

**CITY OF NEENAH**  
**FINANCE AND PERSONNEL COMMITTEE MEETING**  
**Monday, January 6, 2025– 5:30 p.m.**  
**Hauser Room, Neenah City Administration Building**  
**211 Walnut Street, Neenah, Wisconsin**

**NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will follow the same agenda as the committee but will not take any formal action at this meeting.**

**AGENDA**

1. Public Appearances
2. Approval of Minutes from the December 9, 2024 Regular Meeting and December 18, 2024 Special Meeting (minutes can be found on the City's website)
3. 2025 Intermunicipal Agreement for Dial A Ride (Attachments) (Kasimor)
4. Community Development Consultant Agreement (Attachments) (Fairchild)
5. Fiscal Matters: November 2024 Vouchers (Attachments) (Rasmussen)
6. City Attorney Report (see item #7 on closed session below) (Rashid)
7. The Committee may convene in closed session pursuant to Wis. Stat. Sec. 19.85(1)(g) to confer with City Attorney who will render advice concerning strategies with respect to pending or impending litigation involving the City, specifically regarding trial with Walmart over multiple years' tax appeals suits.
8. The Committee may reconvene into open session to consider action on the City Attorney's report of pending or threatened litigation.
9. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or the **City's ADA Coordinator at (920) 886-6110 or e-mail [clerk@neenahwi.gov](mailto:clerk@neenahwi.gov)** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**CITY OF NEENAH  
FINANCE AND PERSONNEL COMMITTEE MEETING  
Monday, December 9, 2024– 5:30 p.m.  
Hauser Room, Neenah City Administration Building  
211 Walnut Street, Neenah, Wisconsin**

**MINUTES**

The meeting was called to order by Chairman Erickson at 5:30 pm.

**Present:** Chairman Erickson, Vice-Chair Boyette, Council President Borchardt, and Alderman Steiner, Deputy Director of Finance Kahl, and City Clerk Nagel.

**Also present:** Mayor Lang, Aldermen Lendrum and Pollnow Jr., Citizens Flo Bruno and Frank Cuthbert.

**Absent/Excused:** Alderman Ellis and Finance Director Rasmussen.

1. **Public Appearances:**

- A. Alderman Pollnow, questioned the assessment process for annexation 237, and when the assessment is applied to the property. Deputy Director Kahl advised that assessments are applied to properties as they are on January 1 of that assessment year.
- B. Frank Cuthbert, 1533 Fallow Drive – Introduced himself as a candidate for Aldermanic District 3 for the upcoming April 1, 2025 Election.

2. **Minutes: Motion/Second/Carried Steiner/Borchardt to approve the minutes from the November 25, 2024 regular meeting as written.** All voting aye.

3. **Liability Insurance Fund Transfer (Attachment) (Rasmussen/Kahl)**

**Motion/Second/Carried Borchardt/Boyette for Council to approve the budget transfer of \$55,000 from the City Attorney’s Outside Legal Services account in the general fund to the Liability Insurance fund.**

Deputy Kahl advised that \$70,000 was reallocated from the liability insurance fund to the temporary legal service fund earlier this year to cover interim attorney to provide legal services. Director Rasmussen is requesting the unused remaining \$55,000 be transferred back to the liability insurance fund.

4. **Annexation 237, Town of Neenah, 1241 Winneconne Ave (Attachments) (Rasmussen/Kahl)**

**Motion/Second/Carried Steiner/Boyette to recommend Council approve annexation 237, Ordinance #2024-26, all voting aye.**

5. **City Attorney Report (see item #6 on closed session below) (Rashid)**

Clerk Nagel advised the Attorney Rashid was attending to a family matter and could not be at tonight’s meeting.

Report

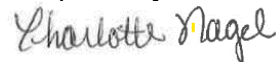
Report

**Motion/Second/Carried Borchardt/Steiner to table this item to a special meeting on December 18, 2024, all voting aye.**

The committee did not go into closed session.

6. **The Committee may convene in closed session pursuant to Wis. Stat. Sec. 19.85(1)(g) to confer with City Attorney who will render advice concerning strategies with respect to pending or impending litigation involving the City, specifically regarding possible settlement with Walmart over multiple years' tax appeals suits.**
7. **The Committee may reconvene into open session to consider action on the City Attorney's report of pending or threatened litigation.**
8. **Adjournment**  
**Motion/Second/Carried Boyette/Borchardt to adjourn the meeting 5:35 pm. All voting aye.**

Respectfully submitted,



Charlotte Nagel  
City Clerk

**CITY OF NEENAH**  
**SPECIAL FINANCE AND PERSONNEL COMMITTEE MEETING**  
**Wednesday, December 18, 2024 at 6:30 p.m.**  
**Hauser Room, Neenah City Administration Building**  
**211 Walnut Street, Neenah, Wisconsin**

**MINUTES**

The meeting was called to order by Chairman Erickson at 6:30 pm.

**Present:** Chairman Erickson, Vice-Chair Boyette, Council President Borchardt, and Aldermen Steiner and Ellis, Finance Director Rasmussen, and City Clerk Nagel.

**Also present:** Mayor Lang, City Attorney Rashid, Information Technology Director Schroeder, Aldermen Lendrum and Pollnow Jr., Citizens Flo Bruno and Frank Cuthbert.

