



City of Neenah
Public Services and Safety Committee Agenda
Tuesday, August 11, 2026 at 5:00 PM
Neenah City Hall – 211 Walnut Street
Hauser Room

- I. Call to Order
- II. Roll Call
- III. Public Appearances
Speakers must state their name and residential address and are allowed five minutes to speak on any topic.
- IV. Approval of Minutes
 - A. Approval of Minutes from June 23, 2026 (Attachment)
- V. New Business
 - A. Police Department
 - 1. Crossing Guard Program
 - 2. 2026 Second Quarter Police Statistics (Attachment)
 - B. Community Development and Assessment
 - 1. Change Order for Stantec Agreement for Arrowhead Park Environmental Services (Attachment)
 - C. Licenses and Permits
 - 1. Liquor Licenses
 - B. Approve the Temporary Class "B" Fermented Malt Beverage License to Fox Valley Labor Council, AF-CIO for Labor Fest (Attachment)
 - 2. Special Events (Attachment)
- VI. Public Works General Construction and Department Activity Report
 - A. Construction and Department Activity Report
- VII. Announcements and Future Agenda Items
- VIII. Adjournment

Notice: Pursuant to the requirements of Wis. Stats. Sec. 19.84 (Open Meeting Notice Law), a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject on which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail clerk@neenahwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation.

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday, June 23, 2026

Call to Order

Chairman Weber called to order the meeting of the Public Services and Safety Committee meeting at 5:00 PM.

Roll Call

Chairman Weber noted that Public Works Office Manager had taken roll. All members were present.

Excused: None

Also Present: Mayor Borchardt, Public Works Director Kaiser, City Clerk Nagel, Police Chief Olson, Police Captain Van Sambeek, Office Manager Mroczkowski, Max Weinstain, Mike Heyne, Ashley Haber, Holly Beilin, Tanner Mann, Christian Brunel, Alex LeFeber, Ben Cominos, Meg Johnson, Danielle Falesnik, Lorelei Staffeld, Justin Lee, Julie Blumreiter, Jordan Loeck, Rachel Dowling, Gloria DeGrave, Daniel Herrick, Greg Dvzinske, Nate Welch, Rose Lamb, Kaylyn Durkin, Josh Hilgendorf, Mehli Hauxuell, Mark Gehrke, MayBeth Matzch, Jacob Thompson, Jeremy Bauman, Patrick Woodbridge, Scott Becher, Amber Vidanagamage, Dillon Hyatt, Dana Curry, Ashley Hurmans, Carla Hales, Abby LaLuzerne, Heidi Keating, Florian Kardskee, Stacey Van Schyndel, Sara Erickson, Cari Tetzlaff, Jeff Thurber, Jacque Fleshman, Samuel Erickson, Loretta Mulberry, Tami Erickson, Mark Ellis, Flo Bruno, and Mark Neuman

Motion by Weber, seconded by Steiner to amend agenda to move agenda item regarding the Flock Safety Presentation before Public Appearances.

Alderman Defferding stated that he wants to make sure that residents that want to speak tonight have the time to do so. He stated that he wants to make sure their voices are heard.

Alderman Steiner stated that the intent of moving the Flock Safety presentation up is to allow the Flock representative to answer the questions from residents that attended the June 9, 2026, meeting. Alderman Steiner stated that it is meant to be proactive and respectful of those residents.

Chairperson Weber stated that this is to answer questions from the previous meeting. He stated that the Public Appearances will be held after the Flock Safety presentation.

Call for vote by Chairman Weber.

Motion vote. 4/1 (Defferding)

Motion Carried.

Flock Safety Presentation

Max Weinstein stated that he is the Director of Public Trust for Flock Safety. He stated that he is at the meeting to speak to the concerns that were raised at the June 9, 2026, meeting and also at other jurisdictions across Wisconsin. He stated that there is a lot of misinformation being shared about Flock Safety and it is important to understand that Flock cameras are not what has been represented in mainstream media.

Mr. Weinstein provided background on the Flock Safety company, how it was developed and how it has impacted law enforcement agencies across the country. He stated that it has also impacted and aided other organizations such as Mothers Against Drunk Driving and the National Center for Missing & Exploited Children in how they conduct investigations and engage the community.

Mr. Weinstein addressed the question about Flock Safety's Automatic License Plate Reader (ALPR) -

- Captures back of vehicles and license plates
- LPR is not a new technology
- Catalogs vehicles using a vehicle signature feature which utilizes characteristics of a vehicle - make, model, color, roof rack, side racks or bumper stickers

Mr. Weinstein addressed sharing of data -

- Every single search requires a standardized offense type and case number.
- Can't just query the system.
- Misnomer that Flock is a national privatized database that sells access to law enforcement data.
- Flock creates a sharing relationship of images available to neighboring jurisdictions who have received sharing rights from the customer.
- Each Flock user gets a lockbox, which only the consumer has access to.
- Flock does not have a contract with Immigration and Customs Enforcement (ICE).
- City of Neenah Police department does not have any shared relationships with any federal agencies.
- Flock Safety does have some Federal law enforcement agencies, who are in the platform, (not ICE). These law enforcement agencies are not included in statewide or national lookup. They are not included in any auto-approved share requests and across the platform. Federal agencies have a special tag that distinguishes them as a federal organization.
- Search filters utilize key phrases to do searches and can prevent searches that are incongruent with local democratic values. City of Neenah Police Department has both the immigration and reproductive healthcare search fields turned off. An agency that Neenah shares data with and searches for those key phrases will also not see that data.

Mr. Weinstein addressed End to End Encryption -

- Flock Safety data is end-to-end encrypted.
- Contractually Neenah's data is 100% owned by Neenah police. Flock is contractually not allowed to monetize that data.
- Flock data is retained for 30 days by default.
- Less than 1% of images are utilized to train their machine learning algorithm
- Data that is utilized for training is stripped of all metadata and is anonymized.
- Flock has permanent and immutable audit logs of every single search and every single action that's taken within the Flock system.

Mr. Weinstein addressed Terms and Conditions -

- Flock retains a perpetual worldwide license to data. Flock has not taken it out their terms and conditions. Flock has taken it from a section and put it into a different section because it was redundant.

Mr. Weinstein addressed Myths and Facts -

Myth - License Plate Readers track people

- Fact - LPRs take a single point in time image, they do not continuously track vehicles.
- Fact – Appellate courts in federal district courts in 14 states, including the 9th and 11th district courts, have continuously upheld that evidence used from license plate readers are constitutional. License plates and the roadway that you drive on are public property.

Myth – Flock has been hacked or has leaked data security

- Fact - Flock's cloud platform has never been hacked.
- Fact – Flock implements Multi Authentication Factor (MAF) by default.
- Fact – Flock is certified by third-party security groups.
- Fact – Flock contracts with groups to do penetration testing continuously.
- Fact – Flock has a 20-person cyber security team.

Myth-Flock sells customer data and shares without their knowledge

- Fact – Customers own 100% of their data.
- Fact – Data will never be sold.
- Fact – Customers decide who they share their data with.
- Fact – Flock does not publicly release search data.
- Fact – There are no back doors into Flock.

Myth-LPR's cameras use facial recognition

- Fact – Cameras only take pictures of the backs of vehicles.
- Fact – Camera's data cannot be searched for human characteristics like race or gender.
- Fact – Camera cannot tie cars to people.

- Fact – Law enforcement agencies may utilize the image and use different systems to find the registered vehicle owner.

Myth-Flocks terms and conditions don't specify who owns the data

- Fact – Section 4.1 of the contract states "All rights, title, interest and customer data belongs to and are retained by the customer".
- Fact – Flock has a clause that allows employees to gain additional access to data. This must be approved by the customer.
- Fact – Flocks perpetual data clause is a standard software industry provision.

Myth – Flock uses heat mapping to track people

- Fact – Flock has a visual representation of where a vehicle has been in the previous 30 days. In the Flock system this is referred to as a "heat map".

Mr. Weinstein concluded his presentation.

Chairperson Weber opened the discussion to the Committee.

Alderman Defferding asked if Flock is in partnership with Peter Thiel, co-founder of Palantir. Mr. Weinstein stated that Palantir is not affiliated with Flock.

Alderman Defferding and Flock representative Weinstein discussed various software platforms, federal access to data, Patriot Act, two instances where Flock was compromised with different types of cameras, and Flocks Drone First Response program.

Alderman Pollnow stated that he is still concerned with the fact that 1% of the data is accessible to Flock when it is supposed to be end-to-end encrypted. He stated that he doesn't see how this can happen. Mr. Weinstein stated that at the end of 30 days, the images are stripped of the metadata. He stated that 1% of the stripped data is retained to an outside server to train their machine learning algorithms. He stated that none of this data contains any metadata. Mr. Weinstein stated that they need the customers' permission to use 1% of their data.

Alderman Pollnow asked how the City of Neenah knows that the data is stripped of all the data. Mr. Weinstein stated that he had provided Chief Olson with a letter from the Amazon Web Server (AWS) who is Flock's server provider. He stated that question should be answered in the letter.

Alderman Steiner stated that it sounds like it is encrypted in transit from point to point but questioned if it is encrypted at rest. He asked if Flock has access to the metadata. He stated that he would need a better understanding of that process. Mr. Weinstein stated that he will provide that information.

Public Appearances

Chairperson Weber opened Public Appearances at 5:40 PM.

Tanner Mann, 813 W Harris Street, Appleton – Mr. Mann spoke regarding Flock Safety. He stated concern about the misleading claim of end-to-end encryption by Flock, explaining that true end-to-end encryption would prevent Flock from decrypting data even under federal requests. He expressed the importance of end-to-end encryption for maintaining privacy and serenity, especially in light of potential federal request for data.

Christian Brunell, 331 E Doty Avenue, Neenah – Mr. Brunell spoke regarding Flock Safety. He stated the collection of data by Flock shouldn't be collected in the first place and that constant monitoring is an invasion of privacy. He stated that constant monitoring feels like an unending neighborhood watch, emphasizing the significant difference in privacy implications. Mr. Brunell stated that he has concerns with the potential for misuse of data by law enforcement and the broader implications of constant surveillance.

Alex LeFeber, 853 Zemlock Avenue, Neenah – Ms. LeFeber spoke regarding Flock Safety. She stated that she is against Flock cameras and stated that if the city is concerned about crime and spying on its citizens, the city should address the rate of which crime is committed and focus on the issues that cause crime. She stated that ALPR's can be inaccurate and if abused can be used to stalk individuals.

Ben Cominos, 1028 Lucerne Drive, Menasha - Mr. Cominos spoke regarding the Flock cameras. He stated that the use of Flock cameras are being challenged in federal courts and that there are significant legal and ethical concerns. He stated that there is a potential for license plate cameras to track more than just vehicles, including phones, wearables, and pets. Mr. Cominos stated that the use of Flock cameras is part of broader trend towards excessive surveillance and that it should be opposed.

Meg Johnson, former Neenah resident – Ms. Johnson spoke regarding Flock Safety. She shared a personal domestic violence story. She stated that her concern is the potential for abusers to use Flock data to stalk and harm their victims. Ms. Johnson stated that she would like to see the removal of Flock cameras to protect survivors and prevent further abuse.

Danielle Falesnik, 614 Cleveland Street, Neenah – Ms. Falesnik spoke regarding Flock Safety. She explained the potential liability exposure for civil servants and the legal costs associated with defending against constitutional challenges. She stated that there is erosion of public trust due to the use of Flock cameras and calls for transparency and accountability. Ms. Falesnik asked for reevaluation of the use of Flock cameras and a focus on maintaining civil liberties and public trust. She stated her concern for the potential damage to community and police relationships due to irrevocable damage caused by Flock cameras. She stated that there should be warrant policies for ALPR programs, limiting retention periods, independent third-party audits, and sunset provisions. Ms. Falesnik stated that there needs to be more transparency and the

exploration of open-source ALPR alternatives. She stated that is the city's duty to protect constitutional rights and preserve public safety without permanent surveillance infrastructure.

