



**City of Neenah
Common Council AGENDA
Organizational & Regular Meetings
Tuesday, April 21, 2026 at 6:00 p.m.
Neenah City Hall
Council Chambers
211 Walnut Street, Neenah**

- I. Roll Call and Pledge of Allegiance.
- II. Invocation by Pastor Jeff Vanden Heuvel.
- III. Swearing in Newly Elected Council Members.
 - A. Mayor – Four-year term expiring April 2030
 - a. Brian D. Borchardt
 - B. Aldermen – Three-year term expiring April 2029
 - a. Alderman District One – Brian D. Defferding
 - b. Alderman District Two – Tami Erickson
 - c. Alderman District Three – Scott C. Weber
 - C. Remarks from newly sworn Council Members

Organizational Meeting

- IV. Adopt Council Rules of Order
 - A. Motion to adopt the Rules of Order of the previous Council as the governing rules of this Council. **(Roll Call Vote)**
 - B. Election of President of the Council.
 - 1. Receive nominations for Council President.
 - 2. Vote for Council President. **(Secret Ballot)**
- V. Mayor's appointments to the Standing Committees, one-year terms expiring April 2027.
 - A. Finance & Personnel – (4) Aldermen and the Council President.
Mayor appoints Aldermen Erickson, Bruno, Ellis, Newly Appointed District 2 Alderman, and Council President.
 - B. Public Services & Safety – (4) Aldermen and the Council President.
Mayor appoints Aldermen Weber, Linski, Pollnow, Defferding, and Council President.
 - C. N-M Joint Fire Finance and Personnel Committee – the Council President, a member of the Finance and Personnel Committee and an at large Alderman.
Mayor appoints Aldermen Bruno, Pollnow, and Council President.
 - D. **Motion to confirm the Mayor's appointments to the Standing Committees. (Roll Call Vote)**
- VI. Mayor's appointments to the Special Council Committees, one-year terms expire April 2027.
 - A. Committee on Rules – (3) Aldermen.
 - 1. Mayor appoints Aldermen Weber, Ellis, and Defferding.

- B. Legislative Review
 - 1. Mayor appoints himself, Council President, and Chair of the Finance & Personnel Committee.
 - C. **Motion to confirm the Mayor's appointments to the Special Committees. (Roll Call Vote)**
- VII. Short recess to permit organizational meetings of the Standing / Special Council Committees to elect Chair, Vice-Chair and set meeting date.
- A. Organizational report of the Standing / Special Council Committees
 - 1. Finance and Personnel Committee
 - a. Report on elected Chair, Vice-Chair and meeting dates and times.
 - 2. Public Services and Safety Committee
 - a. Report on elected Chair, Vice-Chair and meeting dates and times.
 - 3. Committee on Rules
 - a. Report on elected Chair, Vice-Chair, Committee meets on call.
 - 4. Legislative Review Committee
 - a. Report on elected Chair; Committee meets on call.
- VIII. Mayor's appointment of:
- A. Alderman Ellis to the Appleton Redevelopment Authority (ARA) Exhibition Center Advisory Committee of the Appleton Redevelopment Authority to a one-year term expiring April 2027.
 - B. Aldermen Ellis and Defferding to the Board of Public Works for a one-year term to expiring April 2027.
 - C. Mayor Borchardt, Fire Chief Teesch, Police Chief Olson, City Attorney Rashid, Director of Community Development & Assessment Nieforth, Director of Finance Rasmussen, Director of Public Works Kaiser, Director of the Water Utility Mach, Director of Information Systems Schroeder, Director of Parks & Recreation Kading, Director of Library Services Hardina-Wilhelm, Director of Human Resources & Safety Barber, Clerk Nagel, Aldermen Linski and Bruno, Winnebago County Health Representative Gieryn, School Superintendent Harrison, and a Red Cross Representative to the Emergency Government Committee for a one-year term expiring April 2027.
 - D. Director of Community Development Nieforth and Mayor Borchardt to the Fox Cities Tourism and Convention Bureau for a one-year term expiring April 2027.
 - E. Alderman Bruno as Council representative to the Business Improvement District Board for a one-year term expiring April 2027.
 - F. Aldermen Erickson and Pollnow as a members of the Community Development Authority for a one-year term to expiring April 2027.
 - G. Mayor Borchardt and Planner Kasimor as City representatives to Fox Cities Transit Commission for a three-year term that expires April 2027.
 - H. Director of Finance Rasmussen and Director of Community Development Nieforth to Fox Cities Room Tax Commission for a one-year term expiring April 2027.
 - I. Alderman Erickson as Council representative to the Library Board for a one-year term expiring April 2027.
 - J. Aldermen Weber, Linski, and Pollnow to the Liquor Licensing Review Subcommittee for a one-year term expiring in April 2027.
 - K. Alderman Bruno as representative on the Bergstrom Mahler Museum Board of Directors for a one-year term expiring April 2027.
 - L. **Motion to confirm the Mayor's appointments. (Roll Call Vote)**

