



Parks & Recreation Commission

THURSDAY, AUGUST 15, 2024; 4:30 PM

**Neenah City Hall
211 Walnut Street
Neenah, WI 54956**

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

MEMBERS	Lee Hillstrom, Kate Hancock-Cooke, Gary Lawell, Peter Kelly, Eric Maggio, Ted Galloway, Jim Wise, Ashley Ondresky, and Scott Weber		
STAFF	Stephanie Schott, Jim Kluge, Trevor Fink, and Michael Kading		
AGENDA TOPICS			
CALL TO ORDER			
APPEARANCES	Open Forum / Commission Consideration of Appearances		
MINUTES	Approval of Regular/Retreat Meeting Minutes: July 18, 2024	Attached	
BILL VOUCHERS	Bills for previous month	Kelly	
FINANCIAL Report	Reviewed quarterly in January, April, July, October	Attached	
MISSION ACTION Report		Attached	
OLD BUSINESS	1. Oak Hill Cemetery Monument Reconsideration		
BUSINESS ITEMS	1. Consideration of Facility Use Agreement Sailing Touring Co. 2. Proposal for Arrowhead Innovation Building Schematic Design Services 3. Quotes for Arrowhead Prairie Implementation Design 4. Proposed 2025 Operating, Maintenance and CIP Budget 5. 2024 CIP Update 6. Announcements & Future Agenda Items		
LIAISON / AD-HOC COMMITTEE REPORTS	◇ Arrowhead Development ◇ Plan Commission ◇ Harbor Committee	◇ Hillstrom ◇ Hancock-Cooke ◇ Galloway	
ADJOURN			

ADA Accommodation Notice: the following notice should be included in all printed material produced for City programs. In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities based on disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call **the Park and Recreation Department** or the **City's ADA Coordinator at (920) 886-6106** or e-mail clerk@neenahwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation.

Creating Community Through People, Parks & Programs



PARK & RECREATION COMMISSION MINUTES

REGULAR MEETING – July 18, 2024

MEMBERS PRESENT

X	Jim Wise	X	Kate Hancock - Cooke	X	Gary Lawell
	Peter Kelly	X	Eric Maggio	X	Ted Galloway
X	Lee Hillstrom	X	Ashley Ondresky		Scott Weber

STAFF PRESENT

X	Michael T. Kading, Director of Parks & Recreation
X	Jim Kluge, Superintendent of Recreation
X	Trevor Fink, Superintendent of Parks
X	Stephanie Schott, Recreation Supervisor

OTHERS PRESENT: Steve Crowley, Jill Fritsch, Sandy Gauger, Dave Mix, Bob Borszich

MEETING CALLED TO ORDER BY Commissioner Ondresky at 4:30 P.M.

CORRESPONDENCE

None.

APPEARANCES

None.

MINUTES

MSC Galloway / Hillstrom to approve the minutes of the June 20, 2024 meeting. All voting aye.

BILL VOUCHERS

Commissioner Kelly reviewed the vouchers for July and found them to be in order.

FINANCIAL REPORT

MSC Lawell / Hillstrom to accept and place on file the second quarter financial report as presented. All voting aye.

MISSION ACTION REPORT

The report was distributed earlier. The following items were discussed:

- Commissioner Galloway commented that the fireworks were completed just in time before the rain and inquired if the director has contacted NNYC about boat parking on the wall at Riverside. Director Kading responded that he has spoken to NNYC representatives and expressed thanks for the information pertaining to Rec and Douglas Parks.
 - Commissioner Ondresky shared that she has received many positive comments about the Independence Day fireworks and thanked staff for the kayak rental information.
 - Commissioner Hancock-Cooke inquired if staff needed help at Movie in the Park. Recreation Supervisor Schott indicated that she felt they were in a good place with staff and thanked Hancock-Cooke for her inquiry.
 - Superintendent of Recreation Kluge shared that the Riverside Players opening was tonight and that it would be held this weekend and the following weekend.
-

- Commissioner Lawell asked if the department would be sponsoring two shows next year. Kluge indicated that is the plan.

BUSINESS FOR CONSIDERATION

BUSINESS ITEM #1: Neenah Baseball Southview Park Lighting Request

Steve Crowley, Neenah Baseball (NBI) representative, introduced himself and made a brief presentation on the potential of installing lighting at the Southview Park ballfields.

- Commissioner Maggio asked which field would be done first. Crowley indicated that most likely Scheels 1, as it has the most versatility.
- Commissioner Lawell inquired about the start time of games. Crowley responded that most games start at 5:00p and last approximately 1.5 hours.
- Commissioner Ondresky asked about the timing of tournaments. Crowley responded that NBI is generally leaving before the lights on the tennis courts go off, which is 10:00p.
- Commissioner Hancock-Cooke asked for clarification on the lights out timing and light spillage. Crowley indicated that NBI is receptive to discussing the timing of lights out and that the light spillage report is found in the packet that was distributed to the Commission.

ACTION: MSC Lawell / Maggio to direct staff to develop a memorandum of understanding with NBI to permit additional lighting installation at Southview Park.

BUSINESS ITEM # 2: Oak Hill Cemetery Monument Reconsideration

Director Kading reviewed the information found in the Commission packet, including staff's recommendation that individuals' names are not listed on the monument. Further noted was that Ms. Fritsch was offered the option of a QR code, which would allow for additional information, such as pictures, listing all donors, and historical information pertaining to the monuments.

Ms. Fritsch reintroduced herself and made the request to add verbiage to the bottom of the monument, such as, "Donated by family & friends of Daniel Fritsch."

- Commissioner Galloway asked if there was an alternative, such as a ground monument.
- Commissioner Lawell is not in favor of adding an individual's name to the monument.
- Commissioner Hancock-Cooke is in favor and feels that there is precedent for doing so.
- Commissioner Maggio is in favor of adding the name.
- Commissioner Hillstrom asked for clarification of the motion. Kading noted that a motion had not yet been made.
- Mr. Borszich asked if his family desired to purchase and place a monument with his name on it, would it be permitted?
- MSC Maggio / Hancock-Cooke to permit the donor to place additional verbiage on the monument, such as "Donated by family & friends of Daniel Fritsch."
- Mr. Mix expressed great concern about placing an individual's name on the monument, as it will set precedent for the future.
- Ms. Fritsch stated that this was meant to be part of the monument from the beginning as part of the original \$10,000. She also clarified that she has taken out a loan to pay for the monument and recently received a \$3,000 donation.
- Commissioner Galloway is concerned about the long-term ramifications of permitting individuals' names on war monuments and respects Commissioner Lawell's thoughts on this topic.

- Commissioner Hancock-Cooke reiterated her opinion that we should have a memorial statement on the monument.
- Commissioner Maggio stated it was the original intention to place the individual's name on the monument.

Action: MSC Lawell / Galloway to table the motion to the August 15, 2024 Commission Meeting. Motion carried 4-3.

BUSINESS ITEM # 3: Field Groomer Purchase Authorization

The Commission reviewed the information presented in the packet and had no further questions.

ACTION: MSC Galloway / Wise to accept the quote presented by Horst Distributing for the ABI Force Field groomer in the amount of \$44,627. All voting aye.

BUSINESS ITEM # 4: 2025 CIP Recommendation

The following changes to the CIP were reviewed:

- Carpenter Preserve reduced from \$315,000 to \$100,000.
- Southview Courts were added in the amount of \$100,000 based on recently rejected bids.
- TR3 tractor and RO UTV were removed from the equipment CIP in the amount of \$95,000.
- LM4 was moved up from 2028 in the amount of \$140,000.

Commissioners felt that this could be approved with the proposed 2024 Operational and Maintenance Budget during the August 15, 2024 Commission Meeting.

ACTION: No action taken.

BUSINESS ITEM # 5: 2024 CIP Update

The CIP was reviewed.

BUSINESS ITEM # 6: Announcements and Future Agenda Items

Commissioners agreed to conduct the August 15, 2024 Commission Meeting at the Oak Hill Cemetery.

LIAISON REPORTS

ARROWHEAD DEVELOPMENT: Hillstrom reported that an RFP is due July 31 for engineering services.

PLANS COMMISSION: Hancock-Cooke indicated there is nothing to report.

HARBOR COMMITTEE: Galloway reported that the water is high and running fast through the Neenah Channel. Weed cutting has been delayed until the water situation has stabilized and allows for reassessment.

MSC Hillstrom / Hancock-Cooke to adjourn at 5:44p

Recorded for the Commission by Michael T. Kading, CPRP



Parks & Recreation MISSION ACTION REPORT

August 15, 2024

Provide recreational experiences.

- **Playground and sports programs** officially wrapped up on August 1st. Enrollment was outstanding this summer! Staff did a great job providing quality programming to all participants.
- **Adventure Olympics** took place at Great Northern Park with over 150 kids from our summer adventure programs present to compete to win the traveling trophy! Events included Capture the Flag, Tug O War, water relays, and an obstacle course.



- **Kayak rentals** continue at Doty and Herb & Dolly Smith Parks. There was a total of 83 rentals in July – 32 at Herb & Dolly Smith Park and 51 at Doty Park.

Promote health and wellness.

- The **4th Annual Kids Triathlon** was held on Saturday, August 3rd. 75 kids participated in this event held at the Neenah Pool. Kids ages 6-14 swim, bike and run in this non-competitive event. Emphasis is on completion, not competition.



Protect environmental resources.

- **Doty Park Shoreline Phase 1** – working towards 75% design. NRDA grant has been submitted. Meeting with representative on 8/13.
- **Arrowhead**
 - 4 interviews will be conducted for: the Earthwork, grading and utility, Millview Dr./ railroad crossing, and the feasibility of building a bridge over the tracks from Gateway to Arrowhead.

*Creating Community Through People,
Parks & Programs*

Parks & Recreation MISSION ACTION REPORT

- Prairie design request for quotes was sent out and are due 8/13.
- **Kimberly Point Lighthouse** – working towards a preliminary design for ADA and historical structural renovations.

Strengthen community image and sense of place.

- **National Night Out** took place on August 6th in partnership with the Neenah Police Department! Approximately 1000 people attended this event. The night concluded with Movie in the Park.



- Staff is currently finishing the **Fall/Winter Activity Guide**. Mailing date is scheduled for September 18th. Many of our early fall programs were listed in the Summer Activity Guide.

Increase cultural unity.

- The **Neenah Community Band** wrapped up its final summer concert on Tuesday, August 6th. Happy Wanderers take the stage on August 13th, with the Ambassadors Band playing on August 20th.
- **Riverside Players** completed its season with *Lend Me a Soprano*. This was the 68th Season of Theater in the Park.” Next season plans are being discussed with hopes of returning to two shows.





