

# AGENDA

## REGULAR WATER COMMISSION MEETING AND STORM WATER CITIZEN ADVISORY BOARD MEETING

**Monday, September 19, 2022**

**4:30 P.M.**

**Council Chambers – City Hall**

**NOTICE IS HEREBY GIVEN**, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

1. Approve Regular Meeting Minutes for August 15, 2022 (Attachment)
2. Approve the Invoices for August 2022 (Attachment)
3. Appearances
4. Old Business/New Business
  - A. Request to Participate in the PFAS Cost Recovery Program (Attachment)
  - B. Award Chemical Bid for Sodium Hypochlorite (Attachment)
  - C. Presentation of Revenue and Expense Projections (Attachment)
  - D. Director's Report (Attachment)
  - E. Storm Water Report (Attachment)
  - F. Convene into closed session pursuant to Wis. Stats §19.85 (1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session in order to discuss negotiations relating to a proposal for alternative water metering technologies.
  - G. Convene into closed session pursuant to Wis. Stats §19.85 (1)(e) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
  - H. Any Other Business That May Legally Come Before the Commission
  - I. Adjournment

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **Water Utility Administrative Assistant at 920-886-6180** or the **City's ADA Coordinator at (920) 886-6106** or e-mail [attorney@ci.Neenah.wi.us](mailto:attorney@ci.Neenah.wi.us) at least 48 hours prior to the scheduled meeting or event to request an accommodation.*

**MINUTES OF THE NEENAH WATER WORKS COMMISSION  
AND  
STORM WATER CITIZEN ADVISORY BOARD MEETING**  
Regular Meeting – August 15, 2022  
Council Chambers – City Hall

**Present:** President Schmeichel; Commissioners: J. Lang, F. Lang, Boyette, and Bauman; and Director Mach

**Also Present:** Deputy Finance Director Kahl

**Excused:** None.

President Schmeichel called the meeting to order at 4:31 p.m.

Approve Special Meeting Minutes for July 18, 2022 – Following discussion, **M.S.C. Bauman/F. Lang to approve the July 18, 2022 Regular Meeting Minutes.** All voting aye.

Approve the Invoices for July 2022 – Commissioners asked about the charges from Mailroute, Inc. and Core & Main, Inc., and invoices from Kruczek Construction, Inc. and Krueger True Value. Director Mach explained that Mailroute, Inc. provides the email filtering for the Utility, and staff purchased hydrants and hose bibb backflow preventers from Core & Main. Invoices from Kruczek Construction are for the water main repairs needed during water main construction. Typically, there are breaks found and/or created during a project that must be repaired in order to maintain water service. Staff purchased air fresheners from Krueger True Value.

Following discussion, **M.S.C. F. Lang/Bauman to approve the July 2022 invoices.** All voting aye.

Appearances – None.

Old Business/New Business

Approve Final Pay Request for Contract 1-22, Water Main and Sewer Construction on Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane, and Wild Rose Lane Reports – Director Mach presented a brief memo detailing the final payment request from Kruczek Construction for the water mains work on the abovementioned streets. Per the typical approval process where the Water Utility is responsible for more than 50% of the joint work, the Board of Public Works and the Water Utility approve the final payment and send this recommendation to Common Council.

Following discussion, **M.S.C. Boyette/J. Lang to approve the final payment of \$86,785.64 to Kruczek Construction, Inc. and recommending the final payment to the Common Council for approval.** All voting aye.

Approve Draft 2022-2026 CIP – Deputy Director of Finance Kahl and Director Mach presented the 2022-2026 CIP. Highlights of the CIP include the addition of a booster station, replacement of the CO<sub>2</sub> tank, two water main extensions, a new Fox River water main crossing, and an aggressive replacement schedule including the replacement of approximately 640 Utility-owned lead services from 2023 through 2026. Director Mach provided detail on the proposed Fox River crossing. The reasoning for including Elm Street and Reed Street was to complete the water main and service work needed to support the future Shattuck School Redevelopment. Commissioners were concerned about the total cost of the CIP. Director Mach agreed that the CIP is aggressive, especially as there has been very little focus in

**Waterworks Commission and Storm Water Citizens Advisory Board Regular Meeting Minutes  
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the past on replacement of lead services. Mayor Lang reminded the Commission that this is a planning document.

