



**City of Neenah
Board of Public Works Minutes
Thursday, May 14, 2026 at 11:00 AM
Hauser Room
Neenah City Hall
211 Walnut Street**

I. Call to order

A. Mayor Borchardt called the meeting to order at 11:02 AM

MEMBERS PRESENT: Mayor Borchardt, Director of Public Works Kaiser, Director of Community Development & Assessment Nieforth, Director of Finance Rasmussen, City Attorney Rashid, and Aldermen Ellis and Defferding.

ALSO PRESENT: Fire Chief Teesch and Clerk Nagel.

EXCUSED: None.

II. Appearances - None

III. [Approval of the minutes of the April 16, 2026 Meeting](#). (Minutes can be found on the city website)

Motion by Rashid, seconded by Kaiser to approve the minutes of April 16, 2026 as presented. No further discussion. Motion carried in a voice vote, 7-0.

IV. Unfinished Business

A. None.

V. New Business

A. Public Works – Director Kaiser

1. Pay Request No.2, Contract 4-25, Concrete Pavement and Sidewalk Repair, to Al Dix Concrete, in the amount of \$92,862.50. (Attachment)

Motion by Kaiser, seconded by Ellis to approve Pay Request No.2, Contract 4-25 in the amount of \$92,862.50. Motion carried in a voice vote, 7-0.

The overall budget for this project is \$1.2 million, of which funding comes from five different accounts.

2. Pay Request No.1, Contract 3-26, Re-Roof City Services Building, South and North Vehicle Bays, to Customfoam Corporation, in the amount of \$154,004.50. (Attachment)

Motion by Kaiser, seconded by Rasmussen to approve Pay Request No.1, Contract 3-26, in the amount of \$154,004.50. Motion carried in a voice vote, 7-0.

3. Pay Request No.1, Contract 1-26, Utility and Street Construction, on Elm Street, Reed Street, and Laudan Boulevard, to De Groot Inc., in the amount of \$708,654.95. (Attachment)

Motion by Kaiser, seconded by Nieforth to approve Pay Request No.1, Contract 1-26, in the amount of \$708,654.95. Motion carried in a voice vote, 7-0.

The project is under budget for street construction at this point. Sanitary sewer side has rock removal.

4. Pay Request No.1, Contract 2-26, Utility, Street and Winneconne Overpass Construction, on Sterling Avenue, Henry Street, Greenfield Street, and the Winneconne Overpass, to David Tenor Corporation, in the amount of \$231,789.07. (Attachment)

Motion by Kaiser, seconded by Rashid to approve Pay Request No.1, Contract 2-26, in the amount of \$231,789.07. Motion carried in a voice vote, 7-0.

B. Fire Department – Chief Teesch

1. Change Order No. 14, as described in Notice of Scope Revision No. 21 – Change to epoxy paint in hose tower and 10' up wall in apparatus bay. Paid from contingency budget \$4,620.00. (Attachment)

Motion by Ellis, seconded by Kaiser to approve Change Order No. 14 in the amount of \$4,620.00. Motion carried in a voice vote, 7-0.

The purpose of the change order was for a better quality of paint, not for extra work.

2. Change Order No. 15, as described in Notice of Scope Revision No. 26 – Fabricated metal copings. Deduct (savings) of \$23,182.00. (Attachment)
Motion by Ellis/Kaiser to approve Change Order No. 15, in a deduction of (\$23,182.00).

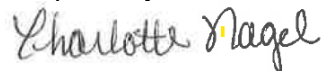
The roofer decided to install the fabricated metal copings themselves instead of the use of a subcontractor. This change produces a credit of (\$23,182.00).

- VI. Any announcements/questions for the Board
 - a. Alderman Defferding requests discussion on the possibility of establishing a set meeting date and time for the Board of Public Works.

VII. Adjournment

Motion by Kaiser, seconded by Defferding to adjourn. Motion carried by a voice vote, 7-0. Meeting adjourned at 11:12 AM.

Respectfully Submitted,



Charlotte Nagel, City Clerk