

**CITY OF NEENAH
COMMITTEE OF THE WHOLE**

**2024 - 2028 Capital Improvements Program
Workshop/Study Session
Monday, April 29, 2023 - 6:00 p.m.
Hauser Room, Neenah City Hall
211 Walnut Street, Neenah, Wisconsin**

Opening: Opening comments by Director Rasmussen. The Capital Improvements Program (CIP) is a long-range planning document, that will be adopted by Council as the Council deems appropriate. Borrowing will take place in the fall this year as opposed to the beginning of the year. Borrowing in the fall will tighten up the money needed versus overborrowing. the gap between general obligation borrowing and debit maturing is narrowing. Director Rasmussen will be working with the department heads at the end of year on the carry forwards. Carry forwards will be put applied towards future borrowings if not being used by year end. The city can borrow up to 5% of the equalized value. Currently the city's Standards and Poor rating is a AA.

Present: Council President Borchardt, Aldermen Boyette, Erickson, Hillstrom, Lendrum, Steiner, Ellis, and Pollnow.

Others Present: Mayor Lang, Director of Finance Rasmussen, Bergstrom Mahler Director Amy Moorefield and Assistant Director John Timmer, Library Director Hardina-Wilhelm, City Clerk Nagel, Director of Information Systems Schroeder, Director of Parks and Recreation Kading, Parks Superintendent Fink, Park Commissioner Galloway, Director of Community Development and Assessment Haese, Deputy Director of Community Development Schmidt, Fire Chief Teesch, Police Chief Olson, Deputy Police Chief Bernice, Police Captain Van Sambeek, Director of Water Utility Mach, Director of Public Works Kaiser, Public Works Superintendent Radtke.

Workshop: Study Session Procedures/Opportunity for Public Comment on the 2024 – 2028 portion of the Capital Improvements Program.

Discussion took place regarding the protocol for potential amendments to the plan. By consensus, committee agreed that no motions to refer the plan to Council or to amend the plan will take place at this workshop session, but instead would take place directly at the May 1, 2024, Council meeting.

Each Department Head was presented their department's facilities, equipment, and carry forwards to the Committee of the Whole. Community Development also presented the TID and Redevelopment CIP Plan. Public Works together with Water Utility presented Infrastructure and Utilities CIP Plan.

Potential Amendments: Amendments will forward to the May 1, 2024 Council Meeting where the Council will take action the proposed amendments.

- Park & Recreation - Move Doty Seawall Design and Surveying from 2025 to 2024, \$50,000 (Alderman Hillstrom/Director Kading)
- Community Development – Add Parking Study – TID #10 (Use Arrowhead Fiber Carry Forwards) \$50,000. (Alderman Pollnow)

- Community Development - Add Real Estate Marketing – (Use Redevelopment Fund Carry Forwards) \$35,000 (Alderman Pollnow)
- Police Department - Remove Police ADA Requirements – Men's Restroom Remodel, \$3,000. (Police Chief Olson)
- Police Department – Remove ADA Drug Drop Box at Police, \$4,700. (Police Chief Olson)
- Police Department – Reduce Amount for Replacement of ISU Office Furniture to Chairs Only at Police, \$30,000. (Police Chief Olson)
- Police Department – Reduce Amount of Carry Forwards needed for Vehicle Purchases Police, \$20,000. (Police Chief Olson)
- Public Works – Use Carry Forwards from Bell Street (2019) to Reduce Sanitary Sewer Borrowing, \$185,000. (Alderman Pollnow)
- Public Works - Use Carry Forwards from Various Repairs (2021, 2022, 2023) to Reduce Sanitary Sewer Borrowing \$300,000. (Alderman Pollnow)

Adjournment: Once all questions and concerns were addressed, with unanimous consent, the meeting adjourned at 8:53 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Charlotte K. Nagel". The script is cursive and fluid.

Charlotte Nagel, City Clerk