



City of Neenah
COMMON COUNCIL AGENDA
Wednesday, March 18, 2026 at 6:00 PM
Neenah City Hall
211 Walnut Street
Council Chambers

- I. Roll Call and Pledge of Allegiance
- II. Introduction and Confirmation of Mayor's Appointment(s)
 - A. Appoint the following to the Landmarks Commission:
 1. Flo Bruno as a member of the Landmarks Commission for the remainder of Amy Moorefield's term, expiring in July 2027.
 2. Frank Cuthbert as Alternate #1 for the remainder of Flo Bruno's term, expiring in July 2027.
 3. Miranda Ridener as Alternate #2 for a three-year term, expiring in July 2029.
(Attachment) **(Unanimous Consent)**
- III. Approval of Council Proceedings
 - A. [Approval of the Council Minutes and Proceedings of March 4, 2026 regular session.](#)
(Unanimous Consent)
- IV. Public Hearings
 - A. Consider the 2026 Community Development Block Grant (CDBG) Annual Action Plan.
(Attachment) **(No action required)**
- V. Public Forum
 - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
- VI. Mayor/Council consideration of public forum issues
- VII. Consent Agenda
 - A. Receive and place on file the approved Special Event Permits presented at the March 10, 2026 Public Services and Safety Committee meeting.
(Attachment) **(Unanimous Consent)**
- VIII. Reports of standing committees
 - A. [Regular Public Services and Safety Committee Meeting of March 10, 2026:](#) (Chairman Lendrum/Vice Chairman Weber) (Minutes can be found on the City website)
 1. Committee recommends Council approve the Police Department purchase of evidence, duty-bag, and airflow wardrobe lockers in an amount not to exceed \$300,000.00, funding source being the Capital Facilities Improvement Budget.
(Roll Call Vote)
 2. Committee recommends Council approve the Police Department purchase of two 2026 Ford Police Utility Vehicles, one 2024 or newer Chevrolet Tahoe, and all equipment and changeover costs not to exceed the Capital Equipment Budgeted amount of \$175,000.00. **(Roll Call Vote)**

3. Committee recommends Council approve the purchase of a 2026 Chevrolet Silverado 1/2-Ton 4WD Crew Cab Pick Up Truck from Bergstrom GM, Neenah, in the amount of \$43,797.81 and a new bed cap/cover and additional safety equipment not to exceed \$5,000.00, utilizing 2026 Capital Equipment Budgeted funds. **(Roll Call Vote)**
 4. Committee recommends Council approve the purchase of a 2026 Chevrolet Silverado 1/2-Ton 4WD Crew Cab Pick Up Truck from Bergstrom GM, Neenah, in the amount of \$44,303.81 and a new bed cap/cover and additional safety equipment not to exceed \$5,000.00, utilizing 2026 Capital Equipment Budgeted funds **(Roll Call Vote)**
 5. Committee recommends Council approve the purchase of a 2026 Ford F250 4WD Regular Cab Pick-Up Truck from Bergstrom Ford, Neenah, in the amount of \$49,321.17 along with a new 2-way radio and additional safety items/lighting not to exceed \$2,000.00, utilizing 2026 Capital Equipment Budgeted funds. **(Roll Call Vote)**
 6. Committee recommends Council approve the Transfer of a “Class B” Combination Intoxicating Liquor and Fermented Malt Beverage License from BayPoint Bar & Grill, Inc. to AA Signature Bar & Grill, LLC, d/b/a BayPoint Bar & Grill, 944 S. Green Bay Road contingent upon a closing date of March 23, 2026. **(Roll Call Vote)**
- B. [Regular Finance and Personnel Committee Meeting of March 9, 2025](#): (Chairman Steiner/Vice Chairman Erickson) (Minutes can be found on the City website)
1. Committee recommends Council approve the recommended 2025 General Fund Operating Carry Forwards to 2026 as submitted. **(2/3 Roll Call Vote)**
 2. Committee recommends Council approve the use of \$56,988 of the Fiscal Year 2025 General Fund surplus as follows:
 - a. \$6,988 for Neenah’s share of the Municipal Court deficit
 - b. \$50,000 transfer to the Liability Insurance Fund Remove the \$300,000 transfer from the Alliant Energy PILOT Fund to the General Fund. **(2/3 Roll Call Vote)**
- C. [NMFR Joint Finance & Personnel Committee Meeting of March 17, 2026](#): (Council President Borchardt) (Minutes can be found on the City website)
1. Meeting cancelled, no report.
- D. [Regular Plan Commission Meeting of March 10, 2026](#): (Alderman Steiner) (Minutes can be found on the City website)
1. Meeting cancelled, no report.
- E. [Board of Public Works Meeting of March 5, 2026](#): (Vice Chairman Lendrum) (Minutes can be found on the City website)
1. The Board recommends Council award Contract 3-26, Re-Roof North and South Vehicle Storage Bays, Neenah City Services Building, 1495 Tullar Road, to Custofom Corporation in the amount of \$209,701.00. **(Roll Call Vote)**
- F. [Reports on Business Improvement District Board Meeting of March 17, 2026– Alderman Ellis](#)
- G. [Report from the Library Board Meeting of March 18, 2026 – Alderman Erickson](#)
- H. [Report from the Neenah Arts Council Meeting of March 11, 2026 – Alderman Erickson](#)
- I. [Report from the Landmarks Commission Meeting of March 11, 2026 – Alderman Weber](#)

