

****AMENDED****
CITY OF NEENAH
SPECIAL PUBLIC SERVICES AND SAFETY COMMITTEE MEETING
January 17, 2024 @ 6:30 PM
City Hall, 211 Walnut Street
Hauser Room

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

AGENDA

1. Public Appearances
2. Demolition of 1345 S. Commercial Street (Attachment)
3. **Amended** Preliminary Resolution 2023-33: Sanitary Sewer Lateral and Water Service Construction on Bayview Rd., Belmont Ave., Belmont Ct., Cedar St., E. Doty Ave., North St., Quarry Ln., Stevens St., S. Park Ave. (Attachment)
4. Special Assessment Report-Installation of Sanitary & Storm Sewer and Laterals and Water Services on Bayview Road, Belmont Court, Belmont Avenue, Cedar Street, E. Doty Avenue, North Street, Quarry Lane, Stevens Street, and S. Park Avenue. (Attachment)
5. Accessible Pedestrian Signals (APS) Push Button Request (Attachment)
6. Announcements/Future Agenda Items
7. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **City Clerk Office at (920)886-6101** or the **City's ADA Coordinator at (920)886-6106** or e-mail attorney@ci.Neenah.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.



M E M O R A N D U M

DATE: January 4, 2024
TO: Chairman Lendrum and Public Services and Safety Committee Members
FROM: Chris A. Haese, Director of Community Development and Assessment
RE: **Demolition, 1345 S. Commercial**

The City's acquisition of 1345 S. Commercial was completed in November of 2023. Asbestos investigation and mitigation have been completed and staff would now like to proceed with the demolition of the three building and clearance of the site. Staff has received the following quotes to complete this work:

Go Green Recycling, LLC	\$23,800
B.E.S.T. Enterprises, LLC	\$38,594

The Community Development Block Grant program will fund the demolition.

Appropriate action at this time is to recommend Council award the contract for demolition and site clearance to Go Green Recycling, LLC in an amount not to exceed \$23,800.



AMENDED RESOLUTION NO. 2023-33

PRELIMINARY RESOLUTION OF INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS BY POLICE POWER UNDER SECTION 66.0703 OF THE WISCONSIN STATUTES AND SECTION 13-1 OF THE NEENAH MUNICIPAL CODE.

RESOLVED, by the Common Council of the City of Neenah, Wisconsin.

- 1. The Common Council hereby declares its intention to exercise its power under Section 66.0703 Wisconsin Statutes, and Section 13-1 of the Neenah Municipal Code to levy special assessments under the police power upon all properties abutting the following improvements in the City of Neenah, Wisconsin:

Installation of sanitary sewer laterals and water services for properties served on the following streets:

- | | |
|--|--|
| 1. Belmont Ave. (Stevens St. to Cedar St.) | 2. Belmont Ct. (Belmont Ave. to Terminus) |
| 3. Cedar St. (E. Doty Ave. to Winnebago Heights) | 4. E. Doty Ave. (Commercial St. to Pine St.) |
| 5. North St. (Green Bay Rd. to Western Ave.) | 6. Quarry Ln. (Higgins Ave. to Reed St.) |
| 7. Stevens St. (Winnebago Heights to Laudan Blvd.) | 8. S. Park Ave. Utility Easement |
| 9. Bayview Rd. (S. Park Ave. to Bayview Ln.) | |

- 2. The Common Council determines that the above improvements constitute an exercise of the police power and the amount assessed each parcel abutting on the above-named street shall be on a reasonable basis as approved by the Common Council which is in effect at the time of installation in accordance with special assessment procedures set forth in provisions of Section 13-1, Neenah Municipal Code.
- 3. The assessments against any parcels of land shall be paid as provided in the City of Neenah Municipal Code, Section 13-2 and 13-3.
- 4. The Public Services and Safety Committee shall with respect to the items mentioned at paragraph 1 above prepare a report consisting of:
 - a. Preliminary or final plans and specifications of the improvements.
 - b. An estimate of the entire cost of the proposed work or improvements.
 - c. A schedule of the proposed assessments as to each parcel of property affected.
 - d. A statement that the properties against which the assessments are proposed are benefited and that the improvements constitute an exercise of the police power.

Upon completion of such report, the Public Services and Safety Committee is directed to file such reports in the City Clerk's office for public inspection.

- 5. Upon receiving a report of the Public Services and Safety Committee, the Clerk is directed to give notice of a public hearing on such report as specified in Section 66.0703(7)(a), Wisconsin Statutes.

Recommended by:
Public Services and Safety Committee

CITY OF NEENAH, WISCONSIN

Moved: _____

Jane Lang, Mayor

Passed: _____

Charlotte Nagel, City Clerk

**Report of the Committee of Public Services and Safety
on Proposed Assessments**

In accordance with the (preliminary) Resolution No. 2023-33, and the requirements of §66.0703(5), Wis. Stats., we herewith submit our report on the improvements and the assessment of benefits under the police power for the improvements to be made in the streets or portions of streets listed below.

The plans and specifications have been approved by the Committee and are on file with the Director of Public Works.

