



Parks & Recreation Commission - **AMENDED**

THURSDAY, SEPTEMBER 28, 2023; 4:30 PM

City Hall

211 Walnut Street

Neenah, WI 54956

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

| | | |
|------------------------------------|--|--|
| MEMBERS | Lee Hillstrom, Kate Hancock-Cooke, Gary Lawell, Peter Kelly, Eric Maggio, Ted Galloway, Jim Wise, Ashley Ondresky and Scott Weber | |
| STAFF | Stephanie Schott, Jim Kluge, Trevor Fink, and Michael Kading | |
| AGENDA TOPICS | | |
| CALL TO ORDER | | |
| APPEARANCES | Open Forum / Commission Consideration of Appearances | |
| MINUTES | Approval of Meeting Minutes: August 24, 2023 | Attached |
| BILL VOUCHERS | Bills for previous month | Kelly |
| FINANCIAL Report | Reviewed quarterly in April, July, October, January | Attached |
| MISSION ACTION Report | | Attached |
| BUSINESS ITEMS | 1. Final Draft Conceptual Design Presentation – Doty / Kimberly Point Shorelines 2. Resolution Authorizing Application of WI-DNR Surface Water Grant 3. 2023 CIP Update 4. Announcements & Future Agenda Items Final Conceptual Design – Carpenter Preserve Adoption of Shoreline Plans | |
| LIAISON / AD-HOC COMMITTEE REPORTS | ◇ Shoreline (Doty & Kimberly Point) ◇ Carpenter Preserve ◇ Arrowhead Development ◇ Plan Commission ◇ Harbor Committee | ◇ Galloway ◇ Wise ◇ Kelly ◇ Hancock-Cooke ◇ Galloway |
| ADJOURN | | |

ADA Accommodation Notice: the following notice should be included in all printed material produced for City programs. In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call **the Park and Recreation Department** or the **City's ADA Coordinator** at (920) 886-6106 or e-mail attorney@ci.Neenah.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.

Creating Community Through People, Parks & Programs



PARK & RECREATION COMMISSION MINUTES

REGULAR MEETING – August 24, 2023

MEMBERS PRESENT

| | | | | | |
|---|---------------|---|----------------------|---|--------------|
| X | Jim Wise | X | Kate Hancock - Cooke | | Gary Lawell |
| X | Peter Kelly | X | Eric Maggio | X | Ted Galloway |
| X | Lee Hillstrom | | Ashley Ondresky | | Scott Weber |

STAFF PRESENT

X Michael T. Kading, Director of Parks & Recreation
X Jim Kluge, Superintendent of Recreation
X Trevor Fink, Superintendent of Parks
Stephanie Schott, Recreation Supervisor

OTHERS PRESENT: Mayor Lang

MEETING CALLED TO ORDER BY Commissioner Kelly at 4:30 P.M.

CORRESPONDENCE

None.

APPEARANCES

None.

MINUTES

MSC Galloway / Hillstrom to approve the minutes of the July 20, 2023. Motion carried.

BILL VOUCHERS

Commissioner Kelly reviewed the vouchers for July and found them to be in order.

FINANCIAL REPORT

MISSION ACTION REPORT

The report was distributed earlier. The following items were discussed:

- Superintendent of Recreation Kluge indicated that it was a busy, successful summer.
 - Commissioner Hillstrom inquired about staffing. Kluge responded that we had the quantity needed but the quality needs improvement. Staff are younger and less experienced than in previous years. We need to improve upon this through better training and supervision.
 - Commissioner Galloway complimented staff on the proposed part-time wage increase but felt that it was not enough.
 - Commissioner Kelly commented on the Arrowhead Pier, indicating that it felt a bit strange without a railing around it. Kelly further inquired about the goose deterrent that is being sprayed at Arrowhead. Director Kading informed the Commission that Stantec has been hired to monitor the native shoreline plantings. As part of this program, a grape juice extract has been applied to deter
-

geese from being in the park. The application seems to be working, as the presence of geese has significantly decreased.

- Commissioner Maggio thanked Kluge for the *All Shook Up* tickets.

BUSINESS FOR CONSIDERATION

BUSINESS ITEM #1: Kayak Rental Pods

Director Kading reviewed the request to increase the Capital Improvement Plan budget to include kayak rental pods with the caveat that alternative funding was sought to reduce the City's expense. The Fox Cities Convention & Visitors Bureau is working to establish a grant fund and possible joint purchase to offset the overall expense of providing independent kayak rental pods in the city. Rent Fun has been identified as the possible vendor. The rental program works similarly to the current scooter program.

Commissioners were in favor of adding the \$20,000 to the CIP budget with the following considerations: the Commission has final say pertaining to location, alternative funding is secured, and staff reports back on the specifics of the agreement with the vendor (length of contract, rental pricing, turn-around on broken equipment, return on investment calculations, equipment returned).

ACTION: MSC Galloway / Hancock-Cooke to add \$20,000 to the 2024 Capital Improvement Plan budget for the purchase and installation of kayak rental pods in coordination with the Fox Cities Convention & Visitors Bureau and Future Neenah, Inc. Motion carried.

BUSINESS ITEM # 2: Proposed 2024 Operational/Maintenance and CIP Budgets

Director Kading reviewed the written information that was found in the Commission packet and highlighted the proposed significant increases for 2024. Superintendent of Recreation Kluge reviewed the purpose of the proposed Summer Recreation Coordinator position, while Superintendent of Parks Fink reviewed the proposed CIP Equipment. The Commission further discussed and asked questions pertaining to the proposed budget.

ACTION: MSC Galloway / Maggio motioned to accept and recommend the proposed 2024 budgets as presented. Motion carried.

BUSINESS ITEM # 3: 2023 CIP Update

The CIP report was reviewed. Of note, the installation of water to the dog park is expected to occur within the next couple of weeks.

BUSINESS ITEM # 4: Announcements and Future Agenda Items

Final Concept Doty / Kimberly Point Shoreline Plans
Douglas Park Storm Memo of Agreement

LIAISON / AD-HOC REPORTS

Shoreline – Commissioner Galloway reported that Edgewater Resources presented an informative and productive conceptual review of the shoreline plans. Shoreline improvement and stabilizations are to be developed and refined to reflect an efficient use of resources and budget. The recommendation was made to incorporate the entire shoreline along Doty Park, including the shore wall east and west of Whiting Boathouse. Ice breakers that are being recommended in front of the lighthouse are an innovative, sustainable, and proven solution. The fishing dock at Kimberly Point is proposed to be replaced with sheet piling and capped in concrete.