- IX. Presentation of petitions
 - A. Any other petition received by the City Clerk's Office after distribution of the agenda.
- X. Council Directives
- XI. Unfinished Business
- XII. New Business
 - A. Any announcements/questions that may legally come before the Council.
- XIII. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail clerk@neenahwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation.

City of Neenah
Application For Appointment



Name Frank Cothbert Date _____
 Address _____
 City, ST Zip _____ Employer City of Neenah - Library
 Eve. Phone _____ Day Phone _____
 E-mail _____ Fax _____

What appointment are you seeking? You may check more than one box.

- | | |
|---|--|
| <input type="checkbox"/> Library Board | <input checked="" type="checkbox"/> Park and Recreation Commission |
| <input type="checkbox"/> Committee on Aging | <input type="checkbox"/> Board of Appeals |
| <input checked="" type="checkbox"/> Plan Commission | <input type="checkbox"/> Board of Review |
| <input type="checkbox"/> Police Commission | <input type="checkbox"/> Emergency Government Committee |
| <input type="checkbox"/> N-M Joint Fire Commission | <input type="checkbox"/> Loan Assistance Board |
| <input checked="" type="checkbox"/> Landmarks Commission | <input type="checkbox"/> Board of Harbor Commissioners |
| <input checked="" type="checkbox"/> Business Improvement District | <input type="checkbox"/> Water Works Commission |
| <input type="checkbox"/> Board of Health | <input type="checkbox"/> N/M Sewerage Commission |
| <input checked="" type="checkbox"/> Community Development Authority | <input checked="" type="checkbox"/> Citizen Advisory Committee |
| <input checked="" type="checkbox"/> Other <u>Arrowhead Park</u> | |

Do you currently serve on other boards, commissions, or hold an elected office? Yes No Detail Below

Please provide or attach a brief statement outlining your interest and qualifications for this appointment:

I am interested in serving on the above committees. As a citizen of Neenah I have been attending various committee meetings. I feel I can make a positive contribution to the city's future growth.

While working at Gulfstream Aerospace, I was in charge of the two biggest interior completions the company ever contracted. These projects took years to complete. Both were completed on schedule and within budget. I would like to use my program management skills to make projects like Arrowhead Park successful.

Please Sign and Date: Frank Cothbert 4/02/2025

Please return to the Neenah City Clerk's Office

City of Neenah Application for Appointment



| | | | |
|--------------|--|-----------|--|
| Name | <input type="text" value="Miranda Ridener"/> | Date | <input type="text" value="3/5/2026"/> |
| Address | <input type="text"/> | Employer | <input type="text" value="Neenah Historical Society"/> |
| City, ST Zip | <input type="text"/> | Day Phone | <input type="text"/> |
| Eve. Phone | <input type="text"/> | Fax | <input type="text"/> |
| E-mail | <input type="text"/> | | |

What appointment are you seeking? You may check more than one box.