City of Neenah Parks & Recreation Commission Meeting August 15, 2024

OLD BUSINESS ITEM #1: Oak Hill Cemetery Monument Reconsideration

A motion was made by Maggio and seconded by Hancock-Cooke to grant permission to Ms. Fritsch to permit the donor to place additional verbiage on the monument, such as, "Donated by family & friends of Daniel Fritsch." This motion was tabled to the August Commission Meeting for further clarification and opportunity for discussion.

Staff did attempt to come to a resolution with the donor regarding this matter; however, this has not occurred as of this writing.

Staff does not support, nor recommend this proposal to the Commission for the following reasons:

- It has been determined that only the names of individuals who have been killed in action shall be listed on the war monuments.
- War monuments are held in a sacred/solemn sentiment. To compare a park bench, tree or even something of more significant is not a fair comparison. Upon research, most monuments indicated that they were erected by the citizens of the communities in which they reside or by veterans' organizations but never individuals. Over \$9 million dollars was privately raised for the Vietnam Wall in Washington, D.C., and not one donor is listed.
- Staff believes we need to consider the future when rendering a decision. Our decision today could impact future considerations.
- Local veterans' organizations have indicated that they are not in favor.
- The donor by her own admission has accepted donations from individuals and organizations. If we want to recognize one, should we not recognize all?

Further Note:

Ms. Fritsch has been offered the following "Donated in memory..." QR code. The QR code would lead to a website where all who donated could be listed, along with specific recognition of Dan Fritsch and others with pictures.

The flagpole in the cemetery will be replaced utilizing City/Cemetery funds. Superintendent Fink and Cemetery Foreman Alberts are currently working on the details.

Suggested Action: The Commission has a motion that was tabled to the August Commission Meeting that requires a vote.

BUSINESS ITEM #1: Consideration of Facility Use Agreement – Sailing Touring Co.

Max Sheppard has approached the Parks & Recreation Department about the possibility of operating a sailing touring company out of the Neenah Harbor. The private business would provide sailing outings on Lake Winnebago. Mr. Sheppard is seeking support from the Commission prior to purchasing a boat, securing the necessary insurance, etc. so that a Facility Use Agreement could be achieved.

Mr. Sheppard was advised that a Facility Use Agreement would need to be secured permitting this private use on public property and would require some sort of compensation to the City.

Mr. Sheppard does have previous captain experience on the Fox River and comes with positive recommendations.



City of Neenah Parks & Recreation Commission Meeting August 15, 2024

Suggested Action: A motion supporting Mr. Sheppard's exploration of providing a sailing touring company out of the Neenah Harbor.

BUSINESS ITEM #2: Proposal for Arrowhead Innovation Building Schematic Design Service

As the City begins to move forward with the further development of Arrowhead, we need to put certain elements in place so that when the time come to construct, we are ready. The Innovation Building is meant to serve as the maintenance, restroom, possible small programming and support facility for "park" functions in Arrowhead. Schematic design services will help determine the use and size required for the building functions and provide preliminary building drawings, site plan, interior plans and exterior elevations and renderings.

Staff recommend Gries Architectural Group Inc. based upon the fact that they are a locally owned and connected architectural firm with a reputation of providing solid functional services.

Suggested Action: Motion to accept the quote for professional architectural services to complete schematic design services from Gries Architectural Group Inc. in the amount of \$23,500 utilizing ARPA Funds designated for Arrowhead.

BUSINESS ITEM #3: Quotes for Arrowhead Prairie Implementation Design

The City developed a scope of services needed to complete the design of the prairie at Arrowhead and has requested quotes from various firms. Quotes are due August 13, 2024, and a summary will be provided via email following the submission. The scope includes soil prep, seed recommendations, confirmation of positive drainage, preparation for future open air shelter and nature-inspired play equipment.

Suggested Action: Motion to accept the quote for professional landscape design services to complete prairie design services from _____ in the amount of \$_____ utilizing ARPA Funds designated for Arrowhead.

BUSINESS ITEM #4: 2025 Proposed Operating, Maintenance and CIP Budget

Staff has previously sent out and attached the proposed 2025 Operating, Maintenance and CIP Budget set.

Suggested Action: A motion to accept and recommend the 2025 Operating, Maintenance and Capital Improvement Plan budgets as presented for consideration by the Mayor and Common Council.

BUSINESS ITEM #5: 2024 CIP Update

See attached. Staff continues to make progress on the CIP project list.

BUSINESS ITEM #6: Announcements and Future Agenda Items

Michael T. Kading

From: Maxwell Sheppard <maxwellsheppard@icloud.com>
Sent: Wednesday, April 17, 2024 7:37 PM
To: Michael T. Kading
Subject: Sailing Tour Business picking up and River Side Park

You don't often get email from maxwellsheppard@icloud.com. [Learn why this is important](#)

Dear Mr. Kading,

Thank you for taking my call today. At your request I am emailing you in regards to my business proposal.

First, I would like to provide you with some of my background. I am a Neenah native, and I have been sailing out of Neenah with my family since I was born. I cannot remember a time in my life when sailing wasn't a part of it. After high school I moved to Fort Lauderdale and started a career working in the private yachting industry. I have obtained not only a 200-ton US Coast Guard captain's license, I also hold a 500 ton mca international captains license. I have driven yachts all over the world including two Pacific crossings. After all this traveling I found Neenah to be the perfect place to raise a family and one of the most obtainable places for the average person to be able to enjoy sailing on lake Winnebago. After returning to the Fox Valley, I became the operations manager and head captain for River Tyme Tours. For over six years I operated two different Coast Guard certified vessels, one based out of St. James Inn Park in De Pere this vessel also utilized Voyager Park in De Pere and Leicht Memorial Park in Green Bay in our operations. The second boat operates out of the Appleton area next to Telulah Park and frequently utilizes Sunset Park in Kimberly as well as Lutz Park in Appleton for its operations.

I am proposing a sailboat tour business that operates out of River Side Park in Neenah. This would be a six-passenger sailboat tour business that provides two-hour tours with pickup and drop off at the Riverside Park seawall. The intention is to have a part-time seasonal sailboat tour business. The main purpose for this business is to introduce the local community to the beauty of sailing on Lake Winnebago as well as rejuvenate the interest in sailing in our local community. My hope is that once people enjoy sailing, they will attend the Neenah sailing school to further their knowledge. I believe this would be a great addition to Neenah's downtown district. This gives the community a safe way to get out on the water with a Professional captain and crew.

I propose operating a sailing vessel in accordance with all US Coast Guard regulations and guidelines including a fully licensed captain and professional crew, both of whom will be part of a mandatory drug testing consortium. The vessel will be maintained to the highest safety standards and operated with marine commercial liability insurance.

In the case of all local tour boats, it seems essential that they are able to utilize public docking as pickup and drop off points. This is the case for the following tour boat companies. Fox River Tours (De Pere & Appleton) OntheLoos Cruise(Oshkosh) as well as The Foxy Paddler(Green Bay) All of which Utilize parkland and other public docking for their operations. I'm hopeful you will consider the ability of a small sailing tour boat company to operate out of river side park in Neenah.

Sincerely,

Capt. Maxwell Sheppard
Phone (920) 213-0380
Maxwellsheppard@me.com

[EXTERNAL EMAIL] DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

#2



July 29, 2024

City of Neenah – Parks & Recreation Department
211 Walnut St., P.O. Box 426
Neenah, WI 54956

Attn: Michael Kading
Director of Parks & Recreation
Via email to mkading@neenahwi.gov

RE: Proposal for Arrowhead park – New building Schematic Design

Dear Michael:

Gries Architectural Group, Inc. (GAGI) is pleased to submit for your consideration this Proposal for Architectural Services. Based on our discussion, the following is a brief description of services and budget fee.

PROJECT SCOPE

The proposed project will consist of programming and schematic design for a new facility in Arrowhead Park for the City of Neenah.

DESCRIPTION OF SERVICES

Based on the above project scope, the scope of services will primarily be consultation and preliminary design work. Architectural drawings will be provided in a schematic nature to illustrate a master plan and vision for the facility, and obtain reasonable accurate implementation costs. (4) meetings are anticipated with the City to obtain programming information and review of schematic design concepts.

No project schedule is identified, but we understand you would like to begin as soon as practical. We suggest the following steps and tasks:

Step – 1 - Initial Phase – Programming and Schematic Design

- Programming meeting(s) with City of Neenah to determine use and size of required building functions
Project planning and preliminary building drawings. (Preliminary site plan, Interior floor plan(s), exterior elevations and rendering)
- Code review.
- Meeting(s) to review preliminary design

500 North Commercial Street, Neenah, Wisconsin 54956
Phone: 920-722-2445 Fax: 920-722-6605
www.gries.design

Neenah | Hudson

COMPENSATION

We propose to provide Step 1 – Programming and Schematic Design for **\$23,500**

CHANGED CONDITIONS

If, during the term of this agreement, circumstances or conditions that were not originally contemplated by or known to GAGI are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks or other material terms of this agreement, GAGI may call for renegotiation of appropriate portions of this agreement. GAGI shall notify the client of the changed conditions necessitating renegotiation, and GAGI and the client shall promptly and in good faith enter into renegotiation of this agreement to address the changed conditions. In establishing fees for any additional services to be performed, GAGI will use the same fee schedule agreed to by the terms of this agreement. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this agreement, in accordance with the termination provision included in this agreement.

DISPUTED INVOICES

If the client objects to any portion of an invoice, the client shall so notify GAGI in writing within twenty (20) calendar days of receipt of the invoice. The client shall identify in writing the specific cause of the disagreement and the amount in dispute and shall pay that portion of the invoice not in dispute in accordance with the other payment terms of this agreement. Interest as stated above shall be paid by the client on all disputed invoice amounts that are subsequently resolved in GAGI's favor and shall be calculated on the unpaid balance from the due date of the invoice.

TERMINATION OF AGREEMENT

The client may terminate this agreement at any time with or without cause upon giving GAGI fifteen (15) calendar day's prior written notice. GAGI may terminate this agreement upon giving the client fifteen (15) calendar days prior written notice for any of the following reasons:

1. Breach by the client of any material term of this agreement, including but not limited to payment terms.
2. Material changes in the conditions under which this agreement was entered into, coupled with the failure of the parties hereto to reach accord on the fees and charges for any additional services required because of such changes.

If full payment of an invoice is not received within sixty (60) days from the date of the invoice, GAGI reserves the right to suspend all further work on the project until the client makes full payment of the amount due, including any accrued interest.

If for any reasons this contract is discontinued before completion of this contract, GAGI shall be paid for that portion of the work which is complete prior to the discontinuance of the contract.