Carpenter Preserve – Task force reviewed the survey results from staff, Commission, and the public input. There seems to be a clear vision for the property to remain passive with connecting trails.

Commissioner Kelly reported that he has met with the NE WI Land Trust Board President and has set up a meeting with staff to further discuss future shared opportunities.

Arrowhead Development – Commissioner Hillstrom reported that the mayor's task force met yesterday to review the final draft plan and provide feedback. It seems that a bridge connecting the downtown with the park has been identified as the most important feature. Final concept plan will be completed by the end of September.

Plans Commission – Hancock-Cooke reported that nothing pertained to the Parks & Recreation Department.

Harbor Committee - Galloway reported the fall meeting has been set up for October 9.

MSC Hillstrom / Hancock-Cooke to adjourn at 5:47 p.m.

Recorded for the Commission by Michael T. Kading, CPRP



Parks & Recreation MISSION ACTION REPORT

September 28, 2023

Provide recreational experiences.

- The **new playground equipment and surface** for Baldwin Park have been completed. Park staff continues their work on the landscaping and accessibility.
- **StoryWalk** is up at **Southview** until the end of November 3rd. **This season's story is "Llama Llama Time to Share."** Families enjoy this opportunity as it promotes active play and literacy in our park system.
- **Playtime 3K** began on September 6th. We have once again partnered with **Washington Early Learning School** to help provide social opportunities for children participating in early intervention services. This partnership worked great last year, and we are looking forward to it again!
- Our **Playground and Sports** report is attached. Overall, families were thrilled with the numerous opportunities we offered to keep our youth active, involved, and engaged throughout the summer. We are so grateful to our seasonal staff who really are the reason we are able to offer so many wonderful opportunities!
- The **new basketball court** at Southview Park has been painted and lined.



Strengthen community image and sense of place.

- **Doty Cabin Summary** - Over 880 individuals from 17 states and 7 counties visited the historic Doty Cabin. The Cabin is open daily from noon - 4:00 pm with one of wonderful docents present to lead tours of the cabin and present the history of James Doty.

| Year | Guests | Contributions |
|-----------------------|--------|---------------|
| 2019 | 773 | \$417.75 |
| 2020 (inside closed)* | 300 | |
| 2021 (inside closed)* | 400 | |
| 2022 | 690 | \$557 |
| 2023 | 882 | \$463 |

*Cabin was closed due to COVID but outside tours were given.



Special thanks to our docents Sandy Joch and Jann McBride and to our volunteer caretaker Bill McBride. Both Sandy and Jann have an incredible knowledge of the Doty Family and their impact here in Neenah and throughout Wisconsin.

*Creating Community Through People,
Parks & Programs*

Parks & Recreation MISSION ACTION REPORT

- *A Day in the Park for the Young at Heart* was held September 12 at Fritsch Park in the Village of Fox Crossing. This annual event is a cooperative of the C. of Appleton, Menasha and V. of Fox Crossing. Over 200 individuals gathered for fun in the park.
- Special thanks to the water department for installing the **new water lateral** for a drinking fountain at the Dog Park. Park staff continues working on landscaping, pouring concrete pads, plumbing, and installing new drinking fountain.



- The final component of the Arrowhead Pier has been installed. Once final payment has been made staff will seek reimbursement from the WI-DNR and National Resource Damage Assessment Funds.



| Neenah Pool | | |
|-------------------|--|---|
| Season | 2023 | 2022 |
| Average Temp. | 77 | 77 |
| Attendance | Open Swim – 27,294 Lap Swim – 187 Overall – 39,045 | Open Swim – 27,479 Lap Swim – 167 Overall – 38,630 |
| Swim Lessons | Session 1 – 453 Session 2 – 449 | Session 1 – 474 Session 2 – 498 |
| Riverside Players | | |
| Attendance | Fire Flies – Cancelled All Shook Up Musical – 1921 | Savannah Sipping Society – 539 Adams Family The Musical – 1267 |

