



PARK & RECREATION COMMISSION MINUTES

REGULAR MEETING – November 17, 2022

MEMBERS PRESENT

X	Jim Wise	X	Kate Hancock - Cooke	X	Gary Lawell
X	Peter Kelly	X	Jim Vedder		Ted Galloway
	Lee Hillstrom	X	Ashley Ondresky		Brian Borchardt

STAFF PRESENT

X	Michael T. Kading, Director of Parks & Recreation
X	Jim Kluge, Superintendent of Recreation
	Trevor Fink, Superintendent of Parks
X	Stephanie Schott, Recreation Supervisor

OTHERS PRESENT: Myra Steffensen

MEETING CALLED TO ORDER BY Commissioner Hancock-Cooke at 4:35 P.M.

CORRESPONDENCE

None.

APPEARANCES

Myra Steffensen inquired about the status of the Chapel at Oak Hill Cemetery.

MINUTES

MSC Wise / Vedder to approve the minutes of the October 20, 2022. All voting aye.

BILL VOUCHERS

Vouchers will be reviewed prior to next month's meeting.

FINANCIAL REPORT

MISSION ACTION REPORT

The report was distributed earlier. The following items were discussed:

- Recreation Supervisor Scott reviewed the special events that are coming up and indicated a need for volunteers. If interested please let staff know.
 - Commissioner Lawell inquired about the groups that utilize the WHB. Director Kading indicated that the NNYC by agreement is permitted to use the second floor of the boat house. Currently the Coast Guard Auxiliary and WI-DNR store their respective boats in the facility but was not able to locate a specific agreement. Will continue to research.
 - Commissioner Hancock – Cooke attended the Annual Budget to speak in favor of continued funding for the remaster planning of Carpenter Preserve.
 - Commissioner Kelly indicated that the Arrowhead Task force has been suspended until the remaster planning begins in 2023. RDG has been hired to conduct the revised planning process.
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BUSINESS FOR CONSIDERATION

BUSINESS ITEM #1: Commission Retreat

The commission retreat has been scheduled for Thursday, January 12 beginning at 4:30pm. The proposed agenda to include review of Vision/Mission, Review and Confirmation of the Duties, Review of 2023 Comprehensive Outdoor Recreation Plan and 2023 Capital Improvement Plan.

BUSINESS ITEM # 2: Announcements and Future Agenda Items

Celebrate Jim Vedder's years of service on the commission.

LIAISON REPORTS

PLANS COMMISSION: Hancock-Cooke reported on the ongoing discussion pertaining to Shattuck School.

HARBOR COMMITTEE: no report.

MSC Vedder / Lawell to adjourn at 5:18pm

Recorded for the Commission by Michael T. Kading, CPRP