- IX. Council appointment of:
- A. Alderman Ellis as Council representative to the Joint Review Board for a one-year term expiring April 2027.
 - B. Alderman Bruno as Council representative to the Landmarks Commission for a one-year term expiring April 2027.
 - C. Newly Appointed Alderman District 2 as Council representative to the Loan Assistance Board for a one-year term expiring April 2027.
 - D. Alderman Erickson as Council representative to the Neenah Arts Council for a one-year term expiring April 2027.
 - E. Alderman Weber as Council representative to Park & Recreation Commission for a one-year term expiring April 2027.
 - F. Alderman Erickson as Council representative to the Plan Commission for a one-year term expiring April 2027.
 - G. Alderman Pollnow as Council representative to the Water Works Commission for a one-year term expiring April 2027.
 - H. Newly Appointed Alderman District 2 as Council representative to the Sustainable Neenah Committee for a one-year term expiring April 2027.
 - I. Appoint Alderman Pollnow and Mayor Borchardt to the Fox Cities Metropolitan Planning Organization Policy Board for a one-year term expiring April 2027.
 - J. **Motion to confirm the Council appointments. (Roll Call Vote)**

Regular Meeting of the Neenah Common Council

- X. Introduction and Confirmation of Mayor's Appointment(s). **(Unanimous Consent)**
(Attachments)
- A. Appoint Frank Cuthbert to the Library Board for a three-year term expiring May 2029.
 - B. Appoint Shannon Moskal to the Neenah Arts Council for three-year term expiring April 2029.
- XI. Approval of Council Proceedings **(Unanimous Consent)**
- A. [Approve Council minutes and proceedings from the April 1, 2026 regular meeting.](#)
- XII. Proclamation
- A. Declaring April 24th, 2026 Arbor Day.
- XIII. Public Forum
- A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
- XIV. Mayor/Council consideration of public forum issues
- XV. Consent Agenda
- A. None.
- XVI. Reports of standing committees
- A. [Regular Public Services and Safety Committee Meeting of April 7, 2026:](#) (Vice Chair Weber) (Minutes can be found on the City website)
 - 1. Meeting cancelled, no report.
 - B. [Special Public Services and Safety Committee Meeting of April 14, 2026:](#) (Vice Chair Weber) (Minutes can be found on the City website)
 - 1. Informational items only, no report.

- C. [Regular Finance and Personnel Committee meeting of April 6, 2026:](#) (Vice Chair Erickson) (Minutes can be found on the City website)
 - 1. Committee recommends Council approve Ordinance 2026-04 Amending Municipal Court Procedure Chapter 2 Administration, Article VIII Joint Municipal Court, Section 2-266 implementing the allowable change in increased court costs. **(Roll Call Vote)**
 - 2. Committee recommends Council approve Resolution 2026-02 Approving Municipal Court Fee Increase by \$10.00 from \$38.00 to \$48.00 in Response to 2025 Wisconsin Act 113. **(Roll Call Vote)**

- XVII. Reports of special committees and liaisons and various special projects committees
 - A. [Regular Plan Commission meeting of April 7, 2026:](#) (Council Rep Steiner) (Minutes can be found on the City website)
 - 1. Informational items only, no report.
 - B. [Board of Public Works meeting of April 9, 2026:](#) (Alderman Ellis) (Minutes can be found on the City website)
 - 1. Board recommends Council approve Pay Request #3 and final from Vinton Construction Company, Two Rivers, WI, in the amount of \$118,690.83 for work completed through December 31, 2025, utilizing approved budgeted 2025 CIP Funds minus \$25,000 to be held until punch list items are satisfactorily complete **(Roll Call Vote)**
 - C. [Board of Public Works meeting of April 16, 2026:](#) (Alderman Ellis) (Minutes can be found on the City website)
 - 1. Final Pay Request, Contract 10-25, Window and Exterior Door Replacement, City Hall Administration Building, to Omni Glass & Paint, in the amount of \$40,427.00. **(Roll Call Vote)**
 - 2. Award Contract 4-26, Concrete Pavement and Sidewalk Repair, to Jim Fischer, Inc., in the amount of \$251,505.00. **(Roll Call Vote)**
 - 3. Award Contract 5-26, HMA Pavement Repair, to MCC, Inc., in the amount of \$189,910.62. **(Roll Call Vote)**
 - D. [Business Improvement District Board \(BID Board\) Report from April 21, 2026 Meeting](#) – Alderman Ellis
 - E. [Library Board Report from April 15, 2026 Meeting](#) – Alderman Erickson
 - F. [Parks & Recreation Commission Report from April 16, 2026](#) – Alderman Weber

- XVIII. Presentation of petitions
 - A. Any other petition received by the City Clerk's Office after distribution of the agenda.