| PROGRAMS | 2019 FINAL | 2020 FINAL (COVID) | 2021 FINAL | 2022 FINAL | 2023 FINAL |
|------------------------------|-------------------|--------------------------|------------------|--------------|--------------|
| PLAYGROUND TOTALS | 4,301 | 3,144 | 4,320 | 4,344 | 5,301 |
| ADVENTURE PLAYGROUND | 191 | 121 | 254 | 232 | 237 |
| ARCHERY | 76 | 42 | 100 | 88 | 56 |
| BASEBALL | 78 | X | X | X | X |
| BIKE CLUB | 10 | 11 | 14 | 15 | 10 |
| COMMUNITY KIDS | 28 (NEW) | 16 | 25 | 21 | X |
| CRAFTS | 50 | 15 | 45 | 40 | 91 |
| DANCE CLASS Boggie Ballroom | X | X | X | X | 20 |
| FLAG RUGBY | 20 | X | 7 | 19 | X |
| GO GIRLS GO | 18 | 8 | 16 | 18 | 15 |
| GOLF | 10 | X | X | X | X |
| KIDSTAGE | 30 (NEW) | 14 | 42 | 30 | 30 |
| NATURE | 26 (HECKRODT) | x | 38 (HECKRODT) | 41 | 50 |
| OPERATION RECREATION | 3173 | 2529 | 3212 | 3278 | 3112 |
| OPERATION RECREATION JR | | | | | 1103 |
| SOCCER/INSTRUCTIONAL | 86 | X | X | X | X |
| SPORT EXPLORERS | | 53 (NEW PROGRAM) | 89 | 66 | 36 |
| BOUNDLESS ADVENTURES | | | | 23 | 38 |
| START SMART GOLF | 8 | X | 10 | 10 | 10 |
| TENNIS | 185 | 137 | 181 | 191 | 206 |
| TENNIS/ ACCELERATED | 38 | 49 | 47 | 10 | 22 |
| TENNIS/ PEE WEE | 46 | 18 | 44 | 42 | 41 |
| TOT LOT | 80 | 48 | 79 | 89 | 81 |
| TOT SPORTS | 81 | 43 | 100 | 105 | 109 |
| FUN SCIENCE | 25 (NEW) | 20 | 32 | X | X |
| WILDERNESS SURVIVAL | 30 | 20 | X | 20 | 25 |
| ZUMBA KIDS | 12 | X | X | 6 | 9 |
| SPECIAL EVENTS TOTALS | 1960 | 843 | 1729 | 1843 | 1791 |
| BABYSITTER CLINIC | 53 | 28 | 64 | 110 | 83 |
| BOWLING/BUMPER | 49 | X | 100 | 71 | 83 |
| ESPORTS | | | 10 | 5 | X |
| BOWLING/REGULAR | 12 | X | X | 11 | 3 |
| FILTHY FUN KIDS RUN | 99 (900) | 45 (105) | 129 (550) | 183 (550) | 279 (550) |
| GRANDPARENT AND ME | 21 (NEW) | 11 | 16 | 31 | X |
| OUTDOOR MOVIE NIGHT | 125 | 100 | 105 | 175 | 150 |
| KARATE BOOT CAMP | 9 | 8 | 32 | 18 | 20 |
| MULBERRY LANE FARM | 36 | 20 | 31 | 30 | 22 |
| NIGHT GAMES | 40 (2 WEATHER) | 20 (1 due to weather) | 85 | 123 | 77 |
| PARK KART | 580 | 380 | 462 | 465 | 470 |
| PHOTOGRAPHY WORK | 7 | 21 | 14 | 16 | X |
| YOUTH ENRICMENT LEAGUE | 27 (NEW) | 20 | 43 | 41 | 46 |
| TIME TRAVELERS CAMP | 42 | 35 | 38 | 40 | 48 |
| TREE CLIMBING | 52 | 66 | 43 | 45 | 81 |
| TOP GUN TENNIS | 34 | 29 | 36 | 25 | 42 |
| KIDS TRIATHLON | | | 100 | 82 | 72 |
| DISCOVER MUSIC | | | | 11 | 17 |
| LEARN TO FISH | | | | | 27 |
| CAMP TOTALS | 568 | 0 | 290 | 330 | 411 |
| GIRLS VOLLEYBALL CAMP | 171 | X | 114 | 197 | 215 |
| GIRLS BASKETBALL CAMP | 156 | X | 135 | 133 | 196 |
| BOYS BASKETBALL CAMP | 195 | X | | X | X |
| WRESTLING CAMP | 46 | X | 41 | X | X |
| ADULT TOTALS | 40 | 61 | 139 | 113 | 177 |
| ADULT TENNIS LESSONS | 17 | 10 | 16 | 20 | 28 |
| PICKLEBALL | | 46 | 113 | 93 | 149 |
| HIIT | | 5 | 10 | X | X |
| GRAND TOTALS: | 6,869 | 4,048 | 6,478 | 6,630 | 7,680 |



City of Neenah Parks & Recreation Commission Meeting September 28, 2023

BUSINESS ITEM #1: Final Conceptual Design Presentations

The draft copy of the Shoreline Improvements for Doty and Kimberly Point Final Report was previously distributed. Representatives from Edgewater Resources will make a presentation and entertain questions, concerns and comments on the draft report.

No action will be taken. Comments will be taken and inserted into the document with adoption of the Final Report being completed during the October Meeting.

Suggested Action: No Action.

BUSINESS ITEM #2: 2023 CIP Review

Attached

Suggested Action: Review

BUSINESS ITEM #3: Announcements and Future Agenda Items

Memorandum of Agreement – Douglas Park

Memorandum of Agreement – Veterans Flag Memorial at Shattuck Park

Draft Conceptual Design Presentation – Carpenters Preserve

Final Report Adoption – Shoreline Concept Plans



City of Neenah Parks: Shoreline Improvements Final Report

Neenah, Wisconsin
September 15, 2023



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DRAFT



PURPOSE

The purpose of this Final Report is for Edgewater Resources to conclude the observations and recommendations for the City of Neenah regarding shoreline improvements at Doty Park and Kimberly Point Park. Broad goals for the parks include naturalization of the shoreline wherever possible, increasing public access to the water, and improving overall aesthetics of shoreline structures. Additionally, goals for Kimberly Point Park included hardening the shoreline for protection against ice shove, and goals for Doty Park included improving stormwater drainage in the southern portion of the park. Active and passive recreation, events both casual and formal, photo opportunities, and simple people-watching and lake viewing are important park uses, so it is important to improve user safety and enhance the shoreline and other park features without significantly changing the site character that is so loved by the community.

Edgewater Resources met with the Neenah Parks and Recreation Department on August 3, 2023 to present concept diagrams for both Doty and Kimberly Point Park. Preliminary feedback was obtained and the concepts were further refined to those included in this report.

PROJECT SITE INFORMATION AND BACKGROUND

Both parks flank the Neenah Channel, which connects the Fox River to Lake Winnebago. **Doty Park** is located on the north side of the channel at 701 Lincoln Street. The 9.25 acres of land were donated to the city in 1922 and the park was officially dedicated in 1928. The park consists of primarily grass and trees, with many mature trees and a few ornamental planting mounds. Significant features include the historic Doty Cabin, two stone arch bridges connecting to the island, tennis and pickleball courts, a playground, a gazebo, and a location for weddings and other events. The park is triangular shaped with approximately 1200 feet of shoreline along the Neenah Channel to the southeast and residential on the other sides. The park is bordered by 5th Street to the west and Lincoln Street to the north. The boat launch parking lot to the west of the park has approximately 15 typical parking spaces and 12 trailer spaces. The parking lot and boat launch surfaces are in moderate condition. There are two launch ramps. The following nomenclature will be used to avoid confusion because it is not clear if they have official titles. It is understood that Doty Park is located on Doty Island. To easily identify the smaller island on the park grounds, it will be called Doty Park Island in this report. The small channel that splits Doty Park is referred to as Doty Channel in this report.

