for the Commission by Michael T. Kading, CPRP