

**MINUTES OF THE NEENAH WATER WORKS COMMISSION
AND
STORM WATER CITIZEN ADVISORY BOARD MEETING**
Regular Meeting – February 26, 2024
Hauser Room – City Hall

Present: President Schmeichel; Commissioners: Lang, Hemes, Steiner, and Bauman, and Director Mach

President Schmeichel called the meeting to order at 4:31 p.m.

Approve Meeting Minutes for January 15, 2024 – Following discussion, **M.S.C. Hemes/Bauman to approve the January 15, 2024 Meeting Minutes.** All voting aye.

Approve the Invoices for January 2024 – Commissioners had questions about charges and invoices from Ferguson Enterprises. Specifically, Commissioners asked if staff had the opportunity to price compare with other vendors for pipe and repair materials. Director Mach noted that he will ask staff to do so and report back to the commission.

Following discussion, **M.S.C. Bauman/Steiner to approve the January 2024 invoices.** All voting aye.

Appearances – None.

Old Business/New Business

Approve Final Payment for Contract 2-23 Sewer, Water Main & Water Services, and Street Construction on Brantwood Dr., Brantwood Ct., Charles Ct., Hughes Ct., Memorial Ct., and Patrick Ct. – Director Mach presented a memo detailing the completion of the work and the requirement to have the Commission approve the final payment per the accepted approval authority procedure. Commissioners noted that the approval amount was different than the amount due to the Water Utility. Director Mach explained that the approval process includes the entire amount of the work (both Utility and Public Works).

Following discussion, **M.S.C. Schmeichel/Bauman to approve the final payment for Contract 2-23 Sewer, Water Main & Water Services, and Street Construction on Brantwood Dr., Brantwood Ct., Charles Ct., Hughes Ct., Memorial Ct., and Patrick Ct. to Dave Tenor Corporation of Green Bay, WI in the total amount of \$90,515.21 and recommend said approval to the Common Council.** All voting aye.

Approve Final Payment for Contract 4-23 HMA Pavement Repairs Accounts – Director Mach explained the approval authority requirements for this contract as well. All work is complete to the satisfaction of staff.

Following discussion, **M.S.C. Hemes/Steiner to approve the final payment for Contract 4-23 HMA Pavement Repairs to MCC., Inc. of Appleton, WI in the total amount of \$56,606.43 and recommend said approval to the Common Council.** All voting aye.

Award Contract 1-24W for the Removal and Replacement of Carbon Dioxide Tank and Related Appurtenances – Director Mach presented a memo detailing the bids received for this project. There were two bids received from Rohde Brothers of Plymouth, WI. One bid was for a refrigerated tank and one for a non-refrigerated tank. After reviewing the specifications for the non-refrigerated tank, staff believe this is a good option for the Utility.

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Commissioners asked about the new location for the tank and the approximately length of the project. Director Mach indicated that the new tank will be placed exactly where the old tank is located. The project is estimated to take about a week to complete. Airgas will provide the Utility with a temporary supply.

Following discussion, **M.S.C. Bauman/Schmeichel to award Contract 1-24W Removal and Replacement of Carbon Dioxide Tank and Related Appurtenances to Rohde Brothers, Inc. of Plymouth, WI for \$236,400.00.** All voting aye.

Director's Report –

1. Water Loss Report – The new leak correlator was used to accurately find a leak on W. Peckham Street last week. The unit is working extremely well, and staff are pleased with its capabilities.
2. The following items were approved at the January 23, 2024 Board of Public Works meeting
 - Pay Request No. 1, Contract 2-23W West Side Booster Station Building Construction, to RJM Construction, LLC., in the amount of \$98,144.50.
 - Final Pay Request, Contract 2-23, Street and Utility Construction on Brantwood Ct., Brantwood Dr., Charles Ct., Hughes Ct., Memorial Ct., and Patrick Ct., to David Tenor Corporation, in the amount of \$13,368.05 for Water on Brantwood Drive, \$2,446.65 for Water on Brantwood Court, \$2,795.50 for Water on Charles Court, \$5,635.45 for Water on Hughes Court, \$2,738.35 for Water on Memorial Court, and \$2,552.25 for Water on Patrick Court.
3. The following items were approved at the February 13, 2024 Board of Public Works meeting
 - Pay Request No.2, Contract 7-23, Sanitary & Storm Sewer, Water Main, and Street Construction, to Carl Bowers & Sons Construction Co., Inc., in the amount of \$760.00 for Water on High Street and \$142.50 for Water on River Street.
 - Pay Request No. 2, Contract 2-23W West Side Booster Station Building Construction, to RJM construction, LLC., in the amount of \$12,622.65.
 - Award Contract 1-24, Sanitary Sewer & Laterals, Storm Sewer, Water Main & Services and Street Construction on Belmont Avenue, Belmont Court, Cedar Street and Stevens Street to David Tenor Corporation, using concrete pavement alternate in the amount of \$3,295,454.70 total. The estimate work attributable to Water is \$922,388.00.
4. The following items were approved at the February 20, 2024 Board of Public Works meeting
 - Final Pay Request, Contract 4-23 HMA Street Repairs to MCC, Inc. in the amount of \$26,608.47 for Mains and \$14,717.66 for Miscellaneous Service Repairs.
 - Recommendation to Award Contract 1-24W Removal and Replacement of Carbon Dioxide Tank and Related Appurtenances to Rohde Brothers, Inc. of Plymouth, WI for \$236,400.00.
5. Booster Station update – The walls are currently being built at the station.
6. Solar installation update – Late December through January was not optimal for solar production. The heater issue at the Industrial Tower was addressed.

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7. Plant update – Staff are looking into having another High Service Pump rebuilt and replacing at least one of the VFDs.

8. The next regular Waterworks Commission meeting is scheduled for Monday, March 18, 2024.

Following discussion, **M.S.C. Bauman/Hemes to accept and place on file the Director's Report.** All voting aye.

Any Other Business That May Legally Come Before the Commission – None.

Adjournment – **M.S.C. Hemes/Lang to adjourn at 5:02 p.m.** All voting aye.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Anthony L. Mach', written in a cursive style.

Anthony L. Mach
Director, Neenah Water Utility