

**CITY OF NEENAH**  
**PUBLIC SERVICES AND SAFETY COMMITTEE MEETING**  
**January 7, 2025 @ 5:00 PM**  
**Hauser Room, 211 Walnut Street**

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

**AGENDA**

1. Approval of Minutes of the Meeting of December 10, 2024 and Special Meeting of December 18, 2024 (Attachment)
2. Public Appearances
3. Bartender Operating License Appeal for Copper Franklin (Attachment)
4. Licenses
  - a. Approve Class "A" Fermented Malt Retail License Convenience Store Application to Van Zeeland Oil, Co., Inc, for Mobile West, 1350 Gillingham Road, Neenah WI (Attachment)
  - b. Approve Change of Agent Application to Ballroom at the Reserve, LLC., 116 S. Commercial St., Neenah WI, agent Codie Emunson (Attachment)
  - c. Approve Renewal of Pawnbroker/Secondhand Dealer Application to J. Anthony Jewelers, 220 S. Commercial St., Neenah WI, owner Benjamin Ziemba (Attachment)
  - d. Approve Renewal of Pawnbroker/Secondhand Dealer Application to Blind Tiger Games, 675 S. Green Bay Road, owner, Alexander Thompson (Attachment)
5. Public Works General Construction and Department Activity Report (Attachment)
6. Announcements/Future Agenda Items
  - a. Project Notification
7. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **City Clerk Office at (920)886-6101** or the **City's ADA Coordinator at (920)886-6106** or e-mail [attorney@neenahwi.gov](mailto:attorney@neenahwi.gov) at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**CITY OF NEENAH**  
**PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES**  
**Tuesday, December 10, 2024**

**Present:** Chairperson Lendrum, Alderperson Borchardt, Hillstrom, Pollnow, and Weber

**Excused:**

**Also Present:** Mayor Lang, Public Works Director Kaiser, Community Development Director Haese, Community Development Deputy Director Schmidt, Public Works Superintendent Radtke, City Clerk Nagel, Public Works Engineer Kummerow, and Public Works Office Manager Mroczkowski

Approval of Minutes of the Meeting of November 12, 2024

**Motion by Hillstrom, Seconded by Pollnow to approve the minutes of the meeting of November 12, 2024**

Call for vote by Chairman Lendrum

**Motion Carried.** All voting Aye. 5/0

Public Appearance

None

Modification to Storm Sewer Policy

Motion by Borchardt, Seconded by Weber to recommend Council approve Policy 2024-01 Storm Sewer Fee Policy for annexing properties.

Deputy Director Schmidt reviewed his memo of December 10. He stated that the Storm Sewer Fee was created in the 1970's to help offset the construction of public storm sewer infrastructure in new residential subdivisions. He stated that at some point it was imposed on all annexing parcels too. Deputy Director Schmidt stated that amendments have been made to limit the financial impact on residential properties with deep lots. He also noted that a storm water utility was formed in 2003 to build, replace and maintain the storm water system.

Deputy Director Schmidt stated that a typical residential property (100'x150') would pay \$3,000 while a 2-acre commercial property would be \$18,000 under the current policy. He stated that staff is proposing to stop collecting the storm water fee for developed town properties wishing to annex to the City. He stated that the storm sewer fee will continue to be applied to new developments requiring the installation of public storm sewer infrastructure.

Report

**Following discussion the motion by Borchardt, Seconded by Weber to recommend Council approve Policy 2024-01 Storm Sewer Fee Policy for annexing properties was called for vote by Chairman Lendrum.**

**Motion Carried.** All voting aye. 5/0

Sidewalk Furniture Ordinance

Deputy Director Schmidt stated that staff will be reviewing the sidewalk furniture ordinance in the next couple of months to clean up some of the language and address placement of sandwich boards, planters, and furniture and how enforcement will be handled.

Approve Purchase of Community Development Inspection/Assessor Vehicle

Report

**Motion by Hillstrom, Seconded by Borchardt to recommend Council approve the purchase of a 2025 Chevrolet Trax 1LS from Bergstrom Chevrolet, Neenah, in the amount of \$20,698.00.**

Called for Vote by Chairman Lendrum

**Motion Carried.** All voting aye.

Approve Purchase of Fleet #55-2024 Rear Load Refuse Truck

Report

**Motion by Borchardt, Seconded by Hillstrom to recommend Council approve the purchase of a 2024 New Way Cobra Refuse Truck from Envirotech Equipment, Menomonee Falls, WI, in the amount of \$244,692.00 and accessory equipment at a cost not to exceed \$2,000.00 utilizing 2025 Capital Equipment funds.**

Called for Vote by Chairman Lendrum

**Motion Carried.** All voting Aye.

Approve Purchase of Fleet #53 or #57 a 2024 New Way Automated Sidewinder Loader Refuse Truck

Motion by Borchardt, Seconded by Pollnow to recommend Council approve the purchase of a 2024 New Way Sidewinder ASL Truck from Envirotech Equipment, Menomonee Falls, WI., in the amount of \$379,887.00, and accessory equipment at a cost not to exceed \$2,000.00 utilizing 2025 Capital Equipment funds and savings on the rear-load truck (Fleet #55)

Aldersperson Pollow asked if the \$14,000 from the sale of the Rear Load Truck could be used to offset this capital expenditure.

Director Kaiser stated that Finance Director Rassmussen was consulted with this purchase and staff was directed to use this method for payment. He said revenue from the sale of capital equipment is placed in the general fund.

Report

**Following discussion the motion by Borchardt, Seconded by Pollnow to recommend Council approve the purchase of a 2024 New Way Sidewinder ASL Truck from Envirotech Equipment, Menomonee Falls, WI., in the amount of \$379,887.00, and accessory equipment at a cost not exceed \$2,000.00 utilizing 2025 Capital Equipment funds and savings on the rear-load truck (Fleet #55) was called for vote by Chairman Lendrum**

**Motion Carried.** All voting aye.

#### Update on Fleet #40, Combo Sewer Truck

Public Works Superintendent Radtke stated that the committee requested a 1-year review of the use of the sewer truck that was kept in the fleet after the purchase of the new sewer truck. He stated that this truck as been used every Thursday to clean problem areas and has helped to gain ground on the sewer cleaning schedule. He stated that it was available when the new sewer truck was out of service for warranty work and has been used by both the Water Utility and Parks Department for hydro excavating. Public Works Superintendent stated that he would like to keep the extra sewer truck and continue to use it as it was this year.

Aldersperson Pollnow stated that he would like to thank the fleet maintenance department on the stewardship of both equipment and dollars in keeping the fleet operable for many years beyond their useful life.

#### Licenses

Approve the Temporary Class "B" Retail License application to Bergstrom Mahler Museum of Glass for Art After Dark to be held on December 19, 2024.

C.A

**Motion by Borchardt, Seconded by Pollnow to recommend Council approve the Temporary Class "B" Retail License application to Bergstrom Mahler Museum of Glass Art, 165 N Park Ave., Neenah WI., for Art After Dark, to be held on Thursday, December 19, 2024, from 5:30 PM to 8:30 PM**

Called for Vote by Chairman Lendrum

**Motion Carried.** All voting aye.

C.A

**Motion by Weber, Seconded by Pollnow to recommend Council approve the Change of Agent application to Kwik Trip 434, 903 S. Green Bay Rd., Neenah WI., Aaron Bowe, new agent**

Call for vote by Chairman Lendrum

**Motion Carried.** All voting aye. 5/0

Liquor License Review Committee Discussion

City Clerk Nagel stated that in 2018 the Council approved Policy 2018-01, Awarding Class B Licenses. City Clerk Nagel stated that a subcommittee was formed from this policy to vet any issues and to ensure the businesses who applied for the quota license would make a positive economic impact on the city. City Clerk Nagel stated that the subcommittee has members that consist of the Chief of Police, City Attorney, Fire Chief, Director of Community Development, City Clerk, Deputy Clerk and two members of the Public Services and Safety Committee. City Clerk Nagel stated that members of the subcommittee find a value in continuing to review the applications prior to their being presented to Committee but was open to restructuring how that review is done. She stated that staff discussed using the same method used for special event approval.

Director Haese stated that in the past there was frustration on trying to determine if it was significant enough for this committee to review the license applications and then from a staff level not having any input to the approval of the license applications. He stated that the subcommittee can have discussions on the value of the license and how it relates to the business's impact to the city. Director Haese stated that he feels there is value in continuing the subcommittee.

Aldersperson Weber stated that he is on the committee and at times it can be academic, but other times it is has been valuable to talk through the process. He stated that he is hearing that staff feels the importance of the subcommittee and he stated that he is fine with attending the meeting.

Aldersperson Pollnow stated that he likes the idea of handling the review of the quota licenses like the special event permits. He stated that the subcommittee should have a check list like the one in the policy and apply it to each application. He stated that he does not feel this subcommittee is an efficient use of staffs time.

Aldersperson Hillstrom stated that he would be fine with just one aldersperson on the subcommittee.

Aldersperson Borchardt stated that he is comfortable with no alderspersons on the subcommittee, staff reviewing the applications, and then bringing them to this committee for approval.

Director Kaiser stated that the policy language in section “A” may need to be tweaked to reflect that only Quota licenses and not the reserve licenses are subject to review subcommittee.

The Committee continued discussion regarding the value of the subcommittee and how the review process would work if it was restructured like the special event permits.

The Committee directed staff to amend the current policy with the changes discussed and bring back to committee.

Preliminary Resolution 2024-23: Sanitary Sewer Lateral and Water Service Construction on Caroline St., Douglas St., Elm St., and Hickory Ln.