Following discussion, **M.S.C. F. Lang/Schmeichel to approve the Draft 2022-2026 CIP**. All voting aye.

Discussion on Possible Future Issuance of Debt – Director Mach followed up on the discussion of the CIP with a request to discuss the need to possibly issue debt to finance the most cost-intensive capital items and the replacement schedule for 2023 and 2024. Commissioners asked about the 2011 rate increase and how long the projected revenue and expense model was sustainable. Director Mach noted that he can review the 2011 PSC paperwork and notes in order to report this information back to the Commission. Commissioners were also concerned that the Utility is projected to be debt-free at the end of 2026. Director Mach explained that this fact is appealing, but the cost of needed additions, repairs, and upgrades within the system in the next two years are projected to be greater than the amount of cash and reserves available.

Following discussion, **No action required. Commissioners requested Director Mach and Deputy Director of Finance Kahl provide an analysis of future revenues and capital expenses and present the analysis to the Commission at the September meeting.**

Director's Report –

1. Water Loss Report – Staff continue leak detection efforts.
2. The following change orders and pay requests were approved at the July 27, 2022 Board of Public Works meeting:
  - Pay Request No.3, Contract 2-22, Sanitary, Water Services, and Street Construction on Dieckhoff Street and Grove Street to Donald Hietpas & Sons, Inc., Little Chute, WI, in the amount of \$24,466.30 for Water Services.
  - Change Order No.1, Contract 1-22, Water Main and Sewer Construction on Apple Blossom Drive, Fredrick Drive, Green Acres Lane, Honeysuckle Lane, Meadow Lane, Primrose Lane and Wild Rose Lane for final quantity adjustments, to Kruczek Construction, Inc., Green Bay, WI in the amount of \$16,301.00 for Water Main and Valves.
  - Change Order No.1, Contract 6-21, Concrete Pavement and Sidewalk Repairs to Jim Fischer, Inc., Appleton, WI, for additional concrete patch repairs on Bell Street and Cecil Street, in the amount of \$2,353.23 for Water Main Repairs.
  - Final Payment for Contract 6-21, Concrete Pavement and Sidewalk Repairs, Jim Fischer, Inc., Appleton, WI, in the amount of \$2,353.23 for Water Main Repairs.
3. Solar installation update – The solar installation is performing very well. Director Mach will insert the spreadsheet detailing monthly generation in the minutes.
4. Private lead service line replacement funding update – The contract received no bids. Staff are looking at removing sanitary laterals from the contract, splitting the contract into two smaller contracts, and rebidding.
5. The next regular Waterworks Commission meeting is scheduled for September 19, 2022.

**Waterworks Commission and Storm Water Citizens Advisory Board Regular Meeting Minutes  
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Following discussion, **M.S.C. Bauman/J. Lang to accept and place on file the Director's Report.** All voting aye.

Closed Session – **M.S.C. Boyette/J. Lang to convene into closed session pursuant to Wis. Stats §19.85 (1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session in order to discuss negotiations relating to a proposal for alternative water metering technologies.** All voting aye.

Adjournment – There being no further business, **M.S.C. Boyette/Bauman to adjourn in closed session at 6:22 p.m.** All voting aye.

Respectfully submitted,



Anthony L. Mach  
Director, Neenah Water Utility



**WATER UTILITY CASH ACTIVITY  
August 2022**

Cash Balance August 1, 2022		\$275,065
Cash Receipts		
Water Collection Receipts	632,578	
Other Water Receipts	<u>17,772</u>	
		650,349
Cash Distributions		
Check Register	231,556	
Debt Service Reserve	357,852	
WE Energies	17,433	
Disbursements to the City	<u>141,851</u>	
		<u>748,692</u>
<b>Cash Balance August 31, 2022</b>		<u><u>176,723</u></u>

**AUG DISBURSEMENTS TO THE CITY**

Payroll		94,202
Payroll Benefits		41,887
Vehicle Fuel & Fluids		2,562
Vehicle Maint		224
Postage		141
IS/GIS Services		<u>2,835</u>
<b>Total Disbursements to the City</b>		<u><u>141,851</u></u>

**REPLACEMENT FUND RESERVES AS OF AUGUST 2022**

Sludge Lagoon		\$2,281,747
Vehicles		242,084
Painting Towers		491,495
Painting Hydrants		58,000
GAC Media Replacement		530,000
Pump Rehab		<u>48,000</u>
<b>Total Replacement Fund Reserves</b>		<u><u>\$3,651,326</u></u>