ADJUSTMENTS

This agreement contains all the terms and conditions of the agreement between client and GAGI and any changes in this agreement shall have no effect unless they are made in writing, signed by both parties, and incorporated as an amendment to the agreement. No other understandings, representations, or agreements, written or oral, other than those herein have been made by and between the parties hereto.

Should you have any questions regarding the above, please feel free to give me a call.

Thank you for the consideration you have given our firm for your proposed project and we look forward to working with you. If this Proposal is agreeable and acceptable, please sign in the space below and return one signed copy to our office.

Sincerely,

GRIES ARCHITECTURAL GROUP, INC.

A handwritten signature in black ink, appearing to read "Brannin Gries", written over a faint horizontal line.

Brannin Gries, AIA, NCARB, LEED® AP BD+C

Accepted by:

City of Neenah – Parks & Recreation Department

Michael Kading

Date



Department of Parks & Recreation

#4

TO: President Kelly and Members of the Parks & Recreation Commission

FROM: Michael T. Kading, Director of Parks & Recreation and Parks & Recreation Staff *mk*

DATE: August 9, 2024

RE: Proposed 2025 Operational/Maintenance and Capital Improvement Plan Budgets

Please accept the attached Proposed 2025 Operational/Maintenance and Capital Improvement Plan Budgets.

The Packet Includes:

1. 2025 Budget Summary
2. Cost Recovery Report
3. 2025 Part-Time Wage Rates
4. Detailed Budget Preparation Worksheets Revenues and Expenses

Notes:

- Staff will review the proposed budget during our regular department meeting on August 13 and bring any revisions to the Commission meeting.
- Full-time personnel increase was projected at a 3% increase. This will be reviewed and adjusted as we progress through the budget process.
- Health insurance and fringes were also increased by 3% across the board. This too will be adjusted when the final cost estimates are received.
- Currently projecting a 5.42% levy request to support Parks & Recreation Department operations.
- Cost recovery for all Parks & Recreation opportunities is projected at 26% and, recreation programs are projected at 90%.

After review, if you have any questions, thoughts or concerns, please contact me.

Special thanks to Stephanie, Jim and Trevor, who worked diligently during a very busy time of year to assemble the Proposed 2025 Budget.

Creating Community Through People, Parks & Programs

Department of Parks & Recreation
PO Box 426
Neenah, WI 54957-0426

phone: 920-886-6062
fax: 920-886-6069
mkading@neenahwi.gov

Parks and Recreation 2025 Budget Summary

#1

	2025 Request	% change from previous year	2024 Budgeted	2024 Estimates	2023 Actual	2022 Actual	2021 Actual
Park and Recreation Revenues	\$ 690,015	2.534%	\$ 672,960	\$ 659,082	\$ 686,219	\$ 597,343	\$ 541,559
Park and Recreation Expenses	\$ 2,637,250	4.629%	\$ 2,520,580	\$ 2,535,389	\$ 2,310,014	\$ 2,177,358	\$ 2,106,469
Forestry & Invasive Species Expense	\$ 80,365	-4.259%	\$ 83,940	\$ 84,807	\$ 84,916	\$ 74,393	\$ 62,906
4th of July Revenues	\$ 19,000	8.571%	\$ 17,500	\$ 19,310	\$ 19,360	\$ 16,312	
4th of July Expenses	\$ 57,330	6.999%	\$ 53,580	\$ 55,400	\$ 53,410	\$ 44,058	\$ 47,156
Harbor Committee	\$ 12,260	5.872%	\$ 11,580	\$ 3,880	\$ 9,522	\$ 8,760	\$ 13,075
Cemetery Revenues	\$ 164,450	-0.700%	\$ 165,610	\$ 165,200	\$ 162,101	\$ 191,546	\$ 206,101
Cemetery Expenses	\$ 316,285	4.003%	\$ 304,110	\$ 310,480	\$ 299,918	\$ 285,997	\$ 264,769

2025 CIP Parks and Rec

Carpenter Preserve	\$ 100,000
Kimberly Point-ADA Historical Preservation Final design	\$ 20,000
Doty Seawall replacement construction and stabilization	\$ 3,055,000
Flag Memorial (\$40,000 City)	\$ 75,000
Southview Courts Additional (\$300k previous)	\$ 400,000
Asphalt - trails/lots	\$ 35,000
Building ADA Upgrades / Improvements	\$ 20,000
Green Park Play Area	\$ 140,000
Doty Park Play Area	\$ 155,000
	\$ 4,000,000

2025 CIP Cemetery

None

2025 Arrowhead

Construction TBA**

2025 P & R Equipment

Replace LM4 Mower \$ 140,000

2025 Cemetery Equipment

Place 04' TR1 Case Hoe 150,000

PARKS and RECREATION - Cost Recovery Report

Proposed 2025 Operating Budget

#2

		2024 Budget				2024 Estimate				2025 Proposed Budget				
					% Cost				% Cost				% Cost	Net Cost
	Cost Center	Expense	Revenue	Net	Recovery	Expense	Revenue	Net	Recovery	Expense	Revenue	Net	Recovery	Change
781	Administration													
	Admin Staff / Office	781,830	(13,460)	795,290	-2%	784,860	(13,525)	798,385	-2%	810,715	(13,750)	824,465	-2%	29,175
	Unallocated Overhead	35,320		35,320	0%	40,320		40,320	0%	41,985		41,985	0	6,665
	Capital Outlay					0	0	0				-		
	Administration Total	817,150	(13,460)	830,610	-2%	825,180	(13,525)	838,705	-2%	852,700	(13,750)	866,450	-2%	35,840
782	Adult Programs													
	Open Gym	400	500	(100)	125%	310	0	310	0%	0	0	0		100
	Volleyball - Summer	-	-	0	#DIV/0!	0	0	0		0	0	0		0
	Tennis	900	1,820	(920)	202%	690	1,610	(920)	233%	800	1,600	(800)	200.00%	120
	Pickleball	2,000	5,200	(3,200)	260%	3,100	7,700	(4,600)	248%	2,900	7,500	(4,600)	258.62%	(1,400)
	Adult Total	3,300	7,520	(4,220)	228%	4,100	9,310	(5,210)	227%	3,700	9,100	(5,400)	245.95%	(1,180)
783	Contractual Programs													
	Fitness	11,760	15,000	(3,240)	128%	11,760	15,000	(3,240)	128%	12,000	15,000	(3,000)	125%	240
	Sport Clinics	14,630	15,000	(370)	103%	12,520	14,210	(1,690)	113%	12,520	15,000	(2,480)	120%	(2,110)
	Youth	24,000	37,000	(13,000)	154%	29,200	37,000	(7,800)	127%	32,000	39,000	(7,000)	122%	6,000
	Contractual Total	50,390	67,000	(16,610)	133%	53,480	66,210	(12,730)	124%	56,520	69,000	(12,480)	122%	(1,870)
784	Municipal Pool Total	340,290	232,350	107,940	68%	341,730	231,670	110,060	68%	368,290	232,550	135,740	63%	27,800
785	Youth Programs													
	Office	2,900		2,900	0%	4,100	0	4,100	0%	4,000		4,000	0%	1,100
	Operation Recreation	76,600	118,000	(41,400)	154%	87,000	126,470	(39,470)	145%	91,850	129,000	(37,150)	140%	4,250
	Operation Recreation JR.	25,100	38,000	(12,900)	151%	24,400	40,430	(16,030)	166%	25,870	42,000	(16,130)	162%	(3,230)
	Filthy Fun Kids Run	4,100	6,000	(1,900)	146%	3,691	5,590	(1,899)	151%	3,800	6,000	(2,200)	158%	(300)
	Park Kart	1,250		1,250	0%	750	0	750	0%	1,150		1,150	0%	(100)
	Special Events	7,600	12,300	(4,700)	162%	7,100	11,000	(3,900)	155%	8,500	11,000	(2,500)	129%	2,200
	Tennis Instruction	24,000	15,400	8,600	64%	26,100	16,020	10,080	61%	27,100	16,000	11,100	59%	2,500
	Children's Playtime	18,860	13,600	5,260	72%	18,660	13,000	5,660	70%	18,900	13,600	5,300	72%	40
	Sports Programs	8,170	8,100	70	99%	7,670	7,575	95	99%	8,170	8,090	80	99%	10
	Archery		1,800				2,385				2,390	(2,390)		
	Sports Explorers		1,600				1,250				1,600	(1,600)		
	Baseball						0							
	Soccer Instruction						0					-		
	Tot Sports		3,700				2,740				2,900	(2,900)		
	Start Smart		1000				1200				1,200	(1,200)		
	Youth Programs	26,400	12,300	14,100	47%	26,200	12,430	13,770	47%	27,640	12,500	15,140	45%	1,040
	Adventure		9,000				8,940				9,000	(9,000)		
	Tot Lot		3,300				3,490				3,500	(3,500)		
	Youth Total	194,980	223,700	(28,720)	115%	205,671	232,515	(26,844)	113%	216,980	238,190	(21,210)	110%	7,510

#2

CostRecovery2025 8/8/2024 2:28 PM

2025 Rates

#3

Job Title	Department	Year 1	Year 2	Year 3	Year 4
GRADE 1		\$12.50	\$13.00	\$13.50	\$14.00
Program Assistant	Park & Rec				
Pool Admissions & Concessions Assistant	Park & Rec				
GRADE 2		\$13.50	\$14.00	\$14.50	\$15.00
Pool Admissions & Concessions Crew Chief	Park & Rec				
Pool Lifeguard I (without WSI)	Park & Rec				
Program Leaders	Park & Rec				
Operation Recreation Assistant	Park & Rec				
GRADE 3		\$14.50	\$15.00	\$15.50	\$16.00
Doty Cabin Docent	Park & Rec				
Pool Lifeguard II (with WSI)	Park & Rec				
GRADE 4		\$15.50	\$16.00	\$16.50	\$17.00
Parks & Cemetery Maintenance Assistant I	Park & Rec				
Lesson Clerk	Park & Rec				
Assistant Tennis Director	Park & Rec				
Family Open Gym Supervisor	Park & Rec				
GRADE 5		\$16.50	\$17.00	\$17.50	\$18.00
Playtime Teacher (2)	Park & Rec				
Tennis Director	Park & Rec				
Specilaity Instructor	Park & Rec				
Miscellaneous Positions					
Sports Official	Park & Rec	\$ 16.00			
Parks and Cemetery Maintenance Assistant II (4)	Park & Rec	\$ 19.50	\$ 20.00	\$ 20.50	\$ 21.00
Operation Recreation / Junior Site Supervisors (2)	Park & Rec	\$ 20.50	\$ 21.00	\$ 21.50	\$ 22.00
Pool Site Supervisors (6)	Park & Rec	\$ 21.50	\$ 22.00	\$ 22.50	\$ 23.00