Report

**Motion by Weber, Seconded by Pollnow to recommend Council approve Preliminary Resolution 2024-23: Sanitary Lateral and Water Service Construction on Caroline St., Doulgas St., Elm St., and Hickory Ln.**

Call for Vote by Chairman Lendrum

**Motion Carried.** All voting aye.

Public Works General Construction and Department Activity Report

- 1) Contract 7-21 (Harrison Pond): The pumps are working thanks to the troubleshooting expertise of Water Utility Director Mach. Sidewalk/trail and staining work is complete. Final topsoiling is about 40% complete. Topsoil is being provided from the Douglas Pond site.
- 2) Contract 7-23 (High, River Utility and Street Construction): Work is complete. A punchlist was provided to the contractor. Final quantities have been prepared.
- 3) Contract 1-24 (Belmont Ct, Belmont Av, Cedar St, Stevens St-Utilities and Street): Work is complete. Final quantities have been prepared.
- 4) Contract 2-24 (E. Doty Av - Utilities and Street): Work is complete. Final quantities are being prepared.
- 5) Contract 3-24 (Bayview Rd, Commercial St Water Crossings, Quarry Ln, Reed St - Utilities and Street, Temporary asphalt paving on Freedom Meadows Drive and Liberty Avenue): Work is complete. Final quantities are being prepared.
- 6) Contract 4-24 (S. Park Avenue Easement – Utilities): Work is about 50% complete. Several of the service replacements have been very challenging, which is leading to more than projected contractor time to complete.
- 7) Contract 5-24 (North St - Utilities and Street): Work is complete. Final quantities are being prepared.
- 8) Contract 6-24 (Jewelers Park Drive): Work is on the original contract is complete. Work on the Arrowhead Park loop road will be done in spring.

- 9) Contract 7-24 (Misc Concrete Pavement/Sidewalk Repair): The majority of the work is complete. The sidewalk on the west side of the north end of Baldwin will be done when arrangements have been finalized with the abutting property owner.
- 10) Contract 8-24 (Misc Asphalt Pavement/Sidewalk Repair): Work is complete. Final quantities are being prepared.
- 11) Contract 11-24 (Douglas Park Pond): Work is ongoing. Pipe installation started the week of 12/2. Topsoil is being stripped from the pond area. Some of the topsoil that is not needed for final landscaping on this project is being hauled to the Harrison Pond for use there. The remainder is being stockpiled at the Tullar Garage for our future use.
- 12) Contract 13-24 (S. Commercial St Turn Lane at Winneconne Av): The contract was awarded to Vinton Construction. The work has not been scheduled. We are working through the property acquisition.

#### Announcements/Future Agenda Items

Aldersperson Pollnow stated that he talked with Police Chief Olson regarding the quarterly reports being brought to the committee. Aldersperson Pollnow stated that Chief Olson does not have an issue bringing the report to committee. Aldersperson Pollnow stated that he feels it is a good process to have committee members weigh in on the report and provide feedback and be able to ask questions.

#### Adjournment

**Motion by Hillstrom, Seconded by Pollnow to adjourn at 6:00 PM.**

Call for vote by Chairman Lendrum

**Motion Carried.** All voting aye. 5/0

**Respectfully submitted,**



Lisa Mroczkowski  
Public Works Office Manager

**CITY OF NEENAH**  
**SPECIAL PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES**  
**Wednesday, December 18, 2024 – 6:57 P.M.**

**Present:** Chairperson Lendrum, Alderpersons Borchardt, Pollnow, and Weber

**Excused:** Alderperson Hillstrom

**Also Present:** Public Works Director Kaiser

Preliminary Resolution 2024-25: Installation of Asphalt Pavement and Curb/Gutter for properties served on Bruce Street from Castle Oak Drive to the northernmost property line of 2411 Bruce Street and Southfield Court

Report

**Motion by Borchardt, Second by Pollnow to recommend Council approve Preliminary Resolution 2024-25: Installation of Asphalt Pavement and Curb/Gutter for properties served on Bruce Street from Castle Oak Drive to the northernmost property line of 2411 Bruce Street and Southfield Court.**

Director Kaiser noted that this is the first step in the special assessment process and essentially directs staff to develop plans and cost estimates for the work.

Call for motion vote by Chairman Lendrum.

**Motion Carried.** All voting aye. 4/0

Adjournment

**Motion by Pollnow, Seconded by Weber to adjourn at 7:00 PM.**

**Motion Carried.** All voting aye. 4/0

Respectfully submitted,



Gerry Kaiser

Director of Public Works

RECEIVED

DEC 23 2024

CITY OF NEENAH  
CLERK'S OFFICE

To whom it may concern,

Hello, my name is Copper Franklin, and I was recently denied a bartending license. I would like to start off by apologizing for not disclosing prior THC charges. In my head I would like to think I am not that person anymore. I'm a father and my son is now 4 and looks up to me quite a lot. I want nothing more than to be the best version of myself for him. The bartending job I have lined up is a fantastic opportunity for me. I can assure you that having me behind a bar wouldn't be a decision you regret. I know that the safety of the patrons will be in my hands and, I can assure you that is my number one priority. I don't drink very often and, if I do, it's at home without my child present and only one or two beers. I would also like to state that I don't smoke marijuana. I ~~am~~ am fully aware that as a bartender a sober mind is essential to properly executing a safe, neat, welcoming environment. I beg that you please reconsider your decision.

Thank you,  
Copper Franklin

## Char Nagel

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**From:** Laurie K. Krueger  
**Sent:** Monday, December 16, 2024 8:01 AM  
**To:** Char Nagel  
**Subject:** RE: Operator's Licenses  
**Attachments:** Janssen App & Findings.pdf; Highfill App & Findings.pdf; Franklin App & Findings.pdf; Cline App & Findings.pdf

Good Afternoon!

[REDACTED]

Cooper Franklin: Recommend the denial of the applicant. Applicant failed to disclose:

2020TR3073: Guilty Speeding

2020TR5918: Guilty Operate Without a Valid License (1<sup>st</sup> violation) - (He might have disclosed this, but he had subsequent convictions, so I am not sure)

2021TR585: Guilty Operate Without a Valid License (1<sup>st</sup> Violation)

NP21-021964: Guilty Possession of THC and Operating While Suspended (Failure to pay on the THC citation resulted in a warrant being issued - now served)

Reason for denial is the failure to disclose the THC conviction and the warrant.

[REDACTED]

Thank you!



### Laurie Krueger

*Open Records Clerk/Accreditation Assistant*

Neenah Police Department

**Phone:** 920-886-6006

**Email:** [lkrueger@neenahwi.gov](mailto:lkrueger@neenahwi.gov)  
[npdrecords@neenahwi.gov](mailto:npdrecords@neenahwi.gov)

2111 Marathon Ave  
Neenah, WI 54956

[www.neenahwi.gov/police](http://www.neenahwi.gov/police)



For Office Use Only

- New License (\$60)  Renewal (\$60)
- Provisional (\$15) Good for 60 Days
- Temporary (\$10) Expires with event
- Duplicate License (\$10)

Year Ending: **June 30, 20** \_\_\_\_\_  
 Period Ending: \_\_\_\_\_  
 Period Ending: \_\_\_\_\_  
 Pick-up License  
 Mail License

Receipt No: \_\_\_\_\_ Amt. Paid: \$ \_\_\_\_\_ Account Code: **OP**

**Application For Beverage Operator's License**  
 AGENTS OF CORP/LLC DO NOT NEED A BEVERAGE OPERATOR LICENSE

Answer all questions completely and correctly. Please print

Name: Cooper (First) J (Middle Initial) Franklin (Last)  
Neenah (City) WI (State) 54956 (Zip Code)  
307 Monroe St (Street Address)  
 [Redacted] (DOB: Month/Date/Year) Male (Sex (Male or Female)) [Redacted] (Driver's License Number)

All Previous names: \_\_\_\_\_ Home Phone: [Redacted]  
 Where will you be working: \_\_\_\_\_ Cell Phone: [Redacted]

Have you ever had an Operator's (Bartender's) License?  Yes  No If yes, where? \_\_\_\_\_  
 Have you **EVER** been convicted of a felony?  Yes  No  
 If yes, when, where and what type of violation? Please be specific. \_\_\_\_\_

Have you been convicted of a misdemeanor or ordinance violation in the **past five (5) years** (e.g. speeding, OWI, disorderly conduct, driving without a license, etc.)?  Yes  No  
 If yes, when, where and what type of violation? Use the back of this sheet if more room is required. driving without license

Have you **EVER** been convicted of any violation of the Wisconsin Statutes and/or federal law pertaining to the sale of alcoholic beverages and/or the manufacture, possession or deliverance of a controlled substance?  Yes  No  
 If yes, when, where and what type of violation? Use the back of this sheet if more room is required. \_\_\_\_\_

- I certify that I have no delinquent taxes, assessments, other claims including but not limited to water bills in whole or part owed to the City of Neenah or any delinquent forfeiture resulting from a violation of any City ordinance.
- I further certify that I am familiar with the laws, ordinances and regulations pertaining to the sale of malt and liquor beverages and I hereby agree, if granted said license, to obey all provisions of said laws.
- Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief and if the information on this application is incomplete or incorrect my application will be denied.
- I, the applicant for this license/permit hereby consent to the release of my customer information to the City of Neenah from the Neenah Utilities for the purpose of processing my application.

[Signature] (Applicant Signature) 12/21/24 (Date)

Applicant meets guidelines for issuance of Beverage Operator's License.