**Absent/Excused:** None.

1. **Recommend Council approve the purchase of equipment and services to implement a city-wide Multifactor Authentication Solution at a cost not to exceed \$27,042 per the State and Local Cybersecurity Grant Program award. (Schroeder)**

**Motion/Second/Carried Borchardt/Ellis to recommend Council approve the purchase of equipment and services to implement a city-wide Multifactor Authentication Solution at a cost not to exceed \$27,042 per the State and Local Cybersecurity Grant Program award, all voting aye.**

Director Schroeder advised that the cybersecurity grant was applied earlier in the year. The IT Department received grant approval to go ahead and purchase the equipment and services to implement the city-wide multifactor authentication solution. This is a reimbursable grant. The implementation plan is to start with the police department, then deploy to the remainder of the city with an anticipated completion timeframe near the end of 1<sup>st</sup> quarter of 2025.

2. **City Attorney Report (see item #3 on closed session below) (Rashid)**
3. **The Committee may convene in closed session pursuant to Wis. Stat. Sec. 19.85(1)(g) to confer with City Attorney who will render advice concerning strategies with respect to pending or impending litigation involving the City, specifically regarding possible settlement with Walmart over multiple years' tax appeals suits.**

**Motion by Ellis, seconded by Borchardt for the committee to enter into closed session pursuant to Wis. Stat. Sec. 19.85(1)(g) to confer with City Attorney who will render advice concerning strategies with respect to pending or impending litigation involving the City, specifically regarding possible settlement with Walmart over multiple years' tax appeals suits. Motion carried in a voice vote, 5-0.**

At 6:33pm, the Committee convened into closed session.

Report

4. **The Committee may reconvene into open session to consider action on the City Attorney's report of pending or threatened litigation.**

The Committee did not reconvene into open session.

5. **Adjournment**

The Committee adjourned in closed session.

**Motion/Second/Carried Ellis/Borchardt to adjourn the meeting 6:56 pm.** All voting aye.

Respectfully submitted,

A handwritten signature in cursive script that reads "Charlotte Nagel".

Charlotte Nagel  
City Clerk



## **MEMORANDUM**

**TO:** Chairman Erickson and members of the Finance and Personnel Committee

**FROM:** Carol Kasimor, Assistant Planner

**DATE:** January 2, 2025

**SUBJ: 2025 Intermunicipal Agreement with the City of Appleton for Dial-A-Ride cost sharing**

The attached intermunicipal agreement with the City of Appleton allows use of State and Federal funds received by Valley Transit for Dial-A-Ride program costs for City residents.

The estimated contribution by the City of Neenah for Dial-A-Ride services is on page 1 of the agreement. Valley Transit has estimated the local share of the cost for the program in the Cities of Neenah and Menasha to be \$43,379. We have budgeted 2025 resources totaling \$51,700 funded primarily from the two Cities, Winnebago County, and United Way Fox Cities.

There are no other major changes from the 2024 agreement.

**The Department recommends approval of the 2025 Intermunicipal Agreement with the City of Appleton for Dial-A-Ride cost sharing.**

2025 INTERMUNICIPAL AGREEMENT PURSUANT TO WIS. STAT. § 66.0301  
BETWEEN THE CITY OF APPLETON AND THE CITY OF NEENAH  
TO PROVIDE FOR COST-SHARING OF TRANSIT SERVICES FOR THE ELDERLY

I. THE PARTIES

The City of Appleton, a Wisconsin municipal corporation, doing business at 100 North Appleton Street, Appleton, Wisconsin 54911-4799 ("Appleton").

The City of Neenah, a Wisconsin municipal corporation, doing business at 211 Walnut Street, Neenah, Wisconsin 54956 ("Neenah").

Together, the municipalities may be jointly referred to as "the Parties".

II. THE RECITALS

WHEREAS, the City of Appleton, the owner of Valley Transit, assumes responsibility for and direction of its operations, and

WHEREAS, the City of Neenah operates Northern Winnebago Dial-A-Ride, a transportation program (hereinafter referred to as "DIAL-A-RIDE") for the benefit of the elderly of the Cities of Neenah and Menasha, and

WHEREAS, the City of Appleton and the City of Neenah wish to coordinate services to maximize outside revenue sources.

**III. THE AGREEMENT**

NOW, THEREFORE, the City of Appleton and the City of Neenah by their respective representatives, do hereby agree as follows:

1. COST-SHARING AGREEMENT.

Expenses for the Dial-A-Ride program will be shared based on the following formula:

Dial-A-Ride x Contract Cost  
- Federal Share  
- State Share  
- Farebox Revenues  
+ Administrative Charge  
= City of Neenah Estimated Contribution

Valley Transit and the City of Neenah estimate that there will be 5,000 rides in 2025. Cost estimates are as follows:

Cost for Dial-A-Ride (5,000 X \$18.57)	\$92,850
Federal Share	(20,628)
State Share	(20,628)
Fares (5,000 X \$3.50)	(17,500)
Administrative Charge	<u>9,285</u>
The City of Neenah Estimated Contribution*	\$43,379

Actual costs will be based on actual ridership, federal share, state share, and fares in 2025.

\*This cost figure is illustrative given that the amounts used in the formula are estimates.