**WATER UTILITY CHECK REGISTER**

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description	Account Number
08/31/2022	429	U S BANK	08-15-22	67.00	AW EMPL SOLUTN PORTAL E	DRUG & ALCOHOL TESTING	Water	40004017709260
		U S BANK	08-15-22	356.00	AW EMPL SOLUTN PORTAL E	NEW HIRE PHYSICAL	Water	40004017709270
		U S BANK	08-15-22	85.91	GAN*WI NEWSPAPERS-CCC	WATER QUALITY REPORT AD	Water	40004017709270
		U S BANK	08-15-22	31.67	U.S. CELLULAR	AIRTIME 5/22-6/21	Water	40004017706260
		U S BANK	08-15-22	31.65	U.S. CELLULAR	AIRTIME 5/22-6/21	Water	40004017706430
		U S BANK	08-15-22	98.65	U.S. CELLULAR	AIRTIME 5/22-6/21	Water	40004017706620
		U S BANK	08-15-22	19.33	U.S. CELLULAR	AIRTIME 5/22-6/21	Water	40004017706630
		U S BANK	08-15-22	98.60	U.S. CELLULAR	AIRTIME 5/22-6/21	Water	40004017706650
		U S BANK	08-15-22	19.32	U.S. CELLULAR	AIRTIME 5/22-6/21	Water	40004017709020
		U S BANK	08-15-22	21.63	USCC CALL CENTER	AIRTIME 5/22-6/21	Water	40004017706630
08/31/2022	430	U S BANK	08-15-22	21.61	USCC CALL CENTER	AIRTIME 5/22-6/21	Water	40004017706650
		U S BANK	08-15-22	427.90	AMERICAN WI FIRE PROTE	EXTINGUISHER INSPECTION	Water	40004017706430
		U S BANK	08-15-22	45.00	APPLETON PACKING AND GASK	METER HORN GASKETS	Water	40004017706630
		U S BANK	08-15-22	53.75	CINTAS CORP	MATS/MOPS DISTRIBUTION	Water	40004017706650
		U S BANK	08-15-22	53.75	CINTAS CORP	MATS/MOPS TREATMENT	Water	40004017706430
		U S BANK	08-15-22	775.00	EBAY O*04-08964-86649	VFD INVERTER	Water	40004027706330
		U S BANK	08-15-22	115.00	EBAY O*07-08963-61386	VFD HMI	Water	40004027706520
		U S BANK	08-15-22	309.85	EBAY O*13-08970-09798	VFD ETHERNET MODULE	Water	40004027706330
		U S BANK	08-15-22	145.00	EBAY O*21-08955-39304	VFD HMI	Water	40004027706520
		U S BANK	08-15-22	209.29	FERRELL*GAS LP	PROPANE CYLINDER RENTAL	Water	40004017706230
U S BANK	08-15-22	338.03	GUENTHER SUPPLY, INC.	PVC PIPE FITTINGS	Water	40004027706520		
U S BANK	08-15-22	42.00	HAWKINS INC	FUEL SURCHARGE	Water	40004017706410		

