

AGENDA
NEENAH LANDMARKS COMMISSION
Wednesday, July 13, 2022
5:30 P.M.

Hauser Committee Room and GoToMeeting
211 Walnut Street, Neenah
City Administration Building

This meeting will occur in-person and at a virtual location accessed by computer or conference call. Committee members and the public who wish to participate via GoToMeeting should use the following web link/call-in information:

Web Link: <https://meet.goto.com/826020765>
Conference Telephone Number: +1 (224) 501-3412
Access Code: 826-020-765

1. Public Appearances. (Ten minutes divided among those wishing to speak on topics pertinent to the Landmarks Commission.)
2. Approve minutes of the June 8, 2022 meeting.
3. Discuss education and information activities.
4. Discuss demolition and building permit reviews.
5. Approval of expenditures.
6. Announcements and future agenda items.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Community Development Department at (920) 886-6125 or the **City's ADA Coordinator at (920) 886-6106 or e-mail attorney@ci.Neenah.wi.us** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**Minutes of the Neenah Landmarks Commission
Wednesday, June 8, 2022
5:30 P.M.**

Hauser Room, City Administration Building, and GoToMeeting

Ron Klatt Chair	x	Nate Van Zeeland	Excused
Jack Speech Vice Chair	x	Karl Volkman Real estate broker	x
Steve Gries Architect	x	Jim Taylor Alternate	x
Ald. Dan Steiner	x	Ald. Scott Weber Alternate	x
Ruth Streck	Excused	Carol Kasimor, Staff	x

Six members were in attendance in the Hauser Room and one member was present via GoToMeeting.

Public Appearances: No public appearances.

Approval of minutes:

MSC Speech, Volkman, the minutes of the May 11, 2022 meeting were approved as distributed.

Discussion demolition and building permit reviews:

A) Review exterior building permit request for 106 W. Wisconsin Avenue:

Commissioners had previously approved a Certificate of Appropriateness for the alteration of the north and south facades at 106 W. Wisconsin Avenue.

The owner of the property is proposing to revise the original site plan to retain the existing concrete sill on the front storefront and utilize it as a step into the building at the location of the entrances previously approved, at the far west and east sides of the building. A handicapped accessible entrance will be located at the rear of the building. The two front entrances to the building are proposed to be recessed, with metal or wood framed doors.

The Commission discussed the proposed changes. Commissioner Gries recommended that the doors be full-lite doors.

MSC Gries, Taylor and carried, the Commission approved the Certificate of Appropriateness for the revised site plan dated June 8, 2022, contingent on the verification of the style of the entrance doors to be full-lite doors.

Discuss education and information activities:

The Fox of the River Voyageur Canoe LLC is available for historic tours on Saturday, August 20, 2022 at the Neenah Farmers Market. Neenah Historical Society is sponsoring History's Mysteries at the market.

MSC Taylor, Speech, the Commission approved funding historic tours with Fox of the River Voyageur Canoe Company at a cost of \$400, contingent on review by the City Attorney and obtaining a certificate of insurance.

Announcements and future agenda items:

Commissioner Jim Taylor reported that the Menasha Landmarks Commission and the Menasha Historical Society have invited the Neenah Landmarks Commission and the Neenah Historical Society to work together on the commemoration of the 150th anniversary of incorporation of the Cities of Neenah and Menasha, in 2023 and 2024, respectively. Commissioners agreed on a collaboration, and Dan Steiner and Ron Klatt volunteered to be liaisons for the effort from the Neenah Landmarks Commission.

Adjournment: MSC Taylor, Speech, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,



Carol Kasimor, Assistant Planner