- Has taken Responsible Beverage Server Training Course or held a license within the past 2 years
- No outstanding Court forfeitures (Court-Amanda)
- No parking tickets (Finance-Loren)
- No delinquent claims (Finance-Patie)
- Police Background Check completed (Laurie)
- No Delinquent Water Bill (Finance-Jessica)

\_\_\_\_ Approve \_\_\_\_\_ Reject

\_\_\_\_ Clerk/Deputy Clerk Signature \_\_\_\_\_ Date

# Outagamie County Case Number 2020TR003073 City of Appleton vs. Cooper John Franklin

## Case summary

<b>Filing date</b> 06-17-2020	<b>Case type</b> Traffic Forfeiture	<b>Case status</b> Closed - Electronic filing
<b>Defendant date of birth</b> [REDACTED]	<b>Address</b> 1415 Tullar Rd, Not Deliverable as Addressed, Neenah, WI 54956	<b>DA case number</b>

## Charges

<b>Responsible official</b> Figy, Brian	<b>Prosecuting agency</b> Appleton City Attorney	<b>Prosecuting agency attorney</b>	Printable version
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Defendant owes the court: \$0.00

Count no.	Statute	Description	Severity	Disposition
1	346.57(4)(gm)1	Speeding on Expressway (16-19 MPH)	Forf. U	Guilty Due to No Contest Plea

The Defendant was charged with the following offense:

Count	Statute cite	Description	Severity	Offense date	Plea
1	346.57(4)(gm)1	Speeding on Expressway (16-19 MPH)	Forf. U	06-15-2020	No Contest on 08-19-2020

On 08-19-2020 there was a finding of:

Action	Court official	Notes
Guilty Due to No Contest Plea	Figy, Brian	

On 08-19-2020 the following was ordered:

Sentence	Time	Begin date	Notes
Forfeiture / Fine			

## Defendant

<b>Defendant name</b> Franklin, Cooper John	<b>Date of birth</b> [REDACTED]	<b>Sex</b> Male	<b>Race</b> Caucasian
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**Address (last updated****06-15-2020)**1415 Tullar Rd, Not  
Deliverable as  
Addressed, Neenah, WI  
54956**JUSTIS ID****Fingerprint ID****Citations****Citation BB3798325**

<b>Defendant name</b> Franklin, Cooper John	<b>Date of birth</b> [REDACTED]	<b>Sex</b> Male	<b>Address (last updated 06-15-2020)</b> 1415 Tullar Rd, Not Deliverable as Addressed, Neenah, WI 54956
<b>Bond amount</b> \$250.90	<b>Deposit type</b> None	<b>Appearance date and time</b> 08-19-2020 08:30 am	<b>Mandatory</b> No
<b>Plate number</b> 659XTS	<b>State</b> WI	<b>Expiration</b> 2020	<b>VIN</b> 2HGFB2F51DH541452
<b>Issuing agency</b> Appleton Police Dept.	<b>Officer name</b> Lindemann, Andrew	<b>Violation date</b> 06-15-2020	<b>MPH over</b> 19
<b>Plaintff agency</b> City of Appleton	<b>Ordinance or statute</b> Statute	<b>Statute</b> 346.57(4)(gm)1	<b>Charge description</b> Speeding on Expressway (16-19 MPH)
<b>Severity</b> Forf. U			

**Court record**

<b>Date</b>	<b>Event</b>	<b>Court official</b>	<b>Court reporter</b>	<b>Amount</b>
08-31-2020	Return of unclaimed/undelivered mail service <b>Additional text:</b> Notice of Judgment returned by post office; attempted not known			
08-19-2020	Notice of Default Judgment	Figy, Brian		
08-19-2020	Dispositional order/judgment	Figy, Brian		
08-19-2020	Default judgment entered	Figy, Brian		
08-19-2020	Video conferencing <b>Additional text:</b> Pexip			

<b>Date</b>	<b>Event</b>	<b>Court official</b>	<b>Court reporter</b>	<b>Amount</b>
08-12-2020	Notice of hearing returned			
08-12-2020	Change of address notification for Franklin, Cooper John			
	<b>Additional text:</b>			
	ADDRESS INFO for Cooper John Franklin			
	Current: 1415 Tullar Rd, Not Deliverable as Addressed, Neenah, WI 54956 United States (Effective: 06-15-2020)			
	Prior: 1415 Tullar Rd, Neenah, WI 54956 United States			
07-30-2020	Notice of hearing			
	<b>Additional text:</b>			
	Intake on August 19, 2020 at 08:30 am.			
06-17-2020	Case initiated by electronic filing			
06-17-2020	Citation filed			

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**Total receivables**

<b>Court assessments</b>	<b>Adjustments</b>	<b>Paid to the court</b>	<b>Probation/other agency amount</b>	<b>Balance due to court</b>	<b>Due date</b>
\$250.90	\$0.00	\$250.90	\$0.00	\$0.00	

# Outagamie County Case Number 2020TR005918 State of Wisconsin vs. Cooper John Franklin

## Case summary

<b>Filing date</b> 09-17-2020	<b>Case type</b> Traffic Forfeiture	<b>Case status</b> Closed - Electronic filing
<b>Defendant date of birth</b> [REDACTED]	<b>Address</b> 1415 Tular Rd Apt 4, Neenah, WI 54956	<b>DA case number</b>

## Charges

<b>Responsible official</b> Figy, Brian	<b>Prosecuting agency</b> District Attorney	<b>Prosecuting agency attorney</b>	<a href="#">Printable version</a>	
Defendant owes the court: \$0.00				
<b>Count no.</b>	<b>Statute</b>	<b>Description</b>	<b>Severity</b>	<b>Disposition</b>
1	343.05(3)(a)	Operate w/o Valid License (1st Violation)	Forf. U	Guilty Due to No Contest Plea

### The Defendant was charged with the following offense:

Count	Statute cite	Description	Severity	Offense date	Plea
1	343.05(3)(a)	Operate w/o Valid License (1st Violation)	Forf. U	09-07-2020	No Contest on 10-21-2020

### On 10-21-2020 there was a finding of:

Action	Court official	Notes
Guilty Due to No Contest Plea	Figy, Brian	

### On 10-21-2020 the following was ordered:

Sentence	Time	Begin date	Notes
Forfeiture / Fine			

## Defendant

<b>Defendant name</b> Franklin, Cooper John	<b>Date of birth</b> [REDACTED]	<b>Sex</b> Male	<b>Race</b> Caucasian
<b>Address (last updated 09-07-2020)</b> 1415 Tular Rd Apt 4, Neenah, WI 54956	<b>JUSTIS ID</b>	<b>Fingerprint ID</b>	

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**Citations**
**Citation BF1188880**

<b>Defendant name</b> Franklin, Cooper John	<b>Date of birth</b> [REDACTED]	<b>Sex</b> Male	<b>Address (last updated 09-07-2020)</b> 1415 Tular Rd Apt 4, Neenah, WI 54956
<b>Bond amount</b> \$200.50	<b>Deposit type</b> None	<b>Appearance date and time</b> 10-21-2020 10:30 am	<b>Mandatory</b> No
<b>Plate number</b> GS8738	<b>State</b> WI	<b>Expiration</b> 2021	<b>VIN</b> JHLRD186XYC031067
<b>Issuing agency</b> Wisconsin State Patrol	<b>Officer name</b> Judge, Lewis M	<b>Violation date</b> 09-07-2020	<b>MPH over</b>
<b>Plaintff agency</b> State of Wisconsin	<b>Ordinance or statute</b> Statute	<b>Statute</b> 343.05(3)(a)	<b>Charge description</b> Operate w/o Valid License (1st Violation)
<b>Severity</b> Forf. U			

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**Court record**

Date	Event	Court official	Court reporter	Amount
10-23-2020	Notice of Default Judgment	Figy, Brian		
10-21-2020	Dispositional order/judgment	Figy, Brian		
10-21-2020	Default judgment entered	Figy, Brian		
10-21-2020	Video conferencing			
	<b>Additional text:</b>			
	Pexip			
10-07-2020	Notice of hearing			
	<b>Additional text:</b>			
	Intake on October 21, 2020 at 11:00 am.			
09-17-2020	Case initiated by electronic filing			
09-17-2020	Citation filed			

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**Total receivables**

Court assessments	Adjustments	Paid to the court	Probation/other agency amount	Balance due to court	Due date
\$200.50	\$0.00	\$200.50	\$0.00	\$0.00	

# Calumet County Case Number 2021TR000585 State of Wisconsin vs. Cooper John Franklin

## Case summary

<b>Filing date</b> 05-06-2021	<b>Case type</b> Traffic Forfeiture	<b>Case status</b> Closed - Electronic filing	
<b>Defendant date of birth</b> [REDACTED]	<b>Address</b> 1415 Tullar Road, Neenah, WI 54956	<b>Branch ID</b> 1	<b>DA case number</b>

## Charges

<b>Responsible official</b> Froehlich, Jeffrey S.	<b>Prosecuting agency</b> District Attorney	<b>Prosecuting agency attorney</b>	<a href="#">Printable version</a>
Defendant owes the court: \$0.00			
<b>Count no.</b>	<b>Statute</b>	<b>Description</b>	<b>Severity</b> <b>Disposition</b>
1	343.05(3)(a)	Operate w/o Valid License (1st Violation)	Forf. U   Guilty Due to No Contest Plea

### The Defendant was charged with the following offense:

Count	Statute cite	Description	Severity	Offense date	Plea
1	343.05(3)(a)	Operate w/o Valid License (1st Violation)	Forf. U	05-05-2021	No Contest on 06-07-2021

### On 06-07-2021 there was a finding of:

Action	Court official	Notes
Guilty Due to No Contest Plea	Froehlich, Jeffrey S.	

### On 06-07-2021 the following was ordered:

Sentence	Time	Begin date	Notes
Forfeiture / Fine			

## Defendant

<b>Defendant name</b> Franklin, Cooper John	<b>Date of birth</b> [REDACTED]	<b>Sex</b> Male	<b>Race</b> Caucasian
<b>Address (last updated 05-06-2021)</b> 1415 Tullar Road, Neenah, WI 54956	<b>JUSTIS ID</b>	<b>Fingerprint ID</b>	

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**Citations**
**Citation BG6160464**

<b>Defendant name</b> Franklin, Cooper John	<b>Date of birth</b> [REDACTED]	<b>Sex</b> Male	<b>Address (last updated 05-06-2021)</b> 1415 Tullar Road, Neenah, WI 54956
<b>Bond amount</b> \$200.50	<b>Deposit type</b> None	<b>Appearance date and time</b> 06-07-2021 08:30 am	<b>Mandatory</b> No
<b>Plate number</b> ABC6771	<b>State</b> WI	<b>Expiration</b> 2021	<b>VIN</b> 4T1BF32K44U074300
<b>Issuing agency</b> State Patrol	<b>Officer name</b>	<b>Violation date</b> 05-05-2021	<b>MPH over</b>
<b>Plaintff agency</b> State of Wisconsin	<b>Ordinance or statute</b> Statute	<b>Statute</b> 343.05(3)(a)	<b>Charge description</b> Operate w/o Valid License (1st Violation)
<b>Severity</b> Forf. U			

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**Court record**

<b>Date</b>	<b>Event</b>	<b>Court official</b>	<b>Court reporter</b>	<b>Amount</b>
04-07-2022	Full satisfaction			
04-07-2022	Reinstate drivers license			
04-07-2022	Receipt			\$200.50
	<b>Additional text:</b> 22R 001578			
12-07-2021	Judgment for unpaid fine/forfeiture/other			\$200.50
12-07-2021	Suspension of drivers license for failure to pay	Froehlich, Jeffrey S.		\$200.50
06-17-2021	Return of unclaimed/undelivered mail service			
	<b>Additional text:</b> Default Judgment			
06-07-2021	Notice of Default Judgment	Froehlich, Jeffrey S.		
06-07-2021	Dispositional order/judgment	Froehlich, Jeffrey S.		