City of Neenah

**2025 Capital Improvements Budget
Detail Project Schedule - Facilities**

PROJECT DESCRIPTION AND PLAN COMMENTS	ADOPTED CIP FOR 2025	2025 DEPARTMENT BUDGET REQUEST	MAYOR RECOMMENDED	COUNCIL ADOPTED
<u>2025 FACILITIES</u>				
<u>Parks and Recreation</u>				
<u>Development</u>				
1 Carpenter Preserve phase 1 (applying for grants to offset cost)	\$ 315,000	\$ 100,000		
2 Kimberly Point lighthouse - ADA / historical preservation Final design / grant writing	20,000	20,000		
3 Doty Seawall replacement construction and stabilization - phase 1 (applying for grants to offset cost)	3,055,000	3,055,000		
4 Flag memorial Shattuck Park	140,000	75,000		
Funding Source: Veterans contribute \$100,000 / City of Neenah \$40,000; Significate In-kind donor has been secured.	(100,000)			
5 Southview Courts (\$300K requested in 24' but not borrowed for \$100K additional)		\$400,000		
<u>Maintenance</u>				
6 Miscellaneous asphalt trails / parking lots	35,000	35,000		
7 Building ADA upgrades	20,000	20,000		
<u>Play Equipment</u>				
8 Green Park	140,000	140,000		
9 Doty Park	155,000	155,000		
Total 2025 Parks and Recreation	\$ 3,780,000	\$ 4,000,000	\$ -	\$ -
<u>Cemetery</u>				
None	None			
Total 2025 Cemetery	\$ -	\$ -	\$ -	\$ -
TOTAL ALL 2025 FACILITIES	\$ 3,780,000	\$ 4,000,000	\$ -	\$ -

City of Neenah
2025 Capital Improvements Budget
Detail Project Schedule - Capital Equipment

PROJECT DESCRIPTION AND PLAN COMMENTS	ADOPTED CIP FOR 2025	2025 DEPARTMENT BUDGET REQUEST	MAYOR RECOMMENDED	COUNCIL ADOPTED
<u>2025 CAPITAL EQUIPMENT</u>				
<u>Parks and Recreation</u>				
4 Replace TR3 tractor	\$ 65,000	\$ -		
2 Replace RO-UTV	30,000	-		
1 LM4 (moved up from 2028)		140,000		
<i>Total 2025 Parks and Recreation</i>	<i>\$ 95,000</i>	<i>\$ 140,000</i>	<i>\$ -</i>	<i>\$ -</i>
<u>Cemetery</u>				
1 Replace 2004 TR1 Case hoe	\$ 150,000	\$ 150,000		
<i>Total 2025 Cemetery</i>	<i>\$ 150,000</i>	<i>\$ 150,000</i>	<i>\$ -</i>	<i>\$ -</i>
<i>TOTAL ALL 2025 CAPITAL EQUIPMENT</i>	<i>\$ 245,000</i>	<i>\$ 290,000</i>	<i>\$ -</i>	<i>\$ -</i>

PROGRAM GM601L

CEMETERY REVENUES

REPORT NAME: BW-CEM2

2025 BUDGET PREPARATION WORKSHEET

ACCOUNT	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD TOTAL	2024 DEPARTMENT ESTIMATE	2025 DEPT REQUEST	REQUEST % CHANGE
Charges for Services								
Oak Hill Cemetery Revenue								
010-549-01	Cemetery Misc. Revenue	30,765	18,005	20,400	8,825	16,000	20,400	.00
010-549-02	Lot Sale Revenue	46,583	50,846	48,960	48,380	60,000	50,000	2.12
010-549-03	Transfer fm Perp Care-Int	39,173	26,128	25,500	12,016	24,000	24,000	5.88-
010-549-06	Grave Openings	61,655	53,195	54,470	33,010	53,700	54,470	.00
010-549-07	Foundation/Marker Charges	13,370	13,927	14,280	6,267	11,020	14,280	.00
010-549-08	Chapel Rental Fee	0	0	2,000	210	500	1,000	50.00-
		<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
*	Oak Hill Cemetery Revenue	191,546	162,101	165,610	108,708	165,220	164,150	.88-

PROGRAM GM601L

PARK & RECREATION REVENUES

REPORT NAME: BW-PR4

2025 BUDGET PREPATATION WORKSHEET

						2024	2025	REQUEST
		2022	2023	2024	2024 YTD	DEPARTMENT	DEPT	%
ACCOUNT	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	TOTAL	ESTIMATE	REQUEST	CHANGE
Other Special Events								
Community Fest								
010-631-01	Vendor Fees	3,312	4,360	3,500	5,380	4,310	4,000	14.29
010-631-01	Contributions	13,000	15,000	14,000	15,000	15,000	15,000	7.14
*	Community Fest	16,312	19,360	17,500	20,380	19,310	19,000	8.57
**	Other Special Events	16,312	19,360	17,500	20,380	19,310	19,000	8.57
Park & Recreation								
General Receipts								
010-681-03	Sun Shine Program	548	1,447	750	0	750	800	6.67
010-681-08	Work Permits	2,080	670	1,500	0	0	0	100.00-
010-681-09	Work Permit State Payment	1,725-	653-	1,600-	280-	250-	0	100.00-
010-681-10	Miscellaneous	664	250	300	350	400	350	16.67
010-681-20	Default Account	0	0	0	0	0	0	.00
010-681-91	Sales Tax Collections	13,765-	15,870-	14,500-	9,206-	14,500-	15,000-	3.45
010-681-92	Sales Tax	95	113	90	81	95	100	11.11
010-681-95	Boat Stall Key Deposit	0	0	0	20-	20-	0	.00
*	General Receipts	12,103-	14,043-	13,460-	9,075-	13,525-	13,750-	2.15
Adult Program Revenue								
010-682-25	Open Gym	203	75	500	0	0	0	100.00-
010-682-30	Volleyball-Summr Team Fee	0	0	0	0	0	0	.00
010-682-31	Tennis Instruction	1,200	1,820	1,820	1,603	1,610	1,600	12.09-
010-682-32	Pickleball	5,139	4,680	5,200	7,459	7,700	7,500	44.23
*	Adult Program Revenue	6,542	6,575	7,520	9,062	9,310	9,100	21.01
Contracted Progrm Revenue								
010-683-05	Operation Recreation	0	0	0	0	0	0	.00
010-683-14	Special Events	1,903	507	0	72	0	500	.00
010-683-17	Fitness	6,878	16,928	15,000	11,332	15,000	15,000	.00
010-683-20	Sports Clinics	14,388	16,720	15,000	14,210	14,210	15,000	.00
010-683-21	Contracted Youth Programs	31,937	42,494	37,000	36,451	37,000	39,000	5.41
*	Contracted Progrm Revenue	55,106	76,649	67,000	62,065	66,210	69,500	3.73
Municipal Pool Revenue								
010-684-02	Special Events	250	0	1,200	3,500	3,500	1,500	25.00
010-684-04	Taxable Concessions	50,122	54,614	52,000	43,058	52,000	52,000	.00
010-684-21	Pool-Daily Receipts	61,189	66,913	72,500	61,118	70,000	72,500	.00
010-684-22	Pool-Season Pass Receipts	48,489	57,719	58,500	49,964	55,000	58,500	.00
010-684-37	Swim Lessons Receipts	44,224	47,535	48,000	50,974	50,970	48,000	.00
010-684-38	Locker Rental	152	80	150	0	50	50	66.67-
010-684-39	Over/Short	141	426-	0	103	150	0	.00
*	Municipal Pool Revenue	204,567	226,435	232,350	208,717	231,670	232,550	.09
Independent Programs								
010-685-11	Sports Clinics	0	0	0	0	0	0	.00

PROGRAM GM601L

PARK & RECREATION REVENUES

REPORT NAME: BW-PR4

2025 BUDGET PREPATATION WORKSHEET

						2024	2025	REQUEST
		2022	2023	2024	2024 YTD	DEPARTMENT	DEPT	%
ACCOUNT	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	TOTAL	ESTIMATE	REQUEST	CHANGE
*	Independent Programs	0	0	0	0	0	0	.00
Youth Program Revenue								
010-686-02	Archery	2,288	1,598	1,800	2,415	2,385	2,390	32.78
010-686-04	Crafts	506	0	0	0	0	0	.00
010-686-05	Operation Recreation	118,273	116,636	118,000	126,468	126,470	129,000	9.32
010-686-06	Adventure	6,855	8,255	9,000	8,568	8,940	9,000	.00
010-686-07	Filthy Fun Kids Run	8,598	7,917	6,000	4,400	5,590	6,000	.00
010-686-09	Park Kart Mobile Recreati	500	0	0	0	0	0	.00
010-686-13	Nature Force	0	0	0	0	0	0	.00
010-686-14	Special Events	15,631	13,342	12,300	11,479	11,000	11,000	10.57-
010-686-16	Tennis	11,312	13,424	14,000	14,510	14,510	14,500	3.57
010-686-17	Tennis-Accelerated	630	1,320	1,400	1,512	1,510	1,500	7.14
010-686-18	Tot Lot	2,901	3,075	3,300	3,486	3,490	3,500	6.06
010-686-22	TOT Sports	3,150	3,597	3,700	2,738	2,740	2,900	21.62-
010-686-23	Children's Playtime	14,200	15,408	13,600	10,480	13,000	13,600	.00
010-686-24	Start Smart	691	1,288	1,000	1,151	1,200	1,200	20.00
010-686-25	Sport Explorers	1,980	1,518	1,600	1,258	1,250	1,600	.00
010-686-26	Op Rec Jr.	0	35,520	38,000	40,556	40,430	42,000	10.53
*	Youth Program Revenue	187,515	222,898	223,700	229,021	232,515	238,190	6.48
Other Park & Rec Revenue								
010-687-01	Doty Cabin	557	463	380	308	380	400	5.26
010-687-07	Ice-Rink Taxable Concess	14	0	50	0	0	50	.00
010-687-11	Community Band	800	1,485	1,500	1,250	1,400	1,500	.00
*	Other Park & Rec Revenue	1,371	1,948	1,930	1,558	1,780	1,950	1.04
Riverside Players								
010-688-01	Riverside Tickets	26,135	32,480	30,000	10,818	10,820	30,000	.00
010-688-02	Other Revenues	860	1,700	2,000	3,550	3,550	2,000	.00
010-688-04	Taxable Concessions	2,396	2,282	2,500	827	827	2,300	8.00-
*	Riverside Players	29,391	36,462	34,500	15,195	15,197	34,300	.58-
Parks Revenue								
010-689-03	Rentals - Picnic Kits	0	22	0	0	0	0	.00
010-689-20	Facility Leases	20,172	22,132	21,500	20,088	21,000	22,000	2.33
010-689-21	Facility User Fees	1,856	2,725	2,000	1,050	2,000	2,100	5.00
010-689-22	Rentals - Green Park	1,825	1,046	1,100	305	500	500	54.55-
010-689-23	Rentals - Memorial Park	6,719	8,802	6,500	7,000	7,000	7,000	7.69
010-689-24	Rentals - Gazebo	545	310	600	450	400	400	33.33-
010-689-25	Rentals - Riverside Park	3,944	4,252	4,000	4,169	4,200	4,200	5.00
010-689-26	Rentals - Washington Park	11,120	6,840	6,500	3,815	6,600	6,500	.00
010-689-27	Rentals -Whiting Boathse	28,841	31,025	28,000	29,165	28,000	28,500	1.79
010-689-28	Rentals - Southview Park	30	25	40	0	0	0	100.00-
010-689-29	Rentals -Memorial Pk Open	170	485	300	278	300	300	.00
010-689-30	Rental-Shattuck BoatStall	8,920	10,069	10,000	7,910	6,730	7,000	30.00-
010-689-31	Rentals - Doty Park	1,315	1,720	1,250	1,105	1,250	1,250	.00

