



**City of Neenah
Board of Public Works Agenda
Tuesday, September 23, 2025 at 11:30 AM
Hauser Room
Neenah City Hall
211 Walnut Street**

- I. Call to order
- II. [Approval of the minutes of the September 15, 2025 meeting.](#) (Minutes can be found on the city website)
- III. Appearances
- IV. Unfinished Business
- V. New Business
 - A. Public Works – Director Kaiser
 - 1. Pay Request No.1, Contract 5-25, HMA Street Repairs, MCC Inc., in the amount of \$12,323.59. (Attachment)
 - B. Water Utility – Director Mach
 - 1. Recommendation to Water Works Commission to approve the Final Pay Request for Contract 2-24W West Side Booster Station Contract B, Process, Mechanical, Electrical and Plumbing Construction, to Sabel Mechanical LLC, in the amount of \$90,837.27. (Attachment)
- VI. Any announcements/questions for the Board
- VII. Adjournment

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject on which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail clerk@neenahwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**City of Neenah
Department of Public Works
Contractor Request for Payment**

Contractor Name: MCC. Inc.		Contract No. 5-25	
Address: 2600 N Roemer Rd PO Box 1137		Contract Amount \$89,559.50	
City Appleton WI 54912-1137			
Name of Project		HMA Repairs	
Location of Project		Various Sites throughout City	
Pay Request No. 1	For Period	August 2025	

CONTRACT SUMMARY

Original Contract Amount	\$89,559.50
Net Amount of Change Order	\$0.00
Adjusted Contract Amount	<u>\$89,559.50</u>

WORK PERFORMED TO DATE

Work Performed to Date	\$12,972.20
Less Retainage of 5%. If different indicate here _____	\$648.61
Net Amount Earned to Date	\$12,323.59
Less Previous Payments	\$0.00

BALANCE DUE THIS PAYMENT

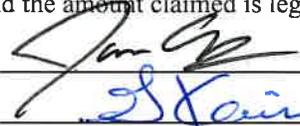
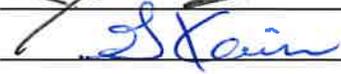
\$12,323.59

CONTRACT BREAKOUT

	Account Numbers	Project #	Budget Total	Contract Breakdown	Due This Estimate	Paid to Date
San-Pavement Repair	046-5050-743.02-36	SEW10	\$20,000.00	\$20,000.00	\$0.00	\$0.00
San Misc R/R	046-5050-743.02-36	SEW16	\$180,000.00	\$4,822.21	\$0.00	\$0.00
Storm-Pavement Repairs	049-5050-743.02-36	STW10	\$200,000.00	\$1,559.50	\$0.00	\$0.00
Storm Misc R/R	049-5050-743.02-36	STW05	\$60,000.00	\$0.00	\$0.00	\$0.00
Water-Miscellaneous	400-0499-770-999	WO558	\$250,000.00	\$2,583.33	\$0.00	\$0.00
Water S. Park Ave	400-0499-770-999	WO543	\$347,000.00	\$4,055.56	\$0.00	\$0.00
Water Misc. Mains	400-0402-770-6730		\$250,000.00	\$23,288.90	\$0.00	\$0.00
Water Misc. Services	400-0402-770-6750		\$100,000.00	\$1,250.00	\$0.00	\$0.00
Street Misc Repair	012-4350-743.02-36	SM01	\$225,000.00	\$32,000.00	\$12,323.59	\$0.00
			\$1,632,000.00	\$89,559.50	\$12,323.59	\$0.00

CERTIFICATION OF CONTRACTOR:

I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits

Certified by Engineer		Date: 9-22-25
Certified by Public Works		Date: 9-22-25
Certified by Water Utility		Date:
Certified by Contractor		Date:

Approved BPW _____

Date:

Approved Common Council (Final Payments Only) _____

Date:

City of Neenah
Contract 5-25
HMA Street Repairs

Item Line	Item Code	Item Description	UofM	QTY	Unit Price	Extension	Pay Request No.1			
							Contractor Completed This Period Quantity	Retainage Due this Period \$	Due this Estimate	
1	402.1.7.4	Unclassified Excavation	Cu. Yd.	20	\$58.40	\$1,168.00	0.00	\$0.00	\$0.00	\$0.00
2	401.1.1	Furnish and Install Crushed Aggregate Base	Ton	30	\$53.05	\$1,591.50	0.00	\$0.00	\$0.00	\$0.00
3	9999.1	HMA Pavement Repair	Ton	500	\$110.00	\$55,000.00	86.77	\$9,544.70	\$477.24	\$9,067.46
4	9999.2	Pavement Repair Preperation	Sq. Yd.	2000	\$8.15	\$16,300.00	350.00	\$2,852.50	\$142.63	\$2,709.87
5	306.8	Adjust Sewer Manhole	Each	12	\$1,100.00	\$13,200.00	0.00	\$0.00	\$0.00	\$0.00
6	706.1	Install and Maintain Traffic Control	LS	1	\$2,300.00	\$2,300.00	0.25	\$575.00	\$28.75	\$546.25
BASE BID TOTAL						\$89,559.50		\$12,972.20	\$648.62	\$12,323.58

Pay To: Sabel Mechanical LLC
W3150 County Road H
Fond du Lac WI 54937

Contract No. 2-24W Booster Station Contract B
Process, Mechanical, Electrical and Plumbing Construction
McMahon N0002-09-22-00496-B

Date: September 16, 2025

Pay Request No. 5-Final

<u>Account Description</u>	<u>Account #</u>	<u>Payment</u>
Amount Requested		\$67,556.49
Change Order 1		-\$4,625.00
Change Order 2		-\$4,661.40
Change Order 3		-\$300.00
Retainage Due		\$32,867.18
Booster Station Contract B	400-0499-770-9999 WO506	\$90,837.27

Approved by Water Utility September 16, 2025



Approved by Board of Public Works September 23, 2025

Approved by Water Commission October 20, 2025

Number of Attachments 7

City of Neenah
Water Utility
Contract Payment Form

Item No.	Item Description	Scheduled Value	Pay Request No.1			Pay Request No.2			Pay Request No.3			Pay Request No.4			Pay Request No.5			Contract Reconciling		
			Completed This Period	Retainage Due this	Due To Contractor	Completed This Period	Retainage Due this	Due To Contractor	Completed This Period	Retainage Due this	Due To Contractor	Completed This Period	Retainage Due this	Due To Contractor	Completed This Period	Retainage Due To	Due To Contractor	Completed To Date	Retainage Due	Due To Contractor
			\$	Period	This Period	\$	Period	This Period	\$	Period	This Period	\$	Period	This Period	\$	Contractor	This Period	\$		This Period
1	General Conditions	\$120,680.00	\$17,900.00	\$895.00	\$17,005.00	\$15,200.00	\$760.00	\$14,440.00	\$23,800.00	\$1,190.00	\$22,610.00	\$51,400.00	\$2,570.00	\$48,830.00	\$12,380.00	\$5,415.00	\$17,795.00	\$120,680.00	\$5,415.00	\$0.00
2	Concrete	\$22,825.00	\$0.00	\$0.00	\$0.00	\$22,825.00	\$1,141.25	\$21,683.75							\$1,141.25	\$1,141.25	\$2,982.23	\$22,825.00	\$1,141.25	\$0.00
3	P-Lam Cabinets	\$7,647.00	\$0.00	\$0.00	\$0.00	\$2,168.00	\$108.40	\$2,059.60				\$2,168.00	\$108.40	\$2,059.60	\$3,311.00	\$216.80	\$3,527.80	\$7,647.00	\$216.80	\$0.00
4	Insulation-Ceiling	\$2,256.00	\$0.00	\$0.00	\$0.00	\$2,256.00	\$112.80	\$2,143.20							\$112.80	\$112.80	\$0.00	\$2,256.00	\$112.80	\$0.00
5	Finishes	\$26,765.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,507.50	\$925.38	\$17,582.12	\$6,527.00	\$326.35	\$6,200.65	\$1,730.50	\$1,251.73	\$2,982.23	\$26,765.00	\$1,251.73	\$0.00
6	Specialities	\$1,944.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							\$1,944.00	\$0.00	\$1,944.00	\$1,944.00	\$0.00	\$0.00
7	Plumbing	\$36,815.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,333.00	\$516.65	\$9,816.35	\$19,985.00	\$999.25	\$18,985.75	\$6,497.00	\$1,515.90	\$8,012.90	\$36,815.00	\$1,515.90	\$0.00
8	HVAC	\$52,103.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,400.00	\$1,170.00	\$22,230.00	\$22,351.00	\$1,117.55	\$21,233.45	\$6,352.00	\$2,287.55	\$8,639.55	\$52,103.00	\$2,287.55	\$0.00
9	Electrical	\$146,739.00	\$0.00	\$0.00	\$0.00	\$17,969.75	\$898.49	\$17,071.26	\$86,404.97	\$4,320.25	\$82,084.72	\$34,502.00	\$1,725.10	\$32,776.90	\$7,862.28	\$6,943.84	\$14,806.12	\$146,739.00	\$6,943.84	\$0.00
10	Earth Work	\$23,530.00	\$20,353.69	\$1,017.68	\$19,336.01	\$0.00	\$0.00	\$0.00							\$3,176.31	\$1,017.68	\$4,193.99	\$23,530.00	\$1,017.68	\$0.00
11	Exterior Improvements	\$57,007.00	\$0.00	\$0.00	\$0.00	\$43,478.00	\$2,173.90	\$41,304.10							\$13,529.00	\$2,173.90	\$15,702.90	\$57,007.00	\$2,173.90	\$0.00
12	Process Piping	\$226,589.00	\$156,274.60	\$7,813.73	\$148,460.87	\$0.00	\$0.00	\$0.00	\$38,280.00	\$1,914.00	\$36,366.00	\$21,260.00	\$1,063.00	\$20,197.00	\$10,774.40	\$10,790.73	\$21,565.13	\$226,589.00	\$10,790.73	\$0.00
13	Change Order 1	(\$4,625.00)															-\$4,625.00	-\$4,625.00	\$0.00	\$0.00
14	Change Order 2	(\$4,661.40)															-\$4,661.40	-\$4,661.40	\$0.00	\$0.00
15	Change Order 3	(\$300.00)															-\$300.00	-\$300.00	\$0.00	\$0.00
		\$715,313.60	\$194,528.29	\$9,726.41	\$184,801.88	\$103,896.75	\$5,194.84	\$98,701.91	\$200,725.47	\$10,036.28	\$190,689.19	\$158,193.00	\$7,909.65	\$150,283.35	\$67,556.49	\$32,867.18	\$90,837.27	\$715,313.60	\$32,867.18	\$0.00