- 2. METHOD OF PAYMENT. Payment by Valley Transit to the contractor will be made monthly based on ridership information provided by the City of Neenah to Valley Transit. Valley Transit will invoice the City of Neenah for its contribution on a monthly basis.
- 3. LENGTH OF AGREEMENT. This agreement shall be for the calendar year 2025. Renewal shall occur upon mutual agreement by the parties 30 days prior to the termination date of this contract.
- 4. PROGRAM ADMINISTRATION AND REPORTING. Valley Transit and the City of Neenah shall be responsible for administration of the Dial-A-Ride Program.
- 5. INSPECTION. Both parties agree to allow inspection of each other's records and books so far as permitted by law. Record inspection shall be allowed upon reasonable notice in order to confirm compliance with the terms and conditions of this agreement.
- 6. AUDIT. Any audits required for Dial-A-Ride services will be added to the total cost of those services, and the City of Neenah's cost impact will be as described in Section 1 above. Valley Transit shall establish and maintain accounts for the specialized transportation services receiving funding under this agreement. The accounts shall distinguish the costs of this transportation service from any other service.
- 7. INDEMNIFICATION. Each party to this agreement agrees to indemnify, save harmless and defend the other party from and against all liability, loss, damage, costs or expenses which a signing party may sustain, incur or be required to pay by reason of the other party's acts, errors or omissions.
- 8. INSURANCE. The City of Appleton and the City of Neenah agree at all times during the existence of this Agreement to keep in force the following insurance coverages:

<u>Coverage</u>	<u>Limit</u>
Worker's Compensation	Statutory Limit
Comprehensive General Liability	\$1,000,000 Each Occurrence
Auto Liability	\$1,000,000 CSL

- 9. DISCRIMINATION. In connection with the performance of work under this agreement, the City of Appleton and the City of Neenah agree not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, sexual orientation, development disability as defined in §5101 (5), Wis. Stats., national origin, marital status, ancestry, arrest record, conviction record, or membership in the National Guard, State Defense Force or any reserve component of the military forces of the United States or this State. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other form of compensation; and section for training, including apprenticeship. Valley Transit further agrees to take affirmative action to ensure equal employment opportunities.
- 10. CONDITIONS. This agreement is contingent upon authorization of Wisconsin and United States law and any material amendment or repeal of the same affecting relevant funding, or authority of the City of Appleton and the City of Neenah shall serve to terminate this agreement.

11. MODIFICATION/TERMINATION. Failure to comply with any material part of this agreement may be considered cause for revision, suspension, or termination.

Revision or modification of this agreement must be agreed to by all parties involved by a written addendum signed by the authorized representatives of each party.

12. ELECTRONIC SIGNATURES. This Agreement may be executed in counterparts, either by original signature or verified electronic signature, each of which shall be deemed an original, but such counterparts shall together constitute but one and the same agreement. The headings in this Agreement are inserted for convenience of reference only and shall not constitute a part hereof.

IN WITNESS WHEREOF, the parties have caused the forgoing instrument to be executed on this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

SIGNATURES APPEAR ON THE FOLLOWING PAGE





*Department of Community Development*  
211 Walnut St. • Neenah WI 54959  
Phone 920-886-6125 • e-mail: chae@ci.neenah.wi.us  
CHRIS A. HAESE  
DIRECTOR OF COMMUNITY DEVELOPMENT AND ASSESSMENT

January 2, 2025

Mayor Lang:

After an incredible 34 years of working for the City of Neenah, I am writing to formally announce my retirement as Director of Community Development and Assessment effective March 4, 2025.

After much consideration, I have decided that the time has come for me to step away and enjoy this new phase of life. I am grateful for the opportunities and experiences I've had throughout my career and thankful to have worked with such a dedicated team of elected officials, department heads and city staff. I have greatly enjoyed working alongside all of you, and I will always cherish the memories, the relationships and the community we built during my time here.

I will do everything I can in the coming weeks to ensure a smooth transition. Please let me know if there is anything I can assist with that will help during this time.

Thank you again for the support and partnership throughout the years. I will miss working with you all, but I look forward to watching Neenah continue to grow as I embark on this next chapter.

Warm regards,

Chris A. Haese  
Director of Community Development and Assessment



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## MEMORANDUM

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Date: January 6, 2025

To: Chairperson Erickson and Members of the Finance & Personnel Committee

From: Mayor Lang and Amy Fairchild, Director of Human Resources & Safety

Re: Employment Agreement

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Upon the recent announcement of Director Chris Haese's retirement, it has been determined that continued part-time consulting would be advantageous to the City. To that end, an employment agreement has been drafted outlining terms and conditions of continued part-employment with Director Haese as a Planning Advisor.

Such agreement will ensure the continued success of current projects and agreements and the ability for Director Haese to continue to speak on behalf of the City of Neenah. His professional knowledge and experience as well as the relationships he has developed with current projects make it vitally important for Director Haese to remain involved and active until said projects have been completed or the incoming Director is able to transition into leadership and establish the necessary knowledge for continued success of these on-going projects.

The position of Director of Community Development will be posted for applications within the month of January following a full review of the job description and associated duties. A successful candidate may make up to midpoint of the scale according to current policy and precedent. Based on the current salary of Director Haese and the variance to midpoint the overall cost of this agreement will be cost neutral. In the event the agreement needs to be extended, or there is any potential for overage, funding sources are available through an existing grant which allows for administrative cost reimbursements.

It is the recommendation of the Mayor, with the support of the Director of Human Resources, to approve this Employment Agreement as presented.

Attachments: Employee Advisory Agreement  
Retirement Announcement



Human Resources & Safety

Email: [humanresources@neenahwi.gov](mailto:humanresources@neenahwi.gov)  
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426

January 16, 2025

Chris,

Congratulations on your recent announcement regarding your retirement from the position as the Director of Community Development with the City of Neenah.