Lorelei Staffeld, 640 Greenfield Street, Neenah – Ms. Staffeld spoke regarding Flock Safety. She stated that she has concerns about Flock cameras' person tracking mode and the potential for future updates to enable facial recognition. She stated that the breach of public trust is due to the built-in person tracking feature in Flock cameras. Ms. Staffeld stated that she questions the security of Flock's AWS servers and the potential for hacking due to their public announcement.

Justin Lee – Mr. Lee spoke regarding Flock Safety. Mr. Lee stated that we need to respect the importance of constitutional rights and the potential for misuse of surveillance technologies.

Julie Blumreiter, 201 W Wisconsin Avenue, Neenah – Ms. Blumreiter spoke regarding Flock Safety. She stated that we need to look at the return on investment of the Flock system and the effectiveness of public safety measures. She stated that there is a moral responsibility of community leaders to prevent harm from surveillance systems. Ms. Blumreiter requested a full inventory of Flock-enabled devices and searches to ensure transparency and accountability.

Jordan Loeck, 649 Grove Street, Neenah – Mr. Loeck spoke regarding Flock Safety. Mr. Loeck stated that there have been data leaks in multiple search engines, including plate numbers and reasons for searches. He stated that there is a personal impact on car enthusiasts and that there is a potential for misuse of data. Mr. Loeck stated that the use of Flock cameras needs to end due to the unacceptable risks and lack of public control.

Rachel Dowling, 642 De Pere Street, Menasha – Ms. Dowling spoke regarding Flock Safety. Ms. Dowling stated that there is a lack of consent and control for residents under the Flock surveillance system. She stated the limited transparency of the Flock portal and the need for a full inventory of surveillance devices is an issue. She stated that there should be an end to the Flock camera system and calls for community support in this effort.

Heidi Keating, 525 Riford Road, Neenah – Ms. Keating spoke regarding Flock Safety. Ms. Keating stated that there is an importance of a thriving community and the need for trust and transparency for residents. She stated that there is an oppressive nature of Flock cameras and the lack of community benefit. She stated that she commends the community for their civic engagement and urges elected officials to listen to their concerns and calls for the rejection of the Flock contract to build a community based on trust and transparency.

Gloria DeGrave, 981 Grove Street, Neenah – Ms. DeGrave spoke regarding Flock Safety. Ms. DeGrave stated that there is misuse of Flock cameras and the potential for

abuse of personal data. She stated that she wants an end of the Flock camera system to protect the community from potential harm.

Daniel Herrick, 522 S Church Street, Neenah – Mr. Herrick spoke regarding Flock Safety. He stated that he has concerns about the safety of the community and feels less safe due to the current system. He stated that the city should cease operations and stop the use of the current system and suggests the city do their due diligence.

Michael Sturn, 853 Zemlock Avenue, Neenah – Mr. Sturn spoke regarding Flock Safety. Mr. Sturn shared his knowledge of end-to-end encryption.

Greg Dvzinske, 655 S. Park Avenue, Neenah – Mr. Dvzinske spoke regarding Flock Safety. Mr. Dvzinske stated that he recently moved from Oshkosh to Neenah. He stated that Neenah is a safe place. He stated that surveillance systems do not add significant benefits for the city. He stated that given the community's existing safety measures, the necessity for the surveillance cameras does not exist

Nate Welch, 743 Margeo Drive, Neenah – Mr. Welch spoke regarding Flock Safety. He stated that he has concerns about the potential misuse of data, including the tracking based on immigration or reproductive status. He stated that he is skeptical about AWS as the cloud provider and the lack of transparency in data sharing.

Josh Hilgendorf, 527 Grove Street, Neenah – Mr. Hilgendorf spoke regarding Flock Safety. He stated that the Flock representative and the Police Chief have misled the public and is damaging trust for residents. Mr. Hilgendorf stated that the effectiveness of the surveillance system and the lack of transparency in its implementation is a problem. He stated that the City of Neenah needs to rebuild trust.

Rose Lamb, 640 Greenfield Street, Neenah – Ms. Lamb spoke regarding Flock Safety. She stated that she was tracked and harassed by a law enforcement officer with access to a surveillance system. She stated that the potential misuse of a system by bad actors and the lack of control over data sharing with federal agencies is a concern to her.

Kaylyn Durkin, 180 Plummer Avenue, Neenah – Ms. Durkin spoke regarding Flock Safety. Ms. Durkin stated that she is a cybersecurity professional and spoke about the risks of the surveillance system, including potential abuse and liability. She emphasized the importance of adequate custodianship and the potential for data breaches.

Lisa Hintz, 1265 Nature Trail Drive, Neenah – Ms. Hintz spoke regarding Flock Safety. She expressed her disappointment in the lack of trust in the police department and the surveillance system. She urges the council to listen to the concerns of the community and reconsider the surveillance system.

Ashley Hurmans, 838 Congress Street, Neenah – Ms. Thompson spoke regarding Flock Safety. She questions the potential for increased surveillance and the impact on community trust. She suggests alternative measures to reduce crime that are more effective and less intrusive.

Mehlia Hauxwell, 721 N Lark Street, Oshkosh – Ms. Hauxwell spoke regarding Flock Safety. She stated that she served in the US Airforce as an All-Source Intelligence Analysis and Reading Pattern of Life Product Specialist. She criticized Flock for misrepresenting their product and calls for the Council to ask specific questions about the system's capabilities. She stated that if she has to, she will file open records requests to determine the true level of community support for the surveillance system.

Mary Staffeld, 640 Greenfield Street, Neenah – Ms. Staffeld spoke regarding Flock Safety. Ms. Staffeld expressed her distrust in the Neenah Police Department. She criticized the use of Flock cameras and suggested that the police and city elected officials try to solve homelessness and domestic abuse.

Chairman Weber closed Public Appearances at 7:11 PM.

Approval of Minutes of the Regular Meeting of June 9, 2026

Motion by Pollnow, Seconded by Defferding to approve the minutes of the Regular Meeting of June 9, 2026.

Call for vote by Chairman Weber

Motion vote all voting aye. 5/0

Motion Carried.

NEW BUSINESS

135 Millview Drive Building Demolition Services

Director Nieforth reviewed her memo of June 23, 2026. She stated that the city requested bids to perform demolition and asbestos abatement of the warehouse building. She stated that staff also submitted a grant application for \$150,000 to the Wisconsin Economic Development Corporation for the work. Director Nieforth stated that work will not commence until staff are notified if the city will be awarded the grant or not.

Motion by Steiner, seconded by Linski to recommend the Common Council approve the bid from B.E.S.T Enterprises, LLC, in the amount of \$164,104 to provide demolition services for 135 Millview Drive and recommend the Common Council approve the bid from Advanced Asbestos Removal Inc., in the amount of \$7,520 to provide asbestos abatement services at 135 Millview Drive.

The Committee discussed the estimated total cost of this project, and the undeveloped property inventory the city currently has.

Call for vote by Chairman Weber

Motion vote all voting aye. 3/2 (Pollnow and Defferding)

Motion Carried.

Approve Resolution 2026-06: Compliance Maintenance Annual Report (CMAR) for Reporting Year 2025

Report

Motion by Pollnow, seconded by Linski to recommend the Common Council approve Resolution 2026-06, for the Compliance Maintenance Annual Report (CMAR) for reporting year 2025.

Call for vote by Chairman Weber

Motion Vote 5/0

Motion Carried.

Woodenshoe Road Resurfacing – Intergovernmental Cooperation Agreement

Director Kaiser reviewed his memo of June 19, 2026. He stated that staff recently met with the Town of Neenah to review their upcoming work plans. Director Kaiser stated that the Town of Neenah is looking at resurfacing Woodenshoe Road from CTH G to a point about ½ mile to the north. He stated that the Town of Neenah will take the lead on this project. He stated that the city cost for our jurisdictional portion is estimated at \$17,200.

Report

Motion by Steiner, seconded by Linski to recommend the Common Council approve the Intergovernmental Cooperation Agreement with the Town of Neenah for the 2026 Woodenshoe Road resurfacing with funding to come from the Public Infrastructure fund balance.

Aldersperson Pollnow stated that this is an unsafe portion of Woodenshoe Road and would like the Town of Neenah to come to the table to discuss installing a trail or sidewalks.

Director Kaiser stated the Town of Neenah has no interest installing a trail or sidewalk along this portion of Woodenshoe Road at this point.

Alderman Pollnow stated that he is not content with that answer and suggests tabling this item until the Town of Neenah and the City can have an opportunity to sit down and discuss options.

Alderman Weber stated that he agrees this it is unsafe but has concerns with the legal ramifications of the approving the agreement.

Motion by Pollnow to table agenda item until further discussion is held between the Town of Neenah and the City of Neeah regarding the installation of a trail or sidewalk.

No Second

Motion Fails

Call for vote by Chairperson Weber on original motion

Motion Vote 4/1 (Pollnow)

Motion Carried

S. Commercial Street – Supplemental Site Assessment

Director Kaiser reviewed his memo of June 22, 2026. He stated that city received a letter from the WDNR for soil contamination detection made during reconstruction on S. Commercial Street in 2025. He stated that a detection of Benzene was made in the middle of S. Commercial Street south of Division Street. He stated that staff requested proposals from TRC Environmental Corporation to prepare the Supplemental Site Assessment to determine the extent of the contamination and to prepare the WDNR report. Director Kaiser stated that TRC proposal cost is \$18,400.

Motion by Pollnow, seconded by Weber to recommend the Common Council approve the proposal from TRC Environmental Corporation for preparation of a supplemental site assessment for DNR BRRTS Activity #02-71-59922 (S. Commercial Street Right-of Way) with funding to come from the Public Infrastructure fund balance.

The Committee discussed why it took so long for this to be brought to the City's attention and how the benzene might have gotten there.

Call for vote by Chairperson Weber

Motion Vote 5/0

Motion Carried

Police Department Locker Room Project Phase 2

Captain Van Sambeek reviewed his memo of June 23, 2026. He stated that this is the second phase of the locker room remodel. He stated that the request for the lockers was approved earlier this year and this request pertains to all the additional work required to finish the project, including flooring, fixtures, cabinetry, counters, electrical and plumbing.

Report

Alderman Pollnow asked what is remaining of the total cost of the project is. Captain Van Sambeek stated approximately \$288,000.

Report

Motion by Pollnow, seconded by Defferding to recommend the Common Council authorize the Neenah Police Department to proceed with the recommended vendor to complete the locker room and evidence room upgrades, not to exceed the overall project budget of \$500,000.00, with funding coming from the Facilities Capital Improvement Budget.

Call for vote by Chairperson Weber

Motion Vote 5/0

Motion Carried

Safety Resource Officer (SRO) Contract with Neenah Joint School District (NJSD)

Chief Olson stated that the NJSD Board of Education approved the contract at their meeting held on June 2, 2026.

Report

Motion by Pollnow, seconded by Linski to recommend the Common Council approve the NJSD, City of Neenah, and the Neenah Police Department Safety Resource Officer contract for July 2026 to June 30, 2029.

Call for vote by Chairperson Weber

Motion Vote 5/0

Motion Carried

Sale of Neenah Police Department Vehicle

C.A.

Motion by Pollnow, seconded by Defferding to approve city employee Greg Howat to purchase the City of Neenah Dodge Durango (VIN: C4RDJFG1EC592276) for the Kelly Blue Book value of \$6,380.00, proceeds of sale to be deposited to the City of Neenah General Fund.