- XIX. Council Directives

- XX. Unfinished Business

- XXI. New Business
 - A. Discuss the timeline for filling vacant Aldermanic District 2 seat.
 - B. Any announcements/questions that may legally come before the Council.

- XXII. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or the **City's ADA Coordinator at (920) 886-6101 or e-mail clerk@neenahwi.gov** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

City of Neenah Application for Appointment



Name Date

Address

City, ST Zip

Eve. Phone

E-mail

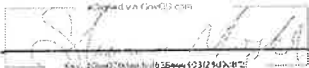
What appointment are you seeking? You may check more than one box.

- | | |
|--|---|
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> N-M Joint Fire Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> N-M Sewerage Commission |
| <input type="checkbox"/> Business Improvement District (BID) | <input checked="" type="checkbox"/> Neenah Arts Council |
| <input type="checkbox"/> Citizen Advisory Committee | <input type="checkbox"/> Neenah Harbor Committee |
| <input type="checkbox"/> Committee of Aging | <input type="checkbox"/> Park & Recreation Commission |
| <input type="checkbox"/> Community Development Authority (CDA) | <input type="checkbox"/> Parking Task Force |
| <input type="checkbox"/> Fox Cities Transit Commission | <input type="checkbox"/> Plan Commission |
| <input type="checkbox"/> Joint Review Board for TIFs | <input type="checkbox"/> Police Commission |
| <input type="checkbox"/> Landmarks Commission | <input type="checkbox"/> Sustainable Neenah Committee |
| <input type="checkbox"/> Library Board | <input type="checkbox"/> Water Works Commission |
| <input type="checkbox"/> Loan Assistance Board | <input type="checkbox"/> Other: <input type="text"/> |

Do you currently serve on other boards, commissions, or hold an elected office? Yes No Detail Below

Please provide or attach a brief statement outlining your interest and qualifications for this appointment:
WI

As a professional within the arts industry, I look forward to assisting the city of Neenah in their efforts to promote

Please Sign and Date: 

Please return to the Neenah City Clerk's Office

**City of Neenah
Application for Appointment**



Name Frank Cuthbert Date April 13, 2026
 Address _____
 City, ST Zip _____
 Eve. Phone _____
 E-mail _____

What appointment are you seeking? You may check more than one box.

- | | |
|--|---|
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> N-M Joint Fire Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> N-M Sewerage Commission |
| <input type="checkbox"/> Business Improvement District (BID) | <input type="checkbox"/> Neenah Arts Council |
| <input type="checkbox"/> Citizen Advisory Committee | <input type="checkbox"/> Neenah Harbor Committee |
| <input type="checkbox"/> Committee of Aging | <input type="checkbox"/> Park & Recreation Commission |
| <input type="checkbox"/> Community Development Authority (CDA) | <input type="checkbox"/> Parking Task Force |
| <input type="checkbox"/> Fox Cities Transit Commission | <input type="checkbox"/> Plan Commission |
| <input type="checkbox"/> Joint Review Board for TIFs | <input type="checkbox"/> Police Commission |
| <input type="checkbox"/> Landmarks Commission | <input type="checkbox"/> Sustainable Neenah Committee |
| <input checked="" type="checkbox"/> Library Board | <input type="checkbox"/> Water Works Commission |
| <input type="checkbox"/> Loan Assistance Board | <input type="checkbox"/> Other: _____ |

Do you currently serve on other boards, commissions, or hold an elected office? Yes No Detail Below

Please provide or attach a brief statement outlining your interest and qualifications for this appointment:

Other Commissions - Plan Commission, Landmarks Commission,
Neenah Historical Society Board Member

I was an employee of the Neenah Public Library and am very familiar
with the systems and working of the building. I also attend the monthly
Library Board meetings because I wanted to stay connected with the
staff. Both my wife and I also enjoy visiting, looking out the windows
and reading the books + newspaper.

Please Sign and Date: Frank Cuthbert 4/13/26

Please return to the Neenah City Clerk's Office