Kimberly Point Park is located across the channel from Doty, at 290 Lakeshore Avenue. This 4-acre plot of land was added to Neenah's park system in 1929 and the Kimberly Point Lighthouse was erected in 1944 for sailors to recognize the mouth of the Fox River. The lighthouse is now considered a historical feature and it also provides restrooms for the park. The fishing boardwalk at the lighthouse is a high-traffic fishing area for walleye, perch, bass, catfish, and carp. The park is roughly rectangular shaped, with Lake Winnebago to the northeast and southeast, and residential to the southwest and northwest. It has approximately 830 feet of shoreline. Lakeshore Avenue, with angle parking, parallels the shoreline through this park. The space between the parking area and the water's edge varies from approximately 50' – 120'. In 2022, an 8' wide concrete sidewalk was added, which parallels the shoreline. There are several benches along the new walkway. A raised crosswalk was also constructed to separate the one-way and two-way traffic on the east and west sides of the park, respectively. It was noted that the space is often used as a



“drive-through” park, meaning visitors often stay in their cars and drive by or sit in their cars in a parking spot to have their morning coffee or lunch while enjoying the views of the lake.

The park locations are shown on the map below (Figure 1).



Figure 1. Site map indicating park locations and existing shoreline features.



CONCERNS

The primary objectives for the parks include restoring and protecting the shoreline while maximizing water access and visitor safety, while incorporating or enhancing the beauty with naturalized solutions wherever possible.

Doty Park

Doty Park has a number of issues to address to meet the established objectives. These include:

1. The timber seawall along the majority of the shoreline has significant erosion on the landward side of it, creating a safety hazard for visitors.
2. Stagnant water in Doty Channel is a concern, primarily in the summer.
3. The bioswale in the southwestern corner of the park has poor drainage and is a popular destination for geese.
4. Goose droppings make this section of the park unappealing to visitors.
5. The park has two stone bridges to access Doty Park Island. These bridges have historical value to the park, but their steep slopes prohibit ADA access. Either altering a bridge or an additional bridge will be needed to provide access to Doty Park Island.





Kimberly Point Park

In this park, the City desires to include safe water access “touch points”, to encourage visitors to exit their vehicles and explore the shoreline with its broad panoramic views and to gain more direct access to the water’s edge. To do so, the following issues to address were identified:

1. Kimberly Point Park needs a promenade adjacent to the lighthouse that can withstand the forces that ice exerts upon it.
2. The promenade needs a different design than what has previously been employed, because it continues to be ravaged by ice each winter, requiring multiple rebuilds in the past 8 years.
3. The existing concrete and asphalt scrap armored revetment is only marginally effective as shore protection and discourages safe water access. A properly constructed revetment will be more functional and aesthetic for the park.





ENVIRONMENTAL FORCE ANALYSIS

A wind and wave hindcast was completed using historical wind data collected from the Appleton International Airport. The data runs from 1980 to 2023. A simple return period analysis, Gumbel Distribution, and Weibull Distribution were all used to summarize the wind data from the airport. The waves generated from the wind were calculated using the Coastal Engineering Manual (CEM). The table below is a summary of the most significant wave directions.

Table 1. Wave Conditions from Prominent Directions.

| Direction (Degrees) | Direction | | 1-week | 1-yr | 10-yr | 50-yr |
|---------------------|-----------|------------------|--------|------|-------|-------|
| 45 | NE | Wave Height (ft) | 1.3 | 1.8 | 2.1 | 2.3 |
| | | Wave Period (s) | 1.7 | 1.9 | 2.0 | 2.1 |
| 67.5 | ENE | Wave Height (ft) | 1.7 | 2.3 | 2.4 | 2.6 |
| | | Wave Period (s) | 2.1 | 2.3 | 2.3 | 2.4 |
| 90 | E | Wave Height (ft) | 2.0 | 2.8 | 3.2 | 3.3 |
| | | Wave Period (s) | 2.4 | 2.7 | 2.8 | 2.8 |
| 112.5 | ESE | Wave Height (ft) | 2.1 | 2.8 | 3.3 | 3.4 |
| | | Wave Period (s) | 2.5 | 2.7 | 2.9 | 2.9 |
| 135 | SE | Wave Height (ft) | 2.3 | 3.2 | 3.8 | 4.1 |
| | | Wave Period (s) | 2.6 | 2.9 | 3.1 | 3.1 |
| 157.5 | SSE | Wave Height (ft) | 3.4 | 4.7 | 5.5 | 5.8 |
| | | Wave Period (s) | 3.3 | 3.7 | 3.9 | 4.0 |
| 180 | S | Wave Height (ft) | 0.9 | 1.2 | 1.3 | 1.5 |
| | | Wave Period (s) | 1.3 | 1.5 | 1.5 | 1.6 |

The most prominent directions are Southeast and South-southeast, which primarily impact Kimberly Point Park. The wind-generated waves that Doty Park will experience should not be as severe, with the primary direction from due East. Although extreme wave conditions are important to know, the daily wake impact to these parks is important to understand because it is a daily event, even hourly.

The site experiences wake waves from passing vessels including powered recreational craft, wake sport boats, and sailboats. An analysis investigated the severity of waves generated by a sample vessel of each type. The water conditions near Doty Park have significant implications for possible wakes. Firstly, the park shoreline falls within a no wake zone. However, it cannot be assumed that this restriction is always followed. Moreover, the depth ranges from zero feet along the shoreline to nine feet within a navigation channel, with an average of 4.5'. At these shallow conditions, even vessels moving at slower speeds can generate wakes of significant height, as the waves feel the effects of the water bottom.

Typical vessels include recreational power boats, smaller wake sport craft, and sailboats. These vessels can generate wake waves with heights of 0.5 – 0.7' and wave periods of 1.6 – 2.4 seconds. These waves occur under the assumption of 400' and 800' clearance from the shoreline. The limited depth at the site means



that the tallest waves occur at lower speeds of around 8.2 mph. Additionally, the sailboats travelling further from the park's shoreline in navigational channel presented the highest wave height. Calculations were based on average water depths, which means true wave heights reaching the shoreline may vary due to shoaling.

Preliminary ice calculations determined ice floe thickness of 30" and the largest dimension of the ice likely ranges from 18-33' wide. The ice thickness contributes to the size of the armor stone needed to protect the shoreline from erosion due to ice shove.

DRAFT



PROPOSED PARK IMPROVEMENT CONCEPTS

Doty Park

The Consensus Plan for park improvements at Doty Park is shown in Figure 2 (not to scale). An enlarged version of this graphic is attached in Appendix A.