Call for vote by Chairperson Weber

Motion Vote 5/0

Motion Carried

Public Works General Construction and Department Activity Report

- 1) Contract 4-25 (Misc Concrete Pavement/Sidewalk Repair): Work is complete. A final pay request is being processed.
- 2) Contract 5-25 (Misc Asphalt Pavement Repair): Work is complete. A final pay request is being processed.
- 3) Contract 12-25 (Courtside Fields Pond): The pond's clay liner is scheduled to be completed by 6/19. The remaining storm sewer work is scheduled for the week of 6/22. Stone placement around the inlet/outlet structures and topsoiling the upper pond slopes will follow.

4) Contract 1-26 (Elm, Reed, Laudan Utilities/Street):

- a) Elm St: Storm sewer main and laterals are being installed between Division and Laudan.
- b) Reed St: Sanitary sewer installation is complete. Watermain tie-ins are being completed. Storm sewer installation will start the week of 6/22.

Director Kaiser stated that there will be change orders coming through the Board of Public Works for storm sewer installation on both Reed Street and Elm Street.

5) Contract 2-26 (Henry, Sterling, Winneconne):

- c) Sterling/Greenfield: The lateral replacement is near completion. Pavement removals are scheduled to start the week of 7/6.
- d) Henry: Water main installation is being completed south of Winneconne. Storm sewer installation will follow.

6) Contract 4-26 (Misc. Concrete Pavement/Sidewalk Repair): A schedule has not been set.

7) Contract 5-26 (Misc. Asphalt Pavement Repair): A schedule has not been set.

8) City Hall Master Plan: Staff is scheduled to meet with the consultant on 6/22 to review initial layout concepts.

9) Stormwater Management Plan Update: Proposals are due on 6/19 with a selection recommendation scheduled to come to Committee on 7/7.

Director Kaiser stated that 5 proposals were submitted. He stated that he and Heath will review the proposals and a consultant recommendation at an upcoming meeting.

10) City Hall HVAC Upgrade: Work is complete for the first floor and basement.

11) Freedom Acres/Homes at Freedom Meadows: City crews will be spraying dust control on the streets in the subdivision. Fleet staff have purchased and installed nozzles for one of our trucks. We have a small supply of calcium chloride that will be used to spray the gravel streets. Additional calcium chloride material will be purchased once I receive pricing.

Director Kaiser stated that the calcium chloride was applied on June 22.

The Committee suggested providing the residents information about the calcium chloride application process.

12)PW Superintendent: Travis Beyer has been named as the new Public Works Superintendent. A hiring process will be started immediately to fill the Assistant Superintendent position.

13)Church St Ramp: Wells Sealants and Restoration will be scheduling work to make some ramp repairs this year. Work will focus on haunches and vector plates starting at the 8th level.

Announcements and Future Agenda Items

Flock Safety contract (Pollnow)

Adjournment

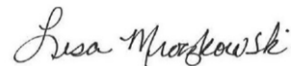
Motion by Steiner, Seconded by Pollnow to adjourn at 8:12 PM.

Call for vote by Chairman Weber

Motion vote all voting aye. 5/0

Motion Carried.

Respectfully submitted,



Lisa Mroczkowski
Public Works Office Manager



Memorandum

Date: August 11, 2026

To: Mayor Borchardt, Chairperson Weber, and Members of the Public Services and Safety Committee Meeting

From: Chief Aaron Olson

RE: Crossing Guard Program

Prior to the 2027 operating budget workshops, I would like to have the Public Services and Safety Committee, City Council, and citizen input concerning the future of the Neenah Police Crossing Guard Program.

Neenah should begin a structured, data-driven community discussion on the future of the Crossing Guard Program before and during the 2027 budget workshops, using clear metrics, expert guidance from Safer Routes to School, and transparent communication about staffing realities, safety mitigations, and proposed location changes.

What the Community Needs to Know

1. Continuous Assessment is Standard Practice

The Neenah Police Department evaluates every program regularly, including crossing guard locations. This is responsible leadership.

2. Efficiency Matters

I have set a clear expectation: “Because we’ve always done it that way” is not a justification for continuing any program.

3. Data Drives Decisions

Daily pedestrian counts and collaboration with Safer Routes to School (SRTS) ensure decisions are based on evidence, not assumptions. SRTS is the recognized subject matter expert and supports reducing the number of locations. I would not suggest changes to the crossing guard program without their guidance.

4. Safety Mitigation Exists

Audible signals, improved signage, and student training are proven tools for safe crossings when guards are not present.

5. Staffing Reality

Since the end of the 2025-2026 school year, changes to the crossing guard roster have already left three locations unstaffed for the upcoming school year.

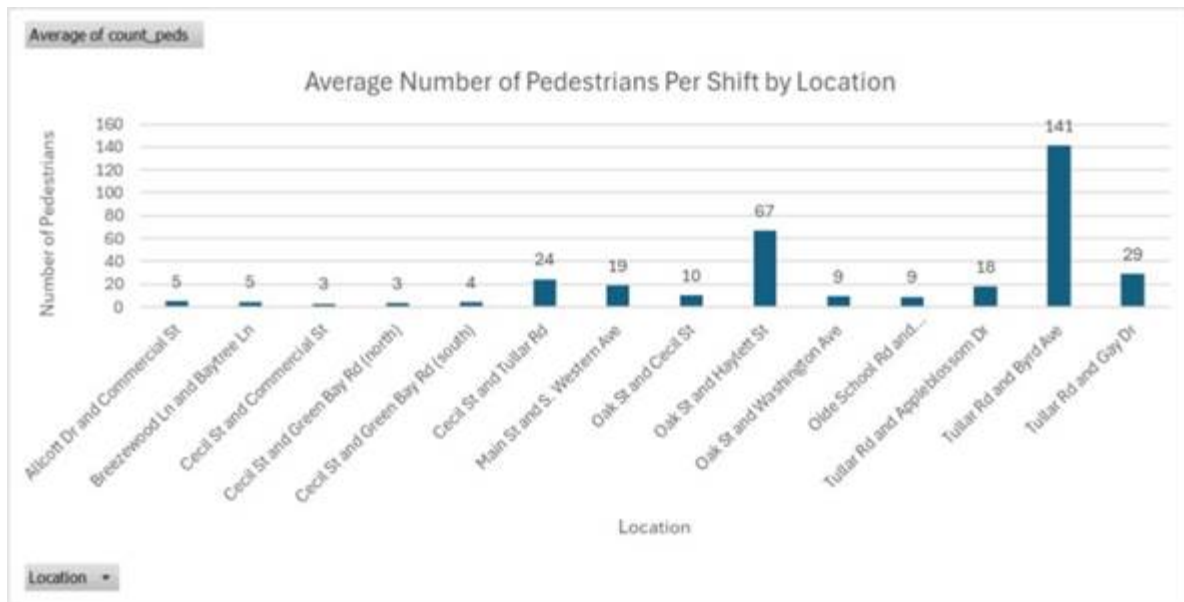
Hiring crossing guards is extremely difficult. During the 2025-2026 school year, the police department was only able to hire two additional crossing guards, despite the position being posted for a good portion of the school year. Comparatively, between regular and substitute crossing guards, seven have resigned in the same period.

There is regular turnover in this position, most often due to circumstances outside of the department's control (i.e. retirements, changes in life circumstances, health concerns). The odd hours of the position also contribute to the difficulty of hiring and maintaining staff.

When locations cannot be staffed by a crossing guard, they must be filled by other police department staff. Using officers to backfill is unsustainable given:

- 42 Sworn Officers today compared to 41 in 1971
- Calls increasing from ~7,000 to over 25,000 annually
- Thin staffing per shift

6. Average number of pedestrians per shift by location



7. Additional information

- The discussion to eliminate five of our 14 crossing guard locations is a data driven decision
- By eliminating five crossing guard locations, it would save approximately \$20,000

Proposed Crossing Guard Location Reductions

These five locations are being considered for removal based on low pedestrian counts, available alternative crossings, and existing or planned safety enhancements. All changes would occur only with approval from Safer Routes to School, and no crossing guard would lose their job. These reductions would occur through attrition.

1. Allcott Drive & Commercial Street

- This intersection now includes audible pedestrian signals, improving safety for all users
- Approximately five students cross here per shift
- With upgraded infrastructure already in place, this location no longer meets the threshold for a staffed crossing

2. Cecil Street & Green Bay Road

- Approximately four students cross at this location per shift
- Additional signage improvements are planned to enhance visibility and safety
- Low usage combined with engineering upgrades makes this a candidate for removal
- School zone signage

3. Tullar Road & Apple Blossom Drive

- Students can walk one block north and cross at Byrd Avenue & Tullar Road, a safer and more centralized crossing point
- Consolidating crossings reduces staffing strain while maintaining safe routes
- Safe route consolidation

4. Tullar Road & Gay Drive

- Students can walk one block south and cross at Byrd Avenue & Tullar Road, the same alternative as above, or one block north and cross at Cecil and Tullar
- This creates a single, well-supported crossing location rather than two lightly used ones
- Crossing location optimization

•5. Cecil Street & Commercial Street

- Approximately three students cross at this intersection per shift
- Like Allcott & Commercial, this location now has audible pedestrian signals, reducing the need for a staffed crossing
- Infrastructure improvements support safe, independent crossings
- Pedestrian signal improvements

Each proposed removal is supported by:

- Low pedestrian counts
- Nearby alternative crossings
- Audible pedestrian signals
- Planned signage improvements
- SRTS approval
- This aligns with national best-practice guidance for evaluating crossing guard necessity

Recommendation:

No recommendation is needed. This will be the first of several conversations about this topic.

Attachments:

None



Memorandum

Date: August 11, 2026

To: Mayor Borchardt, Chairperson Weber, and Members of the Public Services and Safety Committee

From: Captain Amy L. Waner

RE: 2026 Second Quarter Police Statistics (Attachment)

Attached are second quarter statistics for the Neenah Police Department.

1. Incident Report
2. Traffic Report
3. Traffic Crash Report
4. Traffic Crash Map
5. Unified Crime Report
6. Parking Report
7. Overdose Report
8. Open Records Report
9. Dangerous Animals
10. Code Enforcement
11. Behavioral Health Officer Report
12. K-9 Deployment Detection and Summary

Attachments:

1. Quarter 2 Report 2026



2026 QUARTER 2 REPORT

Neenah Police Department

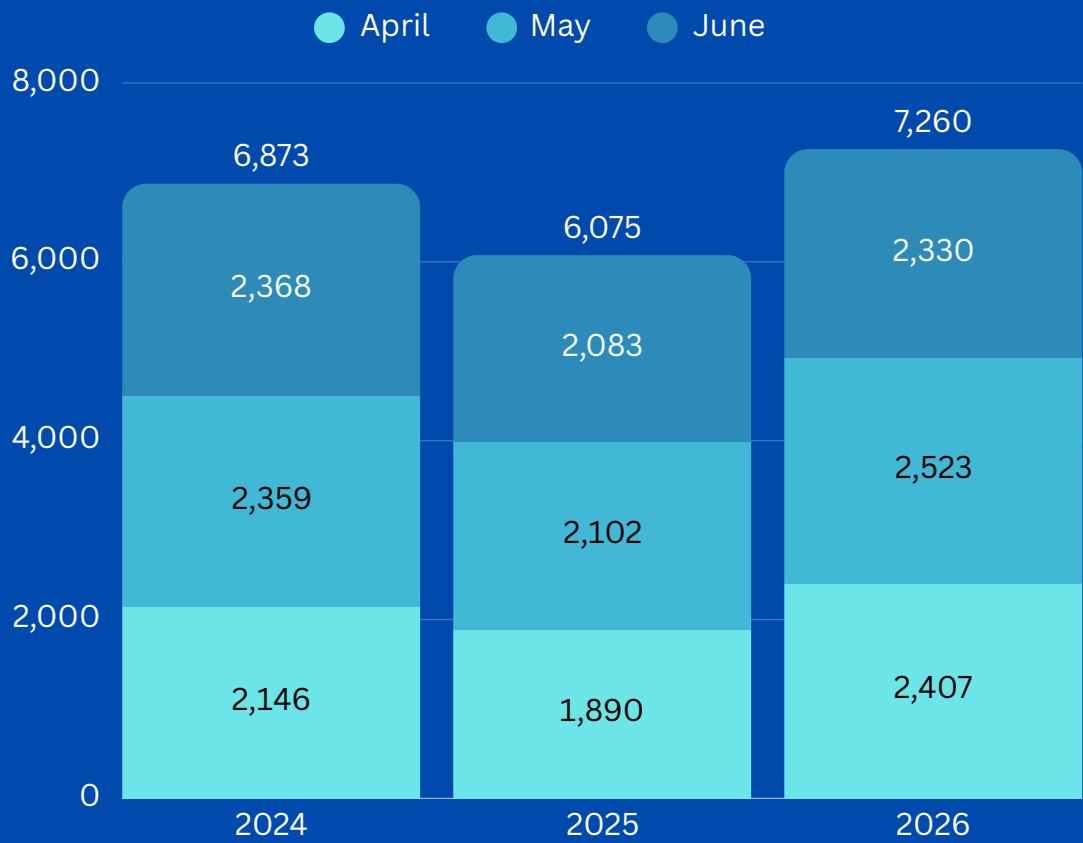
Prepared by
Austin Riska



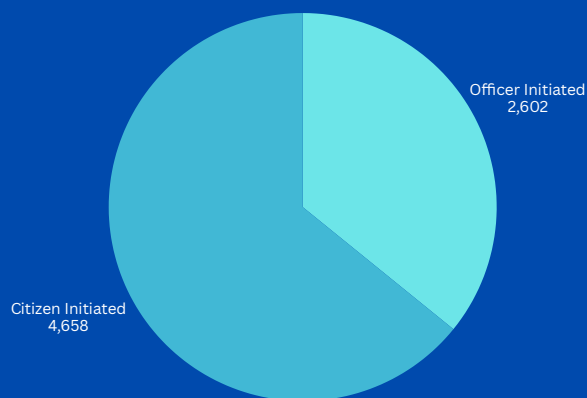
920-886-6000

INCIDENT REPORT

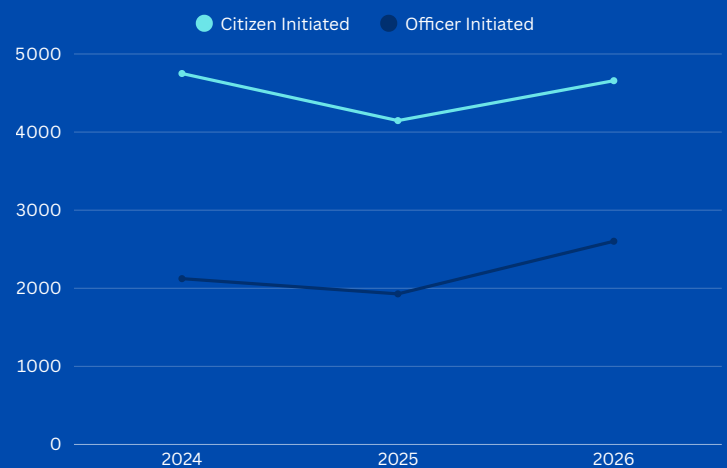
Total Incidents



Incidents Breakdown

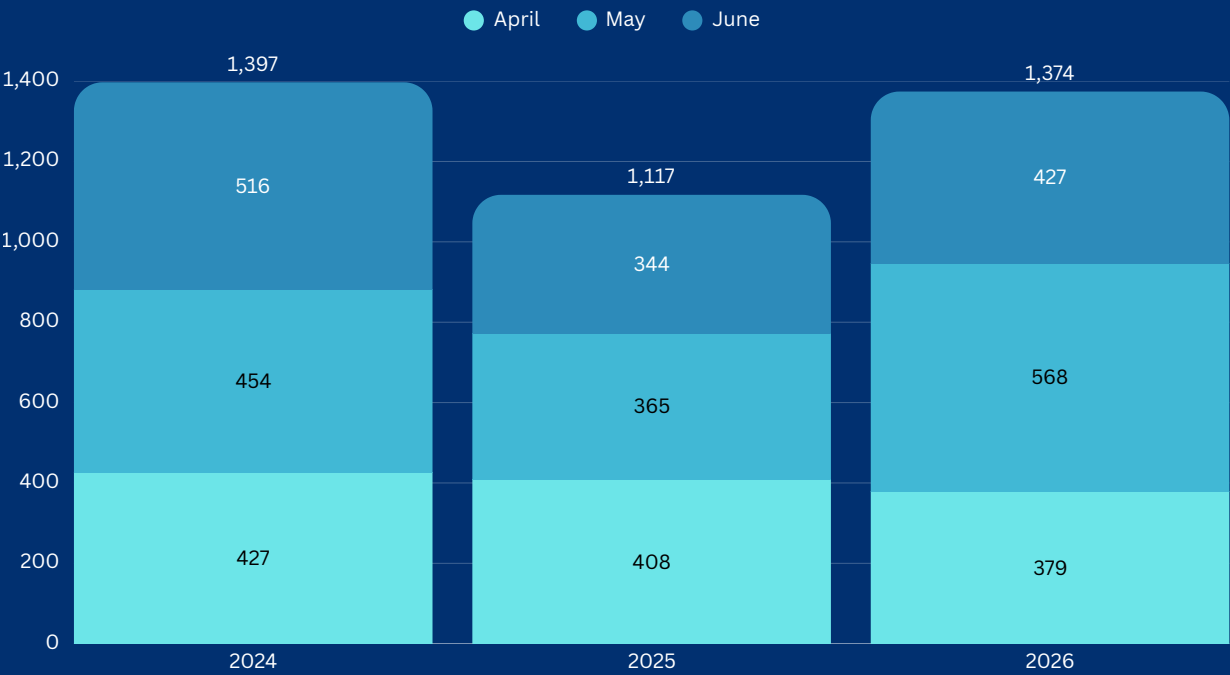


Incident Breakdown

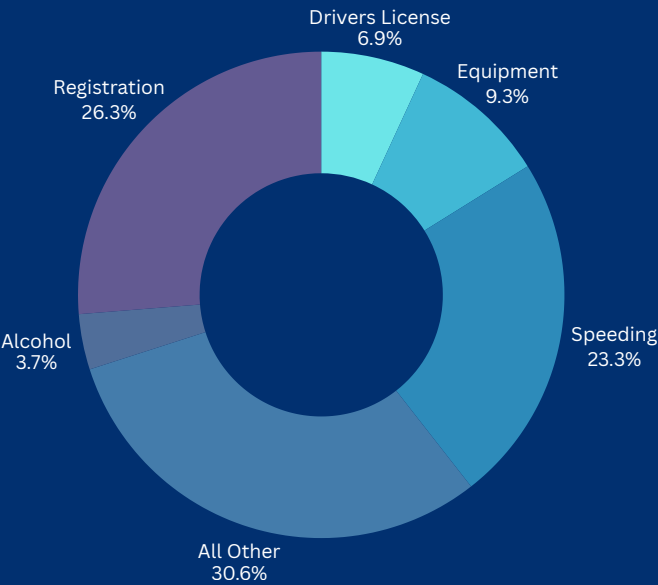


TRAFFIC REPORT

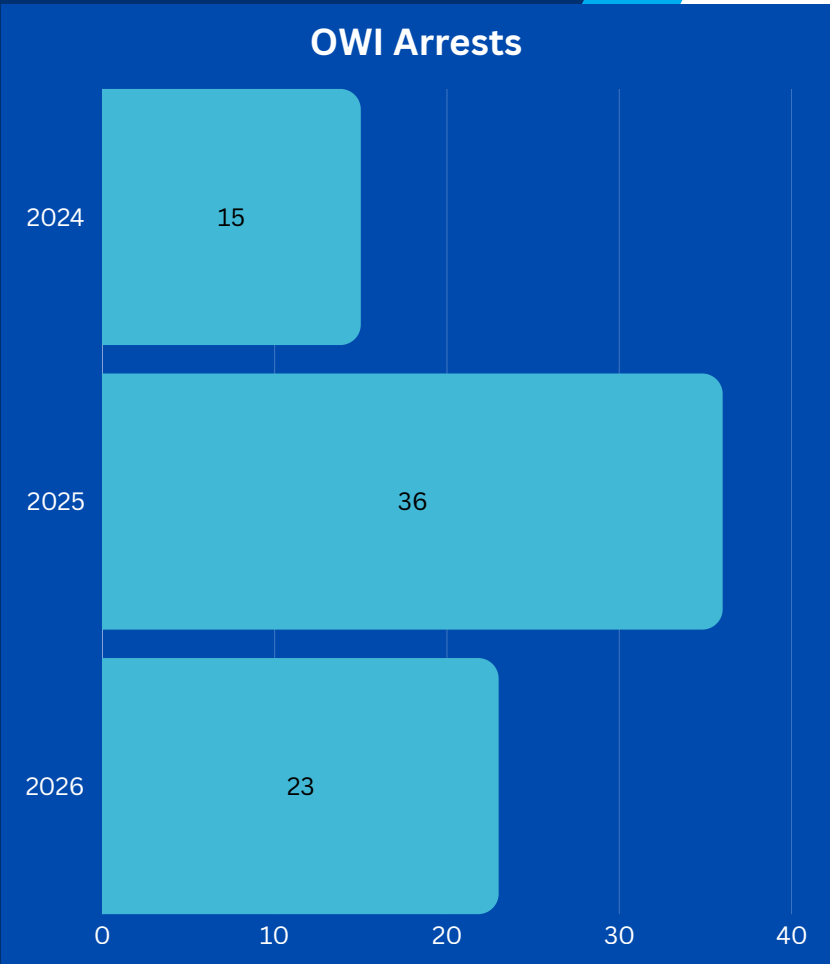
Traffic Stops



Traffic Violations Breakdown

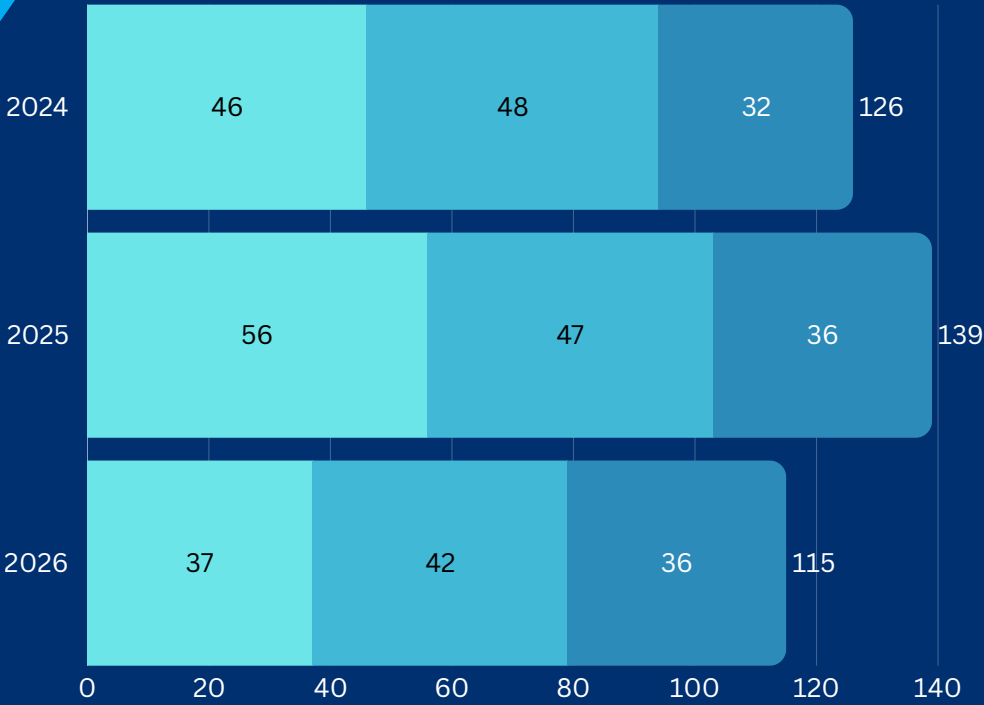


OWI Arrests



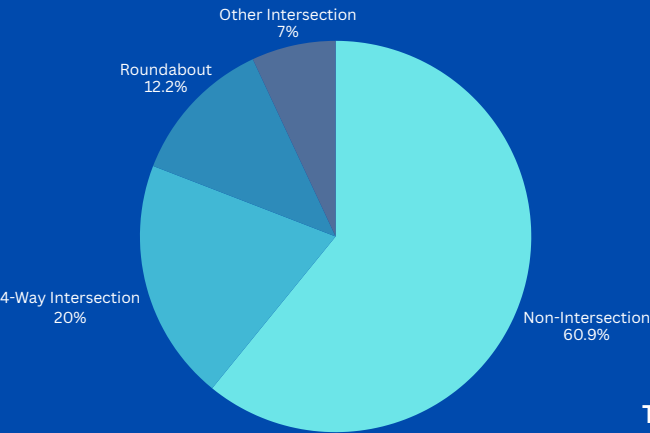
Total Traffic Crashes

● April ● May ● June

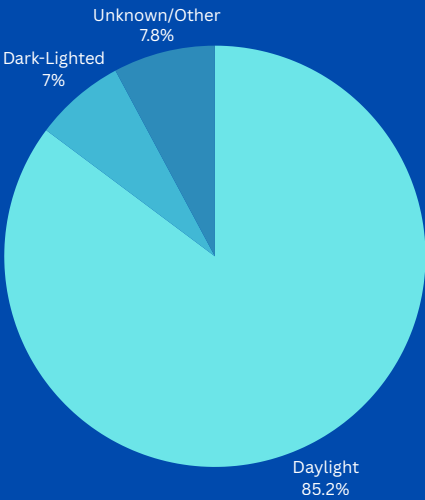


TRAFFIC CRASH REPORT

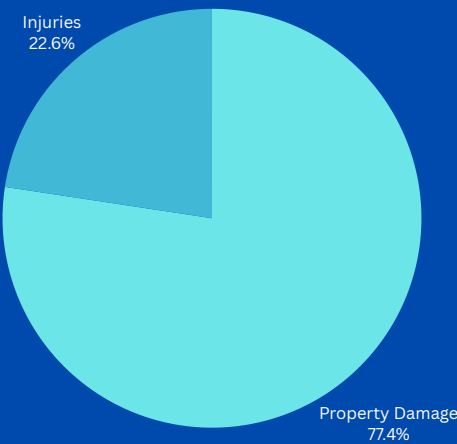
Traffic Crashes by Intersection



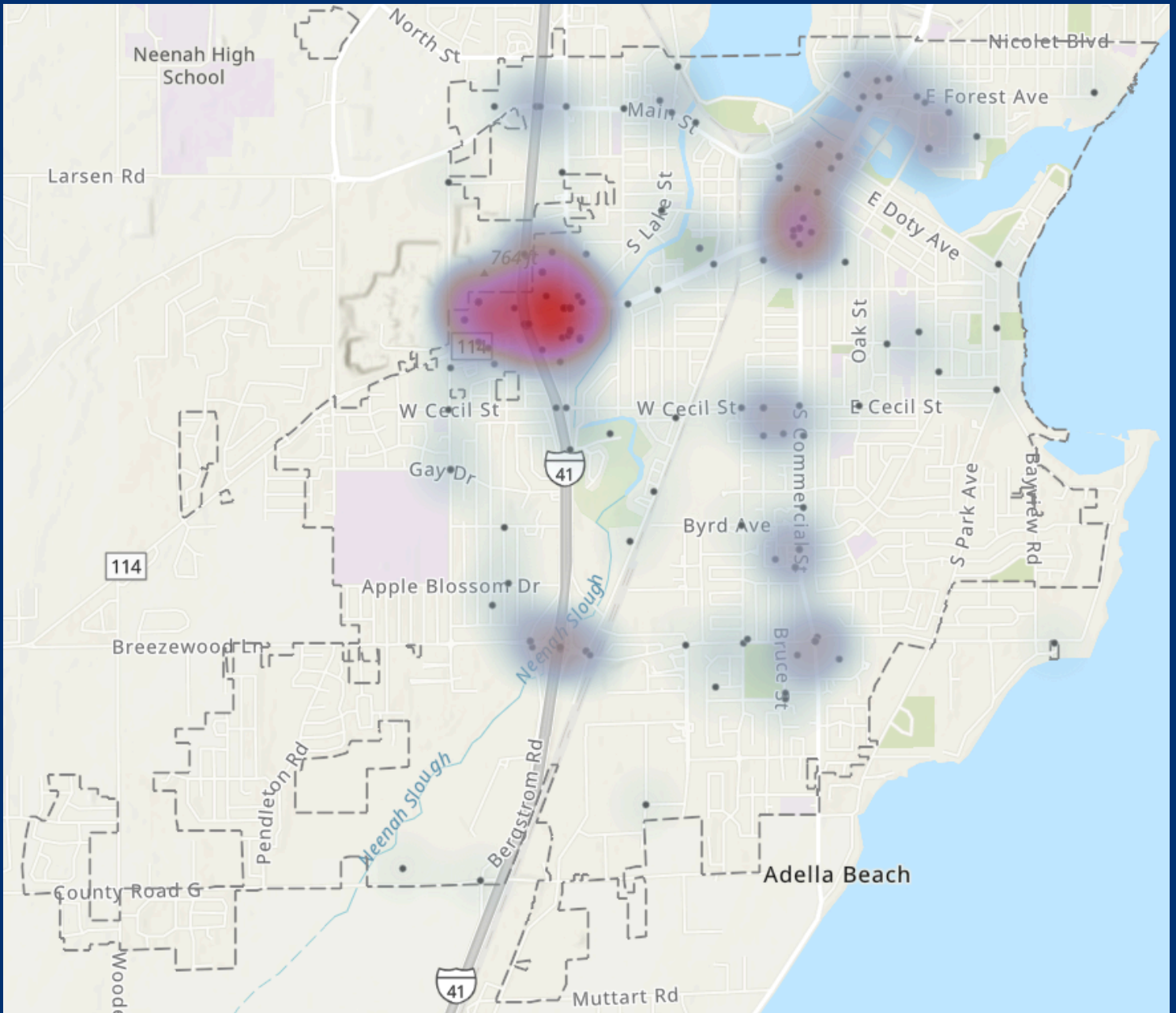
Traffic Crashes by Lighting