Date	Event	Court official	Court reporter	Amount
	<b>Additional text:</b> Default judgment based on non-appearance by Defendant Cooper John Franklin. Court orders a forfeiture in the amount of 200.50 including costs to be paid by 08-06-2021 or Suspend license for 1 YR.			
06-07-2021	Intake	Froehlich, Jeffrey S.		
	<b>Additional text:</b> 11:48 AM Default Judgment entered.			
05-19-2021	Notice of hearing			
	<b>Additional text:</b> Initial appearance on June 7, 2021 at 08:30 am.			
05-06-2021	Citation filed			
05-06-2021	Case initiated by electronic filing			

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### Civil judgment details

#### Judgment for money

<b>County</b> Calumet	<b>Case number</b> 2021TR000585	<b>Caption</b> State of Wisconsin vs. Cooper John Franklin
<b>Judgment/lien date</b> 12-07-2021	<b>Total amount</b> \$200.50	<b>Type of tax</b>
<b>Warrant number</b>	<b>Date and time docketed</b> 12-07-2021 at 11:08 am	<b>Service/event date</b>
<b>Satisfaction</b> Full	<b>Judgment status</b> Full satisfaction	<b>Date</b> 04-07-2022

#### Property/remarks

#### Civil judgment events

Date	Type	Amount
04-07-2022	Full satisfaction	

#### Judgment parties

Party type	Name	Dismissed	Status	Address	Attorney name
Debtor	Cooper John Franklin	No	Active	1415 Tullar Road, Neenah, WI 54956	
Creditor	Calumet County Clerk of Circuit Court	No	Active		

#### Costs / amounts

Description	Amount
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<b>Description</b>	<b>Amount</b>
Judgment amount	\$200.50

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**Total receivables**

<b>Court assessments</b>	<b>Adjustments</b>	<b>Paid to the court</b>	<b>Probation/other agency amount</b>	<b>Balance due to court</b>	<b>Due date</b>
\$200.50	\$0.00	\$200.50	\$0.00	\$0.00	

**NEENAH PD****Incident Report****L-NP-12-10-2021-0021964**

Subject **DRUGS** Location **1257 Gillingham Rd NEENAH CITY, 54956**

Incident Type	<b>Arrest Report</b>	Reported By	<b>Fosler, Jason R</b>
Loc Name	<b>MENASHA PACKAGING</b>	Report Type	<b>Arrest Report</b>
Call Source		Assisted By	
Disposition	<b>Citation</b>	Entered On	<b>12/15/2021 7:17:59 PM</b>
Entered By	<b>Fosler, Jason R</b>	Occurred On	<b>12/10/2021 11:25:00 PM</b>
Reported On	<b>12/10/2021 11:25:54 PM</b>	Occurred Bet	

**OFFENSES**

Offense	<b>11.961.41(3G)(E) - POSSESSION OF MARIJUANA -</b>		
Domestic		IBR Group	A
Hate	None (No Bias)	IBR Against	Society
Weapons		UCR Hiera	18
Tools		Activities	Possessing/Concealing
Location	Highway/Road/Alley/Street/Sidewalk	Securities	
Completed	Yes		
Using	Drugs/Narcotics		
IBR Code	35A		

**OFFENSES**

Offense	<b>11.961.573(1) - POSSESSION OF DRUG PARAPHERNALIA (OVER 16) -</b>		
Domestic		IBR Group	A
Hate	None (No Bias)	IBR Against	Society
Weapons		UCR Hiera	18
Tools		Activities	Possessing/Concealing
Location	Highway/Road/Alley/Street/Sidewalk	Securities	
Completed	Yes		
Using	Drugs/Narcotics		
IBR Code	35B		

**OFFENSES**

Offense	<b>343.44(1)(a) - Operating While Suspended - Not Reportable</b>		
Domestic		IBR Group	
Hate	None (No Bias)	IBR Against	
Weapons		UCR Hiera	
Tools		Activities	
Location	Highway/Road/Alley/Street/Sidewalk	Securities	
Completed	Yes		
Using	Not Applicable		
IBR Code			

**OFFENDER**

**FRANKLIN, COOPER J** [REDACTED] Male White Hgt 5' 6" Wgt 150 Hai Brown Eye Brown [REDACTED] Wisconsin 21 No  
 1415 Tullar Rd Apt 4 NEENAH, WI 54956  
 (920) 371-1680 ext 12/10/21

Arrested For: 11.961.41(3G)(E) - POSSESSION OF MARIJUANA -  
 11.961.573(1) - POSSESSION OF DRUG PARAPHERNALIA (OVER 16) -  
 343.44(1)(a) - Operating While Suspended - Not Reportable

**PROPERTY**

Property	Marijuana	Status	Seized In Drug, Forgery/Counterfeiting, Or Gambling Offenses
IBR Type	10	Count	1
Description	MARIJUANA	Value	
		Serial	

Vehicle:

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**PROPERTY**

Property	Other Drug/Narcotic Equipment	Status	Seized In Drug, Forgery/Counterfeiting, Or Gambling Offenses
IBR Type	11	Count	1
Description	GLASS BONG	Value	01.00
		Serial	

Vehicle:

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**PROPERTY**

Property	Automobile (not Stolen or Recovered)	Status	Used In The Crime
IBR Type	03	Count	1
Description		Value	
		Serial	4T1BF32K44U074300

Vehicle: Toyota Camry 2004 4DR  
4DR Wisconsin

**ABC6771 4T1BF32K44U074300**

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**NARRATIVE**

**Summary**

**Narrative**

Sgt J. Fosler 12/10/2021 11:25 PM

I was assigned to a drug interdiction team for the night of this traffic stop. I observed a maroon Toyota Camry (ABC6771) driving northbound on Gillingham Rd. from Appleblossom Dr. I was in the passenger seat of Officer Z. Mulroy's squad car. The car turned into the Fire Lite bar and then within about 10 seconds, exited the parking lot and began to drive southbound on Gillingham Rd. By that time WI DOT gave a return for the vehicle registration plate as expired as of October 2021. A traffic stop was conducted.

I approached the vehicle and made contact with the registered owner who was identified by WI DL as Cooper Franklin. Cooper was aware his registration was expired and that his drivers license was suspended. Cooper said he was coming from Festival Foods in Neenah and on his way home to 1415 Tullar Rd. When I questioned him about why he was driving the other direction initially, he said there was another traffic stop near his buildings entrance and turned around. He said he didn't want to be driving since his license is suspended and the weather was bad. I asked why he ended up about 1/2 mile from his address when he could have parked in the fire department lot and wait for the stop to be over. He did not have an answer for this.

Officer Z. Mulroy had K9 Bobby conduct a sniff of the exterior of the vehicle while I was working on Cooper's citation for operating while suspended. Officer Z. Mulroy informed me that K9 Bobby alerted to the vehicle. In a black jacket pocket that Cooper took off prior to exiting the vehicle there was a glass jar with a green leafy substance that later tested positive for THC. In the center console was a glass bong that had THC burnt residue inside. Citations were issued for the drug offenses and Cooper was released from the scene.

I processed the evidence by taking several pictures. The marijuana had a weight of 1.6g. The glass bong and glass jar were disposed of in the presence of Communication Technician Haley Bayer. The marijuana was packaged and placed into locker 10. The media envelope containing the SD card was submitted. jrf/lp

**Citations**

**Citation Detail**

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Citation Number	BC421808-2	Verification
Case Number	L-NP-12-10-2021-0021964	Verification Level
Call for Service Number	21-021964	Location Code
Agency	NEENAH PD	Jurisdiction
Date/Time	12/10/2021 11:31:00 PM	Grid
Citation Status	TraCS ELCI	Sector
Voided By		Map
Voided Date/Time		Beat
Voided Reason		Radar Number
Address		Radar Device Used
CSZ	7054	Direction of Travel
Location Name		

**Personnel**

Personnel
Mulroy, Zach J

**Notes**

I WAS FOLLOWING THE DEF NB ON GILLINGHAM RD. I RAN THE VEH REG PLATE THROUGH WI DOT. THE REG PLATE WAS EXP AS OF OCT 2021. T/S MADE AND DEF WAS ID BY WI DL. DEF TOLD ME HE DID NOT HAVE A VALID DL. DOT CONFIRMED THE DL STATUS WAS SUS. CITE ISSUED AND EXPLAINED. - N109 N115 BWC, WI DL SUS, COOP

**Offender Detail**

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Offender Type	Individual
Name	FRANKLIN,COOPER J

**Addresses**

Address Type	Address	CSZ	County	Country
Other	1415 TULLAR RD # 4	NEENAH, WI 54956		

**Phones**

Phone Type	Phone Number
Other	[REDACTED]

**Emails**

Email Address

Sex Male  
 Race White  
 Ethnicity Not Hispanic or Latino  
 DOB [REDACTED]  
 Age 21  
 Juvenile No  
 Eye Color Brown  
 Hair Color Brown  
 Height 506  
 Weight 150  
 DLN [REDACTED]

