

AGENDA
NEENAH LANDMARKS COMMISSION
Wednesday, November 13, 2024
5:30 P.M.
Hauser Committee Room
Neenah City Administration Building
and Microsoft Teams

This meeting will occur in-person and at a virtual location accessed by computer or conference call. Committee members and the public who wish to participate via Microsoft Teams should use the following web link information:

Join on your computer, mobile app or room device

[Join the meeting now](#)

Meeting ID: 245 527 589 993

Passcode: yYs4dJ

1. Public Appearances. (Ten minutes divided among those wishing to speak on topics pertinent to the Landmarks Commission.)
2. Approval of minutes of September 11 and October 21, 2024 meetings.
3. Discuss landmark information program.
4. Approval of expenditures.
5. Announcements and future agenda items.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or e-mail clerk@neenahwi.gov at least 48 hours prior to the scheduled meeting or event to request an accommodation

Minutes of the Neenah Landmarks Commission
Wednesday, September 11, 2024
5:30 P.M.
Hauser Committee Room and Microsoft Teams
Neenah City Administration Building

Ald. Scott Weber, Chair	X	Ron Klatt	X
Jim Taylor, Vice Chair	X	Karl Volkman Real estate broker	X
Ruth Streck	Excused	Flo Bruno Alternate	X
Steve Gries Architect	Excused		
Amy Moorefield	X	Carol Kasimor, Staff	x

Also Present: Frank Cuthbert, Neenah

Approval of minutes of June 12 and August 14, 2024 meetings:

MSC Taylor, Klatt, the minutes of the June 12 and August 14, 2024 meetings were approved.

Public Appearances: Frank Cuthbert was present.

Planning for 2024 activities:

Commissioners will assist with the voyageur canoe tour taking place on Saturday, September 14 at Shattuck Park between the hours of 10:00 a.m. and 3:30 p.m. during the Neenah Farmers Market and the Inter-Tribal Pow Wow.

The Wisconsin Historical Society Local History & Historic Preservation Conference will take place October 16 – 18 at the Hilton Appleton Paper Valley.

Landmarks Commission brochures were discussed. City staff will be consulted regarding updating of brochures and distribution of information.

Letters of intent are due soon to the Wisconsin Historical Society (WHS) for the Certified Local Government Grant.

MSC Taylor, Bruno, the Commission recommended submission of a letter to notify WHS of the commission's intent to apply for funds to assist property owners prepare nominations to the State and National Registers of Historic Places.

Commissioners reviewed the architectural drawing that Community Development Intern Michael Burrows had prepared of one of the Bohnen homes. The residential development has an interesting history and may be eligible for the Register of Historic Places.

Adjournment: The meeting was adjourned at 6:25 p.m.

Respectfully submitted,



Carol Kasimor, Assistant Planner

Minutes of the Neenah Landmarks Commission
Monday, October 21, 2024
11:00 a.m.
Hauser Committee Room and Microsoft Teams
Neenah City Administration Building

Ald. Scott Weber, Chair	X	Ron Klatt	
Jim Taylor, Vice Chair		Karl Volkman Real estate broker	X
Ruth Streck		Flo Bruno Alternate	
Steve Gries Architect			
Amy Moorefield		Carol Kasimor, Staff	x

Also Present: Communications Specialist Holly Engelman.

Public Appearances: No public appearances.

Workshop to discuss information and education activities – no official action to be taken during workshop:

Commissioners and Communications Specialist Holly Engelman reviewed the brochures developed by the Landmarks Commission, and in particular the residential landmark map brochure. A future brochure revision will have updated logos, photos, and color changes. Commissioners and Holly discussed retaining the same format with the QR code providing additional content. The cover will change, potentially utilizing historic and present-day photos.

Announcements and future agenda items:

Further discussion of communications strategy

Adjournment: The meeting was adjourned at 12:00 p.m.

Respectfully submitted,



Carol Kasimor, Assistant Planner

Minutes of the Neenah Landmarks Commission
Monday, October 21, 2024
2:30 p.m.
Hauser Committee Room and Microsoft Teams
Neenah City Administration Building

Ald. Scott Weber, Chair	X	Ron Klatt	X
Jim Taylor, Vice Chair		Karl Volkman Real estate broker	
Ruth Streck		Flo Bruno Alternate	X
Steve Gries Architect			
Amy Moorefield		Carol Kasimor, Staff	x

Also Present: Communications Specialist Holly Engelman.

Public Appearances: No public appearances.

Workshop to discuss information and education activities – no official action to be taken during workshop:

Commissioners discussed the historic residence landmark brochure and postcard and potential changes. The audience for the brochure was discussed, as well as logo, photos, color, and the scope and arrangement of historic properties on the brochure.

Announcement and future agenda items:
Further discussion of communications strategy.

Adjournment: The meeting was adjourned at 3:30 p.m.

Respectfully submitted,



Carol Kasimor, Assistant Planner