Types of Traffic Crashes



TRAFFIC CRASH MAP



Map includes all reportable and non-reportable traffic crashes this quarter

UNIFIED CRIME REPORT

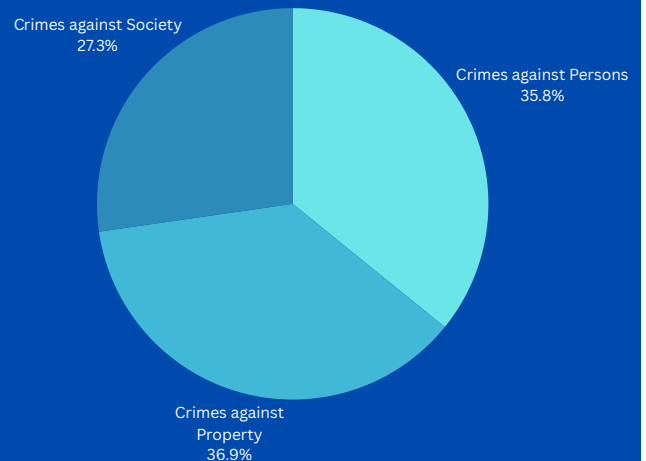
Group A Crime Offenses

Categories	Offenses	Victims	Clearances	Adult Arrests	Juvenile Arrests	Total Arrests
Crimes against Persons	46	46	36	25	10	35
Crimes against Property	118	126	46	25	13	38
Crimes against Society	52	52	48	35	9	44
Total Group A	216	224	130	85	32	87

Group B Arrests

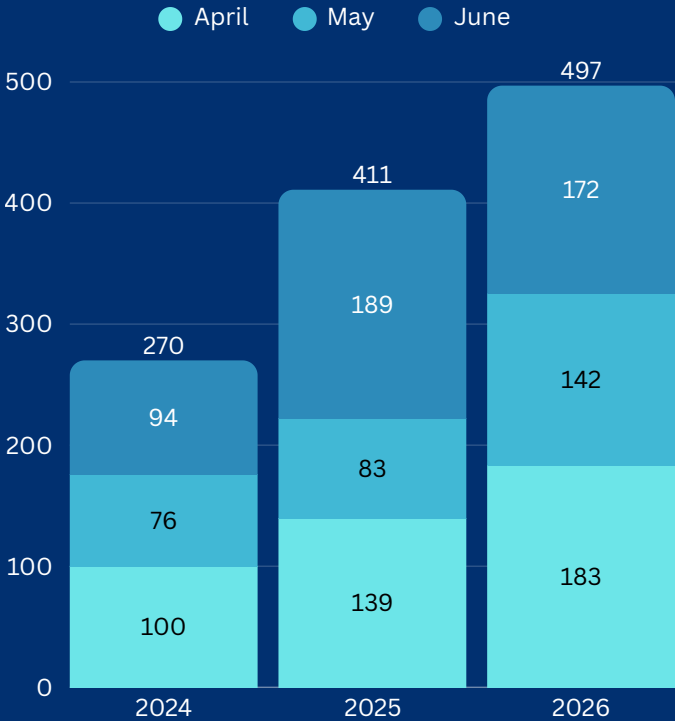
Categories	Adult Arrests	Juvenile Arrests	Total Arrests
Bad Checks	2	0	2
Curfew/Loitering/Vagrancy	0	0	0
Disorderly Conduct	18	5	23
Driving Under the Influence	21	0	21
Family Offense, Nonviolent	1	0	1
Liquor Law Violations	16	5	21
Trespass of Real Property	1	0	1
All Other Offenses	55	16	71
Total Group B Arrests	114	26	122