Figure 2. Doty Park concept graphic.

Doty Park – Phase I

The primary concern at this park is the lack of safe access along the shoreline of the mainland and Doty Park Island. The erosion along the seawall is most severe along the channel-exposed side of Doty Park Island, therefore the naturalized shoreline in that location should be prioritized. Phase I shall include:

- Timber seawall demolition
- Vegetated cobble beach along Neenah Channel side of Doty Park Island
- Redi-Rock seawall along Doty Channel
- Water circulation feature on seawall for Doty Channel



The vegetated beach or natural shoreline eliminates the use of vertical, static edge protection and instead employs vegetation and stone cobbles, with medium sized cobbles being the typical recommendation. With strategic stone placement and use of native plants, this shoreline will be resilient to waves, currents, and ice but will also provide enhanced habitat and reduced long-term cost and maintenance concerns. Natural edges take up more space and are more sensitive to harsh conditions, so they must be used carefully, or used in addition to hard features, like cobble or armor stone.

Existing timber seawalls along the channels would be removed and replaced with a robust architecturally finished retaining wall, such as Redi-Rock® engineered walls, which better complement the stone of the historic bridges in the park. The segment of shoreline immediately adjacent to the boat launch would also receive this treatment, to accommodate broadside docking. The concrete blocks used to construct the walls have a longer design life than timber and will require little to no maintenance. The blocks interlock with each other to provide a sturdy, watertight wall, with a concrete cap on top. The wall face can also be painted to best match the colors of the stone bridges. By replacing the existing timber seawalls in Doty Channel with a similar profile, the width of the channel will not decrease significantly.

The Redi-Rock seawall is a significant cost that can be prolonged to Phase 2 if necessary. It would be more efficient to complete the demolition and restoration of the majority of the shoreline at the same time (the Redi-Rock seawall in Doty Channel and natural shoreline on Doty Park Island) but they can be done separately if there is a financial restriction.

During summer months, stagnant water becomes an issue in Doty Channel, which requires flushing or improved circulation to avoid. Various pump structures and water movers were considered to be placed adjacent to the Doty Channel to create water features and enhance flow through the channel. There are a few options to improve the water circulation, ranging largely in price. It could be as simple as small devices that pump or diffuse water to keep it moving, or it could be as extravagant as a waterfall which pumps the intake water to a higher elevation and allows the water to flow down, creating a higher flow rate through the channel. The more extravagant features will also add an aesthetic element to the park, purposely drawing attention to the running water. The most practical solution is adding a simple pump structure to be incorporated in the concrete seawall to mimic a waterfall while increasing the flow. There will be operation and maintenance costs associated with each of these pump options.

A stop log structure was considered at either end of Doty Channel to assist in dewatering when needed for channel maintenance and also to potentially support a pathway across Doty Channel (see Phase 2). This alternative was ruled out due to high construction costs and the need for mechanical assistance to remove and replace the logs. Since the Redi-Rock contractor will already be dewatering the channel for construction of the seawall, the added cost for the stop log features is not feasible.

Doty Park – Phase 2

Once safety concerns are addressed in Phase 1, the solutions to additional concerns can be implemented. The ADA boardwalk, additional concrete sidewalk, and ADA kayak launch will improve accessibility through the park and to the water. Additionally, the natural shoreline along the northeast edge of the park will be restored and provide a seating area with views over the lake.



Phase 2 shall include:

- Boardwalk demolition
- Revetment demolition
- Wetland bioswale enhancement
- Vegetated shoreline along northeast edge of park
- Riprap reef
- ADA boardwalk
- Concrete sidewalk
- ADA kayak launch

The park's existing drainage swale would be enhanced as a functioning bioswale with soil amendments, stone cobbles, and native wetland plants and tall grasses. The swale would still empty to an overflow drain at one end to manage the water level while allowing for natural infiltration of most storm events. The native plantings provide an attractive landscape feature and also help to deter geese, which avoid areas with taller plants. When they can't easily keep an eye out for predators, geese tend to move to more open areas. The boardwalk pathway would start at this bioswale with a pedestrian bridge to pass over the swale and allow visitors to view it from above and move freely through this section of the park.

The northern edge of the park's shoreline will have a vegetated edge. This section of shoreline will be similar to the shoreline implemented in Phase I, but it will need less cobbles and stones because the riprap reef will be protecting it from large wave energy. Benches can be placed upland of the shoreline features for viewing the lake.

Strategically placed stone creates a reef to protect the northern shoreline of the park from westerly waves. This portion of the site has the longest fetch, or distance that wind and waves can travel across open water before the site is reached. The fetch is approximately 6.5 miles long across to the eastern shore of Lake Winnebago, due east of Doty Park. Aside from those westerly waves, the rest of the site is relatively protected, with the only concerns being boat wake and ice shove, which should be minimal as well. The reef will have 1 foot of freeboard at high water levels, to maintain visibility. It will be engineered to reduce wave energy without a large footprint.

The riprap reef could be removed from the scope to cut costs if the northern edge of the shoreline were more heavily armored. Vegetation could still be prevalent, but larger stones would be needed to protect the shoreline from larger waves coming from the southeast across the lake. Heavier armor on the shoreline would not impede views of the lake.

The pathway would be a timber boardwalk of approximately 8' width with edge protection to create an accessible connection from the park near the boat launch all the way to the island. This would create a fully ADA-compliant access pathway across the bioswale and to the island without detracting from or requiring modification of the park's historic stone bridges, which would require extensive ramps and resurfacing to meet the same ADA requirements. This boardwalk would extend into the river to provide a unique vantage point to enjoy the natural shoreline habitat. The boardwalk would be high enough at the south channel crossing to allow non-motorized boats to pass underneath. A similar example is shown in Figure 4.



Figure 4. Similar portrayal of natural shoreline with boardwalk.

A kayak launch can be placed adjacent to the boat launch to provide some protection, separated from the main flow of river traffic and directly adjacent to accessible parking. Both a sloped access point and a fully accessible kayak launch structure would be provided in this location.

The additional sidewalk provides safer access to the boardwalk and the rest of the sidewalk from the parking lot. This will prevent visitors from walking through the parking lot, which is unsafe, by providing them with a path.



