



Neenah-Menasha Fire Rescue

AGENDA

**Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee
September 27, 2023 – 5:30 p.m.
City of Neenah – Hauser Room**

- I. Attendance
- II. Public Forum
- III. Approval of Minutes:
 - a. August 22, 2023 (attached)
- IV. Review of Calls (attached)
 - a. August 2023
 - b. August 2023 comparison
- V. Consideration and action Neenah Resolution 2023-25 and Menasha Resolution R-24-23 to exceed the levy limit for Neenah Menasha Fire Rescue for 2024 (attached)

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah and Menasha will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call **Tara Ellis 886-6200**, tellis@nmfire.org or the **City's ADA Coordinator at (920) 967-3608** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

NMFR Joint Finance & Personnel Committee

August 22, 2023 – 5:30 p.m.

Room #132 – City of Menasha

Present: Ald. Sevenich, Borchardt, Lewis, Grade and Boyette

Excused: Ald. Boyette

Also Present: Chief Kloehn, DC Krueger, Director Rasmussen, Finance Manager Craig Pearson

Public: No members of the public were present.

Ald. Sevenich called the meeting to order at 5:30 p.m.

Minutes: The Committee reviewed the meeting minutes from June 27, 2023. **MSC Borchardt/Grade to approve the June 27, 2023 meeting minutes and to place on file, all voting aye.**

Review of Calls: The Committee reviewed the June 2023 versus the June 2022 calls. **MSC Grade/Boyette to approve the June 2023 calls and place on file, all voting aye.**

Budget: The Committee reviewed the budget report ending July 2023. **MSC Grade/Borchardt to approve the July 2023 budget report and place on file, all voting aye.**

Portable Radio, MDC and Vehicle Purchase: The Committee reviewed the memo from DC Krueger regarding the request the changes to the budgeted CIP purchase for new radios. Discussion was held on how the ARPA Funds were being distributed by Winnebago County, finding a different vendor with lower pricing, not having to replace all radios and the request to redistribute the approved CIP funds. It was explained due to the new Microsoft updates in 2024, our current mobile data computers (MDC) that are used in the trucks will no longer be compatible and we will need to purchase new ones. In addition, we didn't replace one of our staff vehicles this year as we thought we didn't need it. However, with the grant funded purchase of a new UTV, it is heavier than our old one and we need our current staff vehicle to tow this along with Boat 35. If this staff vehicle is used by members for training outside of the city, we do not have a vehicle to tow the UTV. **MSC Sevenich/Boyette to approve the 2023 Radio Communication CIP budget of \$425,000 to be reallocated to purchase replacement radios for a cost not to exceed \$360,000, replacement of mobile data computers (MDC) for vehicles for a cost not to exceed \$48,000 and purchase a new used police vehicle for a cost not to exceed \$12,000. The grand total of all of these purchases shall not exceed \$420,000 and a memo updating both Common Council's of the approved changes shall be provided, all voting aye.**

Training Grounds Update: The Committee reviewed the memo from DC Krueger regarding the damage to our training grounds from the storm on August 3rd. He will keep everyone updated on the progress once insurance has made a decision.

MSC Grade/Borchardt to convene into closed session pursuant to Section 19.85 (1)(c), Wis. Stats. to deliberate over possible departmental restructuring, as competitive or bargaining reasons relative thereto require a closed session, all voting aye.