As discussed, there are ongoing projects and needs of the City which would benefit from your continued service post March 4, 2025. Such needs would include the following:

- Consulting and advisory services related to Arrowhead Park
- Consulting and advisory services related to Town of Clayton Boundary Agreement
- Downtown Parking
- Attendance at Committee/Council meetings as needed for special projects

Such needs do not include:

- Management or direction of staff
- Acquisition of new projects
- Regular attendance at Committee/Council meetings

For the purposes of this agreement the City will provide the following tools and resources:

- Access to City issued laptop for remote work
- Access to City Network and associated resources
- Access to City facility
- Access to a private office separate from Community Development Department to perform in-house services
  - Current office designation has been identified within Human Resources office

Terms of this agreement include:

- Compensation in the amount of \$1,700 per week payable through city payroll, subject to state and federal required withholdings
- No full-time benefits are included within the terms of this agreement
- Services to begin March 10, 2025 and extend through August 1, 2025
- Services to be reviewed by or before July 1, 2025 to determine continued advisory needs
- The City agrees to provide a 60-day notice prior to termination of this agreement

If these terms meet with your approval, please counter-sign this letter and return to me at your earliest convenience.

Jane Lang, Mayor

Chris Haese

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**MEMORANDUM**

**To:** Members of the Finance and Personnel Committee

**From:** Chairman Erickson *JE*

**Date:** December 27, 2024

**Re:** November Voucher Review

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On behalf of the Committee and Common Council, I have reviewed expenditure abstracts and other Finance Department records supporting:

1. November General Expenditure Voucher Nos. 2242 through 2284 (\$257,615.48) and 2174 through 2259 and 59411 through 59520 (\$1,511,485.56) and November payroll (\$0.00) for a combined total of \$1,769,101.04.
2. November Automated Transfers Nos. 1 through 55 totaling \$2,442,047.83.

I recommend their approval.

Attached are schedules of November Automated Fund Transfers and Non-Payroll Expenditure Vouchers over \$2,000.

