



City of Neenah
Board of Public Works Agenda
Tuesday, February 6, 2024 at 12:00PM
Hauser Room
Neenah City Hall
211 Walnut Street

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

- I. Approval of the minutes of the January 23, 2024 meeting. (Minutes can be found on the city website)
- II. Appearances.
- III. Unfinished Business.
- IV. New Business.
 - A. Public Works
 1. Pay Request No.2, Contract 7-23, Sanitary & Storm Sewer, Water Main, and Street Construction, to Carl Bowers & Sons Construction Co., Inc., in the amount of \$98,095.33. (Attachment)
 - B. Water Utility
 1. Pay Request No. 2, Contract 2-23W West Side Booster Station Building Construction, to RJM construction, LLC., in the amount of \$12,622.65. (Attachment)
- V. Any announcements/questions for the Board.
- VI. Adjournment.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail clerk@neenahwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**Minutes of the Board of Public Works Meeting
Tuesday, January 23, 2024 at 8:30 AM**

MEMBERS PRESENT: Mayor Lang, Director of Community Development & Assessment Haese, Public Works Director Kaiser, Director of Finance Rasmussen, City Attorney Rashid, and Aldermen Hillstrom and Lendrum.

ALSO PRESENT: Director of Parks and Recreation Kading and City Clerk Nagel.

CALL TO ORDER: Mayor Lang called the meeting to order at 8:30 AM.

- I. Approval of the minutes of the January 9, 2024 meeting. (Minutes can be found on the city website)
MSC Haese/Lendrum to approve the meeting minutes as presented, all voting aye.
- II. Appearances.
None.
- III. Unfinished Business.
None.
- IV. New Business.
 - A. Parks & Recreation
 - 1. Pay Request No. 7 and Final Pay Request for the Arrowhead Pier and Kayak Launch from Lunda Construction Company, Black River Falls, WI, in the amount of \$31,393.11 for retainage held on the project completed September 2023, utilizing approved budgeted CIP Carry Forward Funds. (Attachment)
MSC Kaiser/Rasmusen to recommend Council approve Final Pay Request No. 7 Pay Request, Contract 5-23 as presented, all voting aye.

Report

Discussion: Once proof of payment has been received from Lunda Construction the city can apply for the grant money. Once the grant money is received, there would have been zero taxpayer dollars used for the pier project. The project also came in under budget.

- B. Water Utility
 - 1. Pay Request No. 1, Contract 2-23W West Side Booster Station Building Construction, to RJM Construction, LLC., in the amount of \$98,144.50. (Attachment)
MSC Kaiser/Lendrum to approve Pay Request No. 1, Contract 2-23W, in the amount of \$98,144.50 as presented, all voting aye.

Info.

Discussion: The project is not finished yet, however, has already boosted the westside water system.

- C. Public Works
 - 1. Final Pay Request, Contract 2-23, Street and Utility Construction on Brantwood Ct., Brantwood Dr., Charles Ct., Hughes Ct., Memorial Ct., and Patrick Ct., to David Tenor Corporation, in the amount of \$90,515.21. (Attachment)
MSC Kaiser/Hillstrom to recommend Council approve Final Pay Request, Contract 2-23, in the amount of \$90,515.21. all voting aye.

Report

Discussion: All project work is satisfactorily complete. This is the final payment.

- 2. Change Order No. 2, Neenah Creek Bridge, to Pheifer Brothers, in the amount of \$11,872.15. (Attachment)

Info.

MSC Kaiser/Haese to approve Change Order No. 2, Neenah Creek Bridge, in the amount of \$90,515.21 as presented, all voting aye.

Discussion: The rubberized waterproofing should have been part of the original contract. With Change Order No. 2, the project remains under budget. The developer will be installing sanitary sewer in which Jewelers Park Drive will be closed for two days during the boring process.

Info.

3. Pay Request No.2, Neenah Creek Bridge, to Pheifer Brothers, in the amount of \$156,025.15. (Attachment)
MSC Kaiser/Haese, all voting aye. No discussion.

V. Any announcements/questions for the Board.

VI. Adjournment.

MSC Hillstrom/Haese to adjourn, all voting aye. Meeting adjourned at 8:43 AM.