Group A Offenses

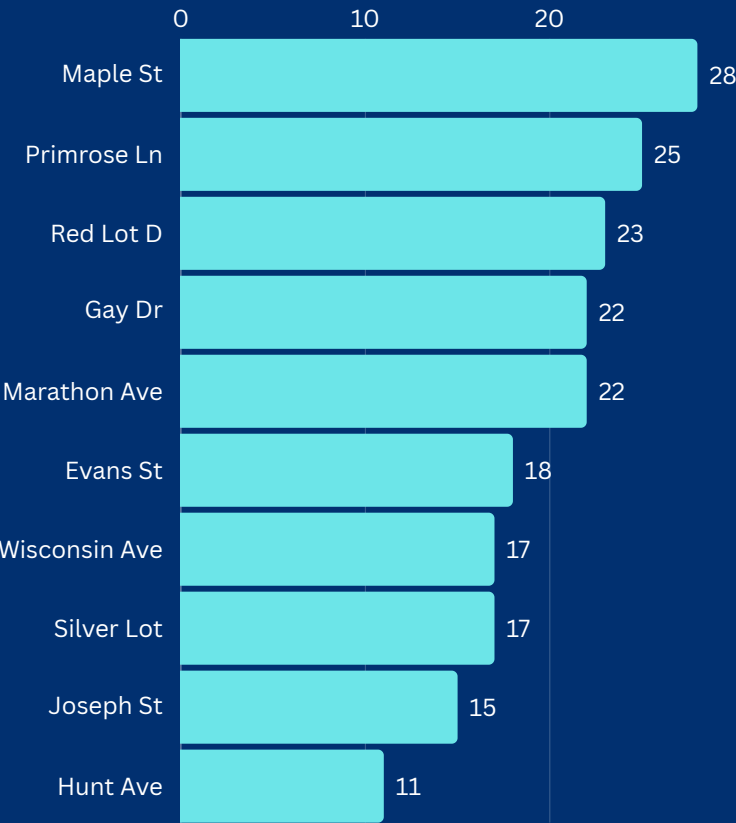


PARKING REPORT

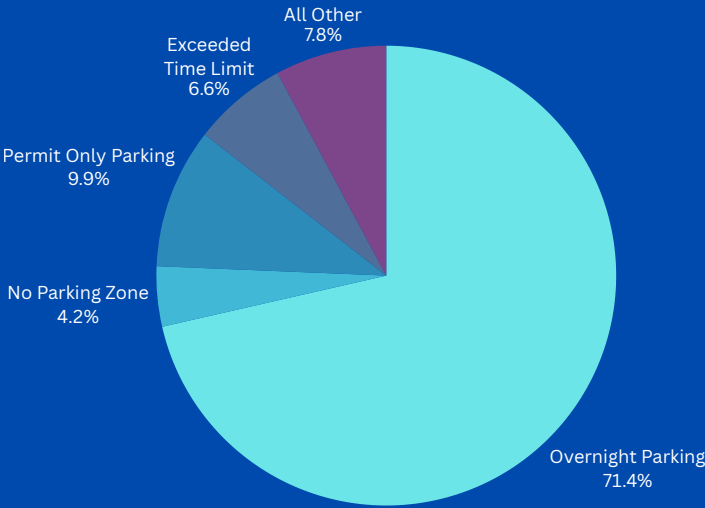
Total Parking Citations



Locations with 15+ Parking Citations



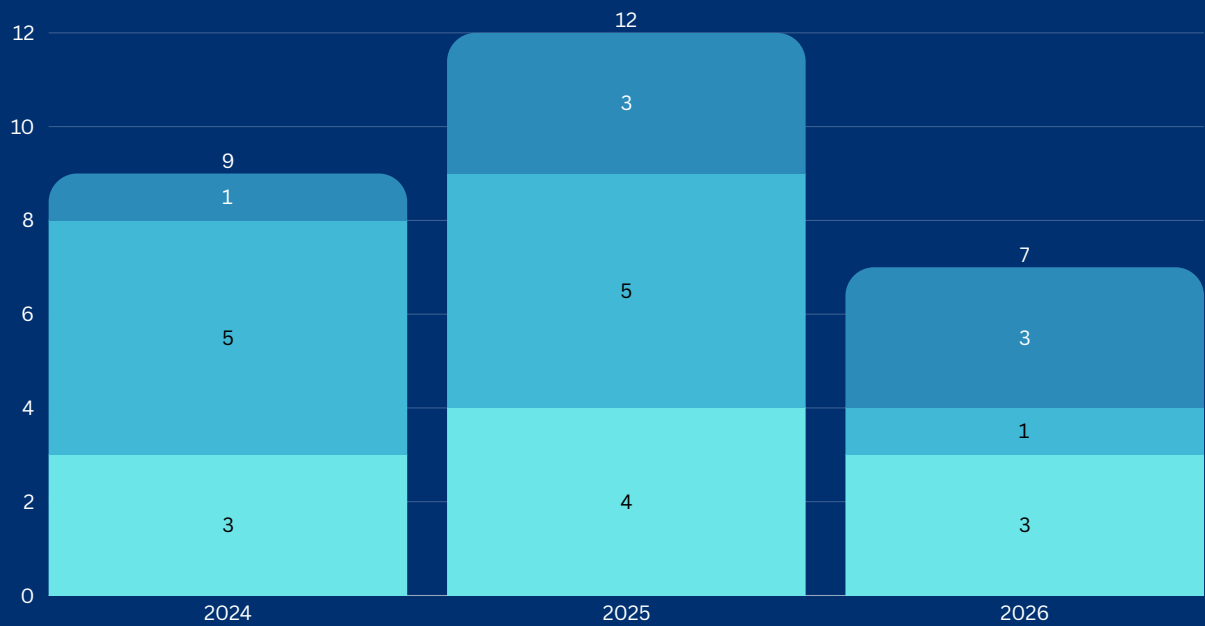
Parking Violations Breakdown



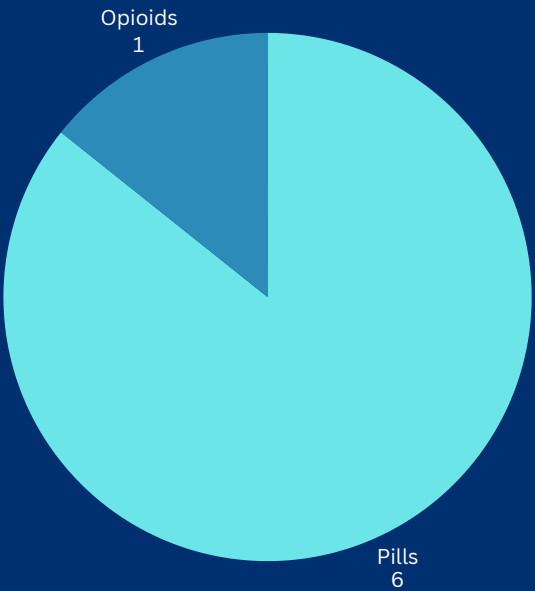
OVERDOSE REPORT

Total Overdoses

April May June



Overdoses by Type



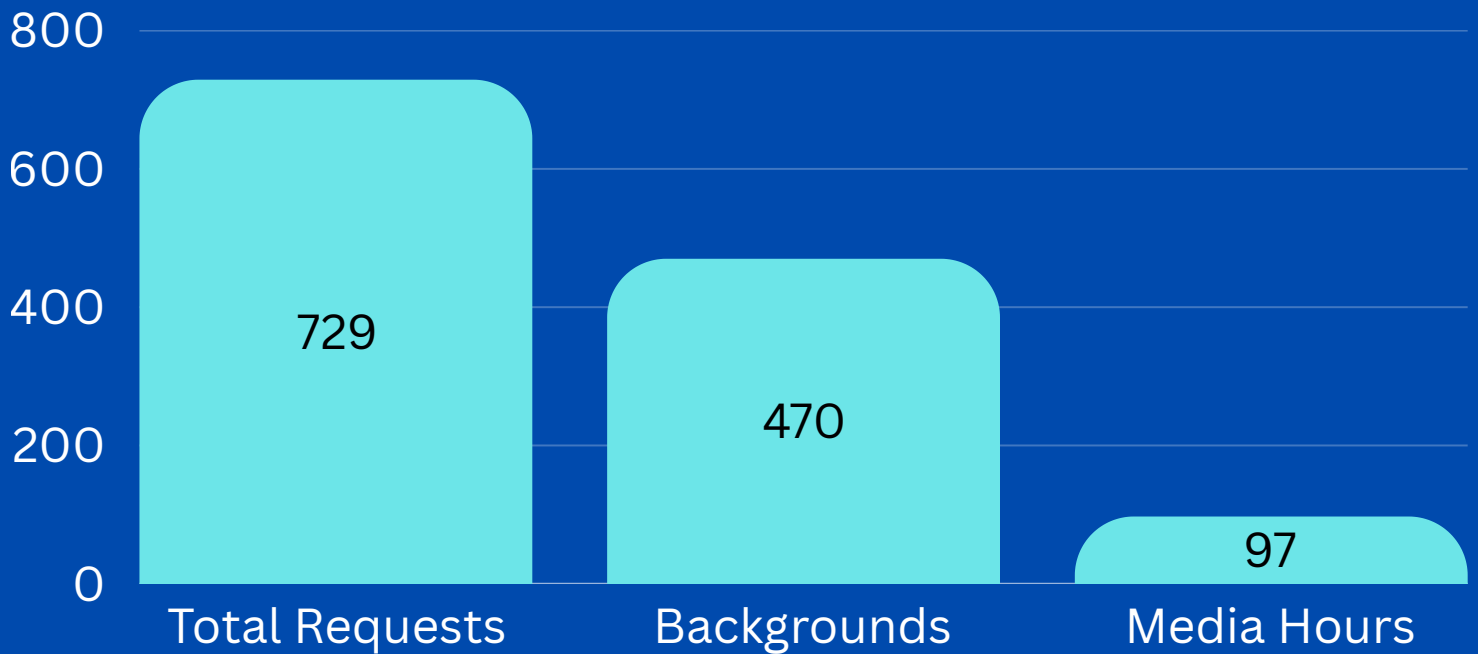
Overdoses can be caused by multiple substances.

Fatal Overdoses

There were no fatal overdoses this quarter.

OPEN RECORDS REPORT

Open Records Stats

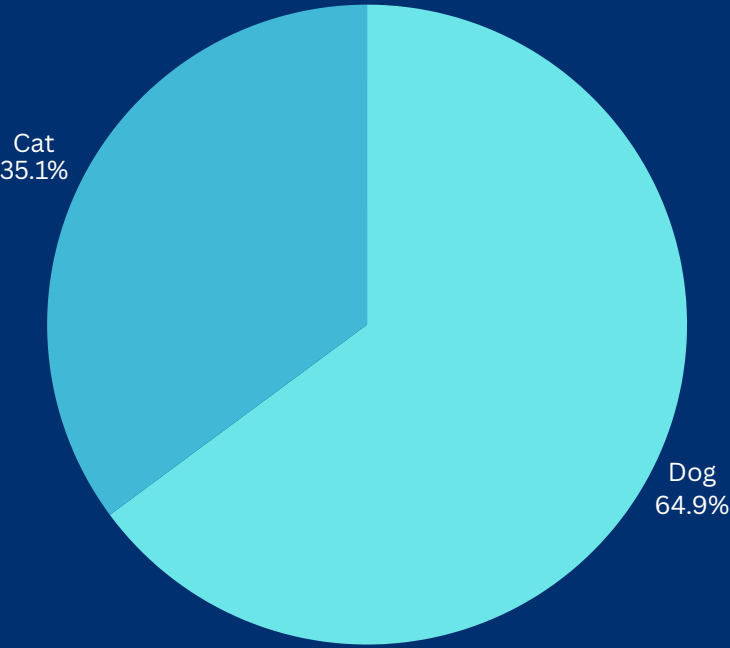


The average turnaround time for record requests this quarter was .96 days.

