

**CITY OF NEENAH
FINANCE AND PERSONNEL COMMITTEE MEETING
Monday, May 6, 2024 at 5:30 pm
Hauser Room, Neenah City Administration Building
211 Walnut Street, Neenah, Wisconsin**

MINUTES

The meeting was called to order by Chairman Erickson at 5:30 pm.

Present: Chairman Erickson; Vice-Chair Boyette, Aldermen Borchardt, and Ellis appearing in person, Alderman Steiner appeared by phone; Mayor Lang, Finance Director Rasmussen, and Clerk Nagel.

Absent/Excused: None.

Also Present: Aldermen Pollnow, Police Chief Olson, Human Resource Director Fairchild, Community Development Director Haese, Paralegal DeWitt, and Neenah News Report Bethanie Gengler.

Chairman Erickson made an announcement that Roberts Rules of Order, the governing meeting doctrine of the City of Neenah, will be followed to the best of the Chair's ability. Which means members of the committee will be the only ones allowed to speak once public appearance section of the meeting is complete, the Chair will call upon members to speak in an orderly manner, committee members will be limited to speaking only twice on a item, the Chair will restate the motion to be clear on what the motion being acted on is, and only members of the committee those pertinent to the closed session will be able to attend the closed session.

1. **Public Appearances:** None.
2. **Minutes: Motion/Second/Carried Ellis/Boyette to approve the minutes from the April 22, 2024, Regular meeting as written.** All voting aye.
3. **Fiscal Matters: March 2024 Vouchers (Attachments) (Rasmussen)**
Motion/Second/Carried Ellis/Boyette to accept and place on file the March 2024 Vouchers.
4. **Discussion and Possible Action on City Legal Services (Information Distributed at Meeting) (Mayor Lang)**

Discussion: Mayor Lang advised there is no information to distribute at this time. This is a very complicated process to navigate. Mayor Lang created a team to determine what the immediate legal needs are and how to approach finding legal services.

The team first met with Attorney Struve of the City of Menasha who gave guidance on the how to approach an interim city attorney. Attorney Struve can assist with some of the immediate legal needs under an informal agreement between the cities. However, Attorney Struve gave direction to find one attorney that could provide all legal services.

The team next met an attorney from a local firm who advised more of an 'a la carte' approach to legal services because of the price tag involved. This attorney would not do prosecution because it would not be cost effective for the city. However, gave leadership advise that Mayor Lang has the authority to govern until an agreement could be ratified by Council.

The third attorney interviewed by the team was a local retired municipal attorney. This attorney would come to the city on a part-time basis with regular office hours a couple of days a week to handle the day-to-day routine legal responsibilities.

Info. Only

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Although this item is for discussion only, it is hopeful to have some type of an agreement by the end of the week. Since this is an unforeseen, unbudgeted situation, there was discussion on funding the agreement.

5. Ordinance 2024-07 Amend Section 3-14 Dog and Cat License (Attachments) (Nagel)

Motion/Second/Carried Borchardt/Boyette to recommend Council approve Ordinance 2024-07 Amend Section 3-14 Dog and Cat License with the changes as discussed. All voting aye.

Discussion: There was discussion on a change brought forth by Alderman Boyette. Alderman Boyette advised that she had legislative legal counsel review the proposed ordinance amendment written by Attorney Rashid. The legislative legal counsel suggested the ordinance amendment should end after, "... , upon an annual application for a dog license." Therefore, the definition of a service animal that followed this sentence was stricken.

The second change was request by Chairman Erickson to add the word "Fee" to paragraph (d)(3) for clarification purposes. The clarification is that service animals must still meet the remaining criteria to be licensed, (i.e. vaccinations must be up to date, etc.) but the dog license itself has no monetary cost. Thus, paragraph (d)(3) is entitled, "Fee exemption dogs that are service animals."

6. Adjournment

Motion/Second/Carried Boyette/Ellis to adjourn the meeting at 5:59 pm. All voting aye.

Respectfully submitted,



Charlotte Nagel
City Clerk

Report