Respectfully Submitted,



Charlotte Nagel
City Clerk

**City of Neenah
Department of Public Works
Contractor Request for Payment**

Contractor Name: Carl Bowers & Sons Construction Co., Inc.		Contract No.	7-23
Address: N1844 Malone Rd		Contract Amount	\$442,925.00
City Kaukauna WI 54130			
Name of Project	Sanitary & Storm Sewer, Water Main and Street Construction		
Location of Project	High Street & River Street		
Pay Request No.	2	For Period	October 1, 2023 to January 22, 2024

CONTRACT SUMMARY

Original Contract Amount	\$442,925.00
Net Amount of Change Order	\$0.00
Adjusted Contract Amount	<u>\$442,925.00</u>

WORK PERFORMED TO DATE




Work Performed to Date	\$381,957.24
Less Retainage of 5%. If different indicate here	\$19,097.86
Net Amount Earned to Date	\$362,859.38
Less Previous Payments	\$264,764.05
BALANCE DUE THIS PAYMENT	<u>\$98,095.33</u>

CONTRACT BREAKOUT

	Account Numbers	Budget Total	Contract Breakdown	Due This Estimate	Paid to Date
Sanitary Sewer-Various Repairs	046-5056-743-0236	\$180,000.00	\$33,600.00	\$0.00	\$23,303.50
Street Constr - High St/River St	012-4338-743-0236	\$133,000.00	\$166,985.00	\$97,192.83	\$2,987.75
Storm Constr- Various Repairs	049-5203-743-0236	\$227,000.00	\$42,430.00	\$0.00	\$40,835.75
Water Main Constr-High St	400-0000-207-0524	\$130,480.00	\$138,030.00	\$760.00	\$113,888.85
Water Main Constr-River St	400-0000-207-0520	\$65,520.00	\$61,880.00	\$142.50	\$83,748.20
		<u>\$736,000.00</u>	<u>\$442,925.00</u>	<u>\$98,095.33</u>	<u>\$264,764.05</u>

CERTIFICATION OF CONTRACTOR:

I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits

Certified by Engineer		Date: 1-24-24
Certified by Public Works		Date: 1-24-2024
Certified by Water Utility		Date: 1/24/2024
Certified by Contractor		Date:
	Approved BPW	Date:
	Approved Common Council (Final Payments Only)	Date:

Sanitary Storm Sewer, Water Main, and Street Construction on River Street and High Street