Respectfully submitted,



Kevin Kloehn

Chief



Neenah-Menasha Fire Rescue

Detailed Selected Statistics and Management Activity

By Incident Type

Report Period: 08/01/23 - 08/31/23 23:59:59

CODE	DESCRIPTOR	FREQUENCY	FREQ. PERCENT	EXPS	AVG # SUPPR. PERS	AVG # EMS PERS	AVG # OTHER PERS	AVG # SUPPR. APPR.	AVG # EMS APPR.	AVG # OTHER APPR.	AVERAGE # MAN HOURS	TOTAL MAN HOURS	AVERAGE RESPONSE TIME (min)
		1	0.32%	0	0	0	0	0	0.00	0	0.52		6.13
113	Cooking fire, confined to container	1	0.32%	0	3	0	12	1	0.00	5	22.25	8.899999	3.68
132	Road freight or transport vehicle fire	2	0.65%	0	1.5	0	5	0.5	0.00	2	7.20	14.016666	3.55
154	Dumpster or other outside trash receptacle fire	1	0.32%	0	0	0	4	0	0.00	1	1.13	1.133333	4.22
311	Medical assist, assist EMS crew	199	64.40%	0	0.8	0	3.46	0.27	0.00	1.67	1.22	192.316562	4.51
321	EMS call, excluding vehicle accident with injury	1	0.32%	0	0	0	5	0	0.00	2	2.00	1.650000	5.58
322	Motor vehicle accident with injuries	5	1.62%	0	1.8	0	4.4	0.6	0.00	2	3.74	11.583331	5.28
357	Extrication of victim(s) from machinery	2	0.65%	0	0	0	6.5	0	0.00	2.5	1.35	1.833332	5.62
365	Watercraft rescue	1	0.32%	0	3	0	12	1	0.00	4	22.00	18.316665	6.70
412	Gas leak (natural gas or LPG)	4	1.29%	0	1.5	0	5	0.5	0.00	2.25	5.69	20.549999	4.97
424	Carbon monoxide incident	2	0.65%	0	1.5	0	1.5	0.5	0.00	0.5	1.37	2.750000	7.58
440	Electrical wiring/equipment problem, other	1	0.32%	0	3	0	0	1	0.00	0	0.45	.450000	6.93
444	Power line down	13	4.21%	0	0.92	0	2	0.31	0.00	0.69	0.92	11.233333	5.44

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445	Arcing, shorted electrical equipment	1	0.32%	0	0	0	3	0	0.00	1	0.75	.650000	5.97
463	Vehicle accident, general cleanup	1	0.32%	0	3	0	0	1	0.00	0	2.10	2.050000	3.90
511	Lock-out	2	0.65%	0	1.5	0	1.5	0.5	0.00	0.5	0.65	1.300000	3.37
522	Water or steam leak	1	0.32%	0	0	0	3	0	0.00	1	0.45	.450000	7.15
531	Smoke or odor removal	1	0.32%	0	3	0	11	1	0.00	5	10.73	4.133332	4.03
550	Public service assistance, other	2	0.65%	0	1.5	0	2	0.5	0.00	0.5	0.79	1.616666	6.37
551	Assist police or other governmental agency	1	0.32%	0	0	0	4	0	0.00	2	1.93	1.516666	0.92
553	Public service	2	0.65%	0	0	0	4	0	0.00	1.5	0.47	.883332	1.37
554	Assist invalid	1	0.32%	0	0	0	4	0	0.00	2	3.20	2.416666	3.98
561	Unauthorized burning	4	1.29%	0	1.5	0	4.75	0.5	0.00	2	1.28	3.983332	4.30
611	Dispatched & canceled en route	6	1.94%	0	1	0.67	2.17	0.33	0.17	0.83	0.70	1.116665	0.00
622	No incident found on arrival at dispatch address	6	1.94%	0	1.5	0	4	0.5	0.00	1.67	1.01	4.883331	3.50
631	Authorized controlled burning	2	0.65%	0	1.5	0	1.5	0.5	0.00	0.5	0.67	1.350000	2.98
651	Smoke scare, odor of smoke	7	2.27%	0	1.57	0	7.29	0.57	0.00	2.86	3.88	15.816663	3.97
711	Municipal alarm system, malicious false alarm	1	0.32%	0	3	0	8	1	0.00	4	3.30	2.300000	4.47
730	System malfunction, other	1	0.32%	0	0	0	8	0	0.00	4	0.80	.366666	0.62
733	Smoke detector activation due to malfunction	1	0.32%	0	4	0	9	1	0.00	3	3.68	2.583333	6.03
735	Alarm system sounded due to malfunction	6	1.94%	0	0.5	0	8.67	0.17	0.00	3.5	3.26	9.999998	3.65
740	Unintentional transmission of alarm, other	2	0.65%	0	0	0	3.5	0	0.00	1	0.52	1.033333	0.99

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743	Smoke detector activation, no fire - unintentional	5	1.62%	0	1.2	0	10	0.4	0.00	4.2	3.02	10.199996	3.85
745	Alarm system activation, no fire - unintentional	19	6.15%	0	1.11	0	8.42	0.37	0.00	3.47	3.40	37.233321	4.80
746	Carbon monoxide detector activation, no CO	3	0.97%	0	0	0	3.67	0	0.00	1	1.47	4.383333	3.73
813	Wind storm, tornado/hurricane assessment	1	0.32%	0	0	0	4	0	0.00	1	3.40	3.400000	30.72
Totals		309	100%	0	0.92	0.01	4.12	0.31	0.00	1.84	1.77	398.40	4.49
Mutual Aid Given Incidents		0											