- | | |
|--|---|
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> N-M Joint Fire Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> N-M Sewerage Commission |
| <input type="checkbox"/> Business Improvement District (BID) | <input type="checkbox"/> Neenah Arts Council |
| <input type="checkbox"/> Citizen Advisory Committee | <input type="checkbox"/> Neenah Harbor Committee |
| <input type="checkbox"/> Committee of Aging | <input type="checkbox"/> Park & Recreation Commission |
| <input type="checkbox"/> Community Development Authority (CDA) | <input type="checkbox"/> Parking Task Force |
| <input type="checkbox"/> Fox Cities Transit Commission | <input type="checkbox"/> Plan Commission |
| <input type="checkbox"/> Joint Review Board for TIFs | <input type="checkbox"/> Police Commission |
| <input checked="" type="checkbox"/> Landmarks Commission | <input type="checkbox"/> Sustainable Neenah Committee |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Water Works Commission |
| <input type="checkbox"/> Loan Assistance Board | <input type="checkbox"/> Other: <input type="text"/> |

Do you currently serve on other boards, commissions, or hold an elected office? Yes No [Detail Below](#)

Please provide or attach a brief statement outlining your interest and qualifications for this appointment:
 My name is Miranda Ridener, and I am a historian located in Neenah, Wisconsin. I have my undergraduate degree in history and dance with a minor in public history from Anderson University, Anderson, Indiana, and a master's degree in public history from Loyola University, Chicago. My love and fascination with history began at a young age, when my family's vacations took us across the United States, visiting historic sites. In college, I discovered my love of archival and museum work, which led to my career. I am the current Executive Director at the Neenah Historical Society, where I oversee two historic buildings. One of our biggest research request questions is "What do you know about my house?" I have spent several hours researching and reading historical maps and newspapers to build knowledge of Neenah locations. I would be honored to serve on the Landmarks Commission to continue building the historical context for the City of Neenah.

Please Sign and Date: 

Please return to the Neenah City Clerk's Office



M E M O R A N D U M

TO: Chairman Martin and members of the Community Development Authority

FROM: Carol Kasimor, Assistant Planner

DATE: February 25, 2026

SUBJECT: 2026 Community Development Block Grant (CDBG) Action Plan

The proposed 2026 CDBG Action Plan is currently under review. The Department of Housing and Urban Development has not yet announced the 2026 award allocation amount, so the plan estimates the allocation of \$200,000 for the program year, which begins June 1, 2026. The 2025-2026 program allocated \$193,278 to the City.

Public input was invited in the development of the plan, including an application and comment process and a public hearing. There were no public hearing comments but applications and written comments were received regarding the need for shelter and services for those experiencing homelessness or abuse, and needs of those with food insecurity. Goals addressed with the plan include support for:

- A. Needs of low and moderate income households through public services and facilities, housing and job creation.
- B. Revitalization, blight elimination, and site improvements.
- C. Improvements in neighborhoods, especially those with low and moderate income residents.
- D. Fair housing and planning

We expect to hold two additional public hearings and then have consideration by the Finance and Personnel Committee and Common Council in March and April, dependent on notification by HUD of the final allocation amount.

Please contact me if you have any questions.

DRAFT 2026 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Funding amounts will be adjusted based on final award allocation by U.S. Department of Housing and Urban Development.

Public Services and Facilities

| | Activity | Funding Request | 2026 Proposed Funding | Description | 2025 Funding |
|---|---|-----------------|-----------------------|---|--------------|
| 1 | Services and facilities that assist with needs of community members, and primarily for households with low or moderate incomes. | \$60,000 | \$30,000 | Services and facilities may address needs including such as those of persons experiencing homelessness, abuse, and food insecurity. | \$27,000 |
| 2 | Total Public Service Funds | | \$30,000 | Cap of 15% of grant plus program income. | \$27,000 |

