

**AGENDA**  
**NEENAH LANDMARKS COMMISSION**  
**Wednesday, January 8, 2025**  
**5:30 P.M.**  
**Hauser Committee Room**  
**Neenah City Administration Building**  
**and Microsoft Teams**

**This meeting will occur in-person and at a virtual location accessed by computer or conference call. Committee members and the public who wish to participate via Microsoft Teams should use the following web link information:**

**Join on your computer, mobile app or room device**

**[Join the meeting now](#)**

Meeting ID: 288 805 174 991

Passcode: Un64o6hw

1. Public Appearances. (Ten minutes divided among those wishing to speak on topics pertinent to the Landmarks Commission.)
2. Approval of minutes of December 11, 2024 meeting.
3. Discuss landmark designation and information program.
4. Approval of expenditures.
5. Announcements and future agenda items.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail [clerk@neenahwi.gov](mailto:clerk@neenahwi.gov) at least 48 hours prior to the scheduled meeting or event to request an accommodation

**Minutes of the Neenah Landmarks Commission**  
**Wednesday, December 11, 2024**  
**5:30 p.m.**  
**Hauser Committee Room, Neenah City Administration Building**  
**and Microsoft Teams**

Ald. Scott Weber, Chair	X	Ron Klatt	X
Jim Taylor, Vice Chair		Karl Volkman Real estate broker	X
Ruth Streck		Flo Bruno Alternate	X
Steve Gries Architect			
Amy Moorefield		Carol Kasimor, Staff	x

**Also Present:** Frank Cuthbert, and Sean Keepers, Keepers Design, Neenah.

**Public Appearances:** No public appearances.

**Approval of minutes of November 13, 2024 meeting:**

MSC Volkman, Bruno, the minutes of the November 13, 2024 meeting were approved as distributed.

**Discussion of landmark designation and information program:**

Sean Keepers reviewed some of his local design experience and discussed the residential historic preservation brochure with commissioners.

Commissioners determined that they would undertake new photography for the brochure in spring 2025.

MSC Bruno, Klatt, the Landmarks Commission agreed to contract with Keepers Design for a redesign of the Neenah Historical Tour brochure in an amount not to exceed \$1,875 (25 hours at \$75 per hour) from the 2024 operating budget.

**Announcements and future agenda items:**

Discussion took place with Wisconsin Historical Society regarding an application for a Certified Local Government grant. Because of additional planning that is required for the grant, application will be made in 2025.

**Adjournment:** MSC Klatt, Bruno, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,



Carol Kasimor, Assistant Planner