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08/31/2022	430	U S BANK	08-15-22	4,514.40	HAWKINS INC	LPC-4	Water	40004017706410
		U S BANK	08-15-22	397.52	HURCO TECHNOLOGIES INC.	GAS CYLINDERS VALVE TURNE	Water	40004027706730
		U S BANK	08-15-22	24.13	HURCO TECHNOLOGIES INC.	PARTS	Water	40004017706620
		U S BANK	08-15-22	1,839.78	IDEXX DISTRIBUTION INC	LAB REAGENTS	Water	40004017706420
		U S BANK	08-15-22	6,722.20	KEMIRA WATER SOLUTIONS	FERRIC SULFATE	Water	40004017706410
		U S BANK	08-15-22	26.25	NORTHERN LAKE SERVICE- IN	LAB TEST	Water	40004017706420
		U S BANK	08-15-22	839.12	NORTHERN LAKE SERVICE- IN	LAB TESTS	Water	40004017706420
		U S BANK	08-15-22	377.50	PACKER CITY SOFT WATER LL	SOFTENER SALT	Water	40004027706520
		U S BANK	08-15-22	291.83	PACKER FASTENER	VALVE LUBRICANT	Water	40004027706730
		U S BANK	08-15-22	21,449.91	POLYDYNE INC	C-308P	Water	40004017706410
		U S BANK	08-15-22	609.99	SUPERIOR CHEMICAL CORP	WEED KILLER/HAND SOAP/DIS	Water	40004027706520
		U S BANK	08-15-22	151.00	THE HOME DEPOT PRO	MULTI- FOLD TOWELS	Water	40004027706520
		U S BANK	08-15-22	11.22	THE UPS STORE 2376	LAB SHIPPING	Water	40004017706430
		U S BANK	08-15-22	272.16	USA BLUE BOOK	LAB EQUIPMENT	Water	40004017706420
		U S BANK	08-15-22	343.49	USA BLUE BOOK	LAB REAGENTS/SUPPLIES	Water	40004017706420
		U S BANK	08-15-22	807.74	USA BLUE BOOK	METER GASKETS	Water	40004017706630
		U S BANK	08-15-22	26.00	WI STATE HYGIENE LAB	LAB TEST	Water	40004017706420
		U S BANK	08-15-22	45.50	4TE*CULLIGAN WATER CONDIT	LAB WATER	Water	40004017706420
08/31/2022	431	U S BANK	08-25-22	112.00	AW EMPL SOLUTN PORTAL E	DRUG & ALCOHOL TESTING	Water	40004017709260
		U S BANK	08-25-22	88.72	TDS METROCOM	JUL TDS PHONE	Water	40004017706430



**WATER UTILITY CHECK REGISTER**

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description	Account Number
08/31/2022	431	U S BANK	08-25-22	4.22	TDS METROCOM	JUL TDS PHONE	Water	40004017706630
		U S BANK	08-25-22	42.24	TDS METROCOM	JUL TDS PHONE	Water	40004017706650
		U S BANK	08-25-22	7.10	TDS METROCOM	JUL TDS PHONE	Water	40004017709030
		U S BANK	08-25-22	9.46	TDS METROCOM	JUL TDS PHONE	Water	40004017709210
08/31/2022	432	U S BANK	08-25-22	2,263.95	AIRGAS USA, LLC	CARBON DIOXIDE	Water	40004017706410
		U S BANK	08-25-22	12.00	BADGER LABORATORIES INC	LAB TEST	Water	40004017706420
		U S BANK	08-25-22	62.99	DBS POWER CENTER	PPE HELMET/FACE SHIELD	Water	40004017706650
		U S BANK	08-25-22	781.93	DURABLE CONTROLS LLC	PH PROBES	Water	40004027706520
		U S BANK	08-25-22	750.00	EBAY O*12-08997-91564	VFD FAN POWER SUPPLY	Water	40004027706330
		U S BANK	08-25-22	84.60	HYDRITE CHEMICAL CO	CC IN ADVANCE; TO BE REFU	Water	40000001178000
		U S BANK	08-25-22	10,960.40	HYDRITE CHEMICAL CO	SODIUM HYPOCHLORITE	Water	40004017706410
		U S BANK	08-25-22	55.80	MORTON SAFETY, LLC	RUBBER GLOVES	Water	40004017706650
		U S BANK	08-25-22	63.08	N&M AUTO SUPPLY	DEF	Water	40004017709290
		U S BANK	08-25-22	306.99	NORTHERN TOOL EQUIP	IMPACT WRENCH/SOCKETS	Water	40004027706730
		U S BANK	08-25-22	-29.04	SUPERIOR CHEMICAL CORP	TAX REFUND	Water	40004027706520
		U S BANK	08-25-22	92.24	THE HOME DEPOT PRO	LAB WIPES	Water	40004017706420
		U S BANK	08-25-22	21.20	U.S. CELLULAR	AIRTIME 6/22-7/21	Water	40004017706260
		U S BANK	08-25-22	21.18	U.S. CELLULAR	AIRTIME 6/22-7/21	Water	40004017706430
		U S BANK	08-25-22	98.65	U.S. CELLULAR	AIRTIME 6/22-7/21	Water	40004017706620
		U S BANK	08-25-22	40.96	U.S. CELLULAR	AIRTIME 6/22-7/21	Water	40004017706630
		U S BANK	08-25-22	120.21	U.S. CELLULAR	AIRTIME 6/22-7/21	Water	40004017706650
U S BANK	08-25-22	19.32	U.S. CELLULAR	AIRTIME 6/22-7/21	Water	40004017709020		

