



# Neenah-Menasha Fire Rescue

## Agenda

**Neenah-Menasha Joint Fire Commission  
Wednesday, November 30, 2022 – 4:00 p.m.  
City of Neenah Training Center**

1. Attendance
2. Public Forum
3. Approval of minutes:
  - a. May 3, 2022 (attached)
4. Consideration and Action of Fire Officer & Shift Inspector Promotions (attached)
5. Convene into closed session pursuant to Section 19.85(1)(c), Wis. Stats for the purpose of interviewing applicants for the open firefighter positions.
6. Adjourn until 4:00 p.m. on December 1, 2022

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Neenah-Menasha Joint Fire Commission  
Meeting Minutes  
May 3, 2022 – 4:00 p.m.  
City of Neenah – Hauser Room

Present: Commissioners Keehan, Keating, Kubiak, Lewis and Englbart

Excused: Commissioner McCann

Also Present: Chief Kloehn and AC Dorn

Commissioner Kubiak called the meeting to order at 4:00 p.m.

Minutes: The Commission reviewed the April 27, 2022 meeting minutes. **MSC Keehan/Englebert to approve the April 27, 2022 meeting minutes, all voting aye.**

Review of Hiring Lists: Chief Kloehn noted due to the number of approved FMLA's our department is currently experiencing, we have received permission to hire another firefighter to help reduce this overtime. This person would then take the place of an anticipated retirement in January. However, at this time, there is no one on our current hiring list that meets the minimum hiring qualifications. He asked for consideration of giving approval to hire someone that is on an expired list. Our lists are good for two years and we had one that expired on December 31, 2021. **MSC Keehan/Lewis to suspend Commission rules and grant Chief Kloehn permission to hire one firefighter from an expired list with a sunset of December 31, 2022, all voting aye.**

**MSC Keehan/Englebert to adjourn at 4:22 p.m., all voting aye.**

Respectfully Submitted,



Kevin Kloehn  
Chief



## **Memorandum**

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**TO:** NMFR Joint Fire Commission

**FROM:** Kevin Kloehn, Fire Chief

**DATE:** November 21, 2022

**RE:** Fire Officer & Shift Inspector Promotions

Due to the anticipated retirement of Officer Jim Dunbar this will created a vacancy in the Fire Officer and Shift Inspector positions. Per Local 275's contract, promotions to these positions are from an approved promotional list and is done by seniority.

I am requesting consideration and action to promote the following staff members:

1. Shift Inspector Greg Wroblewski from the Shift Inspector position to Fire Officer effective January 7, 2023 and contingent upon Officer Jim Dunbar's retirement.
2. Firefighter Evan Forster from the Firefighter position to Shift Inspector position effective January 7, 2023 and contingent upon Fire Officer Jim Dunbar's retirement.

If you have any questions, please feel free to call me at 886-6203.

KK/te