Kimberly Point Park

The Consensus Plan for park improvements at Kimberly Point Park is shown in Figure 5 (not to scale). An enlarged version of this graphic is attached in Appendix B.



Figure 5. Kimberly Point Park concept graphic.

Kimberly Point Park – Phase I

A new, more robust waterfront promenade structure near the historic lighthouse is proposed to replace the existing timber structure. This is intended to work as part of a system of shore protection devices and strategies which includes steel structures placed offshore to reduce/eliminate the potential of ice impacts on the promenade.

Phase I shall include:

- Promenade demolition
- Offshore ice breaking structures
- Steel sheet pile wall
- Concrete promenade



At the existing fishing pier by the historic lighthouse, a completely renovated structure is proposed with steel sheet pile edge. The new pier would be constructed with long-term durability in mind, and decking would be replaced with poured-in-place concrete. The combination of the ice breakers and durable abutment increase the design life significantly compared to the exposed timber pile structure. Additionally, the abutment will have a steel sheet pile face (see example, Figure 6 below), so ice will not be able to shove underneath the decking and in turn lift it out of place, which was a previous problem.



Figure 6. Sheetpile face with concrete decking.

To protect the new fishing pier structure there would be some type of ice breakers, possibly sculptural cast iron to reflect Neenah Foundry's heritage and relevance to the city. The structures would have an icebreaking geometry, positioned facing away from land to fracture the moving ice before it reaches the promenade, decreasing the force it would exert on the abutment.

Kimberly Point Park – Phase 2

The existing concrete rubble revetment serving as temporary shoreline protection will be removed and replaced with hard and soft solutions, as well as water access points.

Phase 2 shall include:

- Revetment demolition
- Terrace armor stone and concrete slab with seating – water touch point
- Armor stone revetment with concrete headwall
- Vegetated cobble beach

This edge treatment replaces the existing repurposed concrete curb and sidewalk rubble with a poured in place concrete headwall armored with interlocking stone riprap. This treatment has a buried layer of aggregate mattress stone to hold riprap in place and provides increased shoreline stability and long-term protection. The revetment reduces wave energy as it approaches the shoreline and, in the winter, ice will either ride up the slope, or crumble against the armor stones. The exact step geometry will be selected to induce whichever outcome is preferred.



At two locations along the park shoreline, a concrete seating/viewing area is proposed. At each of these locations, benches would be installed on a concrete pad. At the water-side of this pad, the shoreline riprap revetment would transition to cut-stone slabs. These slabs serve a similar purpose as shoreline armoring but would more easily allow a visitor to use the terraced edge as large steps to walk down and directly access the water. A similar example is pictured in Figure 7.



Figure 7. Terrace stone water touch point included along a revetment.

This edge treatment, similar to that recommended for Doty Park, is proposed in sections of the Kimberly Point shoreline which experience less intense ice-shove forces. The treatment employs vegetation and stone cobbles of medium to large size. The cobbles will likely be on the larger side in order to withstand some ice-shove and wave forces. With strategic stone placement and use of native plants, this shoreline will be resilient to waves, currents, and ice but will also provide enhanced habitat and reduced long-term cost and maintenance concerns. A natural shoreline is more dynamic than a fixed concrete or steel edge, but if designed with the proper slope profile and width, this treatment is a climate-resilient and visually appealing option where some flexibility of space is available. This treatment also has enhanced habitat for fish and other wildlife.



CONCEPTUAL LEVEL COST ESTIMATE

The preliminary cost estimate summary is shown in the table below. The cost breakdown is shown in Appendix C. These were generated in the summer of 2023 and are subject to change as construction will likely begin at least 1-2 years from the time of this report. Edgewater added 20% contingency, which is typical to account for unknown price increases. Also, a design fee of 10% of the subtotal is included to cover final engineering cost.

| Marina Concept Cost Estimate Summary | |
|--------------------------------------|--------------------|
| Doty Phase 1 | \$3,104,400 |
| Doty Phase 2 | \$1,355,900 |
| Kimberly Point Phase 1 | \$756,600 |
| Kimberly Point Phase 2 | \$1,136,200 |
| Total Cost | \$6,353,100 |

IMPLEMENTATION STRATEGIES

Permitting

Communication with permitting agencies will be critical to successful project implementation. In the project implementation phase, the first step for design consultants should be to hold a permit pre-application meeting with Wisconsin DNR for any proposed work at or below Ordinary High Water.

As Lake Winnebago is under federal jurisdiction, the US Army Corps of Engineers should also be included in any of these early meetings to review construction that touches the lake bed, such as the ice breakers at Kimberly Point. Meetings are also suggested with the Winnebago County Land and Water Conservation Department and County Zoning Department to discuss proposed improvements and any needed County-level review.

Early discussions with various permitting agencies will help guide the process and prioritize construction methods and details, and also schedule, as seasonal issues such as fish spawning habitat must be considered.

Project Funding

To supplement available Capital Improvement budgets, other funding sources must be considered. A chart of relevant sources of grant funding is included in Appendix D. The chart outlines Federal, State, and local grant programs that may be applicable for various scope items in the Doty and Kimberly Point Park improvement recommendations.

To best match grant requirements and score highest in the application process, water quality and improvement of water health (reduction of goose contamination) should be emphasized over the need for park beautification. Any proposed feature that improves park visitor experience (reduction of mosquitoes, for example) and safety is also a good match for a grant application.



Broadside docking and connection to park amenities with ADA walkways for transient boaters and kayak launch improvements at Doty Park would be good candidates for DNR recreational boating grants. Fishing pier improvements at Kimberly Point would potentially meet USFWS requirements for funding.

In early conversations with Wisconsin DNR Grant Coordinators, the recommendation is to submit the entire park package together and the DNR will determine grant score. If the project scores high enough, the DNR will split the project into pieces by available funding source.

Other potential funding sources include:

Grant and Philanthropy Programs

- Special gifts, contributions, or scholarships from local citizens or organizations supportive of public open space.
- Park Endowment Fund: Interest to be used for dedicated park expenses after ten years, or other established time period.

Generate Revenue

- Consider waterfront TIF (Tax Increment Financing) District to attract more use, increase efficiency, increase taxable values.
- Create revenue-generating amenities/programming at existing facilities, such as: boat rentals, event fees, etc.