DL State Wisconsin  
 DL Country  
 Expiration Date 1/1/2020  
 SSN  
 Blood Alcohol %  
 Court Name MENASHA AND NEENAH CITY MUNICIPAL COURT  
 Court Date/Time 1/26/2022 9:00:00 AM  
 Paid No  
 Letter Date  
 Warrant Date

Offenses

Offense	Completed
Operating While Suspended	Guilty by Default
STATE TRAFFIC LAWS ADOPTED	

Notes

SDC

Vehicle Detail

Photo Date:

Year 2004  
 Make TOYT - TOYOTA  
 Model  
 Type UNKNOWN  
 Body Style 4DR  
 Body Description  
 Exterior Description

Window Description  
 Boat Name  
 Boat Type  
 HIN  
 Hull Shape  
 Propulsion  
 Boat Length

Color

Color Type	Color
Maroon or Burgundy	

Odometer Reading  
Owner Applied Number  
Finish  
Condition  
Identifying Marks

VIN                    4T1BF32K44U074300  
Plate Number        ABC6771  
Expiration Date     01-2021

State                    Wisconsin  
Country  
Plate Type             AUTOMOBILE

[Notes](#)

**Citations**

**Citation Detail**

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Citation Number	2J81BW4SHN	Verification
Case Number	L-NP-12-10-2021-0021964	Verification Level
Call for Service Number	21-021964	Location Code
Agency	NEENAH PD	Jurisdiction
Date/Time	12/10/2021 11:31:00 PM	Grid
Citation Status	TraCS NTC	Sector
Voided By		Map
Voided Date/Time		Beat
Voided Reason		Radar Number
Address		Radar Device Used
CSZ	7054	Direction of Travel
Location Name		

**Personnel**

Personnel
Mulroy, Zach J

**Notes**

I WAS FOLLOWING THE DEF NB ON GILLINGHAM RD. I RAN THE VEH REG PLATE THROUGH WI DOT. THE REG PLATE WAS EXP AS OF OCT 2021. T/S MADE AND DEF WAS ID BY WI DL. DEF TOLD ME HE DID NOT HAVE A VALID DL. DOT CONFIRMED THE DL STATUS WAS SUS. CITE ISSUED AND EXPLAINED. K9 ALERTED TO VEH. INSIDE DEF'S JACKET POCKET THERE WAS A GLASS CONTAINER THAT HAD THC INSIDE THAT LATER TESTED POSITIVE. IN THE CENTER COUNSEL WAS A THC BONG. - N109 N115 BWC, WI DL SUS, COOP

**Offender Detail**

---

Offender Type	Individual
Name	FRANKLIN,COOPER J

**Addresses**

Address Type	Address	CSZ	County	Country
Other	1415 TULLAR RD # 4	NEENAH, WI		
		54956		

**Phones**

Phone Type	Phone Number
Other	[REDACTED]

**Emails**

Email Address

Sex Male  
 Race White  
 Ethnicity Not Hispanic or Latino  
 DOB [REDACTED]  
 Age 21  
 Juvenile No  
 Eye Color Brown  
 Hair Color Brown  
 Height 506  
 Weight 150  
 DLN [REDACTED]

DL State Wisconsin  
 DL Country  
 Expiration Date 1/1/2020  
 SSN  
 Blood Alcohol %  
 Court Name MENASHA AND NEENAH CITY MUNICIPAL COURT  
 Court Date/Time 1/26/2022 9:00:00 AM  
 Paid No  
 Letter Date  
 Warrant Date

Offenses

Offense	Completed
Possession of THC	Guilty by Default

Notes

2 Days

Vehicle Detail

Photo Date:

Year 2004  
 Make TOYT - TOYOTA  
 Model  
 Type UNKNOWN  
 Body Style 4DR  
 Body Description  
 Exterior Description

Window Description  
 Boat Name  
 Boat Type  
 HIN  
 Hull Shape  
 Propulsion  
 Boat Length

Color

Color Type	Color
	Maroon or Burgundy

Odometer Reading		State	Wisconsin
Owner Applied Number		Country	
Finish		Plate Type	AUTOMOBILE
Condition			
Identifying Marks			
VIN	4T1BF32K44U074300		
Plate Number	ABC6771		
Expiration Date	01-2021		

[Notes](#)

### Warrant Report

Warrant No: **21-021964**      Warrant Type: **Arrest Warrant**      Case Number: **L-NP-12-10-2021-0021964**

Docket Number:      Warrant Status: **Served**      Court Date:

Agency:      **NEENAH PD**

#### OFFENDER

**FRANKLIN, COOPER J**      Male      White      21      No

1415 TULLAR RD # 4      NEENAH, WI 54956

9203711680

Date Entered:      **4/28/2022**

Date Updated:      **5/6/2022 9:26:33 AM**

Date Issued:      **4/26/2022 12:00:00 AM**

Date Executed:

Date Assigned:

Date Cancelled:

Charge	Code	Bond Type	Bond Amount
Possession of THC	11.961.41(3G)(E)	Cash	237.00

#### SERVICE ATTEMPTS

Date Time	Officer	Location	Results	Notes
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#### NOTES

T. RECKNER 04/28/2022

FTP: POSESSION OF THC, BOND \$237 OR TWO DAYS JAIL.

T. RECKNER 05/06/2022

On 05/05/22 at 15:00 hrs., Winnebago County Sheriff's Department conducted hit request on Cooper L. Franklin; advising a male subject was currently at their facility to post bond for warrant. I confirmed Cooper Franklin's warrant as being an active Neenah warrant. Since bond was being posted at Winnebago County Jail, I immediately removed the warrant from the TIME system.

# Public Services & Safety Committee

January 7, 2025

## Original Class "A" Fermented Malt Retail License Convenience Store

Applicant	Trade Name	Address of Business	Agent	Appropriate Motion
Van Zeeland Oil, Co. Inc.	Mobil West	1350 Gillingham Rd	Ryan Van Zeeland, Agent	Recommend Council Approve Class "A" Fermented Malt Retail License Convenience Store Application with the noted conditions and approved floor plan in accordance with the approved Special Use Permit

## Change of Agent

Applicant	New Agent Name	Location	Appropriate Motion
Ballroom at The Reserve, LLC	Codie P.J. Emunson	116 S Commercial St	Recommend Council approve Codie Emunson Agent for the Ballroom at the Reserve, 116 S. Commercial St.

## Pawnbroker/Secondhand Dealer Applciation

New/Renewal	Applicant	Trade Name	Address of Business	Appropriate Motion
Renewal	Benjamin Ziemba	J Anthony Jewelers	220 S Commercial St	Recommend Council approve the Secondhand Jewelry Dealer for J Anthony Jewelers
Renewal	Alexander C. Thompson	Blind Tiger Games	675 S. Green Bay Rd	Recommend Council approve Secondhand Article Dealer for Blind Tiger Games

# Alcohol Beverage Individual Questionnaire

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

<b>Part A: Business Information</b>	
1. Legal Business Name (individual name if sole proprietor) VAN ZEELAND OIL. CO INC	
2. Business Trade Name or DBA MOBIL WEST	
3. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization	

<b>Part B: Individual Information</b>			
1. Last Name VAN ZEELAND	2. First Name RYAN	3. M.I.	
4. Relationship to Business (Title) SECRETARY/TREASURER	5. Email	6. Phone (920) 738-3520	
7. Home Address 33 MEADOWBROOK CT			
8. City APPLETON	9. State WI	10. Zip Code 54914	11. Date of Birth [REDACTED]
12. Drivers License/State ID Number [REDACTED]		13. Drivers License/State ID State of Issuance WI	

<b>Part C: Address History</b>					
1. Do you currently reside in Wisconsin? .....			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application? .....			<table style="width: 100%; border: none;"> <tr> <td style="border: none; text-align: center;">Years</td> <td style="border: none; text-align: center;">Months</td> </tr> </table>	Years	Months
Years	Months				
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.					
Previous Address 1 1103 S NICOLET RD	City	State	Zip Code		
Previous Address 2	City	State	Zip Code		
Previous Address 3	City	State	Zip Code		
Previous Address 4	City	State	Zip Code		
Previous Address 5	City	State	Zip Code		
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.					
State	County	State	County		
State	County	State	County		

Continued →

**Part D: Criminal History**

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? . . . . .  Yes  No  
 If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

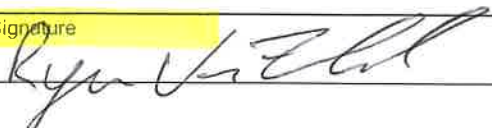
Law/Ordinance Violated OWI 346.63	Location OUTAGAMIE	Conviction Date 11/18/2013
Penalty Imposed \$1294.39	Was sentence completed? . . . . . <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed	Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No	
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed	Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No	

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? . . . . .  Yes  No  
 If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

**Part E: Attestation**

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature



Date

10/16/24

# Alcohol Beverage Individual Questionnaire

Date
------

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information	
1. Legal Business Name (individual name if sole proprietor) VAN ZEELAND OIL. CO INC	
2. Business Trade Name or DBA MOBIL WEST	
3. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization	

Part B: Individual Information				
1. Last Name VAN ZEELAND		2. First Name TODD		3. M.I.
4. Relationship to Business (Title) PRESIDENT		5. Email		6. Phone (920) 738-3520
7. Home Address 53 WEIMAR CT				
8. City APPLETON		9. State WI	10. Zip Code 54914	11. Date of Birth [REDACTED]
12. Drivers License/State ID Number [REDACTED]			13. Drivers License/State ID State of Issuance WI	

Part C: Address History				
1. Do you currently reside in Wisconsin? .....				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application? .....				Years    Months
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.				
Previous Address 1 53 WEIMAR CT		City APPLETON	State WI	Zip Code 54915
Previous Address 2		City	State	Zip Code
Previous Address 3		City	State	Zip Code
Previous Address 4		City	State	Zip Code
Previous Address 5		City	State	Zip Code
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.				
State	County	State	County	State
State	County	State	County	State

Continued →

**Part D: Criminal History**

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? . . . . .  Yes  No  
If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated 134.66 SALE OF TOBACCO TO MINOR	Location WINNEBAGO	Conviction Date 07/23/1998
---	-----------------------	-------------------------------