PROGRAM GM601L

PARK & RECREATION REVENUES

REPORT NAME: BW-PR4

2025 BUDGET PREPATATION WORKSHEET

ACCOUNT	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD TOTAL	2024 DEPARTMENT ESTIMATE	2025 DEPT REQUEST	REQUEST % CHANGE
010-689-34	Rental - Great Northern	460	475	350	480	425	425	21.43
010-689-35	Rentals - Douglas Park	0	0	0	0	0	0	.00
010-689-36	Rentals-Memorial LG Room	14,367	13,757	12,000	11,547	12,000	13,000	8.33
010-689-37	Rental-Memorial SM Room	580	420	250	340	400	400	60.00
010-689-38	Herb & Dolly Smith Park	25	25	30	165	120	100	233.33
010-689-41	Boat Launch User Fees	22,963	23,551	24,000	18,241	24,000	23,500	2.08-
010-689-42	Boat Wash Fees	1,102	1,614	1,000	284	1,000	1,000	.00
*	Parks Revenue	124,954	129,295	119,420	106,392	115,925	118,175	1.04-
**	Park & Recreation	597,343	686,219	672,960	622,935	659,082	690,015	2.53
		613,655	705,579	690,460	643,315	678,392	709,015	2.69

PROGRAM GM601L

2025 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

						2024	2025	REQUEST
		2022	2023	2024	2024 YTD	DEPARTMENT	DEPT	%
ACCOUNT	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	TOTAL	ESTIMATE	REQUEST	CHANGE
Park & Rec Administration								
Park & Rec Admin Office								
8101-781-0101	Salaries	440,701	464,720	487,490	257,652	487,490	502,115	3.00
8101-781-0110	Health Insurance	105,360	105,360	111,990	65,310	111,990	115,350	3.00
8101-781-0111	Fringes	86,316	91,309	96,290	50,892	96,290	99,180	3.00
8101-781-0115	Schools/Seminars/Training	200	325	6,200	2,954	6,200	6,200	.00
8101-781-0128	Empl Recognition Awards	0	349	1,150	0	1,150	1,150	.00
8101-781-0202	Outside Printing	16,067	19,989	17,000	10,496	20,000	21,000	23.53
8101-781-0203	Postage	7,526	5,896	6,500	3,395	6,675	7,000	7.69
8101-781-0206	Advertising & Publication	1,815	926	2,100	828	2,000	2,000	4.76-
8101-781-0207	Dues & Memberships	1,532	1,366	1,500	1,100	1,700	1,650	10.00
8101-781-0218	Maint of Software	733	144	660	299	660	770	16.67
8101-781-0221	Telephone	1,636	1,633	1,500	910	1,650	1,700	13.33
8101-781-0227	Cellular Telephone	2,552	2,631	2,300	1,310	2,300	2,500	8.70
8101-781-0236	Outside Services	0	3,486	2,000	0	1,500	1,500	25.00-
8101-781-0254	Printer / Copies	3,084	3,149	2,980	1,543	3,085	3,200	7.38
8101-781-0255	IS Services / Internal	29,900	38,500	38,940	22,715	38,940	41,400	6.32
8101-781-0258	GIS Services/Internal	9,320	10,300	0	0	0	0	.00
8101-781-0301	Office Supplies	751	543	800	265	800	850	6.25
8101-781-0319	Safety Supplies	0	150	450	0	450	450	.00
8101-781-0326	Photography Supplies	14	18	50	0	50	50	.00
8101-781-0333	All Other Supplies	2	382	430	0	430	450	4.65
8101-781-0347	Small Computer Hardware	300	0	1,500	884	1,500	2,200	46.67
8101-781-8000	Mayor's Exec Adj	0	0	0	0	0	0	.00
*	Park & Rec Admin Office	707,809	751,176	781,830	420,553	784,860	810,715	3.69
Gen Unallocated Overhead								
8105-781-0103	Temporary Wages	1,379	258	8,700	3,125	8,700	8,960	2.99
8105-781-0104	Overtime Wages	0	0	0	30	0	0	.00
8105-781-0111	Fringes	5,053	5,162	6,620	4,171	6,620	7,025	6.12
8105-781-0234	Credit Card Payment Fees	19,474	24,611	20,000	18,620	25,000	26,000	30.00
*	Gen Unallocated Overhead	25,906	30,031	35,320	25,946	40,320	41,985	18.87
**	Park & Rec Administration	733,715	781,207	817,150	446,499	825,180	852,700	4.35

PROGRAM GM601L

2025 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

						2024	2025	REQUEST
		2022	2023	2024	2024 YTD	DEPARTMENT	DEPT	%
ACCOUNT	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	TOTAL	ESTIMATE	REQUEST	CHANGE
Adult Programs								
Adult Open Gym								
8225-782-0103	Temporary Wages	634	310	400	0	0	0	100.00-
8225-782-0251	Rental	200	0	0	0	0	0	.00
*	Adult Open Gym	834	310	400	0	0	0	100.00-
Volleyball - Summer								
8229-782-0103	Temporary Wages	0	0	0	0	0	0	.00
8229-782-0333	All Other Supplies	0	0	0	0	0	0	.00
*	Volleyball - Summer	0	0	0	0	0	0	.00
Tennis Lessons								
8231-782-0103	Temporary Wages	1,440	1,464	900	686	690	800	11.11-
*	Tennis Lessons	1,440	1,464	900	686	690	800	11.11-
Pickleball								
8232-782-0233	Other Services	2,033	1,248	1,700	1,584	2,800	2,500	47.06
8232-782-0333	All Other Supplies	405	0	300	271	300	400	33.33
*	Pickleball	2,438	1,248	2,000	1,855	3,100	2,900	45.00
**	Adult Programs	4,712	3,022	3,300	2,541	3,790	3,700	12.12

PROGRAM GM601L

2025 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

						2024	2025	REQUEST
		2022	2023	2024	2024 YTD	DEPARTMENT	DEPT	%
ACCOUNT	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	TOTAL	ESTIMATE	REQUEST	CHANGE
Contracted Programs								
Sports Clinics								
8315-783-0103	Temporary Wages	0	0	0	0	0	0	.00
8315-783-0233	Other Services	12,084	14,628	14,630	12,520	12,520	12,520	14.42-
8315-783-0333	All Other Supplies	0	0	0	0	0	0	.00
*	Sports Clinics	12,084	14,628	14,630	12,520	12,520	12,520	14.42-
Fitness								
8319-783-0103	Temporary Wages	0	0	0	0	0	0	.00
8319-783-0233	Other Services	6,590	14,710	11,760	8,333	11,760	12,000	2.04
*	Fitness	6,590	14,710	11,760	8,333	11,760	12,000	2.04
Contracted Youth Programs								
8322-783-0233	Other Services	26,815	31,555	24,000	14,939	29,200	32,000	33.33
*	Contracted Youth Programs	26,815	31,555	24,000	14,939	29,200	32,000	33.33
**	Contracted Programs	45,489	60,893	50,390	35,792	53,480	56,520	12.17

PROGRAM GM601L

2025 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

						2024	2025	REQUEST
		2022	2023	2024	2024 YTD	DEPARTMENT	DEPT	
ACCOUNT	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	TOTAL	ESTIMATE	REQUEST	% CHANGE
Independent Programs								
Municipal Pool								
8405-784-0103	Temporary Wages	161,799	188,349	204,000	116,394	204,000	224,000	9.80
8405-784-0104	Overtime Wages	15,603	12,210	12,000	6,416	10,000	10,000	16.67-
8405-784-0111	Fringes	7,459	7,438	8,580	4,878	8,580	8,580	.00
8405-784-0115	Schools/Seminars/Training	1,978	252	1,800	506	1,800	2,000	11.11
8405-784-0117	Clothing Allowance	4,025	2,944	3,820	5,112	4,000	4,000	4.71
8405-784-0211	Maint of Fixed Equipment	7,624	16,330	10,000	2,806	8,000	10,000	.00
8405-784-0214	Maint of Buildings	978	225	2,000	0	2,000	2,000	.00
8405-784-0216	Maint of Operating Equip	110	1,828	2,000	0	2,000	2,000	.00
8405-784-0221	Telephone	163	259	140	123	140	210	50.00
8405-784-0222	Electricity	14,035	13,349	14,000	4,613	14,000	17,500	25.00
8405-784-0223	Natural Gas	6,668	3,180	7,650	1,617	7,650	7,700	.65
8405-784-0224	Water & Sewer	9,461	11,492	10,820	3,161	10,820	10,820	.00
8405-784-0225	Commercial Dumpster	0	0	560	0	560	560	.00
8405-784-0226	Storm Water	5,418	5,433	5,970	2,966	5,970	5,970	.00
8405-784-0236	Outside Services	17,028	20,287	17,700	20,896	21,000	23,000	29.94
8405-784-0237	Pest Control	682	629	800	456	200	800	.00
8405-784-0242	Permits	679	593	600	649	650	650	8.33
8405-784-0301	Office Supplies	36	24	100	74	100	100	.00
8405-784-0306	Cleaning/Janitor Supplies	889	2,401	1,700	1,873	1,600	1,700	.00
8405-784-0311	Fixed Equip Maint Supply	288	741	850	27	500	700	17.65-
8405-784-0314	Building Maintenance	176	57	1,000	3,858	3,860	1,000	.00
8405-784-0315	Land Maintenance	376	38	500	1,454	1,460	500	.00
8405-784-0316	Equip. Maint. Supplies	179	2,009	1,000	616	1,000	1,000	.00
8405-784-0319	Safety Supplies	1,113	711	1,000	1,030	1,030	1,000	.00
8405-784-0320	Small Tools	83	12	100	3	100	100	.00
8405-784-0333	All Other Supplies	4,068	2,785	3,200	1,864	2,100	2,200	31.25-
8405-784-0336	Concession Supplies	28,151	33,662	27,000	22,377	27,000	27,000	.00
8405-784-0344	Small Equipment	0	152	200	409	410	200	.00
8405-784-0347	Small Computer Hardware	66	0	1,200	922	1,200	3,000	150.00
*	Municipal Pool	289,135	327,390	340,290	205,100	341,730	368,290	8.23
**	Independent Programs	289,135	327,390	340,290	205,100	341,730	368,290	8.23