Increase Taxes

- General Obligation bond issues, as supported by the community.
- Special millage, also subject to voter approval.
- Consider strategic private development opportunities to increase tax base.

Reallocate Existing Funds

- Community Development Block Grant funds eligible for capital expenditure, or other federal funds that may become available.
- General fund appropriations for projects that can be phased in predictable increments.

Partner to Share Costs

- Partner with non-profit groups, schools, Township and County.
- Private and non-profit park sponsorships (Adopt-a-Park programs).



CONCLUSIONS AND RECOMMENDATIONS

The following sequence of phases is recommended:

1. Kimberly Point Phase I
2. Doty Phase I
3. Doty Phase 2
4. Kimberly Point Phase 2

Kimberly Point Park must be addressed first, due to the concern of the existing promenade surviving subsequent winters. The next priority is the safety of park visitors at Doty Park, which can be alleviated by the restoration of the timber seawalls along the shoreline. Following that, ADA access is important to the City and it is necessary for permitting, so the ADA boardwalk and kayak launch at Doty Park will be in the next phase, increasing accessibility throughout the park. Finally, the revetment solutions to Kimberly Point Park will be constructed. The reason this phase can be saved for last is because the existing revetment is still serving its purpose for shoreline protection, it just needs to be improved for increased safety and functionality.

The parks need attention in the near future to enhance and improve their safety and quality. The above suggestions utilize the best strategies to create long-term solutions. The timing and sequence of each phase is dependent on available funding. The first priorities are safety at the parks, followed by the other necessary improvements.

REFERENCES

1. ASCE Manual 50

ATTACHMENTS

Appendix A – 23XXXX Doty Shoreline Consensus Plan

Appendix B – 23XXXX Kimblery Point Shoreline Consensus Plan

Appendix C – Cost Estimate Breakdown

FINAL CONSENSUS PLAN

LEGEND

- 1 NATURAL SHORELINE WITH MEDIUM/ SMALL COBBLE
- 2 REMOVE EXISTING SEAWALL, REPLACE WITH NATURAL SHORELINE
- 3 REMOVE BOARDWALK, REPLACE WITH NATURAL SHORELINE
- 4 REMOVE EXISTING SEAWALL, REPLACE WITH REDIROCK SEAWALL
- 5 ACCESSIBLE BOARDWALK PATHWAY AND BRIDGES
- 6 BROADSIDE DOCKING BOARDWALK
- 7 WALKS TO CONNECT TO MAIN PATHS
- 8 BIOSWALE ENHANCEMENT & BRIDGE
- 9 KAYAK LAUNCH, RELOCATED
- 10 RIPRAP REEF/ShORELINE PROTECTION
- 11 WATER CIRCULATION FEATURE
- 12 IMPROVED BENCH SEATING AREAS



Doty Park

Neenah, Wisconsin

Shoreline Improvements

September 15, 2023



FINAL CONSENSUS PLAN

LEGEND

1

RIPRAP STONE REVETMENT WITH CONCRETE HEADWALL

2

NATURAL SHORELINE WITH HEAVY COBBLE

3

SEATING AREA WITH WATER 'TOUCH POINTS'

4

STEEL SHEETPILE SEAWALL AT NEW FISHING PIER WITH POURED-IN-PLACE CONCRETE BOARDWALK

5

ICE-BREAKING STRUCTURES



Kimberly Point Park

Neenah, Wisconsin

Shoreline Improvements

September 15, 2023





APPENDIX C – COST ESTIMATE BREAKDOWN

| Doty Park, Phase 1 Cost Estimate | | | | | |
|----------------------------------|---------------------------|------|----------|-----------------|---------------------|
| Item No. | Description | Unit | Quantity | Unit Price | Total |
| 1 | Mobilization | LS | 1 | \$ 69,600 | \$ 69,600 |
| 2 | Timber Seawall Demolition | LF | 1820 | \$ 200 | \$ 364,000 |
| 3 | Vegetated Cobble Beach | LS | 1 | \$ 46,650 | \$ 46,650 |
| 4 | RediRock Seawall | LS | 1 | \$ 1,900,000 | \$ 1,900,000 |
| 5 | Water Circulation Feature | LS | 1 | \$ 8,000 | \$ 8,000 |
| | | | | Subtotal | \$ 2,388,000 |
| | | | | 10% Design Fees | \$ 238,800 |
| | | | | 20% Contingency | \$ 477,600 |
| | | | | Total | \$ 3,104,400 |

| Doty Park, Phase 2 Cost Estimate | | | | | |
|----------------------------------|----------------------|------|----------|-----------------|---------------------|
| Item No. | Description | Unit | Quantity | Unit Price | Total |
| 1 | Mobilization | LS | 1 | \$ 30,400 | \$ 30,400 |
| 2 | Boardwalk Demolition | LF | 300 | \$ 200 | \$ 60,000 |
| 3 | Revetment Demolition | LF | 250 | \$ 231 | \$ 57,750 |
| 4 | Wetland Bioswale | SF | 2000 | \$ 50 | \$ 100,000 |
| 5 | Riprap Reef | LS | 1 | \$ 42,300 | \$ 42,300 |
| 6 | ADA Boardwalk | SF | 3225 | \$ 100 | \$ 322,500 |
| 7 | Concrete Sidewalk | LF | 400 | \$ 670 | \$ 268,000 |
| 8 | ADA Kayak Launch | LS | 1 | \$ 162,000 | \$ 162,000 |
| | | | | Subtotal | \$ 1,043,000 |
| | | | | 10% Design Fees | \$ 104,300 |
| | | | | 20% Contingency | \$ 208,600 |
| | | | | Total | \$ 1,355,900 |



| Kimberly Point Park, Phase I Cost Estimate | | | | | |
|--|------------------------|------|----------|-----------------|-------------------|
| Item No. | Description | Unit | Quantity | Unit Price | Total |
| 1 | Mobilization | LS | 1 | \$ 17,000 | \$ 17,000 |
| 2 | Promenade Demolition | LF | 150 | \$ 200 | \$ 30,000 |
| 3 | Ice Breaking Structure | EA | 4 | \$ 32,500 | \$ 130,000 |
| 4 | Steel Sheet Pile Wall | SF | 2250 | \$ 80 | \$ 180,000 |
| 5 | Concrete Promenade | SF | 1500 | \$ 150 | \$ 225,000 |
| | | | | Subtotal | \$ 582,000 |
| | | | | 10% Design Fees | \$ 58,200 |
| | | | | 20% Contingency | \$ 116,400 |
| | | | | Total | \$ 756,600 |