Attachments

Nov 2024 Check Register-Over \$2,000

AP Pymt Date	AP Pymt #	AP Vendor Name	AP Invoice #	AP Trans Amount	AP Description 01	AP Description 02	Fund Description	Department Description
11/07/2024	2175	ENERGY CONTROL & DESIGN INC	101226IN	2,770.00	BOILER SYSTEM ALARM		Facility Improvement Fund	Public Library
11/07/2024	2179	GRAYMONT WESTERN LIME INC	352300423RI	4,622.20	HYDRATED LIME		Water	Other
11/07/2024	2180	GRAYMONT WESTERN LIME INC	35230807RI	5,186.06	HYDRATED LIME		Water	Other
11/07/2024	2183	MENASHA, CITY OF	OCT 2024 COURT	4,922.60	OCT COURT FINES		Joint Municipal Court Fd	Administration Exp
11/07/2024	2184	NEENAH MENASHA SEWERAGE COMMISSION	2024284	10,148.00	NOV INTEREST PAYMENT_CW L	0AN	Sewer Capital Fund	Sewer Capital Costs
11/07/2024	2185	NEENAH MENASHA SEWERAGE COMMISSION	2024284	41,751.00	NOV PRINCIPAL PAYMENT_CW	LOAN	Sewer Capital Fund	Sewer Capital Costs
11/07/2024	2188	NEENAH MENASHA SEWERAGE COMMISSION	2024284	14,417.00	NOV PRINCIPAL PAYMENT_RE	LOAN	Sewer Capital Fund	Sewer Capital Costs
11/07/2024	2189	NEENAH MENASHA SEWERAGE COMMISSION	2024278	90,536.37	NOV PLANT EXPENSE		Sewer Operating Utility	Sewer Operations
11/07/2024	2191	NEENAH MENASHA SEWERAGE COMMISSION	2024284	2,595.00	NOV INTEREST PAYMENT_RE L	0AN	Sewer Capital Fund	Sewer Capital Costs
11/07/2024	2192	NORTHEAST ASPHALT INC	3000013887	3,066.29	COLD MIX		General Fund	Street Maintenance
11/07/2024	2193	PRIMADATA LLC	68131	2,418.90	OCT UTILITY BILLS-POSTAGE		General Fund	Finance
11/07/2024	2194	SUPERIOR LLC	422455	2,145.00	LASERFICHE API COMPLETION		Capital Equipment Fund	Information Systems
11/07/2024	2195	WINNEBAGO COUNTY TREASURER	421931	3,500.00	CS FUSION SUBSCRIPTION FE	E	Capital Equipment Fund	Information Systems
11/07/2024	2196	GRAYMONT WESTERN LIME INC	OCT 2024 COURT	3,038.80	OCT COURT FINES		Joint Municipal Court Fd	Administration Exp.
11/07/2024	2197	J D OGDEN PLUMBING & HEATING INC	35231123RI	5,002.14	HYDRATED LIME		Water	Other
11/07/2024	2200	KIDSTAGE	101838	2,525.30	JETTED SUMP PITS CITY HAL	L	General Fund	Municipal Building
11/07/2024	2201	MCMAHON	1236	3,300.00	KIDSTAGE CLASS-MADAGASCAR		General Fund	Contracted Programs
11/07/2024	2202	MENASHA, CITY OF	936833	5,040.25	OCT RETIREMENT-MENASHA	CONTRACT A	Water	Other
11/07/2024	2203	MENASHA, CITY OF	INVS10197	46,925.50	SEP PROFESSIONAL SERVICES		Benefit Accrual Fund	Retirement & Taxes
11/07/2024	2204	MERIDIAN RAPID DEFENSE GROUP LLC	OCT 2024 WRS	3,855.18	MERIDIAN CERTIFIED TRAINI	NG CLASS	General Fund	Police
11/07/2024	2205	MICHEL'S	476926	2,067.48	BACKFILL AND COLD PATCH		Water	Other
11/07/2024	2206	MIDWEST TAPE	508298200	4,000.00	HOOPLA		General Fund	Public Library
11/07/2024	2207	NCI COMMUNICATION SOLUTIONS	AR34936	4,515.48	PORTABLE RADIO PROGRAMMIN	G	Neenah Menasha Fire	Other
11/07/2024	2208	PACKER CITY INTERNATIONAL TRUCKS	404747	118,028.00	FLEET #9A CHASSIS		Capital Equipment Fund	Public Works
11/07/2024	2209	SECURITY FINANCIAL GROUP INC	DEC 2024 2832L	6,002.16	DEC INSURANCE		Benefit Accrual Fund	Insurance
11/07/2024	2210	WESTWOOD PROFESSIONAL SERVICES INC	1241000064	2,320.00	SEP PROFESSIONAL SERVICES	_ DOUGLAS POND	Storm Water Management	Sewer Repair/Replacement
11/07/2024	2211	CHEMTRADE CHEMICALS US LLC	90165496	8,823.60	FERRIC SULFATE		Water	Other
11/07/2024	2212	DAVID TENOR CORPORATION	CN1-24 PAY #8	81,384.88	PAY REQUEST NO.8 CONTRACT	1-24	Streets, Utility, Sidewalks	Upgrades-City Initiated
11/07/2024	2213	FRIENDS OF THE NEENAH PUBLIC	3RD QTR 2024	2,030.32	3RD QTR ONLINE PAYMENTS		General Fund	Other
11/07/2024	2214	GRAYMONT WESTERN LIME INC	35231411RI	5,084.42	HYDRATED LIME		Water	Other
11/07/2024	2215	HYDRITE CHEMICAL COMPANY	202400079379	8,395.20	SODIUM HYPOCHLORITE		Water	Other
11/07/2024	2216	MCC INC	CN6-24 PAY #3	88,610.14	PAY REQUEST NO.3 CONTRACT	6-24	TIF #12 Bridgewood	Other