**WATER UTILITY CHECK REGISTER**

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description	Account Number
08/04/2022	55071	BAKER TILLY US LLP	BT2114326	300.00	AUDIT SERVICES TO 5/31		Water	40004017709232
08/04/2022	55075	CREW, SHAUNA	000010205	34.52	OVERPD FINAL ACCOUNT	000007696	Water	40000003070000
08/04/2022	55076	DONALD HIETPAS & SONS INC	CN2-22 PAY #3	24,466.30	WATER SERVICES-GROVE ST		Water	40000002070484
08/04/2022	55081	GRAYMONT WESTERN LIME INC	189349RI	3,135.68	HYDRATED LIME		Water	40004017706410
08/11/2022	55131	GRAYMONT WESTERN LIME INC	189713RI	3,358.72	HYDRATED LIME		Water	40004017706410
08/11/2022	55136	JIM FISCHER INC	CN6-21 FINAL	2,353.23	WATER MAINTENANCE	REPAIRS	Water	40004027706730
08/18/2022	55178	GILLING, LORETTA	000037747	7.52	OVERPD FINAL ACCOUNT	000011232	Water	40000003070000
08/18/2022	55179	GRAYMONT WESTERN LIME INC	190106RI	4,024.56	HYDRATED LIME		Water	40004017706410
08/18/2022	55182	KENDL, DOMINIC	000001449	401.99	OVERPD FINAL ACCOUNT	000011104	Water	40000003070000
08/18/2022	55184	KRUEGER TRUE VALUE	142341	23.22	ROPE FOR PUMPS		Water	40004027706780
		KRUEGER TRUE VALUE	142650	53.73	BRUSHES, PAINTERS TOOLS		Water	40004027706520
08/18/2022	55201	RT APPLETON LLC	000038483	13.52	OVERPD FINAL ACCOUNT	000015522	Water	40000003070000
08/18/2022	55206	WAGNER, BEN/RANDI	000035967	539.23	OVERPD FINAL ACCOUNT	000020690	Water	40000003070000
08/18/2022	55209	WINNEBAGO COUNTY TREASURER	0612510000	604.64	RE TAX PAYMENT MISAPPLIED	06-1251-00-00 21271-13654	Water	40000003070000
		WINNEBAGO COUNTY TREASURER	1102120000	50.37	RE TAX PAYMENT MISAPPLIED	1102120000 27405-22834	Water	40000001174206
08/25/2022	55220	DIVERSIFIED BENEFIT SERVICES INC	359936	74.80	AUG SERVICES HRA		Water	40004017709260
		DIVERSIFIED BENEFIT SERVICES INC	361238	16.00	AUG SERV FLEX SPENDING		Water	40004017709260
08/25/2022	55228	INSIGHT PUBLIC SECTOR	1100966170	428.76	HCL NOTES LICENSE RENEWAL		Water	40004017706430
08/25/2022	55235	KRUCZEK CONSTRUCTION INC	CN1-22 FINAL	13,771.50	WATER MAIN WILD ROSE LN		Water	40000002070488
		KRUCZEK CONSTRUCTION INC	CN1-22 FINAL	12,444.63	WATER MAIN APPLE BLOSSOM	DR	Water	40000002070498
		KRUCZEK CONSTRUCTION INC	CN1-22 FINAL	8,064.43	WATER MAIN FREDRICK		Water	40000002070486

**WATER UTILITY CHECK REGISTER**

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description	Account Number
08/25/2022	55235				DR			
		KRUCZEK CONSTRUCTION INC	CN1-22 FINAL	14,943.61	WATER MAIN GREEN ACRES LN		Water	40000002070489
		KRUCZEK CONSTRUCTION INC	CN1-22 FINAL	13,758.74	WATER MAIN HONEYSUCKLE LN		Water	40000002070490
		KRUCZEK CONSTRUCTION INC	CN1-22 FINAL	9,347.70	WATER MAIN MEADOW LN		Water	40000002070487
		KRUCZEK CONSTRUCTION INC	CN1-22 FINAL	14,455.03	WATER MAIN PRIMROSE LN		Water	40000002070491
08/25/2022	55242	MICHELS	435079	292.96	BACKFILL		Water	40004027706730
08/25/2022	55258	VAN SISTINE HOMES LLC	REIMB/WATR UTIL	46,484.65	REIMB FREEDOM ACRES PH II	OVR-sizing WTR MAIN/VALVES	Water	40000002070483
<b>Overall - Total</b>				<b>231,555.92</b>				



