

REGULAR MEETING – December 18, 2025

**Members Present**

X	Jim Wise	X	Kate Hancock - Cooke	X	Gary Lawell
X	Peter Kelly	X	Eric Maggio	X	Ted Galloway
X	Lee Hillstrom		Ashley Ondresky		Scott Weber

**Staff Present**

X	Michael T. Kading, Director of Parks & Recreation
X	Jim Kluge, Superintendent of Recreation
	Trevor Fink, Superintendent of Parks
X	Megan Thompson, Recreation Supervisor

Others Present: Frank Cuthbert

MEETING CALLED TO ORDER BY Commissioner Maggio at 4:30 P.M.

**Correspondence**

The Commission received and accepted Superintendent of Recreation Kluge’s letter of retirement effective February 13, 2026, with regrets.

**Appearances**

Mr. Cuthbert wanted to wish the Commission a Merry Christmas and Happy New Year and informed the Commission that the planning team had met this morning to review 2025 activity at Carpenter Preserve and look forward to 2026.

**Minutes**

MSC Hillstrom/Lawell to approve the minutes of the November 20, 2025, Commission Meeting. All voting aye.

**Bill Vouchers**

Commissioner Maggio reviewed the vouchers for December and found them to be in order.

**Mission Action Report**

The report was distributed earlier. The following items were discussed:

- Director Kading noted that the Commission received a letter from Jann McBride thanking them for the recognition for serving as Docent at the Doty Cabin.
  - Superintendent of Recreation Kluge indicated that the warming shelter at Washington Park will be staffed over the holidays. This is the first time in a very long time that all three ice rinks (Washington, Green, and Memorial) will be available for the holiday break.
  - Director Kading shared that fundraising for the Lighthouse is near its goal. An individual has donated towards a perpetual care fund.
  - Superintendent of Recreation Kluge informed the Commission that WinterFest 2026 is scheduled for January 10, and volunteers are needed.
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## **BUSINESS FOR CONSIDERATION**

### **NEW BUSINESS ITEM #1: Accept/Recommend Kimberly Point Shoreline Design/Engineering Services Agreement**

Director Kading provided a brief overview of the proposal from Edgewater Resources to conduct design, engineering, and permitting services for the Kimberly Point Shoreline stabilization and improvement project.

**Action:** MSC Galloway/Wise to accept and recommend the proposed service agreement with Edgewater Resources in the amount of \$168,800 to complete the design, engineering, and permitting requirements for the Kimberly Point Shoreline stabilization and restoration project utilizing 2026 CIP budgeted funds. All voting aye.

### **BUSINESS ITEM #2: Appoint Comprehensive Outdoor Recreation Plan Task Force**

Commission Vice President Maggio, in cooperation with President Ondresky, nominated Commissioners Wise, Ondresky, and Maggio and staff members Thompson, Rasmussen, Williams, and Kading to serve on the Comprehensive Outdoor Recreation Plan (CORP) Task Force effective January 1, 2026 through the adoption of the 5-year CORP.

**Action:** MSC Hancock-Cooke/Lawell to accept the nominations as presented. All voting aye.

### **BUSINESS ITEM #3: Doty Park Conceptual Play Area Plan**

Director Kading shared the conceptual plans with the Commission, noting the proposed play area would be placed where the current play equipment is, staff have been working with Doty Island Community Partners, and the cost is estimated at \$1 million. \$700,000 has been budgeted in the 2027 CIP with the remaining balance expected to come from fundraising.

Commission suggested sharing with the Neenah Historical Society, exploring swings, and sending out an electronic version.

**Action:** No action required

### **BUSINESS ITEM #4: Facility Use Agreement – Neenah-Nodaway Yacht Club**

The facility use agreement was reviewed noting that the changes include updating dates and fees.

**Action:** MSC Galloway/Lawell to accept and approve the Facility Use Agreement with the Neenah-Nodaway Yacht Club. All voting aye.

### **BUSINESS ITEM #5: 2025/2026 CIP**

Documents were reviewed.

**Action:** No action required

**BUSINESS ITEM #6: Announcements and Future Agenda Items**

- Doty Cabin – Accession/Deaccession
- Arrowhead Update – February
- Commissioner Hancock-Cooke met with Katie Reed from Fox-Wolf Watershed Alliance and walked through Wilderness Park. There is more to come.

**Liaison/Task Force Reports**

Plans Commission: Commissioner Hancock-Cooke had no report.

Harbor Committee: Commissioner Galloway had no report.

CORP Task Force: First meeting – January 22, Time TBA

Meeting adjourned at 5:23 P.M.

Recorded for the Commission by Michael T. Kading, CPRP