Penalty Imposed \$209.00	Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
-----------------------------	--

Law/Ordinance Violated AC 9-52 (3) PERMITTING GAMBLING	Location CITY OF APPLETON	Conviction Date 03/06/2024
---	------------------------------	-------------------------------

Penalty Imposed 200.50	Was sentence completed? . . . . . <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
---------------------------	---

Law/Ordinance Violated	Location	Conviction Date
------------------------	----------	-----------------

Penalty Imposed	Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
-----------------	--

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? . . . . .  Yes  No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

**Part E: Attestation**

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Todd Vanyukov</i>	Date 10/16/2024
-----------------------------------	--------------------

# Alcohol Beverage Individual Questionnaire

Date
------

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

<b>Part A: Business Information</b>	
1. Legal Business Name (individual name if sole proprietor) VAN ZEELAND OIL. CO INC	
2. Business Trade Name or DBA MOBIL WEST	
3. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization	

<b>Part B: Individual Information</b>				
1. Last Name VAN ZEELAND		2. First Name KATHLEEN		3. M.I.
4. Relationship to Business (Title) VICE PRESIDENT		5. Email		6. Phone (920) 738-3520
7. Home Address 53 WEIMAR CT				
8. City APPLETON		9. State WI	10. Zip Code 54914	11. Date of Birth [REDACTED]
12. Drivers License/State ID Number [REDACTED]			13. Drivers License/State ID State of Issuance WI	

<b>Part C: Address History</b>				
1. Do you currently reside in Wisconsin? .....				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application? .....				Years    Months
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.				
Previous Address 1 53 WEIMAR CT		City APPLETON	State WI	Zip Code 54915
Previous Address 2		City	State	Zip Code
Previous Address 3		City	State	Zip Code
Previous Address 4		City	State	Zip Code
Previous Address 5		City	State	Zip Code
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.				
State	County	State	County	State
State	County	State	County	State

Continued →

**Part D: Criminal History**

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? . . . . .  Yes  No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? . . . . .  Yes  No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

**Part E: Attestation**

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Kelvan Zealand</i>	Date <i>10-16-24</i>
------------------------------------	-------------------------

# Alcohol Beverage Appointment of Agent

Date
------

<b>Agent Type</b> <i>(check one)</i>	
<input checked="" type="checkbox"/> Original (no fee)	<input type="checkbox"/> Successor (\$10 fee for municipal licensees only)

<b>Part A: Business Information</b>	
1. Legal Business Name (individual name if sole proprietor) VAN ZEELAND OIL CO INC	
2. Business Trade Name or DBA MOBIL WEST	
3. Entity Type <i>(check one)</i> <input type="checkbox"/> Limited Liability Company <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization	
4. Alcohol Beverage Business Authorization <i>(check one)</i> <input checked="" type="checkbox"/> Municipal Retail License <input type="checkbox"/> State Permit	5. If successor agent, provide State Permit or Municipal Retail License Number
6. Describe the reason for appointing a successor agent, if successor is checked above.	

<b>Part B: Agent Information</b>			
1. Last Name VAN ZEELAND	2. First Name RYAN	3. M.I.	
4. Email		5. Phone	
6. Home Address 33 MEADOWBROOK CT			
7. City APPLETON	8. State WI	9. Zip Code 54914	10. Age [REDACTED]
11. Drivers License/State ID Number [REDACTED]		12. Drivers License/State ID State of Issuance WI	

<b>Part C: Agent Questions</b>	
1. Have you satisfied the responsible beverage server training requirement? Submit proof of completion.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2. Have you completed Form AB-100, <i>Alcohol Beverage Individual Questionnaire</i> ? Submit a completed Form AB-100 with this form.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3. Have you been a Wisconsin resident for at least 90 continuous days? See instructions for exceptions.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

*Continued* →

**Part D: Business Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name VAN ZEELAND		First Name TODD	M.I.
Title PRESIDENT	Email		Phone (920) 738-3520
Signature <i>Todd Vanzeeland</i>		Date 10/16/2024	

**Part E: Agent Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name VAN ZEELAND		First Name RYAN	M.I.
Signature <i>Ryan Van Zeeland</i>		Date 10/16/2024	

Form  
**AB-200**

## Alcohol Beverage License Application

For Municipal Use Only	
Municipality	
License Period	

License(s) Requested: (up to two boxes may be checked)

- Class "A" Beer ..... \$ \_\_\_\_\_    
  Class "B" Beer ..... \$ \_\_\_\_\_  
 "Class A" Liquor ..... \$ \_\_\_\_\_    
  "Class B" Liquor ..... \$ \_\_\_\_\_  
 "Class A" Liquor (cider only) \$ \_\_\_\_\_    
  Reserve "Class B" Liquor \$ \_\_\_\_\_  
 "Class C" Liquor (wine only) \$ \_\_\_\_\_

Fees	
License Fees	\$ 250
Background Check Fee	\$ 0
Publication Fee	\$ 65
<b>Total Fees</b>	<b>\$ 315</b>

### Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship) VAN ZEELAND OIL. CO INC			
2. Business Trade Name or DBA MOBIL WEST			
3. FEIN 39-1052629		4. Wisconsin Seller's Permit Number 456-0000095084-03	
5. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization			
6. State of Organization WI		7. Date of Organization 11/01/1964	8. Wisconsin DFI Registration Number 1V01777
9. Premises Address 1350 GILLINGHAM RD			
10. City NEENAH		11. State WI	12. Zip Code 54956
13. County Winnebago	14. Governing Municipality: <input type="checkbox"/> City <input checked="" type="checkbox"/> Town <input type="checkbox"/> Village of: <u>NEENAH</u>		15. Aldermanic District
16. Premises Phone (920) 720-0274	17. Premises Email		18. Website
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. ONE STORY BUILDING 40'X60'			
20. Mailing Address (if different from premises address) PO BOX 7777			
21. City APPLETON		22. State WI	23. Zip Code 54912

### Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages.      Yes      No

If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? . . . . . <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? . . . . . <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . .  Yes  No  
 beverages.  
 If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . .  Yes  No  
 If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? . . . . .  Yes  No  
 If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity VAN ZEELAND OIL CO INC	4b. Business Entity FEIN 456-0000095084
---	--

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. . . . .  Yes  No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? . . . . .  Yes  No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? . . . . .  Yes  No

**Part C: Individual Information**

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
VAN ZEELAND	RYAN	SECRETARY	(920) 738-3520
VAN ZEELAND	TODD	PRESIDENT	(920) 738-3520
VAN ZEELAND	KATHLEEN	VICE PRESIDENT	(920) 738-3520

**Part D: Attestation**

One of the following must sign and attest to this application:  
 • sole proprietor      • one general partner of a partnership      • one corporate officer      • one member of an LLC

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name VAN ZEELAND	First Name TODD	M.I.
Title PRESIDENT	Email	Phone (920) 738-3520
Signature <i>Todd Van Zeeland</i>		Date 10/14/2024

**Part E: For Clerk Use Only**

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	



**DATE:** December 10, 2024  
**TO:** Mayor Lang and Members of Plan Commission  
**FROM:** Brad Schmidt, AICP, Deputy Director  
**RE:** Special Use Permit – 1340 Gillingham Road – Class “A” License

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### **Request**

Van Zeeland Oil Co, Inc has submitted a request obtain a Class “A” license to sell fermented malt beverage at their convenience store located at 1340 Gillingham Road.

### **Consideration**

Convenience stores which sell gasoline are required to obtain a Class “A” license and a special use permit to sell fermented malt beverages. Chapter 4 of the Municipal Code includes further limitations related to Class “A” licenses for properties which sell gasoline:

1. Alcohol may only be displayed and sold from a lockable area such as a cooler, cage, or similar facility. No open floor display or sale from which will be permitted.
2. Total floor area allocated to alcohol sales shall be limited to no more than 10% of the total sales floor area of the store or 750 square feet, whichever is less.
3. The area from which alcohol is displayed and sold must be locked and inaccessible to the public between the hours of 9:00 PM and 8:00 AM, pursuant to Wis. State. §125.32(3)(d).
4. There shall be no sale of single serve fermented malt beverages in bottles or cans of fewer than 60 ounces per container.
5. Fermented malt beverages may only be sold or given away in four-pack or greater collective quantities of 12 or more ounce bottles or cans.
6. Advertisement for alcohol products may not be displayed in any exterior location of the business (including upon, at or near gasoline or other fuel pump islands).
7. Sales of fermented malt beverages in kegs, of any size, are not permitted.
8. Given the “quick stop” and high-volume nature of retail customer businesses at convenience stores, tasting events (i.e. the sale or provision of taste samples of fermented malt beverages) are not permitted on any premises licensed hereunder.
9. A cashier selling alcoholic beverages must be at least 18 years of age, and at least on on-duty employee must possess a legal operator’s license while alcohol is being sold, being also within sight of all alcohol sales transactions.
10. Any license issued hereunder shall be immediately forfeited and surrendered should the convenience store cease to sell and dispense gasoline or other motor fuels.

Gillingham Road Mobil is located on a 0.69-acre parcel and includes a 3,072 square-foot convenience store and gasoline pump islands. The total sales floor area of the building is about 1,075 square feet. The proposal is to include an alcohol sales area of 19 square feet in existing coolers with doors accessible to the guests. This area represents a little over 1% of the total sales floor area of the building.

The proposed floor plan and sales area for the alcohol sales represents an area less than 10% of the total sales floor area and less than the maximum 750 square feet per the Municipal Code. Any future changes to the proposed alcohol sales floor area may require a modification to this special use permit and the Class "A" fermented malt beverages license. Failure to meet the requirements of the Class "A" license may constitute a forfeiture of the special use permit.