Original Contract Amount \$724,900.00



September 12, 2025

Neenah Water Utility
211 Walnut Street
Neenah, WI 54956

Re: Neenah Water Utility
Water Booster Station MEP Construction
Certificate for Payment #5 - Final
McM. No. N0002-09-22-00496-B

Enclosed herewith is Certificate for Payment #5 for the above referenced project. This Certificate is issued to Sabel Mechanical, LLC in the amount of \$90,837.27 for final payment for work performed through June 11, 2025.

Please process the enclosed, and forward payment to Sabel Mechanical, LLC. Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in black ink, appearing to read "Alrik R. Ristau".

Alrik R. Ristau
Construction Services Engineer

ARR:jlh

cc: Sabel Mechanical, LLC

Enclosure: Certificate for Payment #5

**CERTIFICATE FOR
PAYMENT**

NEENAH WATER UTILITY
211 Walnut Street
Neenah, WI 54956

Contract No. N0002-09-22-00496-B
Project File No. N0002-09-22-00496
Certificate No. Five (5) – FINAL
Issue Date: September 12, 2025
Project: NEENAH WATER UTILITY
Water Booster Station MEP Construction

This Is To Certify That, In Accordance With The Contract Documents Dated: June 27, 2024

Sabel Mechanical, LLC
W3150 County Road H
Fond du Lac, WI 54937

Is Entitled To Partial Payment For Work Performed Through: June 11, 2025

- Contractor's Application for Payment Attached
- Itemized Cost Breakdown Attached

Original Contract	<u>\$724,900.00</u>	Completed To Date	<u>\$715,313.60</u>
Net Change Orders	<u>(\$9,586.40)</u>	Retainage – N/A	<u>\$0.00</u>
Current Contract Amount	<u>\$715,313.60</u>	Subtotal	<u>\$715,313.60</u>
		Previously Certified	<u>\$624,476.33</u>

Amount Due This Payment: \$90,837.27

Please process and forward payment to Sabel Mechanical, LLC.

Certified By:
McMAHON ASSOCIATES, INC.
Neenah, Wisconsin



Alrik R. Ristau
Construction Services Engineer