## Neenah Water Utility

211 Walnut St. PO Box 426 Neenah, WI 54957-0426

Office: (920) 886-6182 Cell: (920) 858-6300

Email: amach@ci.neenah.wi.us

**Anthony L. Mach**

*Director of Neenah Water Utility*

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# MEMORANDUM

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**DATE:** September 12, 2022  
**TO:** Waterworks Commission  
**FROM:** Anthony L. Mach  
**RE:** Request to Participate in the PFAS Cost Recovery Program

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The enclosed documents provide details of the Wisconsin PFAS Cost Recovery Program. We are fortunate that we do not have issues with PFAS compounds, but it is prudent for us to consider joining this program in order to offset any costs which may become necessary in the future. There is no cost to join or testing needed to enroll.

**Director Mach requests authorization to register the Utility with the Wisconsin PFAS Cost Recovery Program.**



Subject: Wisconsin PFAS Cost Recovery Program

Wisconsin Rural Water Association has teamed with National Rural Water Association to make you aware of a PFAS Cost Recovery Program that we strongly encourage your utility to register into, at no cost, to protect your utility and rate payers from a PFAS contamination financial burden.

As background, when the 2016 health advisory was issued by U.S. EPA, the National Rural Water Association Board of Directors, which is comprised of a National Director from all 50 state affiliates including WRWA, voted to engage the Napoli Shkolnik law firm to file a cost recovery action that would allow all utilities to register and recover any current and projected future expenses for testing, treatment and remediation due to PFAS contamination upon any potential settlement or judgement in your favor. For clarification, this is not a class action lawsuit as there are multiple classes of plaintiffs, thus they are combined into what is called multidistrict litigation. The three points we want to stress to utilities are:

1. The action is cost recovery, not punitive.
2. The litigation is filed against the global manufacturers of the compounds and does not impact local companies who may have used them.
3. There is zero upfront cost to register the utility onto the cost rolls, however, a system must be registered prior to any settlement or judgement being reached in order to benefit. While there is no timeframe as to when a settlement may be finalized, those settlement talks are underway. The recently announced revised health advisory from EPA will further place pressure on a potential settlement being reached.

There is no threshold or cost to register onto the cost recovery rolls, we encourage all systems to register and protect their system and ratepayers from a potential increased financial burden. Systems should register regardless of testing or detection status. Registering onto the cost recovery rolls is like an insurance policy without a premium and if asked by your customers, a strong positive message that the system has undertaken action to lessen any financial burden resulting from PFAS contamination.

Time is of the essence; the EPA recently set health advisory levels for PFAS as low as 4 parts per quadrillion. The EPA is in the process of establishing an enforceable maximum contaminant level (MCL) under the Safe Drinking Water Act, which essentially means that a system with any level of detection is likely to be out of compliance with the federal standard. Finally, EPA is planning to designate PFOS and PFOA as hazardous substances under the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA). All these factors raise the potential for a large financial impact if these forever compounds are detected at your utility.

The Wisconsin Rural Water Association encourages you to take the first step and register your utility at [www.napolilaw.com/nrwa-pfas](http://www.napolilaw.com/nrwa-pfas).

Sincerely,  
Chris Groh, Executive Director

Hank Naughton, Partner



# PFAS Cost Recovery Program

The Wisconsin Rural Water Association and the National Rural Water Association engaged the law firm of Napoli Shkolnik to file a cost recovery action to provide water and wastewater systems the opportunity to recover any current or future expenses for testing, treatment and remediation of PFAS contamination. Registering onto the cost recovery rolls is like an insurance policy without a premium and if asked by your customers, a strong positive message that the system has undertaken action to lessen any financial burden resulting from PFAS contamination.

**Time is of the essence; we encourage all systems to register NOW!**

## NO COST

- Zero upfront cost to register the utility onto the cost rolls.
- A system must be registered prior to any settlement or judgement being reached in order to benefit.

## NO TESTING REQUIRED

- There is no threshold or cost to register onto the cost recovery rolls.
- Systems should register regardless of testing or detection status.