Neenah-Menasha Fire Rescue

Detailed Selected Statistics and Management Activity By Incident Type

Report Period: 08/01/22 - 08/31/22

CODE	DESCRIPTOR	FREQUENCY	FREQ. PERCENT	EXPS	AVG # SUPPR. PERS.	AVG # EMS PERS.	AVG # OTHER PERS.	AVG # SUPPR. APPR.	AVG # EMS APPR.	AVG # OTHER APPR.	AVERAGE # MAN HOURS	TOTAL MAN HOURS	AVERAGE RESPONSE TIME (min)
		1	0.41%	0	0	0	0	0	0.00	0	0.23		3.83
113	Cooking fire, confined to container	1	0.41%	0	3	0	10	1	0.00	5	2.38	2.016665	5.12
118	Trash or rubbish fire, contained	1	0.41%	0	3	0	11	1	0.00	5	2.57	1.749999	3.50
131	Passenger vehicle fire	1	0.41%	0	0	0	9	0	0.00	4	5.85	4.216666	2.22
160	Special outside fire, other	1	0.41%	0	3	0	9	1	0.00	5	3.40	2.133332	4.88
300	Rescue, EMS incident, other	5	2.07%	0	0	0	2.8	0	0.00	1.8	0.50	1.966664	5.10
311	Medical assist, assist EMS crew	163	67.63%	0	0.54	0.03	3.64	0.18	0.01	1.64	1.18	155.049910	4.84
320	Emergency medical service incident, other	3	1.24%	0	1	0	3.33	0.33	0.00	2	0.77	1.583332	4.94
322	Motor vehicle accident with injuries	2	0.83%	0	0	0	6	0	0.00	3.5	3.00	6.533331	5.77
323	Motor vehicle/pedestrian accident (MV Ped)	1	0.41%	0	0	0	4	0	0.00	1	0.73	.733333	2.47
324	Motor vehicle accident with no injuries.	1	0.41%	0	3	0	1	1	0.00	1	4.00	3.100000	4.02
411	Gasoline or other flammable liquid spill	2	0.83%	0	0	0	2	0	0.00	1	0.45	.983333	6.23
412	Gas leak (natural gas or LPG)	2	0.83%	0	0	0	5.5	0	0.00	2	8.43	17.266666	2.33
413	Oil or other combustible liquid spill	1	0.41%	0	0	0	3	0	0.00	1	1.05	1.050000	7.27

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444	Power line down	3	1.24%	0	0	0	2.67	0	0.00	1.33	0.95	1.749999	4.69
445	Arcing, shorted electrical equipment	1	0.41%	0	0	0	4	0	0.00	1	1.73	1.733333	5.32
460	Accident, potential accident, other	1	0.41%	0	0	0	1	0	0.00	1	0.28	.283333	7.82
463	Vehicle accident, general cleanup	1	0.41%	0	3	0	0	1	0.00	0	1.90	1.900000	4.63
511	Lock-out	4	1.66%	0	1.5	0	2.75	0.5	0.00	1	1.13	3.616666	4.75
520	Water problem, other	1	0.41%	0	3	0	0	1	0.00	0	1.55	1.550000	3.13
531	Smoke or odor removal	1	0.41%	0	0	0	4	0	0.00	1	1.80	1.800000	0.00
550	Public service assistance, other	2	0.83%	0	1.5	0	2	0.5	0.00	0.5	0.99	2.016666	2.03
551	Assist police or other governmental agency	2	0.83%	0	0	0	4	0	0.00	1.5	0.60	1.083332	3.67
553	Public service	1	0.41%	0	0	0	3	0	0.00	1	1.15	1.150000	3.50
561	Unauthorized burning	2	0.83%	0	1.5	0	1.5	0.5	0.00	0.5	0.95	1.900000	6.02
611	Dispatched & canceled en route	9	3.73%	0	0.67	0	3.44	0.22	0.00	1.56	1.02	2.016664	1.11
651	Smoke scare, odor of smoke	2	0.83%	0	1.5	0	6	0.5	0.00	3	8.75	14.749999	6.27
653	Smoke from barbecue, tar kettle	1	0.41%	0	3	0	0	1	0.00	0	0.60	.600000	6.12
700	False alarm or false call, other	9	3.73%	0	1.67	0	8.56	0.56	0.00	3.78	4.79	23.466658	5.22
710	Malicious, mischievous false call, other	2	0.83%	0	1.5	0	9.5	0.5	0.00	4	4.03	6.266666	8.27
733	Smoke detector activation due to malfunction	1	0.41%	0	0	0	4	0	0.00	1	1.00	1.000000	6.58
735	Alarm system sounded due to malfunction	1	0.41%	0	0	0	11	0	0.00	4	5.68	3.883332	9.03
740	Unintentional transmission of alarm, other	1	0.41%	0	3	0	8	1	0.00	4	3.12	1.483333	2.07