The descriptions of the improvement and the estimate of the entire cost of the proposed improvements and the benefits and damages, which estimate of benefits and damages have been made from a view of each parcel, are as follows:

Installation of sanitary sewer laterals for properties served by sanitary sewers on the following streets:

	Street	No. of Served Properties	Est. Construction Costs (1)	Est. Assessable Costs (1)	Est. City Costs
1.	Bayview Road (S. Park Ave to Bayview Ln)	2	\$11,200	\$5,600	\$5,600
2.	Belmont Avenue (Stevens St to Cedar St)	8	\$44,800	\$22,400	\$22,400
3.	Belmont Court (Belmont Ave to Terminus)	9	\$50,400	\$25,200	\$25,200
4.	Cedar Street (E Doty Ave to Winnebago Hts)	36	\$201,600	\$100,800	\$100,800
5.	E Doty Avenue (Commercial St to Pine St)	51	\$285,600	\$142,800	\$142,800
6.	North Street (Green Bay Rd to Western Ave)	7	\$39,200	\$19,600	\$19,600
7.	Quarry Lane (Higgins Ave to Reed St)	47	\$263,200	\$131,600	\$131,600
8.	Stevens Street (Winnebago Hts to Laudan Blvd)	31	\$173,600	\$86,800	\$86,800
9.	S Park Avenue Easement	11	\$61,600	\$30,800	\$30,800

Installation of water services for properties served by potable water on the following streets:

	Street	No. of Served Properties	Est. Construction Costs (1)	Est. Assessable Costs (1)	Est. City Costs
1.	Bayview Road (S Park to Bayview Ln)	6	\$18,000	\$3,000	\$0
2.	Belmont Avenue (Stevens St to Cedar St)	8	\$24,000	\$9,000	\$0
3.	Belmont Court (Belmont Ave to Terminus)	9	\$13,500	\$0	\$0
4.	Cedar Street (E Doty Ave to Winnebago Hts)	29	\$87,000	\$36,000	\$0
5.	E Doty Avenue (Commercial St to Pine St)	45	\$135,000	\$55,000	\$0
6.	North Street (Green Bay Rd to Western Ave)	2	\$6,000	\$3,000	\$0
7.	Quarry Lane (Higgins Ave to Reed St)	47	\$141,000	\$60,000	\$0
8.	Stevens Street (Winnebago Hts to Laudan Blvd)	28	\$84,000	\$40,500	\$0
9.	S Park Avenue Easement	19	\$95,000	\$45,000	\$0

Damages - Nil

(I) Sewer lateral construction only. Includes 10% engineering and administration fees

A schedule of the properties benefited by the improvements is on file with the Director of Public Works. The properties benefited will be assessed pursuant to Sec. 13-1, Neenah Code, according to the following rates.

Estimated Schedule of Assessment Rates

Single-Family / Two-Family Residence District \$ 2,800.00 per sewer lateral

Single-Family / Two-Family Residence District \$ 1,500.00 per water service

Multi-Family /Commercial / Industrial District \$ 1,800.00 per water service

- Some water services may have higher costs due to underground drilling and or rock excavation.

Public Services and Safety Committee

Dated: _____

By: _____
Chairman



M E M O R A N D U M

TO: Mayor Lang and Members of the Common Council
FROM: James Merten, Traffic Engineer
DATE: January 11, 2024
RE: Accessible Pedestrian Signals (APS) Push Button Request

Last year, the city utilized the Community Development Block Grant (CDBG) funds for accessible pedestrian signal (APS) push button systems at the intersections of Bell Street & Commercial Street and Bell Street & Marathon Avenue. APS systems allow pedestrians with disabilities, particularly those with vision impairments, to better interact with signalized intersections for safer use of crosswalks. These push buttons provide audible tones and messages communicating the status of the signal operation, provide the ability for a disabled person to interact using cell phone, provide usage and device information, provide long-press walk time variation operation, and can be upgraded to also include motion sensor/touchless operation. While APS systems are not currently required under the American Disabilities Act, the Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way published in 2011 would require them if/when the document is finalized and enacted.

With the success and ease of the APS system installations, staff recommend retrofitting these units at intersections when funding opportunities arise or when specific requests are received. Staff propose to utilize CDBG funds to purchase APS systems for the following intersections:

- Wisconsin Avenue/Church Street
- Wisconsin Avenue/Commercial Street
- Wisconsin Avenue/Oak Street
- Commercial Street/Forest Avenue

These locations were chosen due to high pedestrian activity, proximity to services, proximity to transit routes, ability to improve signal operations, and existing signal hardware capabilities. The anticipated cost is \$8,000 per intersection.

In addition, staff propose to use remaining funds from the Southpark Industrial Center project budget to purchase an APS system for the Bell Street/Industrial Drive intersection. \$81,465 is currently available of the original \$130,000. The city has so far used this budget to upgrade the traffic signal cabinet. Installing the APS system here would be in line with that type of work and complete the Bell Street corridor from a traffic signal accessibility standpoint. The cost for this intersection would be \$6,500.

Staff recommend purchasing five accessible pedestrian signal systems for the intersections outlined in this memorandum for a total not to exceed \$38,500 with \$32,000 being funded by Community Development Block Grant and \$6,500 being funded by the Southpark Industrial Center Upgrade budget (012-4519-742-0236).