

**NMFR Fire Rescue Joint Fire Commission Meeting Minutes**  
**Wednesday, April 24, 2024 – 4:00 p.m.**  
**Room #132 – City of Menasha**

Present: Commissioners Kubiak, Keating, Englebert, Keehan and Brehmer

Excused: Ald. Lewis

Also Present: Chief Teesch and MA Ellis

Commissioner Keehan called the meeting to order at 4:00 p.m.

Election of Chair: **MSC Englebert/Kubiak to elect Commissioner Keehan as Chair, all voting aye.**

Election of Vice-Chair: **MSC Englebert/Brehmer to elect Commissioner Keating as Vice-Chair, all voting aye.**

Public: No members of the public were present.

Meeting Minutes: **MSC Keating/Kubiak to approve the January 24, 2024, meeting minutes, all voting aye.**

March Activity/Automatic Aid Report: The Committee reviewed the March 2024 activity and automatic aid reports. This is informational only and no action is required.

Consideration and Action of Promotions: The Commission reviewed the requests for promotions due to a retirement in June. Commissioner Englebert asked about the process for Shift Commander and a discussion was held on how this process works since it is not a seniority-based promotion and picked by the Fire Chief.

**MSC Keating/Kubiak to approve Anthony Leiton from the Fire Officer position to the Shift Commander position effective June 5, 2024, and contingent upon Ryan Krings retirement, all voting aye.**

**MSC Kubiak/Brehmer to approve Gerald Mavroff from the Shift Inspector position to the Fire Officer position effective June 5, 2024, and contingent upon Ryan Krings retirement, all voting aye.**

**MSC Keating/Engelbert to approve Jacob Christenson from the Firefighter position to the Shift Inspector position effective June 5, 2024, and contingent upon Ryan Krings retirement, all voting aye.**

2024 Hiring Process Update: Chief Teesch discussed the hiring process for 2024. He is working with Human Resources to begin the process of accepting applications by the end of May and begin the hiring process in September/October.

**MSC Keating/Englebert to adjourn at 4:30 p.m., all voting aye.,**