



City of Neenah
Board of Public Works Agenda
Monday, June 19, 2023 at 12:30 PM
Neenah City Hall – Council Chambers
211 Walnut Street, Neenah, WI

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

- I. Approval of the minutes of the June 13, 2023 meeting. (Minutes can be found on the City web site)
- II. Appearances.
- III. Unfinished Business.
- IV. New Business.
 - A. Water Utility
 1. Recommend to the Water Commission the Award of Contract 1-23W Cecil Street Tower Repainting. (Attachment)
- V. Any announcements/questions for the Board.
- VI. Adjournment.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Clerk's Office (920) 886-6100 or the **City's ADA Coordinator at (920) 886-6106 or e-mail attorney@ci.neenah.wi.us** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

**Minutes of the Board of Public Works Meeting
Tuesday, June 13, 2023 at 12:00 p.m.**

MEMBERS PRESENT: Mayor Lang, City Attorney Rashid, Director of Finance Rasmussen, Director of Community Development & Assessment Haese, Director of Public Works Kaiser, Aldermen Lendrum and Hillstrom.

ALSO PRESENT: City Clerk Nagel.

CALL TO ORDER: Mayor Lang called the meeting to order at 12:10 p.m.

I. Approval of the minutes of the May 23, 2023 meeting. (Minutes can be found on the City web site)

MSC Haese/Kaiser to approve the meeting minutes as written, all voting aye.

II. Appearances.
None.

III. Unfinished Business.
None.

IV. New Business.

A. Public Works

1. Award Contract 11-23, Street Construction on Brookwood Drive, Fairwood Drive and Hunt Avenue to Northeast Asphalt, in the amount of \$486,851.00.

MSC Kaiser/Rasmussen to recommend Council award Contract 11-23 to Northeast Asphalt in the amount of \$486,851.00, all voting aye.

Discussion: This project was added to the 2023 CIP as a result of over borrowed funds. The bid came in under the budget amount. Note that Geogrid will be used. Geogrid is a plastic mesh product commonly used in asphalt projects to stabilize the soil.

2. Change Order No.2, Contract 5-23, Street, Curb & Gutter, Sidewalk and Apron Construction, in Arthur Plat, Cardinal Plat, Integrity Acres, 1st Addition to Integrity Acres, and Liberty Acres, to MCC, Inc., Appleton, for sidewalk installation at Freedom Acres and Homes at Freedom Meadows in the amount not to exceed \$183,440.00.

MSC Kaiser/Lendrum to approve Change Order No.2, Contract 5-23 for sidewalk installation at Freedom Acres and Homes at Freedom Meadows in the amount not to exceed \$183,440.00, all voting aye.

Discussion: Costs are within the escrowed amount for the project.

3. Change Order No.1, Contract 6-23, Columbian Avenue, Sanitary & Storm Sewer, Water Main and Street Construction to Donald Hietpas & Sons Inc., in an amount not to exceed \$50,067.00 for Sanitary Sewer Relay on Beaulieu Road.

MSC Kaiser/Hillstrom to approve Change Order No.1, Contract 6-23 to Donald Hietpas & Sons Inc., in an amount not to exceed \$50,067.00 for Sanitary Sewer Relay on Beaulieu Road, all voting aye.

Discussion: Residents on Beaulieu Road have come to agreement on repaving that private road. We had previously informed them of our desire to replace the northerly section of sanitary sewer main should the road work move ahead.

4. Pay Request No.2, Contract 6-23, Columbian Avenue, Sanitary & Storm Sewer, Water Main and Street Construction to Donald Hietpas & Sons, Inc., Little Chute, in an amount of \$139,027.13.

MSC Kaiser/Lendrum to approve Pay Request No.2, Contract 6-23, to Donald Hietpas & Sons, Inc., Little Chute, in an amount of \$139,027.13, all voting aye.

Discussion: Utility work is complete. Road work is tentatively scheduled to start on June 19th.

5. Pay Request No.2, Contract 1-23, Sanitary Sewer, Water Main and Street Construction, on Burr Avenue, Chestnut Street, Dieckhoff Street and Laudan Boulevard to Don E Parker Inc., in an amount of \$706,857.59.

MSC Kaiser/Lendrum to approve Pay Request No.2, Contract 1-23, to Don E Parker Inc., in an amount of \$706,857.59, all voting aye.

Discussion: Lateral/water service pulling is about 80% complete. Storm sewer main installation is scheduled to start June 8.

6. Pay Request No.2, Contract 5-23, Street Construction at Arthur Plat, Cardinal Plat, Integrity Acres, 1st Addition to Integrity Acres and Liberty Heights Subdivision to MCC Inc., in the amount of \$867,850.58.

MSC Kaiser/Haese to approve Pay Request No.2, Contract 5-23, to MCC Inc., in the amount of \$867,850.58.

Discussion:

- a) Arthur Plat: Work is complete.
- b) Cardinal Plat: Concrete work is complete. The binder asphalt layer has been paved. Rough backfill and terracing is scheduled for the week of June 5.
- c) Integrity Acres: Concrete work is complete. The binder asphalt layer has been paved. Rough backfill and terracing is scheduled for the week of June 12.
- d) Liberty Heights: Using Hedgeview Drive as a dividing line, curb/gutter and driveways have been poured on the west half of the subdivision. Curb/gutter installation on the east half of the subdivision is scheduled to start June 8. Road grading on the west half of the subdivision is also scheduled to start on June 8. A proof roll was done on the each the east half of the subdivision. Several soft areas were identified and are being excavated.

- IV. Any announcements/questions for the Board.
None.

- V. Adjournment.
MSC Hillstrom/Haese to adjourn, all voting aye. Meeting adjourned at 12:24 p.m.

Respectfully Submitted,

Charlotte K. Nagel

Charlotte Nagel
City Clerk



Neenah Water Utility

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Anthony L. Mach

Director of Neenah Water Utility

MEMORANDUM

DATE: June 15, 2023

TO: Waterworks Commission

FROM: Anthony L. Mach

RE: Award Contract 1-23W Cecil Tower Painting and Refurbishment

On June 15, 2023, Water Utility staff in conjunction with staff from Ruckert-Mielke opened and read aloud sealed bids for the Cecil Street Water Tower Repainting project. Staff are evaluating bids and the bid tabulation and recommendation will be distributed at the meeting.

The budgeted amount for the project is \$520,000.00. There is currently \$603,995.00 in the Tower Painting reserve account.

Per the approval authority process, this contract will be presented to the Board of Public Works meeting on Monday, June 19 as a recommendation to the Waterworks Commission.