DANGEROUS ANIMALS

Dangerous Animal Stats		
Total Animal Incidents	No Action Taken	Potentially Dangerous
37	31	6

Type of Animal Investigated



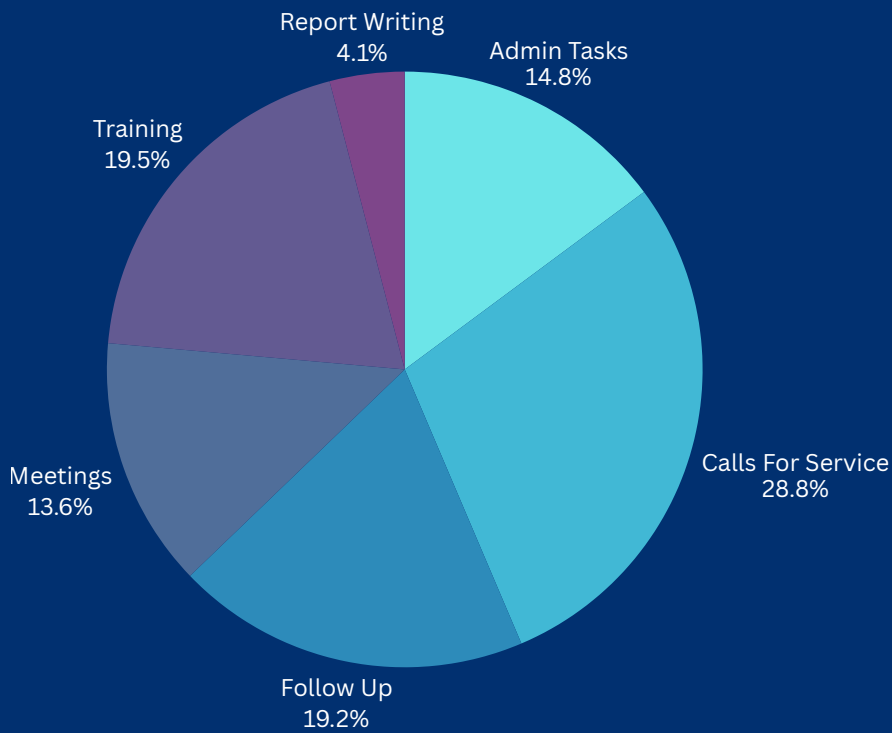
There is currently one dangerous dog license issued. The status of this license is “compliant”

Code Enforcement Stats

	Total Inspections	New Cases	Citations Issued	\$50 Service Fees	\$100 Service Fees
Quarterly Totals	214	95	0	11	10

BEHAVIORAL HEALTH OFFICER

BHO Time Report



Behaviroal Health Officer Statistics

Categories	April	May	June	Total
BHO Contacts	124	93	92	309
Patrol Officers Relieved	22	14	20	56

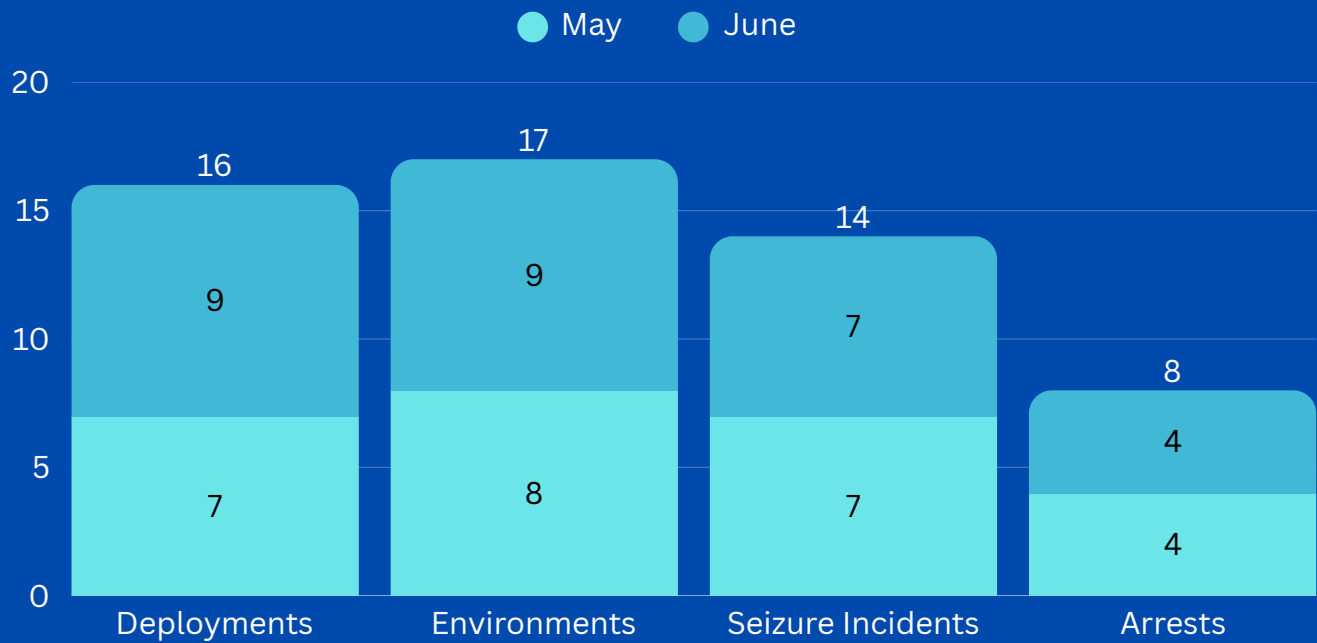
Department Holds

Categories	Total Year to Date
Chapter 51.15	5
Voluntary	2
Saftey Plan	4
Alcohol Incap.	0
Chapter 55	1

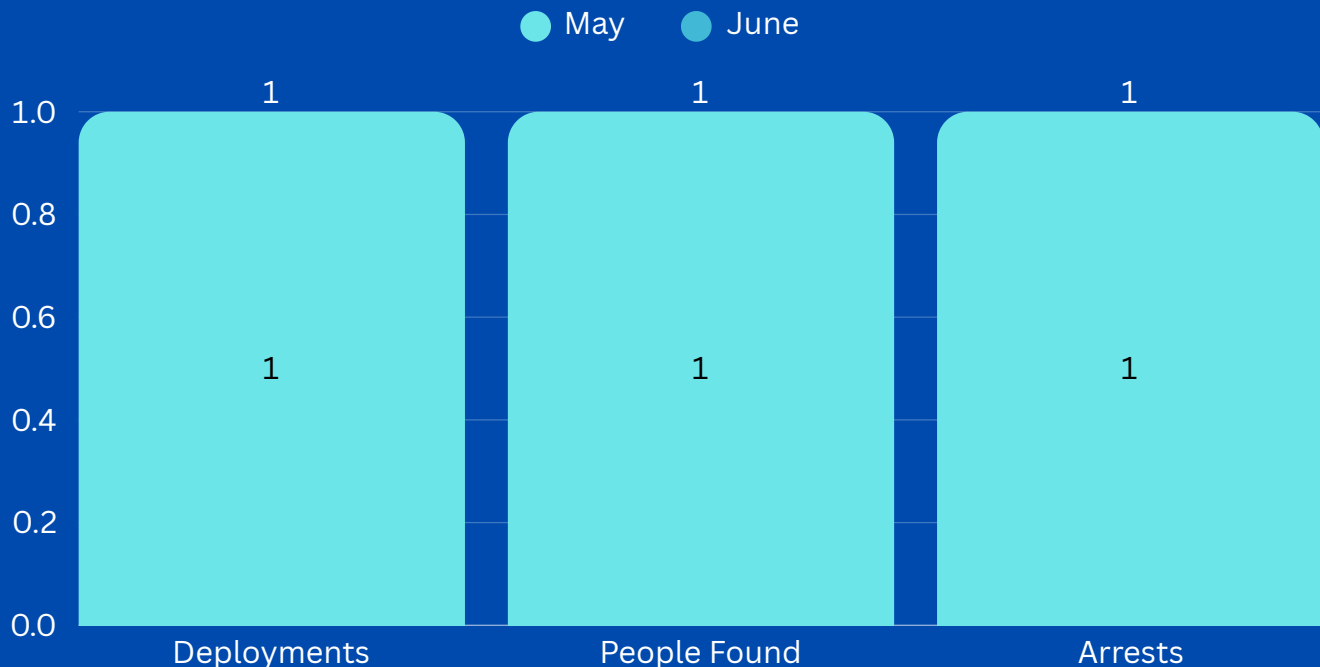
The BHO being available to assist with mental health calls has saved approximately 39 hours of the patrol division's time this quarter.

K-9 DEPLOYMENTS

K-9 Deployment Detection Summary



K-9 Deployment Patrol Summary





Memorandum

Date: August 11, 2026

To: Mayor Borchardt, and Members of the Public Services and Safety Committee

From: Kelly Nieforth, Director of Community Development and Assessment

RE: Change Order for Stantec Agreement for Arrowhead Park Environmental Services (Attachment)

The City requested services from Stantec Consulting Services Inc. in the fall of 2025 to assist the City with tasks required to implement the city's Arrowhead Park Master Plan, implement the Arrowhead Park methane plan, and oversee necessary soil borings to meet DNR requirements. The cost of these tasks approved by Council last fall were \$57,350.

The geotechnical oversight for the dike borings, soil analysis, and methane monitoring all required additional staff time from Stantec which has increased the original agreement costs from \$57,350 to \$124,200 which is an increase of \$66,850 and the reason for the change order.

A breakdown of the increased costs is below:

Geotechnical Boring Oversight and PCB Sampling (+\$38,850)

- DNR requested a revised PCB sampling plan
- Additional time in the field
- Longer than anticipated geologist oversight in the field during the dike borings
- Additional sampling and combined drums to reduce disposal costs

Methane Monitoring (+\$28,000)

- Elevated readings were found which required additional samplings, more time on site, coordinating results, coordinating and communicating the work and results with DNR, city staff, and other city consultants.
- Extra time to characterize the drums generated from the dual gas vents installation.

Recommendations

Appropriate action is to recommend Council approve a change order for the Master Services Agreement with Stantec in the amount of \$66,850 for professional services for Arrowhead Park environmental services. Funding for the change order will be provided from Arrowhead Park carry forward funds included in the Capital Improvements Budget.

Attachments:

1. Stantec Amendment dike borings

Attached to and forming part of the MASTER AGREEMENT

BETWEEN:

COMMUNITY DEVELOPMENT AUTHORITY OF THE CITY
OF NEENAH

(hereinafter called the "CLIENT")

- and -

STANTEC CONSULTING SERVICES INC.
(hereinafter called "STANTEC")

EFFECTIVE: July 31, 2026

This TASK ORDER is issued under the **MASTER SERVICES AGREEMENT** (dated October 1, 2012) between STANTEC CONSULTING SERVICES INC. ("STANTEC") and the COMMUNITY DEVELOPMENT AUTHORITY OF THE CITY OF NEENAH ("CLIENT") for Services to be provided by STANTEC on the Arrowhead Park Hazardous Waste Drum Management project (herein the "PROJECT"), as more fully described below. This Task Order is incorporated into and part of the Master Services Agreement.

The CLIENT's representative shall be: Ms. Kelly Nieforth – Director of Community Development and Assessment

SERVICES: STANTEC shall perform the following SERVICES:

This is an Amendment to Stantec's previous task orders as detailed in Attachment A for Work to be completed at Arrowhead Park Landfill, Neenah, Wisconsin
(herein the "SERVICES").

**CONTRACT
TIME:**

Commencement Date: April 1, 2026

Estimated Completion Date: December 31st, 2026

**CONTRACT
PRICE:**

Subject to the terms below, CLIENT will compensate STANTEC as follows:
Refer to the attached Proposed Workscope and Cost Estimate included in Attachment A for the probable costs associated with this Task Order.

MASTER SERVICES AGREEMENT TASK ORDER

Project specific charges, such as subconsultants; travel, accommodations and meals; project-specific printing of deliverables; consumables; usage charges for specialized field equipment and company-owned, leased or rented project vehicles; external testing lab charges and other external services charges; specialized computer software costs; and other significant project-specific expenses will be invoiced in addition to labor fees.

Where not stated as being included in the fees, project specific subconsultant, contractor, lab and other similar third-party charges will be charged as invoiced to STANTEC with a ten percent (10%) markup. Unless otherwise noted, the fees in this agreement do not include any value added, sales, or other taxes that may be applied by Government on fees for services. Such taxes will be added to all invoices as required.

Where the SERVICES or services conditions change, STANTEC shall submit to the CLIENT in a timely manner, documentation of the revisions to this Task Order adjusting the Contract Services Time and Price as required.