PROGRAM GM601L

2025 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

						2024	2025	REQUEST
		2022	2023	2024	2024 YTD	DEPARTMENT	DEPT	%
ACCOUNT	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	TOTAL	ESTIMATE	REQUEST	CHANGE
Youth Programs								
Office and Supervision								
8501-785-0117	Clothing Allowance	2,255	2,231	2,600	2,794	2,800	3,000	15.38
8501-785-0123	Auto Allowance	203	235	300	387	1,300	1,000	233.33
*	Office and Supervision	2,458	2,466	2,900	3,181	4,100	4,000	37.93
Operation Recreations								
8505-785-0103	Temporary Wages	43,220	48,630	52,000	35,740	66,000	68,000	30.77
8505-785-0104	Overtime	258	303	800	252	400	400	50.00-
8505-785-0233	Other Services	4,257	3,139	3,900	3,157	3,500	3,500	10.26-
8505-785-0236	Outside Services	642	823	700	0	700	750	7.14
8505-785-0251	Rental	8,316	12,460	15,800	4,572	13,000	15,800	.00
8505-785-0333	All Other Supplies	3,158	3,515	3,400	3,354	3,400	3,400	.00
*	Operation Recreations	59,851	68,870	76,600	47,075	87,000	91,850	19.91
Filthy Fun Kids Run								
8507-785-0103	Temporary Wages	819	645	800	488	830	800	.00
8507-785-0333	All Other Supplies	3,559	3,374	3,300	2,861	2,861	3,000	9.09-
*	Filthy Fun Kids Run	4,378	4,019	4,100	3,349	3,691	3,800	7.32-
Park Kart Mobile Recreati								
8509-785-0103	Temporary Wages	1,011	911	1,100	326	600	1,000	9.09-
8509-785-0333	All Other Supplies	0	0	150	52	150	150	.00
*	Park Kart Mobile Recreati	1,011	911	1,250	378	750	1,150	8.00-
Special Events								
8514-785-0103	Temporary Wages	1,965	669	2,500	946	2,000	2,500	.00
8514-785-0233	Other Services	5,193	2,718	2,300	2,471	2,300	2,300	.00
8514-785-0251	Rental	1,167	1,656	1,300	2,160	1,300	2,200	69.23
8514-785-0333	All Other Supplies	4,492	3,385	1,500	1,029	1,500	1,500	.00
8514-785-0337	Tickets	0	0	0	0	0	0	.00
*	Special Events	12,817	8,428	7,600	6,606	7,100	8,500	11.84
Tennis - Playgrounds								
8516-785-0103	Temporary Wages	19,175	21,516	23,000	17,102	25,000	26,000	13.04
8516-785-0333	All Other Supplies	1,357	535	1,000	500	1,100	1,100	10.00
*	Tennis - Playgrounds	20,532	22,051	24,000	17,602	26,100	27,100	12.92
Children's Playtime								
8523-785-0103	Temporary Wages	14,510	16,422	17,760	10,009	17,760	18,000	1.35
8523-785-0115	Schools/Seminars/Training	0	0	0	0	0	0	.00
8523-785-0333	All Other Supplies	754	992	1,100	225	900	900	18.18-
*	Children's Playtime	15,264	17,414	18,860	10,234	18,660	18,900	.21
Sports Programs								
8524-785-0103	Temporary Wages	6,322	7,209	7,500	4,661	7,000	7,500	.00
8524-785-0104	Overtime	0	103	0	0	0	0	.00

PROGRAM GM601L

2025 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

ACCOUNT	ACCOUNT DESCRIPTION	2022	2023	2024	2024 YTD	2024	2025	REQUEST
		ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
8524-785-0251	Rental	150	0	0	0	0	0	.00
8524-785-0333	All Other Supplies	653	667	670	8	670	670	.00
*	Sports Programs	7,125	7,979	8,170	4,669	7,670	8,170	.00
Youth Programs								
8525-785-0103	Temporary Wages	19,837	17,905	24,700	15,105	24,700	25,940	5.02
8525-785-0104	Overtime	0	66	0	0	0	0	.00
8525-785-0233	Other Services	450	411	500	260	500	500	.00
8525-785-0333	All Other Supplies	1,067	1,181	1,200	770	1,000	1,200	.00
*	Youth Programs	21,354	19,563	26,400	16,135	26,200	27,640	4.70
Op Rec Jr.								
8526-785-0103	Temporary Wages	0	18,070	23,100	13,597	23,400	24,370	5.50
8526-785-0104	Overtime	0	99	0	61	0	0	.00
8526-785-0233	Other Services	0	216	0	0	0	0	.00
8526-785-0333	All Other Supplies	0	1,673	2,000	335	1,000	1,500	25.00-
*	Op Rec Jr.	0	20,058	25,100	13,993	24,400	25,870	3.07
**	Youth Programs	144,790	171,759	194,980	123,222	205,671	216,980	11.28

PROGRAM GM601L

2025 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

						2024	2025	REQUEST
		2022	2023	2024	2024 YTD	DEPARTMENT	DEPT	%
ACCOUNT	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	TOTAL	ESTIMATE	REQUEST	CHANGE
Other Pk & Rec Activities								
Doty Cabin								
8601-786-0103	Temporary Wages	4,350	4,480	2,500	2,888	5,425	5,585	123.40
8601-786-0237	Pest Control	199	203	200	72	200	225	12.50
8601-786-0238	Professional Services	2,524	4,646	1,000	0	1,000	1,000	.00
8601-786-0333	All Other Supplies	93	71	2,150	60	1,000	1,000	53.49-
*	Doty Cabin	7,166	9,400	5,850	3,020	7,625	7,810	33.50
Ice Rink Program								
8607-786-0103	Temporary Wages	144	0	500	0	100	150	70.00-
8607-786-0333	All Other Supplies	0	0	100	0	50	50	50.00-
*	Ice Rink Program	144	0	600	0	150	200	66.67-
Community Band								
8611-786-0103	Temporary Wages	4,800	0	0	0	0	0	.00
8611-786-0216	Maint of Operating Equip	0	0	750	0	750	750	.00
8611-786-0236	Outside Services	0	4,920	5,020	2,434	5,020	5,250	4.58
8611-786-0238	Professional Services	150	400	300	0	200	300	.00
8611-786-0251	Rental	225	0	500	0	250	400	20.00-
8611-786-0333	All Other Supplies	593	387	500	472	500	550	10.00
*	Community Band	5,768	5,707	7,070	2,906	6,720	7,250	2.55
**	Other Pk & Rec Activities	13,078	15,107	13,520	5,926	14,495	15,260	12.87

PROGRAM GM601L

2025 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

ACCOUNT	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD TOTAL	2024 DEPARTMENT ESTIMATE	2025 DEPT REQUEST	REQUEST % CHANGE
Riverside Players								
Production								
8701-787-0103	Temporary Wages	276	272	400	0	0	400	.00
8701-787-0202	Outside Printing	1,872	2,390	2,000	568	568	1,500	25.00-
8701-787-0203	Postage	58	0	50	0	0	50	.00
8701-787-0233	Other Services	8,550	13,700	14,000	5,880	5,880	14,000	.00
8701-787-0326	Photography Supplies	49	41	50	56	30	50	.00
8701-787-0333	All Other Supplies	9,851	8,389	8,000	530	2,800	8,000	.00
8701-787-0335	Set Design/Construction	4,253	2,906	4,000	436	600	4,200	5.00
8701-787-0336	Concession Supplies	2,685	1,092	2,620	125	500	1,700	35.11-
8701-787-0338	Costumes	31	484	800	0	300	800	.00
8701-787-0347	Small Computer Hardware	0	0	200	0	0	400	100.00
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*	Production	27,625	29,274	32,120	7,595	10,678	31,100	3.18-
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**	Riverside Players	27,625	29,274	32,120	7,595	10,678	31,100	3.18-