### **Recommendation**

**Plan Commission finds that the proposed floor plan meets the requirements listed under Section 4.95(f) of the Municipal Code for a Class "A" license and recommends Common Council approve a Special Use Permit for the issuance of a Class "A" license for property located at 1340 Gillingham Road subject to the conditions of the Special Use Approval Letter.**



**City of Neenah Community Development**  
**211 Walnut Street**  
**Neenah WI 54956**  
**Ph 920.886.6130**

December 02, 2024

TODD VAN ZEELAND

4100 A PROSPECT AVE  
APPLETON, WI 54914

**RE: Special Use Permit #6-24 - 1340 Gillingham Road - Class A Liquor License Special Use Review () Status  
Approved**

Dear TODD VAN ZEELAND:

We have completed our review of the plan identified above. The plan was approved per attached comments, if any. This letter is not to be construed as a zoning compliance, grading, building permit, certificate of occupancy, or a substitute for any permit or certificate required by any state or federal government entity.

Sincerely,

Brad Schmidt  
Deputy Director of Community Development and Assessment  
bschmidt@neenahwi.gov  
920-886-6126

## Plan Review Comments

**Planning - Brad Schmidt -  
bschmidt@neenahwi.gov**

Approved

**Review Comments:**

1. Alcohol may only be displayed and sold from a lockable area such as a cooler, cage, or similar facility. No open floor display or sale from which will be permitted.
2. Total floor area allocated to alcohol sales shall be limited to no more than 10% of the total sales floor area of the store or 750 square feet, whichever is less.
3. The area from which alcohol is displayed and sold must be locked and inaccessible to the public between the hours of 9:00 PM and 8:00 AM, pursuant to Wis. State. §125.32(3)(d).
4. There shall be no sale of single serve fermented malt beverages in bottles or cans of fewer than 60 ounces per container.
5. Fermented malt beverages may only be sold or given away in four-pack or greater collective quantities of 12 or more ounce bottles or cans.
6. Advertisement for alcohol products may not be displayed in any exterior location of the business (including upon, at or near gasoline or other fuel pump islands).
7. Sales of fermented malt beverages in kegs, of any size, are not permitted.
8. Given the "quick stop" and high-volume nature of retail customer businesses at convenience stores, tasting events (i.e. the sale or provision of taste samples of fermented malt beverages) are not permitted on any premises licensed hereunder.
9. A cashier selling alcoholic beverages must be at least 18 years of age, and at least one on-duty employee must possess a legal operator's license while alcohol is being sold, being also within sight of all alcohol sales transactions.
10. Any license issued hereunder shall be immediately forfeited and surrendered should the convenience store cease to sell and dispense gasoline or other motor fuels.
11. Modifications to the alcohol sales area requires an amendment to the special use permit.
12. Failure to adhere to these requirements may constitute a forfeiture of the special use permit.

**Engineering - Heath Kummerow - 920-886-6245  
hkummerow@neenahwi.gov**

Approved

**Review Comments:**

**Inspections - Building Commercial - Kyle Pederson - 920-886-6131  
kpederson@neenahwi.gov**

Approved

**Review Comments:**

**Public Works - Gerry Kaiser -  
gkaiser@neenahwi.gov**

Approved

**Review Comments:**

No comments.

**Water Utility - Anthony Mach - 920-886-6180  
amach@neenahwi.gov**

Approved

**Review Comments:**







## Alcohol Beverage Individual Questionnaire

Date 11/25/24

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

<b>Part A: Business Information</b>	
1. Legal Business Name (individual name if sole proprietor) Ballroom at The Reserve LLC	
2. Business Trade Name or DBA Ballroom at The Reserve	
3. Entity Type (check one)	
<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization	

<b>Part B: Individual Information</b>			
1. Last Name Emunson	2. First Name Codie	3. M.I. P.J.	
4. Relationship to Business (Title) Manager	5. Email [REDACTED]	6. Phone [REDACTED]	
7. Home Address 749 S Commercial St.			
8. City Neenah	9. State WI	10. Zip Code 54954	11. Date of Birth [REDACTED]
12. Drivers License/State ID Number [REDACTED]		13. Drivers License/State ID State of Issuance Wisconsin	

<b>Part C: Address History</b>					
1. Do you currently reside in Wisconsin? .....			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application? .....			<table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 70%;">Years</td> <td style="border: none; width: 30%;">Months</td> </tr> </table>	Years	Months
Years	Months				
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.					
Previous Address 1 113 Foster Ln.	City Wylie	State TX	Zip Code 75098		
Previous Address 2 N3029 WIS-47	City Appleton	State WI	Zip Code 54913		
Previous Address 3	City	State	Zip Code		
Previous Address 4	City	State	Zip Code		
Previous Address 5	City	State	Zip Code		
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.					
State WI	County Winnebago	State FL	County Escambia		
State TX	County Dallas	State NC	County Onslow		

Continued →

**Part D: Criminal History**

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? . . . . .  Yes  No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? . . . . . <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? . . . . .  Yes  No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

**Part E: Attestation**

**READ CAREFULLY BEFORE SIGNING:** Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 

Date 11/25/2024

# Alcohol Beverage Appointment of Agent

**Agent Type** (check one)

Original (no fee)       Successor (\$10 fee for municipal licensees only)

**Part A: Business Information**

1. Legal Business Name (individual name if sole proprietor) Ballroom at The Reserve LLC	
2. Business Trade Name or DBA Ballroom at The Reserve	
3. Entity Type (check one) <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization	
4. Alcohol Beverage Business Authorization (check one) <input checked="" type="checkbox"/> Municipal Retail License <input type="checkbox"/> State Permit	5. If successor agent, provide State Permit or Municipal Retail License Number
6. Describe the reason for appointing a successor agent, if successor is checked above. Active Manager for the business involved with running bar operations.	

**Part B: Agent Information**

1. Last Name Emunson	2. First Name Codie	3. M.I. P. J.
4. Email [REDACTED]		5. Phone [REDACTED]
6. Home Address 749 S Commercial St		
7. City Neenah	8. State WI	9. Zip Code 54956
10. Age [REDACTED]	11. Drivers License/State ID Number [REDACTED]	
12. Drivers License/State ID State of Issuance Wisconsin		

**Part C: Agent Questions**

1. Have you satisfied the responsible beverage server training requirement? Submit proof of completion.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2. Have you completed Form AB-100, <i>Alcohol Beverage Individual Questionnaire</i> ? Submit a completed Form AB-100 with this form.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3. Have you been a Wisconsin resident for at least 90 continuous days? See instructions for exceptions.	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Continued →

**Part D: Business Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Hart		First Name Justun		M.I. J
Title Owner	Email [REDACTED]		Phone [REDACTED]	
Signature <i>Justun Hart</i>			Date 11/25/2024	

**Part E: Agent Attestation**

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>Emmerson</i>		First Name <i>Codie</i>		M.I. <i>P.J.</i>
Signature <i>Codie CW</i>			Date 11/25/2024	



# LICENSE APPLICATION

For  
**PAWNBROKER**  
**SECONDHAND JEWELRY DEALER**  
**SECONDHAND ARTICLE DEALER**

## CHECK ALL THAT APPLY:

<input type="checkbox"/> Original Application	<input checked="" type="checkbox"/> Renewal
<b>TYPE:</b> <input type="checkbox"/> Pawnbroker	<input checked="" type="checkbox"/> Secondhand Jewelry Dealer <b>CODE: AO</b>
<input type="checkbox"/> Secondhand Article Dealer	
<input type="checkbox"/> Temporary Location: _____	
Temporary Event Dates: _____	
<input type="checkbox"/> Permanent License: <b>Expires 12/31/2019</b>	

### INSTRUCTIONS:

INDIVIDUAL LICENSE – Complete Sections 1, 2, 3 and 6  
 PARTNERSHIP LICENSE – Complete Sections 1, 2, 3, 4 and 6  
 CORPORATE LICENSE – Complete Sections 1, 2, 3, 5 and 6

### (SECTION 1) APPLICANT INFORMATION

Applicant Name (Last, First, MI) <i>Ziemba, Benjamin, J</i>	Sex <i>M</i>	Race <i>W</i>	Date of Birth [REDACTED]	Place of Birth (City & State) [REDACTED]
Street Address <i>N7998 Old Pond Ct</i>	City <i>Sherwood</i>	State <i>WI</i>	Zip Code <i>54169</i>	Home Telephone Number [REDACTED]

### (SECTION 2) CONVICTION RECORD

Have you, or any other person listed on this application, been convicted of any of the following:

A FELONY WITHIN THE LAST TEN (10) YEARS?  YES  NO

WITHIN THE LAST TEN (10) YEARS OF:

A misdemeanor?  YES  NO

A statutory violation punishable by forfeiture?  YES  NO

A County or Municipal Ordinance violation?  YES  NO

For each "YES" response provide the date of arrest, the nature of the offense and conviction information:

\_\_\_\_\_

\_\_\_\_\_

### (SECTION 3) BUSINESS INFORMATION

Business Name <i>J. Anthony Jewelers</i>	Street Address <i>220 S. Commercial St</i>	City <i>Neenah</i>	State <i>WI</i>	Zip Code <i>54956</i>	Telephone Number <i>9207291642</i>
Owner's Name <i>Ben Ziemba</i>	Street Address <i>N7998 Old Pond Ct</i>	City <i>Sherwood</i>	State <i>WI</i>	Zip Code <i>54169</i>	Telephone Number [REDACTED]
Business Manager's Name <i>"</i>	Street Address <i>"</i>	City <i>"</i>	State <i>"</i>	Zip Code <i>"</i>	Telephone Number <i>"</i>
Building Owner's Name <i>JAZ, LLC</i>	Street Address <i>3209 Westfield Ridge</i>	City <i>Neenah</i>	State <i>WI</i>	Zip Code <i>54956</i>	Telephone Number [REDACTED]

**(SECTION 4) PARTNERSHIP INFORMATION**

Partnership Name:

List Name, address, sex, race and date of birth (DOB) of all partners. Attach additional sheets, if necessary

Name (Last, First, MI)	Sex	Race	DOB	Street Address	City	State	Zip

**(SECTION 5) CORPORATE INFORMATION**

Corporation Name: Precious Metal Castings, Inc

State of Incorporation: WI

List Name, address, sex, race and date of birth (DOB) of all corporation officers and directors. Attach additional sheets, if necessary

Name (Last, First, MI)	Sex	Race	DOB	Street Address	City	State	Zip Code
<u>Ziemba, Ben, J</u>	<u>M</u>	<u>W</u>		<u>N7998 Old Pond Ct</u>	<u>Sherwood</u>	<u>WI</u>	<u>54169</u>
<u>Ziemba, Sarah, K</u>	<u>F</u>	<u>W</u>		<u>"</u>	<u>"</u>	<u>"</u>	<u>"</u>

**(SECTION 6) PENALTY NOTICE**

I understand that this license may be denied or revoked for fraud, misrepresentation or false statement contained in the application or for any violation of Wis. Stats. §§ 134.71, 943.34 or 948.63.