							Pay Request No.1				Pay Request No.2			
Item Code	Item Description	UofM	QTY	Unit Price	Extension	Contractor Completed This Period		Retainage	Due this	Contractor Completed This Period		Retainage	Due this	
						QTY	\$	Due this Period	Estimate	QTY	\$	Period	Estimate	
1	102.3	Furnish and Relay 6 inch Sanitary Lateral in ROW	Lin. Ft.	260	\$110.00	\$28,600.00	223.00	\$24,530.00	\$1,226.50	\$23,303.50	0	\$0.00	\$0.00	\$0.00
2	102.6	Reconnect Lateral to Main	Each	2	\$500.00	\$1,000.00	0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
3	105.2	Adjust Sanitary Manhole	Each	5	\$800.00	\$4,000.00	0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
Total Base Bid Sanitary Sewer						\$33,600.00		\$24,530.00	\$1,226.50	\$23,303.50		\$0.00	\$0.00	\$0.00
4	201.1.1	Furnish & Install 6-inch PVC C-900 Main	Lin. Ft.	10	\$175.00	\$1,750.00	22.00	\$3,850.00	\$192.50	\$3,657.50	0	\$0.00	\$0.00	\$0.00
5	201.1.2	Furnish & Install 8-inch PVC C-900 Main	Lin. Ft.	910	\$99.00	\$90,090.00	901.00	\$89,199.00	\$4,459.95	\$84,739.05	0	\$0.00	\$0.00	\$0.00
6	9999	Furnish and install 16-inch steel casing pipe - jack and bore	Lin. Ft.	62	\$635.00	\$39,370.00	70.00	\$44,450.00	\$2,222.50	\$42,227.50	0	\$0.00	\$0.00	\$0.00
7	202.1.2	Furnish & Install 1.25-inch PE Water Service in ROW by Trenching	Lin. Ft.	250	\$78.00	\$19,500.00	230.00	\$17,940.00	\$897.00	\$17,043.00	0	\$0.00	\$0.00	\$0.00
8	202.1.4	Furnish & Install 2-inch PE Water Service in ROW by Trenching	Lin. Ft.	50	\$80.00	\$4,000.00	60.00	\$4,800.00	\$240.00	\$4,560.00	0	\$0.00	\$0.00	\$0.00
9	202.2.2	Furnish & Install 1.25-inch PE Water Service in ROW by Pulling	Lin. Ft.	0	\$85.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
10	202.3.2	Furnish & Install 1.25-inch PE Water Service in ROW by Drilling	Lin. Ft.	0	\$100.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
11	202.9.2	Furnish & Install 1.25-inch Service Brass Set	Each	11	\$750.00	\$8,250.00	12.00	\$9,000.00	\$450.00	\$8,550.00	0	\$0.00	\$0.00	\$0.00
12	202.9.4	Furnish & Install 2-inch Service Brass Set	Each	1	\$1,500.00	\$1,500.00	1.00	\$1,500.00	\$75.00	\$1,425.00	0	\$0.00	\$0.00	\$0.00
13	203.1.1	Furnish & Install Cathodic Protection to Water Service	Each	3	\$150.00	\$450.00	2.00	\$300.00	\$15.00	\$285.00	3	\$450.00	\$22.50	\$427.50
14	203.1.6	Abandon Valve Box	Each	7	\$500.00	\$3,500.00	5.00	\$2,500.00	\$125.00	\$2,375.00	1	\$500.00	\$25.00	\$475.00
15	204.2.4	Furnish & Install 8-inch MJRW Valve and Box	Each	6	\$3,000.00	\$18,000.00	7.00	\$21,000.00	\$1,050.00	\$19,950.00	0	\$0.00	\$0.00	\$0.00
16	205.1	Furnish & Install Hydrant, Lead and Valve	Each	1	\$8,000.00	\$8,000.00	1.00	\$8,000.00	\$400.00	\$7,600.00	0	\$0.00	\$0.00	\$0.00
17	205.2	Abandon Hydrant	Each	1	\$1,000.00	\$1,000.00	1.00	\$1,000.00	\$50.00	\$950.00	0	\$0.00	\$0.00	\$0.00
18	9999	Coordinate Water Main and Roadway Crossing with Railroad (Including Fees)	Lump Sum	1	\$4,500.00	\$4,500.00	1.00	\$4,500.00	\$225.00	\$4,275.00	0	\$0.00	\$0.00	\$0.00
Total Base Bid Water						\$199,910.00		\$208,039.00	\$10,401.95	\$197,637.05		\$950.00	\$47.50	\$902.50
19	301.4	Furnish and Relay 10-inch Storm Sewer	Lin. Ft.	80	\$96.00	\$7,680.00	110.00	\$10,560.00	\$528.00	\$10,032.00	0	\$0.00	\$0.00	\$0.00
20	301.5	Furnish and Relay 12-inch Storm Sewer	Lin. Ft.	140	\$95.00	\$13,300.00	135.00	\$12,825.00	\$641.25	\$12,183.75	0	\$0.00	\$0.00	\$0.00
21	305.1	Furnish and Install Catch Basin	Each	4	\$3,000.00	\$12,000.00	5.00	\$15,000.00	\$750.00	\$14,250.00	0	\$0.00	\$0.00	\$0.00
22	305.8	Adjust Storm Catch Basin	Each	8	\$400.00	\$3,200.00	0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
23	305.9	Remove Storm Catch Basin	Each	3	\$750.00	\$2,250.00	4.00	\$3,000.00	\$150.00	\$2,850.00	0	\$0.00	\$0.00	\$0.00

Sanitary Storm Sewer, Water Main, and Street Construction on River Street and High Street