11/07/2024	2217	WINNEBAGO COUNTY TREASURER	134021	39,535.39	OCT 2024 LANDFILL CHARGES		General Fund	Sanitation
11/07/2024	2218	WINNEBAGO COUNTY TREASURER	134021	2,261.05	OCT 2024 LANDFILL CHARGES		Recycling Fund	Recycling Program
11/07/2024	2219	WINNEBAGO COUNTY TREASURER	29421	2,191.74	OCT BRIDGE INSPECTIONS		General Fund	Street Maintenance
11/07/2024	2220	U S BANK	11-13-24	4,012.19	COMPASS MINERALS AMER	ROAD SALT	General Fund	Land Maintenance
11/07/2024	2221	U S BANK	11-13-24	3,645.00	AMZN MKTP US*1K4UA8103	SWITCHES FOR REPLACEMENT	Capital Equipment Fund	Information Systems
11/07/2024	2222	U S BANK	11-13-24	2,590.00	AMZN MKTP US*229FM7X73	SWITCHES FOR REPLACEMENT	Capital Equipment Fund	Information Systems
11/07/2024	2223	U S BANK	11-13-24	2,925.00	SO *SUBURBAN WILDLIFE SOL	MUSKRAT TRAPPING 10/25	Storm Water Management	Information Systems
11/07/2024	2224	U S BANK	11-13-24	3,381.00	U.S. CELLULAR	OOMA HARDWARE	Information Systems	Information Systems
11/07/2024	2225	U S BANK	11-13-24	2,697.50	TAPCO	SIGNAL MAINT CONTRACT/178	General Fund	Street Signal & Light
11/07/2024	2226	U S BANK	11-13-24	5,461.86	PACKER CITY INTERNATIONAL	FLEET #13 MOTOR OVERHAUL/	Storm Water Management	Storm Sewer Management
11/07/2024	2227	U S BANK	11-13-24	10,923.72	PACKER CITY INTERNATIONAL	FLEET #13 MOTOR OVERHAUL/	General Fund	Land Maintenance
11/07/2024	2228	U S BANK	11-13-24	2,851.00	TAPCO	SIGNAL PREVENTATIVE MAINT	General Fund	Street Signal & Light
11/07/2024	2229	U S BANK	11-13-24	10,096.25	AMZN MKTP US*610XY9FL3	SWITCHES FOR REPLACEMENT	Capital Equipment Fund	Information Systems
11/07/2024	2230	U S BANK	11-13-24	7,579.00	WWW.UICOM	APS FOR WIFI REPLACEMENT	Capital Equipment Fund	Information Systems
11/07/2024	2231	U S BANK	11-13-24	5,461.86	PACKER CITY INTERNATIONAL	FLEET #13 MOTOR OVERHAUL/	General Fund	Street Maintenance
11/07/2024	2232	U S BANK	11-13-24	11,800.00	MACOUEEN EMERGIEQUIP	P38561/HARNESH FOR P35	Neenah Menasha Fire	Other
11/07/2024	2233	U S BANK	11-13-24	3,551.80	ARGAS - NORTH	CARBON DIOXIDE	Water	Other
11/07/2024	2234	U S BANK	11-13-24	3,360.00	MIDWEST METER - JACKSON	1 1/2 INCH METERS	Water	Other
11/07/2024	2235	U S BANK	11-13-24	5,010.03	HAWKINS INC	SODIUM PERMANGANATE	Water	Other
11/07/2024	2236	U S BANK	11-13-24	2,162.36	CONNECTTEAM.COM	CONNECTEAMS	General Fund	Public Library
11/07/2024	2237	U S BANK	11-13-24	2,511.79	NELSON TACTICAL	UNIFORM - HALLS	General Fund	Police
11/07/2024	2238	U S BANK	11-13-24	4,032.00	STREICHER'S MO	BALLISTIC HELMETS	General Fund	Police
11/07/2024	2239	U S BANK	11-13-24	2,320.00	CONCEPT2 INC	EXERCISE BIKES	Neenah Menasha Fire	Fire Department
11/07/2024	2240	U S BANK	11-13-24	2,911.55	BAKER-TAYLOR	BOOKS	General Fund	Public Library
11/07/2024	2241	U S BANK	11-13-24	3,366.00	STREICHER'S MO	SHIELD	General Fund	Police
11/07/2024	2242	ASSOCIATED APPRAISAL CONSULTANTS	177646	3,041.67	DEC ASSOCIATED APPRAISAL	SHATTUCK CELL & ALARM SER	General Fund	Community Development
11/07/2024	2243	U S BANK	11-25-24	2,982.90	SUBURBAN ENTERPRISES INC	REPLACE CHILLER/2024408	General Fund	Parks
11/07/2024	2244	U S BANK	11-25-24	6,462.74	KUEHL ELECTRIC INC	FILTERS	Facility Improvement Fund	Public Library
11/07/2024	2245	U S BANK	11-25-24	2,135.94	FILTRATION SERVICES INC	V-BOX SALT SPREADER/85415	General Fund	Public Library
11/07/2024	2246	U S BANK	11-25-24	6,848.00	MONROE TRUCK EQUIPMENT DE	INSTALL CAMERAS-NICOLET/C	Capital Equipment Fund	Public Works
11/07/2024	2247	U S BANK	11-25-24	3,804.60	KUEHL ELECTRIC INC	STREETS UTILITY SIDEWALKS	Streets Utility Sidewalks	Traffic Control
11/07/2024	2248	U S BANK	11-25-24	10,400.00	TCAW OCC HEALTH	OCT PRACTITIONER SERVICES	Benefit Accrual Fund	Insurance
11/07/2024	2249	U S BANK	11-25-24	2,300.00	KUEHL ELECTRIC INC	ELECTRICAL WORK/2024426	Facility Improvement Fund	Public Works

