

**MINUTES OF THE NEENAH PLAN COMMISSION**

**Tuesday, April 7, 2026**

**4:00 p.m.**

**Present:**

Mayor Jane Lang, Chairperson	PRESENT	Gerry Kaiser, Director of Public Works	PRESENT	Alderman Dan Steiner Vice Chairperson	PRESENT
Kate Hancock-Cooke	ABSENT	Karen Genett	PRESENT	Frank Cuthbert	PRESENT
Gerry Andrews	ABSENT	Lindsay Clark	ABSENT		

**Also Present:**

Brad Schmidt, Deputy Director of Community Development	Kayla Kubat, Administrative Assistant of Community Development	Alderman Florence Bruno
Ryan Scray- RGL Logistics	Olivia Vander Heiden- Alliance Construction and Design	Brandon Robaidek- Robert E Lee and Associates

**Minutes: MSC, Cuthbert/Kaiser, the Plan Commission, to approve the February 24, 2026 meeting minutes. All voting aye. Motion passed.**

**Public Appearances:** Chairperson Mayor Lang opened public appearances to topics not related to the agenda.

No one in attendance spoke. Chairperson Mayor Lang closed public appearances.

**Public Hearings: None**

**Action Items:**

**a. Site Plan #1-26 – 1750 Dixie Road – RGL Logistics Warehouse Expansion**

Deputy Director Schmidt went over the request to construct a building addition at the RGL Logistics building located at 1750 Dixie Road. The addition is about 220,000 square feet and will be located on the north side of the building. This will be used for warehouse and distribution space. The height and exterior of the addition will match the existing building. With this addition, the lot coverage will equate to 40%, which is the maximum in the zoning code. The green space and parking stalls exceed the minimum. They are adding additional loading docks on the west and east side of the building, which would be in line with the existing loading docks. Access to the site will be mainly from Dixie Road. The stormwater requirements are met with the first phase of this site where two stormwater ponds were constructed.

Member Genett asked where the traffic mainly comes from. Deputy Director Schmidt stated County Road G. Director Kaiser stated said there is a project coming in 2027 to signalize County Road G and Dixie Road.

Member Cuthbert asked how many additional jobs will this create. Representative from RGL Ryan Scray stated there will be an additional 5-10 employees.

**MSC, Cuthbert/Genett, the Plan Commission, to approve the site plan for a building addition to an existing warehouse facility located at 1750 Dixie Road subject to the Site Plan Review letter comments. All voting aye. Motion passed.**

**Discussion Items:**

a. **Zoning and Sign Code Re-Write**

Deputy Director Schmidt went over the selection of Vandewalle and Associates Inc. for the zoning and sign code rewrite. He also showed the schedule and discussed public engagement opportunities that could be available.

Member Genett asked if there will be more zoning classifications. Deputy Director Schmidt stated yes and discussed the current zoning classifications the city currently has.

Director Kaiser asked how this update will be incorporated into other parts of city codes. Deputy Director Schmidt stated that incorporation is part of the rewrite process.

**Announcements and Future Agenda Items:** Next meeting is scheduled for April 28, 2026

**Adjournment:** The Commission adjourned its meeting at 4:22 p.m. MSC Kaiser/Genett. All voting Aye. Motion passed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kayla Kubat".

Kayla Kubat

Administrative Assistant, Department of Community Development