

**Minutes of the Board of Public Works Meeting
Wednesday, June 12, 2024 at 11:00 AM**

MEMBERS PRESENT: Mayor Lang, Director of Finance Rasmussen, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, and Alderman Lendrum.

EXCUSED: Alderman Hillstrom

ALSO PRESENT: Water Utility Director Mach, Community Development Deputy Director Schmidt, and City Clerk Nagel.

CALL TO ORDER: Mayor Lang called the meeting to order at 11:10 AM.

- I. Approval of the minutes of the May 23, 2024 meeting. (Minutes can be found on the city website)
MSC Lendrum/Kaiser to approve the meeting minutes as presented, all voting aye.

- II. Appearances.
None.

- III. Unfinished Business.
None.

Motion by Haese/Lendrum to move Community Development Item C to Item A. No further discussion. Motion carried unanimously in a voice vote.

- IV. New Business.

A. Community Development

1. Review and make recommendation on the Third Addition to The Homes at Freedom Meadows Subdivision Development and Fee Agreement.

MSC Haese/Rasmussen to recommend Council approve the Third Addition to The Homes at Freedom Meadows Subdivision Development and Fee Agreement, all voting aye.

Deputy Director Schmidt went through the memo and packet information with the Board and answered any questions.

The proposed plat is located west of Woodenshoe Road and includes 27 single-family residential lots. The land is zoned R-1, Single-Family Residence District. This subdivision is the fourth of five phases of the Homes at Freedom Meadows subdivision.

B. Public Works

1. Approve Pay Request No.3, Contract 1-24, Sanitary & Storm Sewer, Water Main and Street Construction, on Belmont Ave., Belmont Ct., Cedar St., and Stevens St., to David Tenor Corporation, in an amount of \$518,715.28.
(Attachment)

MSC Kaiser/Lendrum to approve Pay Request No.3, Contract 1-24, in an amount of \$518,715.28, all voting aye.

The pay request includes Chang Order No. 1 for the relay sanitary sewer on Winnebago Heights. The sanitary work on this project came in under budget.

Report

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2. Approve Pay Request No.2, Contract 2-24, Sanitary & Storm Sewer, Water Main and Street Construction, on E. Doty Ave., to Kruczek Construction, Inc., in the amount of \$200,226.63. (Attachment)

MSC Kaiser/Haese to approve Pay Request No.2, Contract 2-24, in an amount of \$281,948.08, all voting aye.

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3. Approve Pay Request No.3, Contract 3-24, Sanitary & Storm Sewer, Water Main and Street Construction, on Bayview Rd., Quarry Ln., and Reed St., to Donald Hietpas & Sons, in an amount of \$281,948.08. (Attachment)

MSC Kaiser/Rasmussen to approve Pay Request No.3, Contract 3-24, Sanitary, in an amount of \$18,719.75, all voting aye.

The project is moving along. There was discussion on getting a standalone price for concrete in the area where there is sewer pipe movement. Due to the type of ground soil, a sturdier road material is needed.

Info.

4. Approve Pay Request No.1, Contract 4-24, Sanitary & Storm Sewer, Water Main and Street Construction, for the S. Park Avenue Easement, to Scott Lamers Construction, in the amount of \$18,719.75. (Attachment)

MSC Kaiser/Lendrum to approve Pay Request No.1, Contract 4-24, in the amount of \$18,719.75, all voting aye.

This project is progressing nicely. Most of the water work to the house that was built over a water main is complete.

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5. Approve Pay Request No.1, Contract 6-24, Curb & Gutter, Stormwater, Street Overlay, and Trail Parking, for Jewelers Park Drive, to MCC, Inc., in an amount of \$202,944.22. (Attachment)

MSC Kaiser/Haese to Approve Pay Request No.1, Contract 6-24, in an amount of \$202,944.22, all voting aye.

Fine grading, landscaping, and the first street lift are scheduled to begin next week. Paving will be messy from a traffic standpoint to and from the local businesses, but it is a necessity. Flaggers will be directing traffic.

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6. Approve Pay Request No.1, Contract 7-24, Concrete Pavement and Sidewalk Repairs, and New Sidewalk Installation on Baldwin St. and Plummer Ct., to Jim Fischer, Inc., in an amount of \$137,830.86. (Attachment)

MSC Kaiser/Lendrum to approve Pay Request No.1, Contract 7-24, in an amount of \$137,830.86, all voting aye.

Sidewalk work is essentially complete except for the extra mall parking area on the west side of Baldwin. The landscaping punch list work must be completed. Plummer Court will be the next project for the contractor which will start after July 4th.

Report

7. Review and make recommendation on Final Pay Request, Contract 12-24, Storm Sewer and Water Main Construction, on S. Commercial Street for Douglas Stormwater Pond, to De Groot, Inc., in an amount of \$20,364.68. (Attachment)

MSC Kaiser/Rasmussen to recommend Council approve Final Pay Request, Contract 12-24, in an amount of \$20,364.68, all voting aye.

The final pay request is for storm sewer and detention pond work. The next phase of the project will be bid after the 4th of July.

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C. Water Utility

1. Recommend to the Waterworks Commission to award Contract 2-24W Water Booster Station Contract B for Process, Mechanical, Electrical, and Plumbing Construction to Sabel Mechanical, LLC of Fond du Lac, WI, in the amount of \$724,900.00. (Attachment)

MSC Lendrum/Haese to recommend the Waterworks Commission award Contract 2-24W Water Booster Station Contract B for Process, Mechanical, Electrical, and Plumbing Construction to Sabel Mechanical, LLC of Fond du Lac, WI, in the amount of \$724,900.00, all voting aye.

This contract is for the interior mechanics of the building. Stainless steel piping is the current industry material standard. The target completion date is October to have the booster station online.

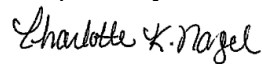
V. Any announcements/questions for the Board.

A. None.

VI. Adjournment.

MSC Kaiser/Lendrum to adjourn, all voting aye. Meeting adjourned at 11:39 AM.

Respectfully Submitted,



Charlotte Nagel
City Clerk