Housing and Economic Development

| | Activity | Funding Request | 2026 Proposed Funding | Description | 2025 Funding |
|---|---|---|-----------------------------|--|--------------|
| 3 | Property Acquisition and Redevelopment Activities | Funding for acquisition, demolition, rehabilitation, development, site and/or infrastructure improvements, economic development, and commercial façade improvement. | \$100,000 | Purpose of the program is to remove deteriorated structures where necessary, assist with revitalization and redevelopment efforts, and offer matching grants for commercial facade improvement projects. Projects developed through housing organizations such as Greater Fox Cities Habitat for Humanity, Pillars, Inc. and Rebuilding Together Fox Valley may also be considered in this category. | \$97,000 |
| 4 | Neighborhood Improvements | Assistance for upgrades to neighborhoods and neighborhood facilities. | \$30,000 | Improvements for purposes of assistance to low and moderate income neighborhoods. | \$32,278 |
| 5 | Total Housing and Economic Funds | | \$130,000 | | \$129,278 |

Planning and Administration

| Activity | Funding Request | 2026 Proposed Funding | Description | 2025 Funding |
|--|--|-----------------------|---|--------------|
| 6 Fair Housing Center of Northeast Wisconsin | \$15,488 to provide services to households encountering discrimination in the housing market, and to provide technical assistance to housing providers and the City of Neenah. | \$15,000 | The prevention of housing discrimination and the enforcement of fair housing law ensures that housing is available to low and moderate income households and racial/ethnic minorities and other protected classes. http://www.fairhousingwisconsin.com/ | \$12,000 |
| 7 Planning and Program Administration | Assist with costs of planning and administering the CDBG program. | \$25,000 | Planning, staff salaries and program expenses are funded through the CDBG | \$25,000 |
| 8 Total Planning and Administration Funds | | \$40,000 | Cannot exceed cap of 20% of grant plus program income. | \$37,000 |

Community Development Block Grant program repayments

| | Activity | | 2026 Proposed Funding from 2025 repayments | Description | |
|----|--|----------------------------------|--|--|-----------|
| 9 | Small Business /Microenterprise Loan Program | \$0 estimated in repayments | \$0 | Program provides low cost, fixed rate financing to small growing companies that are creating new jobs in Neenah. | |
| 10 | Housing Rehabilitation/ Homebuyer Assistance Program | \$30,000 estimated in repayments | \$30,000 | Ongoing program assists low and moderate income homeowners with basic structural and mechanical repairs. Homebuyer program assists low and moderate income households to purchase homes in the City of Neenah. Winnebago County Housing Authority was contracted to provide homebuyer education and project management, and the City of Neenah provides downpayment, closing cost and housing rehabilitation assistance. | |
| 11 | Total Estimated Program Repayments | | \$30,000 | Estimated Housing Rehabilitation, Small Business and Homebuyer assistance repayments from 2025 program year. | |
| 12 | Total Estimated 2026 Community Development Block Grant* | | \$200,000 | | \$193,278 |

* 2026 Community Development Block Grant award has not been announced by the U.S. Department of Housing and Urban Development.

Public Services & Safety Committee

March 10, 2026

Approved Special Event Permits (Informational Only)

| Applicant | Name of Event | Class of Event | Location | Alcohol | Date(s) | Approved |
|------------------------------|-----------------------------|---|-----------------------------------|--------------------------|-----------------------|----------|
| Future Neenah Inc. | Wine Walk | | 100 & 200 Blocks W. Wisconsin Ave | Wine at various business | 4/25/2026 | 3/5/2026 |
| Neenah Soccer Club | Flatgrass Soccer Tournament | Class A exceeds 200 attendees, travel lane closures | Memorial Park | No alcohol allowed | May 8-10 8am-9pm | 3/5/2026 |
| Autism Society of Fox Valley | Walking for you and me | Class A exceeds 200 attendees, travel lane closures | Riverside Park & Pavillion | No alcohol allowed | May 9 8am-1pm | 3/5/2026 |
| JDRF One Walk | JDRF One Walk | Class A exceeds 200 attendees, travel lane closures | Riverside Park & Pavillion | No alcohol allowed | May 16 8:30am-12pm | 3/5/2026 |
| Neenah Park & Rec | Listen to the Loop | Class A exceeds 200 attendees, travel lane closures | Arrowhead Park | No alcohol allowed | June 5 4:30-7pm | 3/5/2026 |