

AGENDA

CITY OF NEENAH LOAN ASSISTANCE BOARD

Monday, June 3, 2024

4:00 p.m.

Hauser Committee Room, City Administration Building

1. Approve minutes of the April 30, 2024 meeting.
2. The Board will convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(f) for the purpose of considering private personal and financial information relating to individual applications for loans administered by the Board, where if such information were discussed publically could expose applicants to identity theft.
 - (a) Approve closed session minutes of the April 30, 2024 meeting.
 - (b) Review applications as filed with the Department of Community Development.
3. The Board will reconvene to consider applications.
4. Announcements and future agenda items.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Community Development Department at 920-886-6125 or the **City's ADA Coordinator at (920) 886-6106 or e-mail attorney@ci.Neenah.wi.us** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

MINUTES OF THE NEENAH LOAN ASSISTANCE BOARD

Tuesday, April 30, 2024

4:00 P.M.

Present: Chair Michelle Bauer and Board members Chris Haese, Cari Lendrum, Vicky Rasmussen, and Jim Sudlak. **Also Present:** Assistant Planner Carol Kasimor and Community Development Specialist Samantha Jefferson.

1. Approval of Minutes of the October 30, 2023 Loan Assistance Board meeting:

MSC Rasmussen, Sudlak, the minutes of the October 30, 2023 meeting were approved as distributed.

2. Review Houses Into Homes program:

Community Development Specialist Jefferson reviewed the Houses into Homes program that will provide additional home improvement assistance in neighborhoods with moderate housing. Homes in the Doty Island neighborhood are expected to be assisted in 2024. The Curb Appeal program will provide matching grants up to \$5,000 and the Refresh and Renew program assists property owners with matching assistance in the maximum amount of \$15,000 in the form of a deferred payment loan.

3. Convene into Closed Session:

MSC Haese, Lendrum the Board convened into closed session pursuant to Wis. Stat. sec. 19.85 (1)(f) for the purpose of considering private personal and financial information relating to individual applications for loans administered by the Board, where if such information were discussed publically could expose applicants to identity theft.

4. Reconvene to consider loan applications:

MSC Lendrum, Rasmussen, the Board reconvened in open session to consider applications.

Houses Into Homes Refresh and Renew 2024 – 01: MSC Lendrum, Sudlak, RR 2024 – 01 was approved for a deferred payment loan in the amount of \$13,235.

Houses Into Homes Refresh and Renew 2024 – 02: MSC Rasmussen, Lendrum, RR 2024 - 02 was approved for a deferred payment loan in the amount of \$15,000.

Housing Rehabilitation Application #736: MSC Haese, Lendrum, Application #736 was approved for a grant in the amount of \$5,000.

Housing Rehabilitation Application #737: MSC Haese, Lendrum, Application #737 was approved for a grant in the amount of \$5,000.

Façade Improvement Application #41: MSC Haese, Rasmussen, Façade Improvement Application #41 was approved for a project matching grant not to exceed \$10,000.

5. Adjournment: MSC Haese, Lendrum, the Board adjourned its meeting at 4:45 P.M.

Respectfully submitted,



Carol Kasimor, Assistant Planner