## HOW TO REGISTER AND PROTECT YOUR UTILITY FROM OUT-OF-POCKET COSTS:



Call Hank Naughton, Managing Partner at 978-852-3643



Email Hank Naughton, Managing Partner, at [hnaughton@napolilaw.com](mailto:hnaughton@napolilaw.com)



Register at [www.napolilaw.com/nrwa-pfas](http://www.napolilaw.com/nrwa-pfas)

## DON'T MISS OUT

- While there is no timeframe as to when a settlement may be finalized, those settlement talks are underway.

## COMPLY WITH GUIDELINES

- The EPA recently set health advisory levels for PFAS as low as 4 parts per quadrillion.
- A system with any level of detection is likely to be out of compliance with the federal standard.

**Formal presentations are available to your utility and can be arranged by contacting Hank Naughton at [hnaughton@napolilaw.com](mailto:hnaughton@napolilaw.com) or 978-852-3643.**





## Neenah Water Utility

211 Walnut St. PO Box 426 Neenah, WI 54957-0426

Office: (920) 886-6182 Cell: (920) 858-6300

Email: amach@ci.neenah.wi.us

**Anthony L. Mach**

*Director of Neenah Water Utility*

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## MEMORANDUM

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**DATE:** September 13, 2022  
**TO:** Waterworks Commission  
**FROM:** Anthony L. Mach  
**RE:** Award Chemical Bid for Sodium Hypochlorite

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Per previous communication, due to supply scarcity and escalating raw materials pricing, Alexander Chemical has refused to honor their bid for Sodium Hypochlorite as of July 1, 2022. Chemical Consortium members have re-bid in order to secure pricing for three months beginning on October 1, 2022. The bids for this last quarter of 2022 will be distributed at the meeting with the low bid highlighted.



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## MEMORANDUM

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**DATE:** September 13, 2022

**TO:** Waterworks Commission

**FROM:** Anthony L. Mach

**RE:** Presentation of Revenue and Expense Projections

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Per Commission request, Deputy Director of Finance Kahl and I developed a 10-year projection of revenues and expenses. This document will be distributed at the WWC meeting.



**Director's Report  
September 19, 2022**

1. Water Loss Report.
2. Solar installation update.
3. Private lead service line replacement funding update.
4. Discussion of pipe cutting safety and equipment.
5. The next regular Waterworks Commission meeting is scheduled for October 17, 2022.

**NEENAH WATER UTILITY  
PRODUCTION/UNBILLED WATER REPORT**

**THREE MONTH TOTALS  
(1000 GALLONS)**

<b>USAGE PERIOD</b>	<b>RAW WATER</b>	<b>FINISHED WATER</b>	<b>BILLED WATER</b>	<b>WATER LOSS ACCOUNTED</b>	<b>WATER LOSS UNACCOUNTED</b>	<b>% WATER LOSS UNACCOUNTED</b>
CURRENT THREE MONTHS (May, June, July)	327,080	317,420	233,390	17,858	66,172	20.85%
MOST RECENT THREE MONTHS (Apr, May, June)	309,720	299,660	224,769	24,064	50,827	16.96%
1 YEAR AGO (May, June, July)	336,850	328,090	245,533	24,128	58,429	17.81%

NOTES:

Raw water is the total amount of raw water withdrawn from Lake Winnebago / Fox River during the indicated period.

Finished water is the total amount of water entering the distribution system during the indicated period

Billed water is the total usage during the indicated period.

Water loss accounted includes internal plant usage, estimated loss from known main breaks and service leaks, and hydrant flushing.

Water loss unaccounted is calculated by subtracting the billed water and water loss accounted from the finished water.

**DAILY AVERAGE  
(MGD)**

<b>USAGE PERIOD</b>	<b>RAW WATER</b>	<b>FINISHED WATER</b>
Jul, 2022	3.66	3.57
Jun, 2022	3.54	3.44
Jun, 2021	3.93	3.81

**Storm Water Citizen's Advisory Board  
Monthly Report  
September 2022**

1. Harrison Street Pond: The retaining wall installation is complete. The northerly two-thirds of the wall has been stained. The contractor is grading the safety shelf along the retaining wall. The railing for the retaining wall has been ordered and should arrive in the next 4-5 weeks. Work has also started in preparing the water all base area for installation of the stone blocks. That base area needs to be dewatered because of recent rains.