Unless otherwise specified, charges for SERVICES are based on STANTEC'S hourly billing rate table ("Rate Table"), attached hereto. The Rate Table is subject to escalation from time to time.

**ADDITIONAL
CONDITIONS:**

The following additional conditions shall be read in conjunction with and constitute part of this Task Order: Not Applicable.

**ADDITIONAL
ATTACHMENTS:**

The following additional attachments shall be read in conjunction with and constitute part of this Task Order:

Stantec Rate Table 1, provided as Attachment B.

**INSURANCE
REQUIREMENTS:**

Before any services are provided under this agreement, STANTEC shall procure, and maintain in effect during the term of this agreement, insurance coverage in amounts and on terms not less than set forth below.

General Liability: Commercial general liability insurance for personal and bodily injury, including death, and property damage in the amount of \$1,000,000 each occurrence and not less than \$2,000,000 in the aggregate.

**MASTER SERVICES AGREEMENT
TASK ORDER**

Automobile Liability: Automobile liability insurance for bodily injury, including death, and property damage in the amount of \$1,000,000 each occurrence.

Professional Liability: Professional liability insurance for damages incurred by reason of any negligent act, error or omission committed or alleged to have been committed by STANTEC in the amount of \$1,000,000 per claim and in the aggregate.

Workers' Compensation: As prescribed by applicable law.

Certificates: Upon request, STANTEC shall provide certificates of insurance evidencing coverage required above. Each certificate shall provide that the coverage therein afforded shall not be cancelled except with thirty (30) days prior written notice to the CLIENT.

**COMMUNITY DEVELOPMENT AUTHORITY OF
THE CITY OF NEENAH**

STANTEC CONSULTING SERVICES INC.

Print Name and Title

Signature _____

Lynelle Caine, Principal

Print Name and Title

Signature _____



**MASTER SERVICES AGREEMENT
TASK ORDER**

ATTACHMENT A
Scope of Additional Work

Attachment A
Scope of Additional Work
Arrowhead Park, Neenah, WI

Per our correspondence, Stantec Consulting Services Inc. (Stantec) has prepared this Task Order Amendment and is requesting approval of additional costs for services being provided in association with the former Bergstrom Landfill License #2299 and known at the Arrowhead Park Landfill (Arrowhead Park or Site) in Neenah, Wisconsin. This scope of work includes costs already incurred along with future costs are presented below.

Geotechnical Boring Oversight and PCB Sampling

The City previously approved costs for Stantec to develop a polychlorinated biphenyl (PCB) sampling plan, conduct PCB sampling as well as provide drilling oversight by a Professional Geologist (PG) of the geotechnical borings associated with the supplemental geotechnical work which included the advancement of 21 soil boreholes on the Site by ECS Midwest, LLC (ECS). Stantec has completed this work with the exception of WDNR reporting and disposal of investigative waste.

The actual costs to complete this work were significantly more than expected due to a request to provide a revised PCB sampling plan, additional time in the field, complications during drilling including borings placement, unexpected paper mill sludge being encountered and difficulties drilling. Following receipt of laboratory analysis we also visited the site and consolidated the drums to reduce waste disposal costs. To avoid disposing of all of the drums as TSCA waste, additional sampling parameters were collected to characterize select drums for solid waste disposal. Information regarding the location of the former landfill based on sludge being detected in borings was researched along with the location of the former berm. The additional costs incurred through July 3rd, 2026 are summarized below.

The estimated additional cost to complete the WDNR reporting and coordinate and oversee the drum disposal are also estimated below. It is assumed the WDNR summary report will be more complex than originally estimated and Stantec providing additional interpretation of the field and laboratory results.

Costs Incurred in excess of approved budget	\$22,850
Additional Consulting Services and Lab Analysis	\$16,000

Methane Monitoring

In December 2025, Stantec provided costs to implement a gas migration prevention action plan at Arrowhead Park. To date, most of this work has been completed and two additional rounds of methane and SEMs monitoring is needed under the WDNR approved scope. However due to a number of factors including but not limited to elevated readings of methane during the May 2026 sampling event, additional time incurred on-site; coordinating and communicating the work and results with the WDNR and the City; and extra costs for characterizing the drums generated from the dual gas vents; and reporting.

Costs Incurred in excess of approved budget	\$12,500
Additional Consulting Services	\$15,500

Probable Cost and Schedule

All work will be coordinated with the City and completed on a time-and-materials basis. The incurred cost to complete the tasks identified above is **\$66,850**. Please note that this estimate does not include landfill profile fees or drum disposal fees which will be paid for directly by the City. The costs are itemized above.

**MASTER SERVICES AGREEMENT
TASK ORDER**

**ATTACHMENT B
Stantec Rate Table**

ATTACHMENT – STANDARD RATE TABLE

2026-1

HOURLY RATES

Stantec Billing Level	2026 Hourly Rate*
3	\$119
4	\$133
5	\$145
6	\$150
7	\$158
8	\$164
9	\$177
10	\$183
11	\$197
12	\$203
13	\$212
14	\$223
15	\$251
16	\$285
17	\$295
18	\$302
19	\$311
20	\$324
21	\$337

*Rates subject to annual increase.

OTHER EXPENSES / MATERIALS

Stantec's standard mark-up on expenses is 10%. Unless prescribed differently within the proposal or other contract paperwork, this mark-up is used in all areas as indicated below:

- **Sub-Consultants**
- **Subcontracted Commodity Services**
e.g., analytical laboratory services, drilling contractors, etc.
- **Meals and Lodging**
May be billed at cost or daily per diem. If applicable, per diem rates will be those set by the U.S. General Services Administration (<https://www.gsa.gov>).
- **Vehicle and Equipment Rentals**
Not owned by Stantec.
- **External Equipment and Supplies.**
e.g., delivery charges, outside copying/reproduction, leased/rented field equipment, etc.

Company-owned equipment will be billed on unit rate basis (e.g., daily; weekly); the expense markup does not apply to these rates. For Stantec owned vehicle, a combination of daily vehicle or mileage rates are used depending on the type of work and/or contract. A separate Stantec Equipment Rate Schedule* is available upon request.

Temporary Class "B" Fermented Malt Beverage License					
Fox Valley Area Labor Council, AF-CIO	Jason Schmitz	Laborfest	157 N Green Bay Rd	9/7/26 11A-9P	Recommend Council Approve

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 05/26/2026

☐ Town ☐ Village ☒ City of Neenah

County of Winnebago

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 09/07/2026 and ending 09/07/2026 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☒ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Fox Valley Area Labor Council, AFL CIO

(b) Address P. O. Box 186 Menasha, WI 54952

(Street)

☐ Town

☐ Village

☒ City

(c) Date organized 01/01/1982

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Jason Schmitz N9055 Spring Valley Rd. Menasha, WI 54952

Vice President Mike Steinmetz 231 %th St. Neenah, WI 54956

Secretary Cindy Carter 1102 N. Superior St. Appleton, WI 54911

Treasurer Scott Cartwright 1201 W. Grant St. Appleton, WI 54914

(g) Name and address of manager or person in charge of affair: Jason Schmitz N9055 Spring Valley Rd. Menasha, WI 54952 920 915 5004

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 157 S. Green Bay Rd. Neenah, WI 54956

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Back 2 rooms of building, parking lot, and grass area west of building

3. Name of Event

(a) List name of the event Labor Fest

(b) Dates of event 09/07/2026

(c) Does this event require a Special Event Permit Application? Yes

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Jason Schmitz 05/26/2026
(Signature / Date)

Fox Valley Area Labor Council, AFL CIO
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Public Services & Safety Committee

July 28, 2026

Approved Special Event Permits (Informational Only)

Applicant	Name of Event	Class of Event	Location	Alcohol	Date(s)	Approved
Neenah Park & Rec	National Lighthouse Day	Class A exceeds 200 attendees, travel lane closures	Kimberly Point	No alcohol allowed	8/7/26 4:30-7:30pm	POSTPONED
Integrity Automotive	Annual Car Show	Class A exceeds 200 attendees, travel lane closures	Langley BLVD	No alcohol allowed	8/7/26 5-7pm	7/23/2026
Bergstrom Mahler Museum of Glass	Annual Glass Arts Festival	Class A exceeds 200 attendees, travel lane closures	Museum Parking & N. Park Avenue	Temporary Class B Picnic License Beer & Wine	8/7/26 5-7p 8/8/26 10a-5p	Denied due to storm damage
Huntington's Disease Society of America	Team Hope Run/Walk	Class B less than 200 attendees, no travel lane closures	Memorial Park	No alcohol allowed	8/9/2026 9a-12p	7/23/2026
Attitude Sports	Race the Lake	Class A exceeds 200 attendees, travel lane closures	Course runs through Neenah	No alcohol allowed	8/16/26 6a-2p	7/23/2026
Future Neenah Inc.	Boogie Downtown	Class A exceeds 200 attendees, travel lane closures	100 & 200 Block of E. Wisconsin Ave	Yes - DORA	8/26/26 6-9p	7/23/2026
Fox Valley Labor Council	Annual Labor Day Parade	Class A exceeds 200 attendees, travel lane closures	N Commerical St, E. Wisconsin Ave, ends at Plexus Parking lot	No alcohol allowed	9/7/26 10a-12p	7/23/2026
American Foundation for Suicide Prevention	Annual Out of the Darkness Walk	Class B less than 200 attendees, no travel lane closures	Memorial Park	No alcohol allowed	9/12/2026 10a-2p	7/23/2026



M E M O R A N D U M

DATE: July 23, 2026
TO: Mayor Borchardt and Members of the Public Services and Safety Committee
FROM: Gerry Kaiser, Director of Public Works
RE: Public Works General Activity

- 1) Contract 12-25 (Courtside Fields Pond): Work under the contract generally complete. Outside of the contract, prairie planting and sidewalk paving are being scheduled. These may be done in 2027.
- 2) Contract 1-26 (Elm, Reed, Laudan Utilities/Street):
 - a) Elm St: Sanitary sewer main is scheduled to be complete the week of 7/20. The remaining storm sewer work is scheduled for the week of 7/27.
 - b) Reed St: Sanitary sewer installation is complete. Storm sewer installation is being completed. Sewer lateral installation is ongoing.
- 3) Contract 2-26 (Henry, Sterling, Winneconne):
 - a) Sterling/Greenfield: Road work is scheduled to start the week of 7/27.
 - b) Henry: South of Winneconne, water main installation is complete and storm sewer installation is being completed. Utility work will then move north of Winneconne. That work is expected to be complete the week of 8/3.
- 4) Contract 4-26 (Misc. Concrete Pavement/Sidewalk Repair): A schedule has not been set.
- 5) Contract 5-26 (Misc. Asphalt Pavement Repair): About 30% of the work has been completed.
- 6) City Hall Master Plan: Staff is scheduled to meet with the consultant on 7/27 to review 2nd and 3rd floor layouts.
- 7) Freedom Acres/Homes at Freedom Meadows: Reclaimed asphalt roads were patched the week of 7/6. City crews sprayed for dust control the week of 7/13.
- 8) Assistant PW Superintendent: Trevor Griesbach has been named as the new Assistant Public Works Superintendent. He has 11 years of experience with the department. He started work in his new role July 13.
- 9) Church St Ramp: Wells Sealants and Restoration will be scheduling work to make some ramp repairs this year. Work will focus on haunches and vector plates starting at the 8th level.
- 10) Nicolet Roundabout ICE Report: A draft Phase I report was received from the consultant. It discusses alternatives available and their level of service using existing traffic. We are awaiting traffic projections from WisDOT. When the report is ready, it will be submitted to WisDOT for review and comment. That submission should be made next week.
- 11) Tullar/Gay Beacons: Concrete bases are scheduled for pouring the week of 7/27. The signal equipment has been received.