Nov 2024 Check Register-Over \$2,000

AP Pymt Date	AP Pymt #	AP Vendor Name	AP Invoice #	AP Trans Amount	AP Description 01	AP Description 02	Fund Description	Department Description
11/27/2024	2247	U S BANK	11-25-24	3,005.44	SUBURBAN ENTERPRISES INC	ALARM SYSTEM REPAIR/19552	General Fund	Other Pk & Rec Activities
11/27/2024	2248	U S BANK	11-25-24	3,540.00	TCAW OCC HEALTH	OCT LABS	Benefit Accrual Fund	Insurance
11/27/2024	2249	DONALD HIETPAS & SONS INC	10-02-24	2,321.07	KUEHL ELECTRIC INC	LIGHT REWORK-BELL & COMM/	General Fund	Street Signal & Light
11/27/2024	2250	DONALD HIETPAS & SONS INC	10-04-24	7,078.72	16" WATER MAIN BREAK ON	EASEMENT	Water	Other
11/27/2024	2251	EGE MECHANICAL INC	73175	3,058.26	16" WATER MAIN BREAK ON		Water	Other
11/27/2024	2252	GEI CONSULTANTS INC	3164528	24,296.00	CHILLER REPLACEMENT		Facility Improvement Fund	Public Library
11/27/2024	2253	GRAYMONT WESTERN LIME INC	35231750RI	4,633.21	LLBDM PLANNING SERVICES 9		Facility Improvement Fund	Parks
11/27/2024	2254	NEENAH, TOWN OF	UTILITY AID	4,670.60	HYDRATED LIME		Water	Other
11/27/2024	2255	PRECISION INSTALLATIONS INC	36506	210,176.66	ALLIANT ENERGY PILOT-NOV	PYMT	Alliant Energy PILOT	Finance
11/27/2024	2256	SEH INC	476876	3,285.00	CHANGEOVER - SQ. 8	E FEE THRU 10/31	Capital Equipment Fund	Police
11/29/2024	2284	U S BANK	11-25-24	10,196.20	ST 31 REMODEL ARCHITECTUR	HEMOSTATIC DRESSING	Facility Improvement Fund	Fire Department
11/27/2024	59414	U S BANK	11-25-24	2,270.50	N AMERICA RESCUE PRODUCT	BOOKS	General Fund	Police
11/27/2024	59416	U S BANK	11-25-24	4,139.78	BAKER-TAYLOR	ELECTION FOOD	General Fund	Public Library
11/27/2024	59420	U S BANK	11-25-24	2,812.00	CHOICES CATERING	ARRESTOR CERTIFICATION(2)	General Fund	Legal & Adm. Services
11/27/2024	59425	U S BANK	11-25-24	2,201.98	MORTON SAFETY, LLC	RECLINERS	General Fund	Other
11/07/2024	59414	BADGER PAINTING & HOME IMPROVEMENT	INV0609	2,987.50	HIH GRANT 207 WEBSTER STR	EET	Water	Fire Department
11/07/2024	59416	BERGSTROM AUTOMOTIVE	N24686	40,875.50	NEW TRUCK		Neenah Menasha Fire	Fire Department
11/07/2024	59420	CENTURY TRAFFIC LLC	CN9-24 FINAL	7,354.00	FINAL PAY REQUEST_CONTRAC	T 9-24	TIF Affordable Housing	Other
11/07/2024	59425	GRAEF	CN9-24 FINAL	104,625.95	FINAL PAY REQUEST_CONTRAC	T 9-24	Streets Utility Sidewalks	Traffic Control
11/07/2024	59438	STATE OF WISCONSIN	135260	7,584.68	ARROWHEAD DEVELOPMENT THR	U 9/28	Streets Utility Sidewalks	Street Maintenance
11/14/2024	59443	BACHRODT BARABOO MOTORS INC	CN10-24 PAY #1	43,127.90	TULLAR ROOF REPAIR-TRAFFI	C AREA	Facility Improvement Fund	Other
11/14/2024	59450	HD INSTALLATIONS	CN10-24 COURT	8,406.14	OCT COURT FINES		Joint Municipal Court Fd	Public Works
11/14/2024	59452	KELLY MCCARTHY BUILDERS INC	B430	28,560.50	NEW WATER METER VAN		Water	Administration Exp.
11/14/2024	59452	BLACK GOLD ENVIRONMENTAL SERVICES	372024	3,245.00	LIGHTS & SOUND - SQ. 33		Capital Equipment Fund	Police
11/21/2024	59467	IMAGE STUDIOS INC	48053	5,000.00	HIH GRANT 424 SIXTH STREE	T	TIF Affordable Housing	Police
11/21/2024	59474	KRUCZEK CONSTRUCTION INC	75888	12,688.00	FANS AND INSTALLATION	IDEO	Facility Improvement Fund	Public Works
11/21/2024	59487	PETTY CASH - CITY OF NEENAH	CN2-24 PAY #7	6,000.00	FINAL - NPD RECRUITMENT V	2-24	General Fund	Police
11/21/2024	59489	RIECKMANN CREATIONS & FABRICATIONS	2024 INCREASE	76,668.76	PAY REQUEST NO.7-CONTRACT	LECTION	General Fund	Upgrades-City Initiated
11/21/2024	59491	SABEL MECHANICAL LLC	294	3,000.00	INCREASE FOR 2024 TAX COL		Capital Equipment Fund	Police
11/21/2024	59493	STANTEC CONSULTING SERVICES INC	2-24W PAY #2	2,600.00	DRAWERS - SQ. 7 & 8		Water	Other
11/27/2024	59498	APPLETON, CITY OF	15718	98,701.91	PAY REQUEST #2 CONT 2-24W	11	General Fund	Parks
11/27/2024	59502	EDGEWATER RESOURCES LLC	2302751	2,900.00	PLANT MANAGEMENT THRU 10/	11	Park Development Fund	Park & Rec Trust Exps
11/27/2024	59504	HD INSTALLATIONS	2302751	9,900.00	PLANT MANAGEMENT THRU 10/		General Fund	Community Development
11/27/2024	59505	L & S ELECTRIC INC	15718	43,414.00	NOV TRANSIT	S	Facility Improvement Fund	Parks
11/27/2024	59507	M & M EXTERIOR CONSTRUCTION	5272	17,881.83	OCT SHORELINE IMPROVEMENT	S	Facility Improvement Fund	Parks
11/27/2024	59515	RECKER REMODELING LLC	16	3,380.00	CHANGEOVER - SQ. 7		Capital Equipment Fund	Police
11/27/2024	59516	RENT FUN LLC	8858	2,494.00	DOTY LIFT UPGRADES		Sewer Capital Fund	Sewer Repair/Replacement
11/27/2024	59516	RENT FUN LLC	11-16-24	3,200.00	CDBG 669 ELM STREET		Housing Fund	Other
11/27/2024	59516	RENT FUN LLC	KW1124	4,591.00	HIH LOAN 405 11TH STREET		TIF Affordable Housing	Other
11/27/2024	59516	RENT FUN LLC	INV0345	9,500.00	ACTIVATION FEE		Facility Improvement Fund	Other
				1,618,999.95				