							Pay Request No.1			Pay Request No.2				
Item Code	Item Description	UofM	QTY	Unit Price	Extension	Contractor Completed	Retainage	Due	Contractor Completed	Retainage	Due			
						This Period	Due this	this	This Period	this	this			
						QTY	\$	Estimate	QTY	\$	Estimate			
24	306.8	Adjust Storm Manhole	Each	6	\$400.00	\$2,400.00	0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
25	308.2.4	Install and Maintain Type "D" Inlet Protection	Each	16	\$100.00	\$1,600.00	16.00	\$1,600.00	\$80.00	\$1,520.00	0	\$0.00	\$0.00	\$0.00
Total Base Bid Storm						\$42,430.00	\$42,985.00	\$2,149.25	\$40,835.75	\$0.00	\$0.00	\$0.00		
26	402.2.6.2	Remove Existing Pavement and Maintain Utility Trench	Lin. Ft.	1300	\$1.00	\$1,300.00	1,300.00	\$1,300.00	\$65.00	\$1,235.00	0.00	\$0.00	\$0.00	\$0.00
27	405.1	Sawcut Existing Bituminous Pavement	Lin. Ft.	400	\$2.00	\$800.00	0.00	\$0.00	\$0.00	\$0.00	400.00	\$800.00	\$40.00	\$760.00
28	402.2.6.1	Remove Existing Bituminous Pavement	Sq. Yd.	3300	\$3.00	\$9,900.00	0.00	\$0.00	\$0.00	\$0.00	3,300.00	\$9,900.00	\$495.00	\$9,405.00
29	403.2.5.1	Remove Concrete Curb and Gutter	Lin. Ft.	350	\$14.00	\$4,900.00	0.00	\$0.00	\$0.00	\$0.00	324.60	\$4,544.40	\$227.22	\$4,317.18
30	404.4.5	Remove Concrete Sidewalk/Driveway Apron	Sq. Ft.	2500	\$1.25	\$3,125.00	0.00	\$0.00	\$0.00	\$0.00	1,236.00	\$1,545.00	\$77.25	\$1,467.75
31	402.1.7.4	Unclassified Excavation	Cu. Yd.	500	\$14.00	\$7,000.00	0.00	\$0.00	\$0.00	\$0.00	150.00	\$2,100.00	\$105.00	\$1,995.00
32	402.1.4.11	Furnish and Install Geogrid	Sq. Yd.	800	\$2.00	\$1,600.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
33	401.1.1	Furnish and Install Crushed Aggregate Base	Ton	850	\$16.40	\$13,940.00	0.00	\$0.00	\$0.00	\$0.00	350.00	\$5,740.00	\$287.00	\$5,453.00
34	403.2.1.1	Furnish and Install Concrete Curb & Gutter	Lin. Ft.	500	\$65.00	\$32,500.00	0.00	\$0.00	\$0.00	\$0.00	324.60	\$21,099.00	\$1,054.95	\$20,044.05
35	404.1.1	Furnish and Install 4" Concrete Sidewalk	Sq. Ft.	1500	\$6.60	\$9,900.00	0.00	\$0.00	\$0.00	\$0.00	912.00	\$6,019.20	\$300.96	\$5,718.24
36	404.3.2	Furnish and Install 6-inch Concrete Sidewalk/Driveway	Sq. Ft.	1000	\$7.60	\$7,600.00	0.00	\$0.00	\$0.00	\$0.00	324.00	\$2,462.40	\$123.12	\$2,339.28
37	706.2	Install Detectable Warning Fields (supplied by City)	Each	8	\$52.50	\$420.00	0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
38	402.1.5.3	Furnish and Install 1/2-inch rods	Lin. Ft.	100	\$6.30	\$630.00	0.00	\$0.00	\$0.00	\$0.00	100.00	\$630.00	\$31.50	\$598.50
39	9999	Fine Grade Roadway	Sq. Yd.	3300	\$2.10	\$6,930.00	0.00	\$0.00	\$0.00	\$0.00	3,300.00	\$6,930.00	\$346.50	\$6,583.50
40	402.2.3.1	Furnish and Install HMA Pavement (4-inch)	Ton	740	\$81.00	\$59,940.00	0.00	\$0.00	\$0.00	\$0.00	435.04	\$35,238.24	\$1,761.91	\$33,476.33
41	505.1	Furnish & Install Terracing, Fertilize, Seed & Hydromulch	Sq. Yd.	200	\$12.00	\$2,400.00	0.00	\$0.00	\$0.00	\$0.00	100.00	\$1,200.00	\$60.00	\$1,140.00
42	706.1	Install and Maintain Traffic Control	Lump Sum	1	\$4,100.00	\$4,100.00	0.45	\$1,845.00	\$92.25	\$1,752.75	1.00	\$4,100.00	\$205.00	\$3,895.00
Total Base Bid Street						\$166,985.00	\$3,145.00	\$157.25	\$2,987.75	\$102,308.24	\$5,115.41	\$97,192.83		
Total						\$442,925.00	\$278,699.00	\$13,934.95	\$264,764.05	\$103,258.24	\$5,162.91	\$98,095.33		