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743	Smoke detector activation, no fire - unintentional	2	0.83%	0	3	0	8	1	0.00	4	3.12	4.516665	5.71
745	Alarm system activation, no fire - unintentional	7	2.90%	0	3.14	0	8.29	1	0.00	3.71	3.07	12.983328	4.49
746	Carbon monoxide detector activation, no CO	1	0.41%	0	0	0	1	0	0.00	1	0.20	.200000	6.15
911	Citizen complaint	1	0.41%	0	3	0	0	1	0.00	0	0.30	.300000	0.00
Totals		241	100%	0	0.77	0.02	4.04	0.25	0.01	1.83	1.57	288.63	4.69
Mutual Aid Given Incidents		0											

Memorandum

TO: NMFR Joint Finance & Personnel Committee Members

FROM: Director Jennifer Sassman
Director Vicky Rasmussen

DATE: September 21, 2023

RE: Joint Fire Levy Limit Exemption

Wisconsin Statutes 66.0602(2) limits the amount a municipality may impose on its tax levy. Under Wis Stat. 66.0602(3)(h), the State allows communities to adjust the levy limit if they are a participant of a joint fire department. In order for any community to take advantage of this levy limit exception, all participating communities must pass a resolution authorizing any community to participate. By passing a resolution, the community is not required to take advantage of the exception if it does not choose to do so. The resolution is merely giving permission to any participating community that chooses to use the exception the ability to do so.

Attached is a resolution from both Cities for consideration.

An appropriate motion would be for the Committee to recommend each respective Council to approve their resolution authorizing any signatory municipality that chooses to exceed the levy limit for Neenah Menasha Fire Rescue for 2024.

Neenah

RESOLUTION NO. 2023-25

AUTHORIZING A SIGNATORY MUNICIPALITY TO EXCEED THE LEVY LIMIT FOR NEENAH MENASHA FIRE RESCUE FOR 2024

WHEREAS, pursuant to Section 66.0602(2) Wis. Stats. The State of Wisconsin has adopted levy limits that limit the amount a municipality may impose on its tax levy; and

WHEREAS, the City of Neenah and the City of Menasha are parties to a joint fire department within the definition of Section 66.0602 (1)(am) Wis. Stats; and

WHEREAS, pursuant to Section 66.0602(3)(h) Wis. Stats. The State of Wisconsin allows for adjustments to the levy limit calculation to account for the contribution to a joint fire department; and

WHEREAS, Section 66.0602(3)(h)2.b. requires that each municipality that is served by a joint fire department to adopt a resolution pursuant to that subsection in order for any participating municipality to apply the levy limit exception of Section 66.0602(3)(h) Wis. Stats.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Neenah that any participating municipality is authorized to exceed the levy limit in accordance with Section 66.0602(3)(h) if they are so qualified and so elect.

Adopted and approved this _____ day of _____, 2023

CITY OF NEENAH, WISCONSIN

Moved: _____

Passed: _____

Published: _____

Jane B. Lang, Mayor

Attest:

Charlotte K. Nagel



RESOLUTION R-24-23

A RESOLUTION AUTHORIZING A SIGNATORY MUNICIPALITY TO EXCEED THE
LEVY LIMIT FOR NEENAH-MENASHA FIRE RESUE FOR 2024

Introduced by

WHEREAS, pursuant to Section 66.0602(2) Wis. Stats. The State of Wisconsin has adopted levy limits that limit the amount a municipality may impose on its tax levy; and

WHEREAS, the City of Neenah and the City of Menasha are parties to a joint fire department within the definition of Section 66.0602(1)(am) Wis. Stats; and

WHEREAS, pursuant to Section 66.0602(3)(h) Wis. Stats. The State of Wisconsin allows for adjustments to the levy limit calculation to account for the contribution to a joint fire department; and

WHEREAS, Section 66.0602(3)(h)2.b. requires that each municipality that is served by a joint fire department to adopt a resolution pursuant to that subsection in order for any participating municipality to apply the levy limit exception of Section 66.0602(3)(h) Wis. Stats.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Common Council of the City of Menasha that any participating municipality is authorized to exceed the levy limit in accordance with Section 66.0602(3)(h) if they are so qualified and so elect.

Passed and approved this day of October, 2023.

Recommended by:

Motion/Second:

Vote: _____

Pass/Fail: _____

Requires: ☐ Majority Vote
 ☐ 2/3 Vote

Donald Merkes, Mayor
ATTEST:

Valerie Neuman, City Clerk