						2024	2025	REQUEST
		2022	2023	2024	2024 YTD	DEPARTMENT	DEPT	%
ACCOUNT	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	TOTAL	ESTIMATE	REQUEST	CHANGE
Parks								
Parks Operations								
8801-788-0102	Full Time Hourly Wages	258,275	234,493	294,920	128,660	294,920	303,770	3.00
8801-788-0103	Temporary Wages	52,818	61,137	97,550	41,981	80,285	100,450	2.97
8801-788-0104	Overtime Wages	17,832	20,127	14,000	9,624	18,000	14,500	3.57
8801-788-0110	Health Insurance	93,060	88,413	99,530	58,030	99,530	102,515	3.00
8801-788-0111	Fringes	60,959	52,484	68,190	30,242	68,190	70,235	3.00
8801-788-0115	Schools/Seminars/Training	450	951-	450	490	450	500	11.11
8801-788-0117	Clothing Allowance	2,814	2,888	3,000	1,994	3,200	3,200	6.67
8801-788-0118	License Renewal	0	80	40	0	40	40	.00
8801-788-0124	Meal Allowance	0	4	20	0	20	20	.00
8801-788-0127	DOT Emp Notification Prog	0	0	20	0	20	20	.00
8801-788-0128	Empl Recognition Awards	0	0	100	0	100	100	.00
8801-788-0202	Outside Printing	347	0	350	368	370	350	.00
8801-788-0213	Maint of Motor Vehicles	1,198	3,907	800	0	800	800	.00
8801-788-0214	Maint of Buildings	4,156	9,391	4,000	2,859	4,000	4,000	.00
8801-788-0216	Maint of Operating Equip	2,322	430	500	15,835	15,400	1,000	100.00
8801-788-0218	Software Maintenance	0	0	400	0	400	400	.00
8801-788-0219	Maintenance of Land	0	540	1,000	0	1,000	1,000	.00
8801-788-0220	Maint of Athletic Fields	3,218	4,600	2,500	2,275	2,500	2,500	.00
8801-788-0222	Electricity	28,566	30,767	33,080	11,402	33,080	33,910	2.51
8801-788-0223	Natural Gas	7,882	6,349	7,360	3,008	7,360	7,575	2.92
8801-788-0224	Water & Sewer	31,652	44,759	52,000	9,103	52,000	52,000	.00
8801-788-0225	Commercial Dumpster	5,142	4,854	5,200	2,651	5,200	5,200	.00
8801-788-0226	Storm Water	12,768	13,152	24,490	12,416	24,490	24,490	.00
8801-788-0236	Outside Services	19,108	20,498	23,950	8,000	23,950	25,000	4.38
8801-788-0237	Pest Control	1,215	1,240	1,400	451	1,400	1,400	.00
8801-788-0252	Rental of Equipment	2,253	1,774	2,000	1,298	2,000	2,000	.00
8801-788-0293	Maint of Motor Veh/Fleet	27,370	17,587	33,880	15,688	33,880	33,880	.00
8801-788-0294	Oil and Fluids/Fleet	2,377	2,127	2,860	1,300	2,860	2,920	2.10
8801-788-0296	Maint of Oper Eq/Fleet	109,639	110,518	110,000	50,004	110,000	110,000	.00
8801-788-0306	Cleaning/Janitor Supplies	13,122	14,661	11,500	6,608	11,500	11,500	.00
8801-788-0310	Gasoline & Oil	41,098	32,388	32,950	22,608	34,435	35,120	6.59
8801-788-0312	Playground Maintenance	4,113	10,057	11,000	154	11,000	11,000	.00
8801-788-0313	Motor Vehicles Maint. Sup	187	124	400	46	400	400	.00
8801-788-0314	Building Maint. Supplies	8,214	8,500	8,000	4,527	8,000	8,000	.00
8801-788-0315	Land Maintenance Supplies	10,151	8,340	12,000	1,957	12,000	12,000	.00
8801-788-0316	Equipment Maint. Supplies	1,322	2,594	2,000	2,370	2,500	2,000	.00
8801-788-0319	Safety Supplies	1,125	1,711	1,200	1,969	2,000	2,100	75.00
8801-788-0320	Small Tools	231	945	600	748	800	1,000	66.67
8801-788-0321	Athletic Field Maint. Sup	20,801	19,436	17,000	15,817	17,000	17,000	.00
8801-788-0333	All Other Supplies	64	36	500	20	500	500	.00
8801-788-0344	Small Equipment	3,555	4,958	4,000	2,265	4,000	4,000	.00
8801-788-0345	Shop Supplies	1,120	1,382	1,000	322	1,000	600	40.00-
*	Parks Operations	850,524	836,300	985,740	467,090	990,580	1,008,995	2.36
Reimburseable Overtime								

PROGRAM GM601L

2025 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

ACCOUNT	ACCOUNT DESCRIPTION	2022	2023	2024	2024 YTD	2024	2025	REQUEST
		ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
8802-788-0104	Overtime Wages	211	0	350	0	0	0	100.00-
8802-788-0105	Reimbursable Overtime	270-	0	400-	0	0	0	100.00-
8802-788-0111	Fringes	12-	0	50	0	0	0	100.00-
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*	Reimburseable Overtime	71-	0	0	0	0	0	.00
Volunteers In Parks								
8803-788-0236	Outside Services	0	0	350	0	350	350	.00
8803-788-0320	Small Tools	16	0	200	0	200	200	.00
8803-788-0333	All Other Supplies	16	0	200	0	200	200	.00
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*	Volunteers In Parks	32	0	750	0	750	750	.00
City Sculpture Maint								
8804-788-0211	Maint of Fixed Equipment	2,022	1,600	2,000	0	2,000	2,000	.00
8804-788-0222	Electricity	1,517	1,601	2,630	195	2,630	2,695	2.47
8804-788-0224	Water & Sewer	4,314	794	550	149	550	550	.00
8804-788-0305	Chemicals	715	0	300	0	300	300	.00
8804-788-0311	Fixed Equipment Maint.Sup	2,051	4,435	1,000	13	1,000	1,000	.00
8804-788-0333	All Other Supplies	15	0	100	0	100	100	.00
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*	City Sculpture Maint	10,634	8,430	6,580	357	6,580	6,645	.99
Riverwalk								
8805-788-0102	Full Time Hourly Wages	5,003	3,812	9,000	2,232	9,000	9,000	.00
8805-788-0103	Temporary Wages	777	1,690	5,800	1,297	5,800	5,800	.00
8805-788-0104	Overtime Wages	0	0	100	0	100	100	.00
8805-788-0110	Health Insurance	2,062	1,721	3,090	1,227	3,090	3,185	3.07
8805-788-0111	Fringes	1,068	908	2,510	594	2,510	2,585	2.99
8805-788-0211	Maint of Fixed Equipment	3,629	4,071	4,000	6,528	6,000	4,000	.00
8805-788-0214	Maint of Buildings	1,144	1,181	500	0	500	500	.00
8805-788-0221	Telephone	155	155	160	78	160	160	.00
8805-788-0222	Electricity	12,032	11,654	11,070	4,456	11,070	11,350	2.53
8805-788-0223	Natural Gas	1,522	1,530	1,440	924	1,440	1,480	2.78
8805-788-0224	Water & Sewer	5,082	2,954	6,240	894	6,240	6,240	.00
8805-788-0226	Storm Water	567	714	1,050	525	1,050	1,050	.00
8805-788-0237	Pest Control	359	366	400	122	400	400	.00
8805-788-0242	Permits	102	0	50	0	50	50	.00
8805-788-0306	Cleaning/Janitor Supplies	0	100	100	100	100	100	.00
8805-788-0311	Fixed Equipment Maint.Sup	0	109	1,000	0	1,000	1,000	.00
8805-788-0314	Building Maint. Supplies	88	1,560	400	567	600	400	.00
8805-788-0315	Land Maintenance Supplies	2,562	1,279	1,500	1,713	1,720	1,500	.00
8805-788-0316	Equipment Maint. Supplies	0	0	400	0	400	400	.00
8805-788-0333	All Other Supplies	0	0	100	0	100	100	.00
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*	Riverwalk	36,152	33,804	48,910	21,257	51,330	49,400	1.00
Vandalism								
8806-788-0102	Full Time Hourly Wages	997	3,517	1,000	68	2,000	1,000	.00
8806-788-0103	Temporary Wages	195	156	600	0	600	600	.00
8806-788-0104	Overtime Wages	0	31	100	208	210	100	.00

PROGRAM GM601L

2025 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-PR1

ACCOUNT	ACCOUNT DESCRIPTION	2022	2023	2024	2024 YTD	2024	2025	REQUEST
		ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
8806-788-0110	Health Insurance	428	1,158	340	96	340	350	2.94
8806-788-0111	Fringes	223	610	290	47	290	300	3.45
8806-788-0214	Maint of Buildings	45	7,983	100	2,151	2,155	100	.00
8806-788-0314	Building Maint. Supplies	1,672	6,965	1,000	1,182	1,200	1,000	.00
8806-788-0315	Land Maintenance Supplies	1,421	1,196	1,000	0	1,000	1,000	.00
*	Vandalism	4,981	21,616	4,430	3,752	7,795	4,450	.45
Boat Launching Repair								
8807-788-0202	Outside Printing	881	0	1,550	835	1,550	1,550	.00
8807-788-0333	All Other Supplies	435	0	200	1,115	1,115	200	.00
*	Boat Launching Repair	1,316	0	1,750	1,950	2,665	1,750	.00
Arrowhead Park								
8809-788-0222	Electricity	1,805	905	1,540	387	1,540	1,580	2.60
8809-788-0226	Storm Water	872	874	5,130	2,254	5,130	5,130	.00
8809-788-0236	Outside Services	4,777	14,061	9,000	3,770	9,000	9,000	.00
8809-788-0237	Pest Control	234	239	300	80	300	300	.00
8809-788-0251	Rental	3,288	5,012	3,600	2,555	3,600	3,600	.00
8809-788-0315	Land Maintenance Supplies	591	121	1,100	5	1,095	1,100	.00
*	Arrowhead Park	11,567	21,212	20,670	9,051	20,665	20,710	.19
**	Parks	915,135	921,362	1,068,830	503,457	1,080,365	1,092,700	2.23
		2,173,679	2,310,014	2,520,580	1,330,132	2,535,389	2,637,250	4.63

PROGRAM GM601L

2025 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-FOR2

						2024	2025	REQUEST
		2022	2023	2024	2024 YTD	DEPARTMENT	DEPT	%
ACCOUNT	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	TOTAL	ESTIMATE	REQUEST	CHANGE
City Wide Forestry Progrm								
Parks								
8903-788-0101	Salaries	4,504	4,148	4,300	1,939	4,300	4,300	.00
8903-788-0102	Full Time Hourly Wages	31,823	43,588	35,000	22,807	35,000	35,000	.00
8903-788-0103	Temporary Wages	1,522	1,371	1,500	124	1,500	1,500	.00
8903-788-0104	Overtime Wages	0	0	150	0	150	150	.00
8903-788-0110	Health Insurance	13,058	15,359	13,010	8,648	13,010	8,905	31.55-
8903-788-0111	Fringes	7,055	8,263	7,010	4,257	4,257	7,290	3.99
8903-788-0115	Schools/Seminars/Training	162	39	650	400	650	650	.00
8903-788-0118	License Renewal	0	120	120	0	120	120	.00
8903-788-0207	Dues and Memberships	360	360	400	360	400	400	.00
8903-788-0216	Maint of Operating Equip	0	0	100	0	100	100	.00
8903-788-0236	Outside Services	135	135	100	144	145	100	.00
8903-788-0241	Tree Planting & Landscape	3,500	3,560	3,500	3,500	3,500	3,500	.00
8903-788-0308	Books & Periodicals	0	0	100	0	100	100	.00
8903-788-0316	Equipment Maint. Supplies	89	0	200	0	200	200	.00
8903-788-0319	Safety Supplies	224	0	200	664	665	200	.00
8903-788-0320	Small Tools	525	113	400	261	400	400	.00
8903-788-0333	All Other Supplies	0	0	100	0	100	100	.00
8903-788-0344	Small Equipment	325	711	500	428	500	500	.00
Parks		63,282	77,767	67,340	43,532	65,097	63,515	5.68-

