AGENDA
NEENAH LANDMARKS COMMISSION
Wednesday, November 11, 2026
5:30 P.M.
Hauser Committee Room
Neenah City Administration Building
Microsoft Teams meeting
Join:

https://teams.microsoft.com/meet/277083490933425 6?p=PJR5EwOE8hhNQvRjMz

Meeting ID: 277 083 490 933 425 6
Passcode: oA6Kp7ZQ

1. Public Appearances. (Ten minutes divided among those wishing to speak on topics pertinent to the Landmarks Commission.)

2. Approval of minutes of September 23 and October 14, 2026 meetings.

3. Subcommittee reports.

4. Review of draft landmark designation form.

5. Announcements and future agenda items

6. Adjournment.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail clerk@neenahwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation

Minutes of the Neenah Landmarks Commission
Wednesday, September 23, 2026
4:30 p.m.
Hauser Committee Room, Neenah City Administration Building

Ald. Flo Bruno, Chair	X	Karl Volkman	Excused
Miranda Ridener, Vice Chair	X	Ald. Scott Weber	X
Ruth Streck	X	Jim Taylor	X
Steve Gries	X	Frank Cuthbert	X
Ron Klatt	Excused	Carol Kasimor, Staff	X

I. **Call to Order:** Chair Flo Bruno called the meeting to order at 4:30 p.m.

II. **Public Appearances:** No public appearances.

III. Approval of minutes of the August 12, 2026 meeting:
MSC Weber, Cuthbert, the minutes of the August 12, 2026 meeting were approved as distributed.

IV. Consideration of Certificate of Appropriateness for 307 S. Commercial Street addition project (historic U.S. Post Office):
Property owner Steve Gries reviewed the plans for an elevator tower extending from the garage built in 2013 on the north side of the property. The elevator is proposed to assist with the third floor residential use of the building. The tower would be seen from Columbian Avenue rather than the primary east façade of the building on S. Commercial Street. Minimal disturbance of the original building is proposed. The proposed addition building material is EIFS, the same material and color of the garage.

Motion by Cuthbert, seconded by Weber, to approve a Certificate of Appropriateness for the historic U.S. Post Office addition project, 307 S. Commercial Street.

Commissioners discussed the project and whether the work would detrimentally change, destroy or adversely affect any exterior architectural feature of the improvement upon which said work is to be done, as per City of Neenah Ordinance 23-4 e (4)(a).

Motion carried 6-0-1 (Gries).

V. Review of historic wagon tour (September 12, 2026):
Commissioners discussed the wagon tour provided on September 12 alongside the Neenah-Menasha Inter-tribal Pow Wow in Shattuck Park. Nine tours were given to a total of 111 adults and children between 2:30 p.m. and 5:30 p.m. The new starting location at One Neenah Center parking lot, excellent tour narration provided by Miranda Ridener, horse and wagon by Julie Cooper and Cooper Farms, effective set-up and tour logistics, commissioner support and participation, and assistance by Community Service Aide Kate all contributed to a very successful event.

VI. Announcements and future agenda items:
Babcock House Tour (537 E. Wisconsin Avenue) – Chair Bruno reported on the tours to be given on September 25 and October 3, 2026 for the benefit of those affected by the July 27, 2026 tornado. Demand has been high and hundreds are on the waiting list.

Chair Jim Taylor reviewed progress on the application for the proposed Certified Local Government grant for updating the City of Neenah historic property inventory, including the quotes received and expected.

VII. **Adjournment:** MSC Cuthbert, Weber, the meeting was adjourned at 5:25 p.m.

Respectfully submitted,

Carol Kasimor

Carol Kasimor, Assistant Planner

Minutes of the Neenah Landmarks Commission
Wednesday, October 14, 2026
5:30 p.m.
Hauser Committee Room, Neenah City Administration Building

Ald. Flo Bruno, Chair	X	Karl Volkman	X
Miranda Ridener, Vice Chair	Excused	Ald. Scott Weber	X
Ruth Streck	X	Jim Taylor	X
Steve Gries	Excused	Frank Cuthbert	X
Ron Klatt	Excused	Carol Kasimor, Staff	X

1. Call to Order: Chair Flo Bruno called the meeting to order at 5:35 p.m.

2. Public Appearances: No public appearances.

3. The Commission departed Neenah City Administration Building for 516 E. Forest Avenue:
MSC Cuthbert, Weber, the Commission departed Neenah City Administration Building for 516 E. Forest Avenue.

4. Discussion of local landmark designation conditions at 516 E. Forest Avenue:
Commissioners reviewed the draft landmark designation questionnaire and the significant historic and architectural characteristics of the property.

5. The Commission returned to the Neenah City Administration Building to conduct any required business.
No action was necessary.

6. Announcements and future agenda items:
Further discussion on the designation questionnaire.

7. Adjournment: MSC Cuthbert, Weber, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Carol Kasimor

Carol Kasimor, Assistant Planner