I certify that I have no delinquent taxes, assessments, or other claims in whole or part owed to neither the City of Neenah nor any delinquent forfeiture resulting from a violation of any City ordinance.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge. I agree to inform the clerk within ten (10) days of any change in the information supplied in this application.

Signature of Applicant: *Ben Ziemba*

Print Name of Applicant: Ben Ziemba

**FOR ADMINISTRATIVE USE ONLY**

Date of Application <u>12-30-24</u>	Date Effective <u>01-01-25</u>	License Expiration <u>12/31/2025</u>	Clerk Signature <u>Charlotte Mayzel</u>
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FEES RECEIVED: Pawnbroker Bond \$500.00      Secondhand Article License \$80.00      **Code: AO**  
 Pawnbroker License \$210.00      Secondhand Jewelry License \$80.00

TOTAL FEE: \$ 80.00

Receipt number:

**BACKGROUND CHECK INFORMATION**       Recommend Approval       Recommend Denial (Attach Explanation)

Applicant meets guidelines for issuance of Pawnbroker, Secondhand Jeweler Dealer and/or Secondhand Article Dealer:

- No outstanding Court fines (Patty K)
- No outstanding parking tickets (Tina L)
- No delinquent claims (Patie F)
- Police Background Check / CCAP completed (Laurie K.)
- No Delinquent Water Bill (Julie R.)



# LICENSE APPLICATION

For  
**PAWNBROKER**  
**SECONDHAND JEWELRY DEALER**  
**SECONDHAND ARTICLE DEALER**

### CHECK ALL THAT APPLY:

<input type="checkbox"/> Original Application	<input checked="" type="checkbox"/> Renewal
<b>TYPE:</b> <input type="checkbox"/> Pawnbroker	<input type="checkbox"/> Secondhand Jewelry Dealer <b>CODE: AO</b>
<input checked="" type="checkbox"/> Secondhand Article Dealer	
<input type="checkbox"/> Temporary Location: _____	
Temporary Event Dates: _____	
<input type="checkbox"/> Permanent License: <b>Expires 12/31/2019</b>	

### INSTRUCTIONS:

INDIVIDUAL LICENSE – Complete Sections 1, 2, 3 and 6  
 PARTNERSHIP LICENSE – Complete Sections 1, 2, 3, 4 and 6  
 CORPORATE LICENSE – Complete Sections 1, 2, 3, 5 and 6

### (SECTION 1) APPLICANT INFORMATION

Applicant Name (Last, First, MI) <i>Thompson Alexander C.</i>	Sex <i>Male</i>	Race <i>White</i>	Date of Birth [REDACTED]	Place of Birth (City & State) [REDACTED]
Street Address <i>1006 E. Glendale Ave.</i>	City <i>Appleton</i>	State <i>WI</i>	Zip Code <i>54911</i>	Home Telephone Number [REDACTED]

### (SECTION 2) CONVICTION RECORD

Have you, or any other person listed on this application, been convicted of any of the following:  
 A FELONY WITHIN THE LAST TEN (10) YEARS?  YES  NO

WITHIN THE LAST TEN (10) YEARS OF:

A misdemeanor?  YES  NO

A statutory violation punishable by forfeiture?  YES  NO

A County or Municipal Ordinance violation?  YES  NO

For each "YES" response provide the date of arrest, the nature of the offense and conviction information:

\_\_\_\_\_

\_\_\_\_\_

### (SECTION 3) BUSINESS INFORMATION

Business Name <i>Blind Tiger Games</i>	Street Address <i>675 S. Green Bay Rd.</i>	City <i>Neenah</i>	State <i>WI</i>	Zip Code <i>54956</i>	Telephone Number <i>920-486-3785</i>
Owner's Name <i>Alex Thompson</i>	Street Address <i>1006 E Glendale Ave.</i>	City <i>Appleton</i>	State <i>WI</i>	Zip Code <i>54911</i>	Telephone Number [REDACTED]
Business Manager's Name	Street Address	City	State	Zip Code	Telephone Number
Building Owner's Name <i>Phil</i>	Street Address	City <i>Neenah</i>	State <i>WI</i>	Zip Code <i>54956</i>	Telephone Number [REDACTED]

**(SECTION 4) PARTNERSHIP INFORMATION**

Partnership Name:

List Name, address, sex, race and date of birth (DOB) of all partners. Attach additional sheets, if necessary

Name (Last, First, MI)	Sex	Race	DOB	Street Address	City	State	Zip

**(SECTION 5) CORPORATE INFORMATION**

Corporation Name:

State of Incorporation:

List Name, address, sex, race and date of birth (DOB) of all corporation officers and directors. Attach additional sheets, if necessary

Name (Last, First, MI)	Sex	Race	DOB	Street Address	City	State	Zip Code

**(SECTION 6) PENALTY NOTICE**

I understand that this license may be denied or revoked for fraud, misrepresentation or false statement contained in the application or for any violation of Wis. Stats. §§ 134.71, 943.34 or 948.63.

I certify that I have no delinquent taxes, assessments, or other claims in whole or part owed to neither the City of Neenah nor any delinquent forfeiture resulting from a violation of any City ordinance.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge. I agree to inform the clerk within ten (10) days of any change in the information supplied in this application.

Signature of Applicant: *Alexander Thompson*

Print Name of Applicant: Alexander Thompson

**FOR ADMINISTRATIVE USE ONLY**

Date of Application <u>12/20/24</u>	Date Effective <u>01/01/25</u>	License Expiration <u>12/31/2025</u>	Clerk Signature <u>Charlotte Drazel</u>
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FEES RECEIVED: Pawnbroker Bond \$500.00      Secondhand Article License \$80.00      **Code: AO**  
 Pawnbroker License \$210.00      Secondhand Jewelry License \$80.00

**TOTAL FEE: \$ 80.00**

Receipt number: \_\_\_\_\_

**BACKGROUND CHECK INFORMATION**       Recommend Approval       Recommend Denial (Attach Explanation)

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  - No outstanding parking tickets (Tina L)
  - No delinquent claims (Patie F)
  - Police Background Check / CCAP completed (Laurie K.)
  - No Delinquent Water Bill (Julie R.)



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## M E M O R A N D U M

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**DATE:** January 3, 2025  
**TO:** Mayor Lang and Members of the Public Services and Safety Committee  
**FROM:** Gerry Kaiser, Director of Public Works  
**RE:** Public Works General Activity

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- 1) Contract 7-21 (Harrison Pond): Pumps troubleshooting continues. Sidewalk/trail and staining work is complete. Final topsoiling is about 50% complete. Topsoil is being provided from the Douglas Pond site.
- 2) Contract 7-23 (High, River Utility and Street Construction): Work is complete. A punchlist was provided to the contractor. Final quantities have been prepared.
- 3) Contract 1-24 (Belmont Ct, Belmont Av, Cedar St, Stevens St-Utilities and Street): Work is complete. Final quantities have been prepared.
- 4) Contract 2-24 (E. Doty Av - Utilities and Street): Work is complete. Final quantities are being prepared.
- 5) Contract 3-24 (Bayview Rd, Commercial St Water Crossings, Quarry Ln, Reed St - Utilities and Street, Temporary asphalt paving on Freedom Meadows Drive and Liberty Avenue): Work is complete. Final quantities are being prepared.
- 6) Contract 4-24 (S. Park Avenue Easement – Utilities): Work is about 70% complete. It is estimated that 2 weeks of work remain.
- 7) Contract 5-24 (North St - Utilities and Street): Work is complete. Final quantities are being prepared.
- 8) Contract 6-24 (Jewelers Park Drive): Work on the original contract is complete. Work on the Arrowhead Park loop road will be done in spring.
- 9) Contract 7-24 (Misc Concrete Pavement/Sidewalk Repair): The majority of the work is complete. The sidewalk on the west side of the north end of Baldwin will be done when arrangements have been finalized with the abutting property owner.
- 10) Contract 8-24 (Misc Asphalt Pavement/Sidewalk Repair): Work is complete. Final quantities are being prepared.
- 11) Contract 11-24 (Douglas Park Pond): Work is ongoing. About 50% of the pond has been excavated. Excavated material is now being moved to the Arrowhead site with the permission of WDNR. Some of the topsoil that is not needed for final landscaping on this project is being hauled to the Harrison Pond for use there. The remainder is being stockpiled at the Tullar Garage for our future use.
- 12) Contract 13-24 (S. Commercial St Turn Lane at Winneconne Av): The contract was awarded to Vinton Construction. The work has not been scheduled. We are working through the property acquisition.

- 13) Leaf Picker – I authorized Superintendent Radtke to commit to the purchase of a direct replacement for a leaf picker in advance of a January 1 price increase. The replacement was included in the 2024 budget. Supt. Radtke had been researching replacement options throughout the year. The new unit will come in under budget. Formal purchase approval will be brought to the next PSSC meeting.
- 14) City Hall HVAC Upgrade: Work is nearly complete on the 3<sup>rd</sup> floor HVAC upgrade, which replaced variable air volume units (VAVs) and thermostats to digital controls. These upgrades will integrate with the previously installed digital HVAC control system. Components have been installed. Final system mapping and calibration is being done. We have requested pricing from Energy Control & Design to continue the upgrade project for the 2<sup>nd</sup> floor.