| Kimberly Point Park, Phase 2 Cost Estimate | | | | | |
|--|--|------|----------|-----------------|---------------------|
| Item No. | Description | Unit | Quantity | Unit Price | Total |
| 1 | Mobilization | LS | 1 | \$ 25,400 | \$ 25,400 |
| 2 | Revetment Demolition | LF | 775 | \$ 310 | \$ 240,250 |
| 3 | Terrace Armor Stone (Water Touch Point) | TON | 452 | \$ 300 | \$ 135,600 |
| 4 | Concrete and Seating (Water Touch Point) | SF | 800 | \$ 20 | \$ 16,000 |
| 5 | Rubble Mound Breakwater | LS | 1 | \$ 347,500 | \$ 347,500 |
| 6 | Concrete Headwall | LF | 400 | \$ 100 | \$ 40,000 |
| 7 | Vegetated Cobble Beach | LS | 1 | \$ 68,800 | \$ 68,800 |
| | | | | Subtotal | \$ 874,000 |
| | | | | 10% Design Fees | \$ 87,400 |
| | | | | 20% Contingency | \$ 174,800 |
| | | | | Total | \$ 1,136,200 |

| Neenah Waterfront Improvements: Potential Funding Sources | | | | | |
|---|---------------------|--|---|---|--|
| Grant Type | Deadlines | Funding Source | Description | Match | Notes |
| WDNR Stewardship Grants | 5/1 | WDNR | Helps to buy land or easements and develop or renovate local park and recreation area facilities for nature-based outdoor recreation purposes (e.g., trails, fishing access and park support facilities). Applicants compete for funds on a regional basis. This grant program is part of the Knowles-Nelson Stewardship Program. | 50/50 match | if there is naturally occuring beach on site, this may apply. No splash pads for these grants |
| | | | | | typical schedule from application to funding is 6-12 months |
| | | | | | |
| | | | | | |
| | 5/1 | federal | Federal program, administered through State, for projects that provide outdoor recreation opportunities for the public, trail and trailhead improvements | | -Any funding request over \$250,000 will need to go through the 14 day passive approval process with the Joint Finance Committee. |
| | | | This is a federal program administered in all states that encourages the creation and interpretation of high-quality outdoor recreational opportunities. Funds received by the DNR for this program are split between DNR projects and grants to local governments for outdoor recreation activities. Grants cover 50% of eligible project costs. | | |
| | 2/1 | USFWS | motorboat access, ramps, parking, paths, restrooms | 25% match min, max \$100k | -SFR (Boat Access & Fishing Pier programs) timeline is longer than the other programs. The average time between application deadline and grant agreement in hand for signature is 12-15 months. If this funding is being considered, it should be applied for first. |
| | | | | | |
| | 6/1, 9/1, 11/1, 2/1 | WDNR Waterways Commission | ramps, docks, harbors of refuge, breakwaters, bulkheads, support facilities including parking , dredging (must have permits before applying) | 50% match of total costs, max \$300k | If the grant request is more than \$250,000, the application can only be considered in the first two quarters (June 1 and Sept. 1). This program can be competitive but not on the same scale as Stewardship. |
| | | | | | |
| | 6/1 | WDNR/USFWS | transient tie ups | 25% match min, \$200k per state, projects ranked within state | -BIG will only fund facilities that are for boats 26' or longer. There tends to be a lot of pro-ration of project costs under this program. This also has a longer timeline similar to SFR. |
| | 6/1 | WDNR/USFWS | transient tie ups | 25% match min, up to \$1.5M per project, ranked at national level | |
| | any time | WDNR | safe disposal of rec boater sewage | 25% match min, max \$15k | |
| | 11/4 | WI Dept of Administration (DOA) with WI Coastal Mngmt Council (WCMC) and Office of Coastal Mngmt (OCM) | coastal wetland protection, habitat restoration, pollution control, education, historic preservation | 50-60% match depending on total amount, max \$100k | |
| | | | beautification | | |
| | | | outdoor rec | | |
| | | | protect resources | | |
| | | | parks and rec | | |
| | | | playgrounds | | |
| | | | traffic safety grants to organizations and partners that provide services that minimize the number of traffic fatalities and injuries each year. | | |
| | | DOT | The U.S. Department of Transportation provides dozens of grants for establishing and maintaining safe, efficient and accessible transportation infrastructure across the country | | |
| | | | aims to reduce fatalities and injuries on public road | | |
| | | FHWA | designed to promote safe and convenient walking and bicycling | | |
| | | | bike and ped facilities | | |
| | | USEPA | habitat restoration to improve water quality of Great Lakes | | |
| | | USACE | GL Restoration Initiative, fishery restoration | | |
| | | NOAA | reduction of water pollution | | |



CITY OF NEENAH
Resolution No. 2023-03
Resolution Authorizing the Application for
Wisconsin Department of Natural Resources
Surface Water Grants

WHEREAS, the City of Neenah (the "Municipality") is interested in obtaining cost share grants from the Wisconsin Department Natural Resources (DNR) for the purpose of completing Phase 1 Little Lake Buttes des Morts Aquatic Plant Management Planning; and

WHEREAS, the Municipality has budgeted \$25,000 in the 2024 Capital Improvement Plan Budget as a cost share; and

WHEREAS, the Municipality attests to the validity and veracity of the statements and representations contained in the application; and

WHEREAS, an Agreement / Contract is required to carry out the project; and

NOW, THEREFORE, the Municipality will meet the financial obligations necessary to fully and satisfactory complete the project and hereby authorizes and empowers the following officials and employees to submit the following documents to the DNR for financial assistance that maybe available:

Sign and submit application:
Enter into Agreement /Contract with the DNR:
Submit Required Reports:
Submit Reimbursement Requests:

Director of Parks and Recreation
Mayor
Director of Parks and Recreation
Director of Parks and Recreation

Moved: _____

Passed: _____

Published: _____

Jane B. Lang
Mayor

Attest:

Charlotte K Nagel
Clerk

[illegible]