Pay To: RJM Construction LLC
601 W Forest Street
Black Creek WI 54106

Contract No. 2-23W West Side Booster Station Building Construction
McMahon N0002-09-22-00496-A

Date: January 29, 2024

Pay Request No. 2

<u>Account Description</u>	<u>Account #</u>	<u>Payment</u>
Retainage		\$13,287.00
West Side Booster Station	400-0000-207-0506	<u>(\$664.35)</u>
		\$12,622.65

Approved by Water Utility January 29, 2024 

Approved by Board of Public Works February 6, 2023

Approved by Water Commission N/A

Number of Attachments 4

City of Neenah
Water Utility
Contract Payment Form

**CERTIFICATE FOR
 PAYMENT**

NEENAH WATER UTILITY
 211 Walnut Street
 Neenah, WI 54956

Contract No. N0002-09-22-00496-A
 Project File No. N0002-09-22-00496
 Certificate No. Two (2)
 Issue Date: January 22, 2024
 Project: NEENAH WATER UTILITY
Water Booster Station
Building Construction

This Is To Certify That, In Accordance With The Contract Documents Dated: August 1, 2023

RJM CONSTRUCTION, LLC
 601 W. Forest Street
 Black Creek, WI 54106

Is Entitled To Partial Payment For Work Performed Through: January 18, 2024

- Contractor's Application for Payment Attached
- Itemized Cost Breakdown Attached

Original Contract	<u>\$501,150.00</u>	Completed To Date	<u>\$116,597.00</u>
Net Change Orders	<u>\$0.00</u>	Retainage 5%	<u>\$5,829.85</u>
Current Contract Amount	<u>\$501,150.00</u>	Subtotal	<u>\$110,767.15</u>
		Previously Certified	<u>\$98,144.50</u>

Amount Due This Payment: \$12,622.65

Please process and forward payment to RJM Construction, LLC.

Certified By:
McMAHON ASSOCIATES, INC.
 Neenah, Wisconsin


 Jeffrey A. Kellner, P.E.
 Associate / Senior Construction Manager

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 4 PAGES

TO OWNER: PROJECT: APPLICATION NO: 2
 NEENAH WATER UTILITY/CITY OF NEENAH Neenah Booster Pump Building
 211 WALNUT ST
 NEENAH WI 54956

FROM CONTRACTOR: VIA ARCHITECT:
 RJM Construction LLC MCMAHON ASSOCIATES
 601 W Forest St 1445 MCMAHON DR
 Black Creek WI 54106 NEENAH WI 54956

CONTRACT FOR: Neenah Booster Pump Building

Distribution to:
 OWNER
 ARCHITECT
 CONTRACTOR

PERIOD TO: 1/18/2024

PROJECT NOS: N0002-09-22-00496-A

CONTRACT DATE: 7/26/2023

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>501,150.00</u>
2. Net change by Change Orders	\$	<u>0.00</u>
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	<u>501,150.00</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>116,597.00</u>
5. RETAINAGE:		
a. 5 % of Completed Work (Column D + E on G703)	\$	<u>5,829.85</u>
b. 5 % of Stored Material (Column F on G703)	\$	<u>0.00</u>
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	<u>5,829.85</u>
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	<u>110,767.15</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>98,144.50</u>
8. CURRENT PAYMENT DUE	\$	<u>12,622.65</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>390,382.85</u>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		\$0.00
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature] Date: 1/18/2024

State of: Wisconsin County of: Outagamie
 Subscribed and sworn to before me this 18th day of JANUARY 2024
 Notary Public: [Signature]
 My Commission expires: 1/21/2026

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