PROGRAM GM601L

2025 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-FOR2

ACCOUNT	ACCOUNT DESCRIPTION	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD TOTAL	2024 DEPARTMENT ESTIMATE	2025 DEPT REQUEST	REQUEST % CHANGE
	Invasive Species Control							
8904-788-0101	Salaries	1,758	1,241	1,000	1,364	1,365	1,000	.00
8904-788-0102	Full Time Hourly Wages	2,186	599	5,000	0	5,000	5,000	.00
8904-788-0103	Temporary Wages	2,091	1,057	1,500	0	1,500	1,500	.00
8904-788-0110	Health Insurance	1,880	906	1,960	474	1,960	2,120	8.16
8904-788-0111	Fringes	1,129	490	1,540	280	1,540	1,585	2.92
8904-788-0206	Advertising & Publication	0	0	100	0	100	100	.00
8904-788-0236	Outside Services	482	0	100	5,004	5,005	100	.00
8904-788-0333	All Other Supplies	1,200	2,856	5,400	3,240	3,240	5,400	.00
*	Invasive Species Control	10,726	7,149	16,600	10,362	19,710	16,805	1.23
**	City Wide Forestry Progrm	74,008	84,916	83,940	53,894	84,807	80,320	4.31-

PROGRAM GM601L

2025 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-CEL1

						2024	2025	REQUEST
		2022	2023	2024	2024 YTD	DEPARTMENT	DEPT	%
ACCOUNT	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	TOTAL	ESTIMATE	REQUEST	CHANGE
Celebration/Commemoration								
4th of July/Communityfest								
9401-802-0101	Salaries	0	1,459	1,000	1,212	1,215	1,300	30.00
9401-802-0102	Full Time Hourly Wages	2,249	2,134	2,800	3,291	3,295	3,395	21.25
9401-802-0103	Temporary Wages	1,600	796	1,500	1,980	1,980	2,060	37.33
9401-802-0104	Overtime Wages	284	1,059	300	210	210	300	.00
9401-802-0110	Health Insurance	1,485	1,704	860	2,327	2,330	2,400	179.07
9401-802-0111	Fringes	803	1,109	870	1,040	1,040	1,075	23.56
9401-802-0236	Outside Services	33,000	40,000	40,000	40,000	40,000	40,000	.00
9401-802-0252	Rental of Equipment	4,573	4,341	4,000	5,051	5,050	5,500	37.50
9401-802-0333	All Other Supplies	64	300	250	281	280	300	20.00
9401-802-8133	All Other Equipment	0	508	2,000	0	0	1,000	50.00-
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*	4th of July/Communityfest	44,058	53,410	53,580	55,392	55,400	57,330	7.00
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**	Celebration/Commemoration	44,058	53,410	53,580	55,392	55,400	57,330	7.00

PROGRAM GM601L

2025 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-HC1

						2024	2025	REQUEST
		2022	2023	2024	2024 YTD	DEPARTMENT	DEPT	%
ACCOUNT	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	TOTAL	ESTIMATE	REQUEST	CHANGE
Commissions								
Harbor Committee								
9602-831-0102	Hourly	379	0	820	0	820	845	3.05
9602-831-0104	Overtime Wages	36	0	550	0	550	565	2.73
9602-831-0110	Health Insurance	149	0	280	0	280	290	3.57
9602-831-0111	Fringes*	77	0	230	0	230	235	2.17
9602-831-0236	Outside Services	6,950	7,275	8,200	0	0	8,500	3.66
9602-831-0242	Permit	308	0	300	0	0	325	8.33
9602-831-0333	All Other Supplies	861	2,247	1,200	0	2,000	1,500	25.00
*	Harbor Committee	8,760	9,522	11,580	0	3,880	12,260	5.87
**	Commissions	8,760	9,522	11,580	0	3,880	12,260	5.87

PROGRAM GM601L

2025 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-CEM1

						2024	2025	REQUEST
		2022	2023	2024	2024 YTD	DEPARTMENT	DEPT	%
ACCOUNT	ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	BUDGET	TOTAL	ESTIMATE	REQUEST	CHANGE
Oak Hill Cemetery								
Cemetery Operations								
9703-841-0102	Full Time Hourly Wages	119,701	125,062	132,020	69,976	132,020	135,980	3.00
9703-841-0103	Temporary Wages	34,682	36,931	41,700	24,330	44,480	46,125	10.61
9703-841-0104	Overtime Wages	5,187	6,407	5,000	4,897	6,000	5,000	.00
9703-841-0110	Health Insurance	38,760	39,240	40,810	23,800	40,810	42,035	3.00
9703-841-0111	Fringes	28,824	29,108	31,140	17,339	31,140	32,075	3.00
9703-841-0115	Schools/Seminars/Training	0	136	300	0	300	300	.00
9703-841-0117	Clothing Allowance	1,011	1,004	1,000	1,004	1,005	1,000	.00
9703-841-0124	Meal Allowance	0	0	10	0	10	10	.00
9703-841-0127	DOT Emp Notification Prog	0	0	10	0	10	10	.00
9703-841-0206	Advertising & Publication	0	0	120	0	120	120	.00
9703-841-0207	Dues & Memberships	0	0	0	0	0	0	.00
9703-841-0213	Maint of Motor Vehicles	0	0	200	0	200	200	.00
9703-841-0214	Maintenance of Buildings	351	225	300	0	300	300	.00
9703-841-0216	Maint of Operating Equip	50	106	300	1,342	300	300	.00
9703-841-0218	Maint of Software	450	0	0	0	0	0	.00
9703-841-0221	Telephone	359	359	360	210	360	0	100.00-
9703-841-0222	Electricity	3,079	3,500	3,220	2,153	3,600	3,690	14.60
9703-841-0223	Natural Gas	964	677	840	500	1,000	1,030	22.62
9703-841-0224	Water & Sewer	496	504	520	254	520	520	.00
9703-841-0225	Commercial Dumpster	748	694	750	375	750	750	.00
9703-841-0226	Storm Water	5,628	5,643	6,210	3,091	6,210	6,210	.00
9703-841-0227	Cellular Telephone	736	735	800	254	800	800	.00
9703-841-0234	Credit Card Payment Fees	86	207	100	688	800	1,000	900.00
9703-841-0236	Outside Services	50	47	100	0	510	100	.00
9703-841-0237	Pest Control	0	0	200	0	100	200	.00
9703-841-0241	Tree Planting & Landscape	1,482	1,500	1,500	1,569	1,570	1,500	.00
9703-841-0252	Rental of Equipment	0	0	150	0	150	150	.00
9703-841-0255	IS Service / Internal	5,140	9,390	9,410	5,489	9,410	9,600	2.02
9703-841-0258	GIS Services/Internal	4,990	5,510	0	0	0	0	.00
9703-841-0293	Maint of Motor Veh/Fleet	0	315	730	0	730	730	.00
9703-841-0296	Maint of Oper Eq/Fleet	11,331	14,434	8,250	4,103	8,250	8,250	.00
9703-841-0301	Office Supplies	171	0	50	0	50	50	.00
9703-841-0303	Computer Operation Supply	0	237	250	273	275	0	100.00-
9703-841-0306	Cleaning/Janitor Supplies	952	1,132	900	941	900	900	.00
9703-841-0310	Gasoline & Oil	10,118	7,714	7,260	4,879	7,600	7,750	6.75
9703-841-0313	Motor Vehicle Maint Suppl	0	76	200	133	200	200	.00
9703-841-0314	Building Maint Supplies	1,531	998	700	1,297	1,300	700	.00
9703-841-0315	Land Maint Supplies	1,324	780	2,000	545	2,000	2,000	.00
9703-841-0316	Equipment Maint Supplies	4,054	2,261	3,000	1,683	3,000	3,000	.00
9703-841-0319	Safety Supplies	459	684	500	375	500	500	.00
9703-841-0320	Small Tools	202	323	500	57	500	500	.00
9703-841-0333	All Other Supplies	0	228	100	0	100	100	.00
9703-841-0344	Small Equipment	0	834	800	784	800	800	.00
9703-841-0345	Shop Supplies	865	1,085	800	678	800	800	.00
9703-841-0376	Marker/Monument Foundtion	2,216	1,832	1,000	1,550	1,000	1,000	.00

PROGRAM GM601L

2025 BUDGET PREPARATION WORKSHEET

REPORT NAME: BW-CEM1

ACCOUNT	ACCOUNT DESCRIPTION	2022	2023	2024	2024 YTD	2024	2025	REQUEST
		ACTUAL	ACTUAL	BUDGET	TOTAL	DEPARTMENT ESTIMATE	DEPT REQUEST	% CHANGE
9703-841-8000	Mayor's Exec Adj	0	0	0	0	0	0	.00
*	Cemetery Operations	285,997	299,918	304,110	174,569	310,480	316,285	4.00
**	Oak Hill Cemetery	285,997	299,918	304,110	174,569	310,480	316,285	4.00

#5

			2024													
Budget			Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec		
Facilities																
Southview Courts	\$	358,000	Trevor													RFP received, Rejected
Green Courts	\$	40,000	Trevor													Completed
Kimberly Point Lighthouse Structural Review	\$	25,000	Mike													Preliminary Plans are completed
Laudan Play Equip	\$	130,000	Mike													Awarded, Install in Fall
Picnic Tables	\$	20,000	Trevor													Completed
ADA Building Improvement	\$	20,000	Trevor													focus on Doty
Washington Park HVAC	\$	75,000	Trevor													Completed
Kayak Rental Pods (\$13500 off setting grant)	\$	27,000	Mike													Completed
Equipment																
Zero Turn	\$	25,000	Trevor													Completed
Zero Turn	\$	25,000	Trevor													Completed
Field Groomer	\$	55,000	Trevor													Completed
Long Term																
Arrowhead																
West - prairie/path; road realignment																Quotes due 8//13
Earthwork, utilities																Interviews
Bridge - railroad																Interviews
Crossing - at grade																Interviews
Little Lake Butte des Morts Water Quality																
Phase 1 Based upon successful WI-DNR Grant App (multi-funding)	\$	103,000	Mike													In progress; July 18 Mtg
Shoreline Doty/Kimberly Point																
Pre-grant, grant applications	\$	26,400	Mike	Grant Development and Applications						Grant review/Award						Baldwin Appropriations - 3/22
Design																Denied; DNR Submitted 5.1; NRDA submitted 7/31; 75% design due end of August
Permitting	\$	25,000	Mike													
Carpenter Preserve (donation announcement pending)																
	\$	-	Develop Staff /Volunteer Work Plan													GA. 900 Tree planting; Wetland delineations completed; wking on 5 yr plan

Permitting	Design	Bid/RFP	Award	Implementation	Grants
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