**EXPENDITURE ABSTRACT FOR PERIOD NOVEMBER 1 THROUGH NOVEMBER 30, 2024**  
**EXPLANATION OF AUTOMATED TRANSFERS**

Transfer No.	Transfer Date	Amount	Vendor	Purpose	Budget/Cost Center
1	11/1/24	\$1,469.61	DELTA DENTAL	Vision Premium	FRINGE BENEFIT DIST.
2	11/1/24	\$287,847.38	HEALTH PARTNERS	Nov Insurance Premiums	FRINGE BENEFIT DIST.
3	11/1/24	\$543.13	DIVERSIFIED BENEFIT SERVICES	2024 Employee HRA Plan	N/A
4	11/1/24	\$84.02	DIVERSIFIED BENEFIT SERVICES	2024 Employee FSA Plan	N/A
5	11/5/24	\$2,986.20	BANCORP	FSA/HRA Debit Card Prefund	N/A
6	11/5/24	\$1,191.04	USPS	Mailing for Water	N/A
7	11/6/24	\$7,884.75	DELTA DENTAL	Dental Claims	FRINGE BENEFIT DIST.
8	11/6/24	\$1,549.11	DIVERSIFIED BENEFIT SERVICES	2024 Employee HRA Plan	N/A
9	11/6/24	\$709.91	DIVERSIFIED BENEFIT SERVICES	2024 Employee FSA Plan	N/A
10	11/7/24	\$20,023.00	MISSIONSQUARE	457 Deferred Comp. Contributions	N/A
11	11/7/24	\$4,246.75	MISSIONSQUARE	Employee IRA Contributions	N/A
12	11/7/24	\$2,353.89	MIDAMERICA	FICA Alternative Plan #3121	N/A
13	11/7/24	\$49.00	COMMUNITY FIRST CREDIT UNION	FD Local 275 Conduit	N/A
14	11/7/24	\$6,384.40	COMMUNITY FIRST CREDIT UNION	FD Union Dues	N/A
15	11/7/24	\$1,347.53	ASSOCIATED BANK	Child Support	N/A
16	11/7/24	\$514,087.04	EMPLOYEE PAYROLL	ACH Direct Deposit	N/A
17	11/7/24	\$1,695.00	NATIONWIDE	457 Deferred Comp. Contributions	N/A
18	11/7/24	\$1,150.00	NATIONWIDE	Employee IRA Contributions	N/A
19	11/8/24	\$611.00	DIVERSIFIED BENEFIT SERVICES	2024 Employee HRA Plan	N/A
20	11/8/24	\$141,653.08	DEPARTMENT OF THE TREASURY	Employer/Employee Social Security Federal Withholding	FRINGE BENEFIT DIST.
21	11/12/24	\$6,188.85	QUADIENT	Postage Machine	N/A
22	11/13/24	\$3,890.80	DELTA DENTAL	Dental Claims	FRINGE BENEFIT DIST.
23	11/13/24	\$2,490.12	BANCORP	FSA/HRA Debit Card Prefund	N/A
24	11/13/24	\$2,042.11	DIVERSIFIED BENEFIT SERVICES	2024 Employee HRA Plan	N/A
25	11/13/24	\$2,149.86	DIVERSIFIED BENEFIT SERVICES	2024 Employee FSA Plan	N/A
26	11/15/24	\$277.06	DIVERSIFIED BENEFIT SERVICES	2024 Employee HRA Plan	N/A
27	11/15/24	\$2,747.99	ASSOCIATED BANK	Oct Bank Service Fee	N/A
28	11/19/24	\$2,977.32	BANCORP	FSA/HRA Debit Card Prefund	N/A
29	11/20/24	\$4,656.12	DELTA DENTAL	Dental Claims	FRINGE BENEFIT DIST.
30	11/20/24	\$898.86	DIVERSIFIED BENEFIT SERVICES	2024 Employee FSA Plan	N/A
31	11/20/24	\$15,375.42	DIVERSIFIED BENEFIT SERVICES	2024 Employee HRA Plan	N/A
32	11/21/24	\$976.62	WISCONSIN DEPT OF REVENUE	Oct Sales Tax	N/A
33	11/21/24	\$20,073.00	MISSIONSQUARE	457 Deferred Comp. Contributions	N/A
34	11/21/24	\$4,346.75	MISSIONSQUARE	Employee IRA Contributions	N/A
35	11/21/24	\$3,001.60	MIDAMERICA	FICA Alternative Plan #3121	N/A
36	11/21/24	\$49.00	COMMUNITY FIRST CREDIT UNION	FD Local 275 Conduit	N/A
37	11/21/24	\$1,222.75	ASSOCIATED BANK	Child Support	N/A
38	11/21/24	\$544,858.93	EMPLOYEE PAYROLL	ACH Direct Deposit	N/A
39	11/21/24	\$1,695.00	NATIONWIDE	457 Deferred Comp. Contributions	N/A
40	11/21/24	\$1,150.00	NATIONWIDE	Employee IRA Contributions	N/A
41	11/22/24	\$152,607.74	DEPARTMENT OF THE TREASURY	Employer/Employee Social Security Federal Withholding	FRINGE BENEFIT DIST.
42	11/22/24	\$103.99	DIVERSIFIED BENEFIT SERVICES	2024 Employee FSA Plan	N/A
43	11/25/24	\$710.56	DIVERSIFIED BENEFIT SERVICES	2024 Employee HRA Plan	N/A
44	11/26/24	\$2,819.60	BANCORP	FSA/HRA Debit Card Prefund	N/A
45	11/27/24	\$2,972.53	DIVERSIFIED BENEFIT SERVICES	2024 Employee FSA Plan	N/A
46	11/27/24	\$3,378.94	DIVERSIFIED BENEFIT SERVICES	2024 Employee HRA Plan	N/A
47	11/27/24	\$5,842.66	DELTA DENTAL	Dental Claims	FRINGE BENEFIT DIST.
48	11/27/24	\$57,038.81	ASSOCATED BANK	CDA Principal/Interest Payment	N/A
49	11/29/24	\$229,417.04	WI EMPLOYEE TRUST FUNDS	Retirement Contribution	FRINGE BENEFIT DIST.
50	11/29/24	\$257,615.48	US BANK	10/26-11/25 P-Card Statement	N/A
51	11/29/24	\$2,588.30	USPS	Neenah Newsletter	N/A
52	11/29/24	\$728.00	DIVERSIFIED BENEFIT SERVICES	2024 Employee FSA Plan	N/A
53	11/29/24	\$146.31	DIVERSIFIED BENEFIT SERVICES	2024 Employee HRA Plan	N/A
54	11/30/24	\$4,348.75	MERCHANT SERVICES	Debit Card/Credit Card Service Fee	N/A
55	11/30/24	\$102,795.12	WE ENERGIES	Invoices	N/A
<b>NOVEMBER TOTAL</b>		<b>\$2,442,047.83</b>			